

OFFICE OF THE MAYOR
Jake M. Godbold



EXECUTIVE ORDER NO. 85- 80

TO: All Elected Officials, Department Heads, Division Chiefs,
Agencies, Authorities, Boards, Commissions and Councils

FROM: Jake M. Godbold, Mayor

SUBJECT: Veterans Council

By virtue of the authority vested in me as Mayor by the Charter and as chief executive and administrative officer of the Consolidated Government, it is ordered as follows:

Section 1. Background. The City of Jacksonville is truly fortunate and proud to have among its citizens thousands of active members and veterans of the United States Armed Forces. A variety of American Legion Posts, Veterans of Foreign War Posts, Disabled Veterans Posts, Retirees Associations and Veterans Committees now exist in Duval County. In addition, there is a Veterans Services Division within the Human Services Department of the City. Each year, there are many community activities in which the veterans community participates, including parades and social gatherings on Veterans Day, Memorial Day, Armed Forces Day, Independence Day, and other days set aside to honor and remember the services and sacrifices of our veterans. Because the City is so proud to have so many members of the active military and veterans as part of the community, and because the City wishes to coordinate better its efforts with members of the military and veteran community throughout the year, I have determined to create a Veterans Council within the executive branch as part of the City government.

Section 2. Council created; membership; terms of appointment; vacancies. There is created a Veterans Council (the "Council") composed of thirty-seven voting and two non-voting, ex-officio members representing the following organizations:

1. American Legion Post 9
2. American Legion Post 37
3. American Legion Post 54
4. American Legion Post 88
5. American Legion Post 129
6. American Legion Post 137
7. American Legion Post 197
8. American Legion Post 202
9. American Legion Post 233
10. American Legion Post 244
11. American Legion Post 283
12. American Legion Post 313



13. American Legion Post 316
14. Veterans of Foreign Wars Post 1689
15. Veterans of Foreign Wars Post 1988
16. Veterans of Foreign Wars Post 2391
17. Veterans of Foreign Wars Post 3270
18. Veterans of Foreign Wars Post 4231
19. Veterans of Foreign Wars Post 4351
20. Veterans of Foreign Wars Post 6922
21. Veterans of Foreign Wars Post 7909
22. Veterans of Foreign Wars Post 8255
23. Veterans of Foreign Wars Post 10095
24. Disabled American Veterans Chapter 1
25. Disabled American Veterans Chapter 7
26. Disabled American Veterans Chapter 38
27. Non Commissioned Officers Association Chapter 0729
28. Non Commissioned Officers Association Chapter 0800
29. Jewish War Veterans of the United States Post 199
30. Viet Nam Veterans of North Florida
31. Air Force Sergeants Association Chapter 559
32. Pearl Harbor Association Northeast Chapter 6
33. The Retired Enlisted Association Chapter 19
34. FRA Branch 91
35. FRA Branch 126
36. Vet Center
37. Veterans Patriotic Observance Committee
38. The County Veterans Service Officer (non-voting, ex-officio)
39. The Special Events Coordinator of the Department of Recreation and Public Affairs (non-voting, ex officio)

The 37 voting members representing the above organizations shall be selected by the Commander of the respective organization. The voting members shall serve for one year terms. Any vacancies regarding a particular organization shall be filled by the Commander of the respective organization. In the discretion of each respective organization, alternate representatives may be selected to attend Council meetings so as to be familiar with the workings of the Council and to deliver proxy votes of any designated member of the Council on behalf of the respective organization in the event such designated member is unable to attend a particular meeting. The non-voting, ex officio members shall serve while they hold their public position. Their successors shall serve in the event they leave their public position.

Section 3. Purposes and Functions. The purposes and functions of Council are:

- (a) To act as liason between the various parts of the City government, including the Veterans Service Division, and the veterans and military community.
- (b) To improve communication, coordination and support between our military bases, veterans organizations and the City, including the Veterans Service Division, on all matters affecting veterans.
- (c) To aid and support the County Veterans Service Officer and his staff in the performance of their duties.

(d) To make recommendations when requested by the City regarding personnel and the duties and qualifications of the County Veterans Service Officer and his staff.

(e) To assist in planning, coordinating and cooperating with local military establishments and local governments concerning parades and social gatherings which may be scheduled for Veterans Day, Memorial Day, Armed Forces Day, Independence Day and other days set aside for honoring and remembering veterans.

(f) To cooperate with local, state and national social services and welfare agencies in programs relating to the welfare of veterans, military personnel and their dependents.

(g) To plan, coordinate and assist the City or others in establishing any other programs that may be deemed advisable by the Council in serving the best interests of the veterans and military community and their dependents.

Section 4. Officers; duties. The Council shall have a Chairman, a Vice-Chairman, a Secretary, and such other officers as it may choose to create in its rules of procedure. The officers shall be chosen from among the voting members of the Council, shall be elected by the Council at its initial meeting, and shall serve for a year. Officers shall take their office promptly upon election. They shall serve until the conclusion of their term or, in the event of resignation or inability to continue to serve, until their respective successors are elected and take office.

The Chairman shall preside over all regular and special meetings of the Council. If the Chairman is unable to attend a meeting, the Vice-Chairman shall preside. If both the Chairman and Vice-Chairman are unable to attend, the Secretary shall preside. If those three officers all are unable to attend, the Council shall elect an acting chairman for the meeting.

The Chairman shall sign all formal motions and resolutions adopted by the Council and shall arrange for their dissemination to all persons concerned. The Chairman also shall appoint such ad hoc committees as deemed necessary by the Chairman or the Council. The Vice-Chairman shall preside over meetings in the absence of the Chairman, and shall have such other duties as may be assigned by the Chairman or the Council. The Secretary shall keep the official minutes, agenda and records of the Council and shall have such other duties as may be assigned by the Chairman or the Council.

Section 5. Quorum; voting requirements. A majority of the voting members constitutes a quorum for the transaction of Council business. A majority vote of the voting members present at any lawfully convened meeting is necessary to determine any question.

Section 6. Meetings; notice; public records. The Council shall schedule such annual, regular and special meetings as it deems necessary to perform its functions. Such meetings shall be held in the Sixth Floor Conference Room of City Hall. The Council shall provide its members at least 24 hours' advance notice of its meetings, and shall provide the public such notice of its meetings as is required by law. The Council shall be subject to the government in the sunshine requirements of Chapter 286, Florida Statutes, and Section 122.105, Ordinance Code. The minutes, resolutions and other official records of the Council shall be public records as provided by law, including Chapter 119, Florida Statutes.

Section 7. Rules. The Council is authorized to adopt, amend and repeal rules of procedure for its organization and governance, provided such rules are not inconsistent with this Executive Order.

Section 8. Administrative support. The Veterans Service Division shall provide the Council administrative support, including necessary clerical, technical and professional services, from available personnel and appropriations.

Approved as to conformity with
sound fiscal policy



Director of Finance

Approved as to Form:



General Counsel

Approved and Issued:



Mayor

Approval date: September 4, 1985
Effective date: September 4, 1985