SUBJECT: **COUNTYWIDE PARCEL MOWING- JSEB SET-ASIDE**

BID# JSC-0251-15 OPEN DATE: **2014-09-17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONSTRUCTION- JSEB SET-ASIDE- PERIOD OF SERVICE WILL BE ONE (1) YEAR BEGINNING DATE OF CONTRACT, WITH THREE (3) ONE (1) YR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID PART 1, 2, AND PARCEL MOWING**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **6** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/13/14 to A Sanctuary House of N. FL., Inc., in the amount of $81,870.00; Increased on 12/4/14 in the amount of $62,000.00; First Renewal Option awarded on 08/20/15 in the amount of $150,000.00; Increased on 01/21/16 in the amount of $50,000.00; Second Renewal awarded on 07/14/16 in the amount of $194,500.00.

Recommend approval to utilize the Third and Final Renewal Option to A Sanctuary House of N. FL., Inc., in the annual amount of $172,500.00. Total revised award amount not-to-exceed $710,870.00. Period of Service will be from October 13, 2017 through October 12, 2018.
This award to be funded by accounts: PWML011-03410- $150,000.00; PWML442CA-03410- $20,500.00; PWML1A1-03410- $2,000.00 to be executed by Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.
Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler RESPECTFULLY SUBMITTED: _____

MARILYN LAIDLER

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: June 15, 2017

SUBJECT: **Third Renewal – Countywide Parcel Mowing**

Bid Number:	JSC-0251-15
Master Blanket:	501253
Contractor:	A Sanctuary House of North FL, Inc.
Increase Amount:	$172,500.00

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to exercise the third and/or final renewal option with A Sanctuary House of North FL, Inc. for continued services beginning October 13, 2017 through October 12, 2018. The amount requested for this renewal period is $172,500.00. The current not to exceed limit is $538,370.00. With this increase of $172,500.00, the new not to exceed limit will be $710,870.00.

Funds will be encumbered by a release under Master Blanket No. 501253 using the following account and associated amounts:

- PWML011-03410 - $150,000.00
- PWML442CA-03410 - $20,500.00
- PWML1A1-03410 - $2,000.00 (FY18 Grant/Project Numbers – Unknown at this time)

Please find the attached letter dated June 11, 2017 from A Sanctuary House of North FL, Inc. stating their compliance with the renewal period.

Equal Business Opportunity Program: Set Aside Plan

Should you have any questions or require additional information concerning this request, please contact Jud Miller at 255-4306.

Attachment: Agreement Letter – A Sanctuary House of North FL, Inc.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Jud Miller, Mowing & Landscape Contract Manager
John Tyson, Contract Administration Coordinator

ab

A Sanctuary House of N. FL Inc
12131 Cancun Drive
Jacksonville, FL 32225
Cell: 904-477-3743 Fax: 904-998-1404
Email:

June 11, 2017

To: John S. Tyson

From: Jasper L. Hatten

Subject: Request for renewal for Bid Number JSC-0251-15

This letter is to request the renewal Pursuant to Bid Number JSC 0251-15 for the Countywide Parcel Mowing Program. A Sanctuary House of N. FL. Inc is hereby requesting renewal and the acknowledgment to the terms and conditions in support of exercising the Third renewal option for the FY2018 beginning October 1, 2018.

If there are any questions, please contact me by cell phone or Email or Fax.

Thank you

Jasper L Hatten

Jasper L Hatten, President
A Sanctuary House of N. FL Inc

SUBJECT: **COUNTYWIDE PARCEL MOWING- JSEB SET-ASIDE**

BID# JSC-0251-15 OPEN DATE: **2014-09-17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONSTRUCTION- JSEB SET-ASIDE- PERIOD OF SERVICE WILL BE ONE (1) YEAR BEGINNING DATE OF CONTRACT, WITH THREE (3) ONE (1) YR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID PART 1,2, AND PARCEL MOWING**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **6** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/13/14 to A Sanctuary House of N. FL, Inc., in the amount of $81,870.00; Increased on 12/4/14 in the amount of $62,000.00; First Renewal Option utilized on 08/20/15 in the amount of $150,000.00; Increase on 01/21/16 in the amount of $50,000.00.

Recommend approval to utilize the Second Renewal Option to A Sanctuary House of N. FL, Inc., in the annual amount of $194,500.00. Total revised estimated expenditure not-to-exceed $538,370.00. Period of Service will be from October 13, 2016 through October 12, 2017, with one (1) one (1) year renewal option remaining.
This award to be funded by account(s): PWML011-03410- $150,000.00; PWML442CA-03410- $40,000.00; PWML1A1-03410-$4,500.00 to be executed by Purchase Order(s).

This award subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have bee appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.
Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler RESPECTFULLY SUBMITTED:
MARILYN LAIDLER
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7-14-16

Teresa R. Eichner

James R. McCain

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 7/14/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **COUNTYWIDE PARCEL MOWING- JSEB SET-ASIDE**

BID# JSC-0251-15 OPEN DATE: **2014-09-17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONSTRUCTION- JSEB SET-ASIDE- PERIOD OF SERVICE WILL BE ONE (1) YEAR BEGINNING DATE OF CONTRACT, WITH THREE (3) ONE (1) YR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID PART 1, 2, AND PARCEL MOWING**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **6** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/13/14 to A Sanctuary House of N. FL, Inc., in the amount of $81,870.00; Increased on 12/4/14 in the amount $62,000.00; First Renewal Option utilized on 08/20/15 in the amount of $150,000.00.

