SINGLE SOURCE AWARD **BID # SS-13339-23**

Subject: Fuel System Components and Support

Department: Fleet Management Division

Description of Purchase: Recommend approval to retroact the period of service from October 1, 2022 to date of award. Recommend approval of single source award to E. J. Ward, Inc. for fuel components and repair parts. Period of service is from date of award through the period ending September 30, 2023. Total expenditure amount not to exceed $75,000.00.

Funding Source: 51101.14003.552130.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: E. J. Ward, Inc.

Price Justification: See attachment

Total Award: $75,000.00 **Requisition #:** N/A

Attachments: Agency Letter, Single Source Form, Vendor Letter and Previous Awards

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Corey Sidlo

for Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: October 12, 2022

To: Dustin Freeman, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

Re: Single Source Request E.J. Ward Inc.

Fleet Management Division is requesting approval of Single Source Award to E.J. Ward Inc., in the amount of $75,000.00 for the Single Supplier and Support of the fuel control terminal and all the internal components. As per the attached memo E.J. Ward is the single source provider in the United States.

Funding Source: 51101.14003.552130.000000.00000000.00000.0000000 to be encumbered by purchase order

2581 Commonwealth Ave Jacksonville, FL 32254 Phone: 904.255.7400 Fax: 904.381.4607 www.coj.net

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Fleet Management
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the City need these particular goods or services?***	Purchase of E.J. Ward Fuel Components and repair parts. For a Period of October 1, 2022 through September 30, 2023.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	E.J. Ward owns the intellectual property and distribution rights to its products, systems and platform solutions. Only Ward supplied telematic devices are certified to operate simultaneously with the Ward equipment
4. Date of Request	10/12/2022

5. Summary of Market Research
Per attached memo E.J. Ward, Ward owns the intellectual property and distribution right to Ward equipment.

(Other Documentation (Check and attach all that apply)

√ Single Source Memo signed by Chief

√ Other [Single Source justification from supplier]

Ward
Telematics and Fuel Control

PRODUCT AND PLATFORM SOLE SOURCE STATEMENT

January 1, 2022

As the original equipment manufacturer (OEM) of the Ward Fuel View Automated Fuel Management System™ (AFMS), and the Ward Fleet View GPS Asset Tracking System™ (ATS), E.J. Ward, Inc., owns the intellectual property and distribution rights to its AFMS, Telematics GPS/AVL solutions, Integrated EV Charging and Tank Level Gauging Platforms along with the related Fuel View and Fleet View software programs, communication systems and documentation.

Ward is the sole platform supplier and provides support for its products, systems and platform solutions, either direct or through authorized service and support agents. All design, manufacturing, assembly, and quality control checks are performed by Ward or its authorized subcontract manufacturing partners for all of its hardware and software products.

At this time, Ward has not certified any other fuel management company's technology, vehicle installed devices OBDII or otherwise, or GPS hardware other than those offered directly by Ward or its authorized manufacture partners, to be installed in conjunction with or plugged into the vehicle's engine control module (ECM) port (e.g. OBDII etc.) in series or parallel with the Ward CANceiver™.

Only Ward supplied telematic devices are certified to operate simultaneously with the Ward AFMS and CANceiver while plugged into the vehicle's ECM/OBDII port. Installing non-certified or Ward approved devices may affect operation of the Automated Fuel Management System (AFMS) and or the CANceiver, and have a potentially negative affect on a vehicle's functionality.

If you have any questions, please do not hesitate to give me a call.

Regards,

Robert E. Kettyle
Chief Operating Officer
E.J. Ward Inc.

SINGLE SOURCE AWARD **BID # SS-0525-18**

Subject: Fuel System Component Parts and Repair

Department: Fleet Management Division

Description of Purchase: Subject purchase was previously solicited informally and encumbered via purchase order in the amount of $44,087.10.

Recommend approval to increase the single source award with E. J. Ward, Inc. by $25,000.00 for fuel system component parts and repair for the period ending September 30, 2018. Total revised expenditure amount not to exceed $69,087.10.

Funding Source: AFFM511FS-05213 – To be encumbered by purchase order

Single Source Award To: E.J. Ward, Inc.

Price Justification: N/A

Total Award: $69,087.10 **Requisition:** 218858/8A00348

Attachments: Recommendation Memo and Previous Awards

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eichner
CHAIRMAN

7/19/18
DATE

ACTION OF AWARDING AUTHORITY **DATE:** 7/19/18

MR **APPROVED** _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

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SINGLE SOURCE AWARD **BID # SS-0461-20**

Subject: Fuel System Components and Support

Department: Fleet Management Division

Description of Purchase:
Recommend approval to increase the award to E. J. Ward, Inc by $132,240.60 for the purchase of additional parts through the period ending September 30, 2020. Total revised expenditure amount not to exceed $203,044.75.

Funding Source: 51101.114003.564270.000000.00000000.00000 - To be encumbered by purchase order

Single Source Award To: E. J. Ward, Inc.

Price Justification: See attachment

Total Award: $203,044.75 **Requisition #:** N/A

Attachments: Recommendation Memo, Vendor Quote and Previous Award(s)

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eilman
CHAIRMAN

7/2/20
DATE

Reed

Jan R McCamey

ACTION OF AWARDING AUTHORITY DATE: 7/7/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

FORM GB-113, Revised 12/2007