4

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20 **OPEN DATE: 9/11/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED: 13** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS: Recommend approval to ratify the period of service from August 1, 2022 through date of award.

Recommend approval for a six (6) month extension of contract (#70222-20) and to increase the award by $57,200.00 to I.M Sulzbacher Center for the Homeless, Inc for Special Needs Programs for Kids Hope Alliance (KHA). Period of service for this extension is August 1, 2022 through January 31, 2023. Total revised estimated annual expenditure amount is $114,399.00 for a total expenditure amount not to exceed $5,443,438.00.

Funding source: 10901.181001.582001.000000.00000459.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** for DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

Michael Weinstein, Chief Executive Officer Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer Kids Hope Alliance (KHA)

SUBJECT: Request a six (6) month contract extension for ESC-0218-20 Special Needs Program: I.M. Sulzbacher Center for the Homeless, Inc. (Contract #70222-20)

DATE: October 10, 2022

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) Six (6) month contract extension for ESC-0218-20 Special Needs programs as outlined in Exhibit 1 to increase the maximum indebtedness by $57,200 for the contract term of August 1, 2022 to January 31, 2023.

ESC	Contract #	AGENCY	PROGRAM	CONTRACT START DATE	CONTRACT END DATE	TOTAL FUNDING
SN	70222-20	I.M. Sulzbacher Center for the Homeless, Inc.	Special Needs OST	8/1/2022	01/31/2023	$57,200
					Total	$57,200

The above program services provided by listed agencies were initially procured through a competitive RFP ESC-0218-20 and have operated successfully for the past three years. The continuation of the programming can be continued through an allowed six-month extension clause within the contract that allows for continuation of services.

Upon approval of this request, a contract amendment will be executed by the City of Jacksonville Office of General Counsel.

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	000000459	00000	0000000

Total Funding **$57,200**

If you desire additional information, please contact Tyrica Young at 904-255-4423 or e-mail me

at tyricay@coj.net

Attachment(s): Exhibit 1: Special Needs Funding Recommendation Landscape
Exhibit 2: Letters of Intent & Scope of Services

Cc: Bryan Matus, Buyer
Jessica Pitts, Director, Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing
Tyrica Young, Director, Research and Grants

Exhibit 1

Funding Recommendation for I M Sulzbacher

ESC	Contract Number	AGENCY	PROGRAM	CONTRACT START DATE	CONTRACT END DATE	Current Funding Amount	TOTAL FUNDING Period 8/1/22-01/31/23
SN	70222-20	I M Sulzbacher	Special Needs OST	8/1/2022	01/31/2023	$114,399	$57,200

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

FY 22-23 Request for Renewal (RFR)
Agency Award Information: FY22-23

ESC	Contract #	Agency
Special Needs OST	70222-20 (2)	I.M. Sulzbacher Center of Homeless, Inc.

The above-mentioned contract has been renewed for the FY 22-23 year with the terms below.

FY22-23 Contract Term: August 1, 2022 – January 31, 2023

Funding for FY22-23: $57,200

A Request for Renewal was generated by Kids Hope Alliance and completed by the contractor. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Alefia Landry
Title: Director of Children's Service and Family Engagement
E-mail: alefialandry@sulzbacherjax.org
Phone: 9042359692

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 22/23, based on experiences in 21/22. This information is included in the attached form and serves as documentation or scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA sgrass@coj.net
Date: 2022-05-03 14:41:41 -0500

SCOPE OF SERVICES

Provider: I.M. Sulzbacher Center for the Homeless, Inc.,
Program: Developmental Services for Homeless Children
Term of Agreement: August 1, 2022, to January 31, 2023 (6-month contract)
Location(s): 5455 Springfield Blvd., Jacksonville, Florida 32208

Program Design Requirements:

- Sulzbacher Developmental Services for Homeless Children Program is focused on children who are homeless or have experienced homelessness and reside at the Sulzbacher Village for Women and families. The programs at Sulzbacher occur outside of school hours every day of the week, on weekends and throughout the summer. The program is structured around three key elements:
    1. **One-on-one and group tutoring sessions**
    2. **Teach effective parenting skills**
    3. **Provide life-skills experiences**

Program Operations:

- Provide one-on-one tutoring and group activities two evenings per week for two hours each
- Coordinate and supervise volunteer tutors and community volunteer teachers in the weekly sessions
- Maintain direct contact with Duval County School representatives to ascertain the overall academic challenges or strengths of resident children and provide follow-up and tracking for each child
- Connect children and parents to Life-skills classes and events that broaden their horizons, develop their ability to function in society, and uplift their sense of self-worth and inclusiveness
- Works with the Duval County Public Schools Transition Liaison to ensure that all children have school assignments
- Utilizing the PASSPort to Success program – will conduct weekly classes for parents of school-aged children, incorporating the following modules:
    - **Parent Attitude**
    - **Structuring the Home Environment**
    - **Study Skills**
    - **Homework and Learning Expediters**
    - **Note-taking Skills**
    - **Helping Children Prepare for tests**
    - **Memory Enhancement/Developing Thinking Skills**
    - **Reading Skills**
    - **Ability to recognize normal childhood developmental milestones**
- See the RFP and Program Proposal for further details