Recommend approval to increase award to A Sanctuary House of N. FL, Inc., in the amount of $50,000.00, for a revised total estimated expenditure not-to-exceed $343,870.00.

This award to be funded by account: PWML011-03410- to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 1-21-16

Teresa R. Eidson

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 1/21/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **COUNTYWIDE PARCEL MOWING- JSEB SET-ASIDE**

BID# JSC-0251-15 OPEN DATE: **2014-09-17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONSTRUCTION- JSEB SET-ASIDE- PERIOD OF SERVICE WILL BE ONE (1) YEAR BEGINNING DATE OF CONTRACT, WITH THREE (3) ONE (1) YR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID OF PART 1, 2, AND 3 PARCEL MOWING**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **6** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid awarded on 10/13/14 to A Sanctuary House of N. FL. Inc., in the amount of $81,870.00; Increased on 12/4/14 in the amount of $62,000.00.

Recommend approval to utilize the First Renewal Option to A Sanctuary House of N. FL. Inc., in the amount of $150,000.00. Period of Service will be from October 13, 2015 through October 12, 2016, with two (2) one (1) year renewal options remaining. Total revised estimated expenditure not-to-exceed $293,870.00.
Funding for this award to be encumberd by account(s): PWML011-03410; PWML442CA-03410, and PWML1A1-03410 to be executed by Purchase Order(s).
This award is subject to appropriation by the City in the fiscal year beginning October 1, 2015. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 08/20/15

_____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE: 8/20/15

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **COUNTYWIDE PARCEL MOWING- JSEB SET-ASIDE**

BID# JSC-0251-15 OPEN DATE: **9/17/2014**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONSTRUCTION- JSEB SET-ASIDE

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID OF PART 1, 2, AND 3 PARCEL MOWING**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **6** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/13/14 to A Sanctuary House of N. FL. Inc., in the amount of $81,870.00.

Recommend approval to increase award by $62,000.00 for a revised total estimated expenditure amount not-to-exceed $143,870.00.

Funding for this award to be encumbered by the following accounts: PWML011-03410, PWML442CA-03410, and PWML1A1-03410 to be executed by Purchase Orders.

Attachments: Recommendation Memo, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

MR

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 12/04/14

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 12/4/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling
Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-108, Revised 12/2007

SUBJECT: **COUNTYWIDE PARCEL MOWING- JSEB SET-ASIDE**

BID# JSC-0251-15 OPEN DATE: **9/17/2014**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONSTRUCTION- JSEB SET-ASIDE

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID OF PART 1, 2, AND 3 PARCEL MOWING**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **6** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject A Real Unique Enterprise, LLC., due to company's failure to provide unit prices per proposal schedule; Recommend approval to reject Lowe Curtis Lawn Care, Inc., due to company did not attend mandatory Pre-Bid Conference.

Recommend approval of award to the lowest responsive, responsible bidder A Sanctuary House of N. FL. Inc., in the total lump sum base bid for Part 1, 2, and 3 in the amount of $81,870.00. Period of Service will be one (1) year beginning date of contract, with three (3) one (1) year renewal options.

Funding for this award to be encumbered by account: PWML011-03410

Attachments: Recommendation Memo, Bid Tabulation Sheet, Vendor's Rejection Letters/Email Sent, Basis of Award, Scope of Work

BUYER: Marilyn Ladler RESPECTFULLY SUBMITTED:
MARILYN LADLER
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 10/09/14
OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 10/13/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-108, Revised 12/2007

QWS3270X 6/22/2017 2:45 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/22/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 2:44 PM

FISCAL MO/YEAR : 09 2017 CURRENCY CODE :
INDEX CODE : PWML011 MOWING AND LANDSCAPE MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	2,922,296.12	2,922,296.12
EXPENDITURES	221,051.65	1,332,365.36	1,332,365.36
ENCUMBRANCES	-38,222.65	1,476,084.69	1,476,084.69
PRE-ENCUMBRANCES	33,400.00	33,400.00	33,400.00
REMAINING BALANCE	-216,229.00	80,446.07	80,446.07

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 6/22/2017 2:46 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/22/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 2:45 PM

FISCAL MO/YEAR : 09 2017 CURRENCY CODE :
INDEX CODE : PWML442CA MOWING - CONTAMINATION ASSESSMENT
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	21,500.00	21,500.00
EXPENDITURES	.00	10,717.50	10,717.50
ENCUMBRANCES	.00	10,782.50	10,782.50
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	.00	.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 6/22/2017 2:46 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/22/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 2:46 PM

FISCAL MO/YEAR : 09 2017 CURRENCY CODE :
INDEX CODE : PWML1A1 MOWING & LANDSCAPE MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	-447.50	10,552.50
EXPENDITURES	.00	.00	5,887.69
ENCUMBRANCES	.00	.00	.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	-447.50	4,664.81

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

JSC-0251-15	A SANCTUARY HOUSE OF N. FL, INC.	
10/13/2014	$81,870.00	Award
12/4/2014	$62,000.00	Increase
8/20/2015	$150,000.00	1st Renewal Option
1/21/2016	$50,000.00	Increase
7/14/2016	$194,500.00	2nd Renewal Option
Pending	$172,500.00	

$710,870.00 Total Award