



General Counsel Qualification Review Committee (QRC)

AGENDA

July 5, 2023

10:00 am

Welcome/Introduction

Jason Gabriel

- Organizational Matters
- Purpose & Charge of QRC per City Charter

Discussion & Next Steps

- Process
- Consideration of Advertisement & Timeline for Resumes
- Next Meeting

Closing

General Counsel • City of Jacksonville

Article 7 (Office of General Counsel), City of Jacksonville Charter

I. Qualifications

An attorney licensed to practice law in the State of Florida and shall have at least 10 years' experience as a practicing attorney or judge. §7.03

II. Process for the Permanent GC

- **QRC Convenes.** Upon commencement of mayoral term, the Mayor appoints a “qualification review committee” (“QRC”) consisting of the following five (5) people: (1) Jax Bar President or their designee, (2) Two former General Counsels selected by the Mayor, and (3) Two members of the Florida Bar Board of Governors for the 4th Circuit.

- Mayor gives “due consideration” to the needs of consolidated government and may seek input from the constitutional officers and independent agencies.

- QRC “shall” consider any candidates suggested by the Mayor and “may” consider candidates of its own choosing.

- QRC shall review the qualifications to serve as GC and shall make “a” recommendation to the Mayor who may appoint “that” person or ask the QRC to make a separate recommendation. This process shall continue until the Mayor selects a GC.

- **Council Approval.** The Mayor’s appointment shall be acted on by the Council within 60 days of the first reading. The GC requires 13 affirmative Council Member votes. The term of the General Counsel coincides with the term of the appointing Mayor. §7.03

- **Reappointment.** Any reappointment can be made by a newly elected Mayor or a Mayor elected to serve a succeeding term, and confirmed by City Council by a vote of 13 members of council and can continue to serve for up to 90 days pending reconfirmation. §7.04

III. Process for the Acting GC

- Once there is a vacancy (which will occur as of July 1, 2023), an “acting” General Counsel shall be immediately appointed (without necessity of council confirmation) which is for a 90 day period. If a resolution appointing a new General Counsel has been rejected, the “acting” General Counsel may be reappointed for one additional 60 day period. §7.05

CITY OF JACKSONVILLE
OFFICE OF GENERAL COUNSEL – GENERAL COUNSEL

The City of Jacksonville is seeking qualified attorney candidates for the position of General Counsel, which is the chief legal officer for the entire consolidated government, including its independent agencies. The candidate shall be an attorney licensed to practice law in the State of Florida and shall have at least 10 years' experience as a practicing attorney or judge.

All letters of interest and resumes shall be delivered to the Qualification Review Committee of the City of Jacksonville at the following email address: OGCResume2023@coj.net no later than Friday, July 28, 2023.

For more information about the position and the Office of General Counsel please refer to the following links:

City of Jacksonville Charter – Article 7 – Office of General Counsel:

https://library.municode.com/fl/jacksonville/codes/code_of_ordinances?nodeId=CHRELA_PTACHLACHJAFL_ART7OFGECO

City of Jacksonville Office of General Counsel Website:

<https://www.coj.net/ogc.aspx>