Number of Children Served:

- Services will be provided to 35 children aged 5 – 17 residing at the Sulzbacher Village for Women and Families

Outcome:

- 85% of the proposed number of children will be served (30 of 35)
- 10 children will receive 1 to 1 and/or group tutoring services Monday, Wednesday, and Thursday from 5 to 6pm and from 5 to 7pm on Tuesday
- 60% of children receiving tutoring services will be promoted to the next grade level
- 95% of children engaged in life skills activities will improve life skills as defined by each activity measured via Parental Surveys
- 85% of parents engaged in parenting classes will demonstrate increased knowledge and skills as measured by Parental Surveys

Staffing Requirements:

- All front-line staff are trauma informed trained and intake staff are trained to screen individuals for trauma upon entry in Sulzbacher - both adults and children youth and families
- Shall require Level 2 Screening as a condition of employment and continued employment of all Covered Persons. Provider shall repeat the Level 2 Screening at least every 5 years from the date of the initial Level 2 screening or re-screening
- Provider shall submit a signed affidavit declaring that a Level 2 Screening has been completed and is current for all Covered Persons

Safety Requirements:

- Responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with its Services or performance of its operations
- All Staff are certified in CPR and First Aid

BOARD ACTION ITEM: **CONTRACT EXTENSIONS**

ESSENTIAL SERVICES CATEGORY: **JUVENILE JUSTICE, PRE-TEEN/TEEN, & SPECIAL NEEDS**

GOVERNANCE MEETING: **JUNE 6, 2022**

FINANCE MEETING: **JUNE 8, 2022**

BOARD MEETING: **JUNE 15, 2022**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:
The Board is asked to:

1) Approve six-month contract extension based on Procurement's continuation of services of the following program from August 1, 2022 – January 31, 2023, in the amount of $489,182.

ESC	Contract #	AGENCY	PROGRAM	CONTRACT START DATE	CONTRACT END DATE	TOTAL FUNDING
JJ	5318-101	Daniel Memorial, Inc	Juvenile Intervention Program	8/1/2022	01/31/2023	$85,413
JJ	70198-20	Fresh Ministries, Inc	Juvenile Justice Prevention and Intervention	8/1/2022	01/31/2023	$94,860
JJ	70196-20	Jewish Family and Community Services, Inc	Juvenile Prevention and Intervention Program	8/1/2022	01/31/2023	$76,500
JJ	70197-20	Twin Oaks Juvenile Development, Inc	Juvenile Justice Prevention and Intervention	8/1/2022	01/31/2023	$55,813
PTT	10734	The Performers Academy	The Performers Academy	8/1/2022	01/31/2023	$63,296
PTT	7810-32	Fresh Ministries, Inc	Fresh Futures	8/1/2022	01/31/2023	$56,100
SN	70222-20	I.M. Sulzbacher Center for the Homeless, Inc.	Special Needs OST	8/1/2022	01/31/2023	$57,200
					Total	$489,182

2) Authorize the CEO to execute contracts in the amount above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.

NARRATIVE:
This action item is a substitution for a portion of two action items previously approved at the April 2022 Board meeting titled Contract Renewals. Although it was previously believed these services could be combined with the renewal of the providers' OST contract or qualified for an exemption, it was later determined the service were too different and that this contract should continue to operate in its original form.

The above program services provided were initially procured through competitive RFP # ESC-0210-20 Juvenile Justice Prevention and Intervention, RFP # ESC-0212-20 Pre-Teen/Teen, and RFP # ESC-0218-20 Special Needs and have operated successfully for the past three years. The continuation of the programming can be continued through an allowed six-month extension clause within the contract that allows for continuation of services.

The current recommendation is to provide an additional six months of funding to the listed agency to provide services in the areas of Juvenile Justice, Pre-Teen/Teen, and Special Needs while the results of the Needs Assessment and Gap Analysis are obtained, and the Board has sufficient time to understand and potentially recalibrate funding priorities. This action will go through the proper Procurement process once approved.

FISCAL IMPACT:
The providers listed above will receive funding as indicated above for a total of $489,182 or up to a 10% increase as necessary.

GOVERNANCE/PROGRAM IMPACT:
This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:
Staff recommends approval.

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20 **OPEN DATE: 9/11/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with the contractors outlined in Exhibit 1 to continue providing special needs programs from August 1, 2021 through July 31, 2022. Total revised estimated annual expenditure amount is $2,013,974.00, for a total expenditure amount not to exceed $5,880,763.00.

Special Needs - $2,013,974.00, not-to-exceed $5,386,238.00
YFEC - $494,525.00

Funding source: 10901.181001.582001.000000.00000459.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/15/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7/15/21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20

OPEN DATE: 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award by one (1) month and to increase the award with the contractors outlined in the attached memo in the total amount of $41,720.00. These contractors were initially awarded through recapture funds through Ordinance 2020-0221. The extension will align their contract period with the original awarded contractors to July 1, 2020 through July 31, 2021. Total expenditure amount for the Youth and Family Empowerment Center (YFEC) will remain unchanged at $494,525.00. Total revised estimated annual expenditure amount is $1,292,014.00, for a total expenditure amount not to exceed $3,866,789.00.

