

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR **Thursday, June 02, 2022, 10:00 a.m.**
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202
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Committee Members: Gregory Pease, Chairman ✓
 Brennan Merrell, Treasury ✓
 James McCain, Jr., OGC ✓

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRA</i> <i>EXP</i>	<i>OUTCOME</i>
Tyrica Young ✓ Saralyn Grass	P-17-22	Subcommittee Report Security and Privacy Assessment/Security and Privacy Framework Development Kids Hope Alliance (KHA)	It is the consensus of the committee that the one (1) proposal received in response to the Request for Proposal (RFP) was found to be responsive, interested, qualified and available to provide the required services and that company is: 1) Novus Insight, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Novus Insight, Inc.</u>		Approved 4-0
Erika McManus Bradley Elias Gail McCormick ✓	P-05-20	Contract Amendment No. 2 Laboratory Services for JFRD Jacksonville Fire and Rescue Department	That Contract No. 70250-20 between the City of Jacksonville and Quest Diagnostics Clinical Laboratories, Inc., for Laboratory Services for Jacksonville Fire and Rescue Department be amended to exercise the second renewal option extending the period of service from July 1, 2022, through June 30, 2023, with one (1) renewal remaining; increase the maximum indebtedness by \$77,000.00 to a new not-to-exceed amount of \$200,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
Michael Thomas ✓ Ed Randolph ✓	P-09-18	Contract Amendment No. 4 Contracts Management, Maintenance & Caretaker Support – Cecil Commerce Center/Alliance Florida Office of Economic Development	That Contract No. 7846-04 between the City of Jacksonville and VT Griffin for Contracts Management, Maintenance and Caretaker Support CCC/Alliance Florida be amended to: (i) incorporate the attached Scope of Services and Fee Contract Services identified as Exhibit 'A-4'; (ii) exercise the second and final renewal option extending the period of service from August 1, 2022 through July 31, 2023, with no renewal option remaining; (iii) increase the maximum indebtedness by \$1,975,302.00 for the services to a new not-to-exceed maximum of \$10,421,076.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 5-0
Robin Smith Melissa Long David Hahn ✓	P-03-22	Approval to Proceed with Evaluation of the Two (2) Proposals Received NPDES Engineering Services and Permit Administration Services Department of Public Works/Engineering & Construction Management Division	That the committee approves proceeding with evaluation of the two (2) proposals received in accordance with Section 126.302 (f) of the Procurement Code.		Approved 4-0

<p>Robin Smith</p> <p>Thomas McKnight</p> <p>David Hahn ✓</p>	P-13-21	<p>Fee & Contract Negotiations</p> <p>Construction Engineering and Inspection Services for ADA Curb Ramp Design Build Projects – Annual Contract</p> <p>Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with CSI, Geo, Inc., for Construction Engineering and Inspection Services for ADA Curb Ramp Design Build Projects – Annual Contract, that incorporates the attached Scope of Services identified as Exhibit ‘A’ and Contract Fee Schedule identified as Exhibit ‘B’; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$1,500,000.00; the initial period of service will be from execution of the contract through two (2) years with the option to extend such contract for two (2) additional two (2) year periods upon satisfactory performance by the consultant; all other terms and conditions are as provided in the RFP and the City’s standard contract language.</p>	Approved 4-0
<p>Robin Smith</p> <p>Steve Long</p> <p>David Hahn ✓</p>	P-19-21	<p>Fee and Contract Negotiations</p> <p>Professional Engineering Services for Cecil Connector Road Phase II</p> <p>Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with Kimley-Horn and Associates, Inc., for Professional Engineering Services for Cecil Connector Road Phase II that incorporates the attached Scope of Services identified as Exhibit ‘A’ and Contract Fee Schedule identified as Exhibit ‘B’; To provide a lump-sum amount for Design Services in the amount of \$281,616.81; and not-to-exceed limits for Survey in the amount of \$23,948.44; and Geotechnical in the amount of \$69,960.86; with a total maximum indebtedness to the City in the amount of \$375,526.11; the initial period of service will be from execution of the contract through project completion. All other terms and conditions are per the RFP and the City’s standard contract language.</p>	Approved 4-0
<p>Steve Long</p> <p>Robin Smith</p> <p>David Hahn ✓</p>	P-02-22	<p>Fee & Contract Negotiations</p> <p>Professional Engineering Services for US 1 Corridor Utility Improvements – Phase 2</p> <p>Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with Four Waters Engineering, Inc., for Professional Engineering Services for US 1 Corridor Utility Improvements – Phase 2 that incorporates the attached Scope of Services identified as Exhibit ‘A’ and Contract Fee Schedule identified as Exhibit ‘B’; provide a lump-sum amount for Design Services of \$76,890.00; with a maximum indebtedness to the City in the amount of \$76,890.00; and provide a period of service from execution of the contract through project completion. All other terms and conditions are per the RFP and the City’s standard contract language.</p>	Approved 4-0
<p>Jeff Foster ✓</p> <p>Steve Long</p>	P-02-17	<p>Contract Amendment No. 1</p> <p>Contamination Assessment & Remediation Services for State of Florida Funded Petroleum Impacted Sites</p> <p>Department of Public Works/Solid Waste Division</p>	<p>That Contract No. 10654 between the City of Jacksonville and Wood Environment & Infrastructure Solutions, Inc., for Contamination Assessment & Remediation Services be amended by exercising the first of two (2) renewal options extending the period of service from June 26, 2022, through June 25, 2023, with one (1) renewal option remaining; The maximum indebtedness shall remain a not-to-exceed amount of \$600,000.00; All other terms and conditions shall remain the same.</p>	Approved 4-0
<p>Steve Long</p> <p>Danny Wheeler</p> <p>David Hahn ✓</p>	P-15-21	<p>Fee & Contract Negotiations</p> <p>Miscellaneous Surveying Services – Annual Contract</p> <p>Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with ETM Surveying & Mapping, Inc., for Miscellaneous Surveying Services – Annual Contract, that incorporates the attached Scope of Services identified as Exhibit ‘A’ and Contract Fee Services identified as Exhibit ‘B’; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed amount applicable thereto; the maximum indebtedness to the City pursuant to this agreement is \$500,000.00; the initial period of service will be for one (1) year from date of execution of contract with the option to extend such contract for two (2) additional one (1) year periods upon satisfactory performance by the consultant. All other terms and conditions are per the RFP and the City’s standard contract language.</p>	Approved 4-0
Meeting Adjourned: <u>10:09 A.M.</u>				

“The next PSEC meeting is scheduled to be held on Thursday, June 16, 2022.” 2 | Page