ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 255-5344
www.coj.net

MEMORANDUM

TO: Greg Pease, Chairperson, Professional Services Evaluation Committee

COPY: Alex Baker, PSEC Specialist

FROM: Twane Duckworth, Chief of Risk Management
Ann Willis, Property & Casualty Compliance Administrator

DATE: May 10, 2019

RE: 8518-03 Property Insurance Broker Services Contract – AMD #7 2-43-14

The current contract No. 8518-03 Property Broker Services in the Scope of Services allows for placement of property, boiler & machinery and terrorism coverage as well as appraisal services as required by the City by Arthur J. Gallagher Risk Management Services, Inc. with a maximum indebtedness of $22,887,128.03.

It is respectfully requested that City Contract No. 8518-03, with Arthur J. Gallagher Risk Management Services, Inc., be amended to allow for appraisal services procured by the City's broker to update the City's fine arts schedule as set forth in Exhibit I, attached hereto, in the amount of 49,000.00. This will cause an increase in maximum indebtedness of the same amount.

The new maximum indebtedness should be adjusted from $22,887,128.03 by a not to exceed amount of $49,000.00 for a new maximum indebtedness of $22,936,128.03. All other contract terms and conditions shall remain the same (nothing contained herein shall be amended, modified. or otherwise revised without prior PSEC and Mayor's approval).

Exhibits for your review:
Exhibit A – Award for Contract # 8518-03 Property Broker Services (AMD #6)
Exhibit I – Art Appraisal Invoices

Thank you for your consideration.

Exhibit A

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

March 11, 2019

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-43-14 Property Insurance Broker Services (Amendment No. 6)
Finance and Administration Department/Risk Management Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 8518-03 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Property Insurance Brokerage Services; for the placement and binding, and ratification of the purchase of property/boiler and machinery, and the addition of terrorism coverage for the City of Jacksonville and Jacksonville Port Authority (JPA) is amended to: (i) update the City's property schedule for insurance and FEMA purposes and Fine Arts schedule identified in Exhibits G & H; (ii) ratify the contract from March 1, 2019 and exercise the fourth and final renewal option extending the period of service from March 1, 2019 to March 1, 2020; (iii) provide an amount of $77,450.00 and $4,980,533.00 respectively; thereby (iv) increasing the maximum indebtedness by a not-to-exceed amount of $5,057,983.00 to a new total maximum indebtedness of $22,887,128.03. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 12th day of March, 2019

GP: ab
CC: Council Auditor
James McCain, OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05