



OFFICE OF MAYOR DONNA DEEGAN

NEIGHBORHOODS INITIATIVES SUBCOMMITTEE MEETING OF THE INFRASTRUCTURE TRANSITION COMMITTEE MEETING MINUTES

Wednesday July 26, 2023
12:00 pm - 2:00 pm

Committee Members

PRESENT:

Wayne Wood, Co-Chair
James Coggin
Carla Jones
Michael Kirwan
Tyler Matthews
Leslie Jean-Bart

Diallo-Sekou Seabrooks, Co-Chair
Eunice Barnum
Bill Hoff
Jim Robinson

ABSENT:

David Garfunkel
Garrett Dennis

COJ Staff Support:

Barbara Florio

Guests Present:

Monica Cichowlas, Presenter
Thomas Register, Presenter
Mike Haskins, Presenter
Kenny Logsdon – COJ HCDD
Jennell Milton – JEA
John Philanthropic Resiliency Nooney

Kim Pryor – Citizen
Tracey Arpen - Scenic Jax
Denise Wallace – BCM Services, Inc.
Leola Williams – Citizen
Tammy Jackson - Citizen

ZOOM Guests Present:

Mike Meier
Deborah K. Thompson
A Wilson
First Coast News
Lewan Brunson

Denise Stern
Carla Granato
Marlo Zarka
W. Strapp

Call Meeting to Order, Welcome

Co-Chair Wood called the meeting to order at 12:02 pm welcoming members and visitors. Quorum was present.

Minutes from 7/19/2023 were presented for approval. Minutes motion made by Tyler Matthews and seconded by James Coggin. Approved unanimously.

Monica Cichowlas, Customer Service Manager of Customer Service Center presented information on the City's 630-CITY system and processes. The presentation and supporting documentation is attached hereto and made a part of these minutes.

- Q – The Estimated Time Completion indicates almost 3 months, please explain. A – That date is estimated date of resolution, not investigation or action.



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- Q – Calls requiring emergency response action or unlawful activity. A – 630-City will refer active emergency calls to JSO. They do not route other calls to JSO. Animal issues are routed to Animal Control.
- Q – What is a resource for holding a division, department or agency accountable for complaint, action or inaction through 630-City. A – Caller should ask for 630-City Supervisor and they will prioritize and directly handle.
- Q – What are your needs/wants? A – Increased education of community regarding 630-City, its services and availability. Perhaps a public relations type of campaign to get the information out to the public.

Thomas Register, Chief of Municipal Code Compliance Division (MCCD) presented information about MCCD, its processes, programs, authorities, and enforcements. The handouts and visual presentation is attached hereto and made a part of these minutes.

- Q – Are actions by MCCD in response to call/complaint or through touring communities looking for violations? A – Both. Calls/complaints are received through 630-City and routed to an inspector for handling. There are also planned projects by communities that are done, many times targeting specific issues.
- Q – Is MCCD divided into areas and teams per areas? A – Yes they parallel the CPAC areas and have 6 teams. MCCD is proactive, look for violations, respond, delivery programs throughout the 6 areas.
- Q – How does MCCD remedy proactive issues? A - Plan is delivered 4 per month in various neighborhoods for inspections and when possible, corrective measures. Maximizing the community impact is a primary focus. There is then a yearly review of the neighborhoods after the project completed.
- Q - How do complaints reach MCCD? A – Filter from 630-City then automatically sent to the planning screen of the appropriate inspector. System measures backlog and the MCCD target response time is 2 days.
- Q – What is responsibility of MCCD for Zoning complaints? A – Zoning issues are set by Planning Department. MCCD responsibility is limited to enforcement of the zoning requirements.
- Q – How does MCCD handled Right of Entry? A – Officer introduces themselves, advises they have the right to refuse, to invite them in or not. Most times they do let them in. With unanswered notice and violation the officer has the right to enter the property. This inspection is for existing complaint/violation not anything newly observed.
- Q – What is a wish and/or recommendation you would like to see? A – Increase officer staff by 15 officers. The staff has been stagnant for years. Also, recommend every business should have a certificate of use and a process should be created to issue business tax license to every business. This will allow MCCD to enforce codes and issue citations for violations.

Michael Haskins Executive Director of Springfield Preservation and Revitalization (SPAR) Council was limited to just a few minutes to do his presentation on the pilot Urban Core Ambassador Program. A copy of the visual presentation is attached hereto and made a part of these minutes.

- Q – What funding opportunities have you reached out to? A – Local Initiatives Support Cooperation (LISC), City of Jacksonville, and the neighborhood businesses.



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The Subcommittee developed a list of questions and topics for JTA, TPO and DOT to present.

- What are specific obstacles to infrastructure improvement citywide?
- Identify any projects/issues in Northwest Quadrant and Jacksonville's older and underserved neighborhoods.
- Explain how projects/work are prioritized.
- How can productivity be increased?
- How is community voice being heard?
- What are the funding mechanisms in place?
- What is on your wish list?

The CPAC Survey was reviewed and no changes to be made. Barbara will send for set up through Survey Monkey and then it will be distributed to the CPAC neighborhoods mailing list. Due Date August 4, 2023.

Transition Infrastructure Committee has asked for an interim report from each subcommittee providing an update of activities and recommendations developed thus far. This report is due on August 4, 2023. Barbara will create a report of all 'wish list' items from the presenters and any other items discussed by the subcommittee as 'low hanging fruit' possibilities. This will be distributed to subcommittee on Friday for discussion at the August 2nd meeting.

Future speakers will be asked to limit their presentations to 15-20 minutes with Q&A. Meeting time will be set at Noon with open end time. Public Notice will reflect this change.

FUTURE MEETINGS:

August 2, 2023 – JTA Greer Gillis JTA's SVP for System Development; TPO Jeff Sheffield; and DOT Jim Knight.

August 9, 2023 - CPAC's, Neighborhoods Department Overview by Chiquita Moore Operations Director, and CPAC Chairs presence

August 16, 2023 – Ed Randolph, Acting Economic Development Officer - OED (Office of Economic Development) and Karen Nasrallah, Manager OED, regarding CRA's (Community Redevelopment Areas).

Meeting was adjourned.

THE DATE FOR THE NEXT MEETING IS DATE.

WEDNESDAY AUGUST 2, 2023



CERTIFICATION

Recorded, Transcribed and Submitted by:

Barbara Florio, Operations Manager-HCDD
COJ Staff Support

Approved by:

Wayne Wood, Co-Chair
Neighborhoods Subcommittee

DRAFT