YFEC - $494,525.00
Special Needs - $3,372,264.00

Funding for this award to be executed by formal contract amendment through the Office of General Counsel and encumbered by the following account: 10901.181001.582001.000000.00000455.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 1/14/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 1/15/21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20

OPEN DATE: 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of executed contract.
Recommend approval of the following actions: 1) to extend the award with Boys and Girls Clubs of Northeast Florida for two (2) months from date of executed contract through November 30, 2020 to allow for the completion of the one-year Youth and Family Empowerment Center (YFEC) program. There will be no change in the terms and conditions, and the total not-to-exceed expenditure amount of $494,525.00 will remain unchanged; 2) to utilize the first of two (2) renewal options with the contractors outlined in the attached memo to provide special needs programs from date of executed contract through July 31, 2021. Total revised estimated annual expenditure amount is $1,250,294.00, for a total expenditure amount not to exceed $3,825,069.00.

YFEC - $494,525.00
Special Needs - $3,330,544.00

Funding for this award to be executed by formal contract amendment through the Office of General Counsel and encumbered by the following account: 10901.181001.582001.000000.00000459.00000.0000000

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/15/2020

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 10/15/20

APPROVED ✓ DISAPPROVED _____

Brian Hug es
Chief Adm n s at e Of ce
For. Mayor Lenny C
Under Aut o o
Executive Order No. 2019-02

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20

OPEN DATE: 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to include the contractors listed below that were not awarded initially due to depletion of funds in the amount of $500,643.00. A portion of the funding for Youth Crisis Center ($79,254.00) is subject to availability of funds in the fiscal year 2021 budget. Period of service for this amendment will be from July 1, 2020 through June 30, 2021. Total revised estimated expenditure amount for Special Needs is $2,080,250.00, and the total expenditure amount for the Youth and Family Empowerment Center (YFEC) will remain unchanged at $494,525.00. Total revised not to exceed expenditure amount is $2,574,775.00.

Center for Children's Right - $150,000.00
Daniel Memorial, Inc. – $79,979.00
I.M. Sulzbacher Center for the Homeless, Inc. - $112,156.00
Youth Crisis Center, Inc. - $158,508.00 ($79,254.00 is subject to FY21 budget approval)

Funding this award to executed by formal contract through the Office of General Counsel and encumbered by the following account: 10901.181001.582001.000000.00000459.00000.0000000

Attachments: Recommendation Memo, Ordinance 2020-221-E, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/25/20

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 6/26/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20

OPEN DATE: 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 NUMBER RECEIVED: 13 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to add Youth Crisis Center for a six (6) month period in the amount of $79,254.00, and to increase the award with DLC Nurse and Learn by $28,758.00, for a total increase amount of $108,012.00. The period of service for Youth Crisis Center will be from the previously ratified start date of October 1, 2019 through March 31, 2020. Total revised estimated expenditure amount for Special Needs is $1,579,607.00, and the total expenditure amount for the Youth and Family Empowerment Center (YFEC) will remain unchanged at $494,525.00. Total revised not to exceed expenditure amount is $2,074,132.00.

Funding this award to executed by formal contract through the Office of General Counsel and encumbered by the following accounts: JCOD191ESSN-08201 - $28,758.00 AFOD1F1STC-03410 - $79,254.00

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CPO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS D SAPPROVI G Ø DATE: 12/05/19

OTHER

ACTION OF AWARDING AUTHORITY

DATE 12/5/19

APPROVED ✓ B.H D S PPROVE

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-02

SUBJECT: Special Needs Programs and Services

BID #: ESC-0216-20

OPEN DATE: 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 NUMBER RECEIVED: 13 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2019 to date of award. Recommend approval of award to the highest scoring responsive, responsible agencies listed on the attached memo. Period of service is from date of award through September 30, 2020 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $1,471,595.00. Total expenditure for the Youth and Family Empowerment Center (YFEC) remains unchanged at $494,525.00. Total not to exceed expenditure amount is $1,966,120.00.

Funding Source: JCOD191ESSN-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Evaluation Matrix

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Homer III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/17/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/17/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20

OPEN DATE: 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 NUMBER RECEIVED: 13 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidders, Boys and Girls Club of Northeast Florida and I.M. Sulzbacher Center, to operate Youth and Family Empowerment Centers (YFEC) as one component of the RFP for the period of one (1) year from October 1, 2019 through September 30, 2020. Awards are pending on a second component for Special Needs Programs that will be presented to CSPEC once the responses have been scored and finalized. Total expenditure amount not to exceed $494,525.00

Funding Source: JCOD191ESSN-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Evaluation Matrix

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/03/19

OTHER.

ACTION OF AWARDING AUTHORITY DATE 1/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny C rry
Under Authority of
Executive Order No 2019-02