SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service; Increased on 10/08/15 in the amount of $360,000.00; Amended on 03/10/16 to correct period of service; First Renewal option awarded on 07/14/16 in the amount $544,799.00.

Recommend approval to utilize the Second Renewal Option with DBI Services, LLC., in the annual amount of $316,115.42. Total revised award amount not-to-exceed $1,637,854.33. Period of Service will be from October 1, 2017 through September 30, 2018, with one (1) renewal option remaining.
This award will be funded by account(s): PWML011-03410- $200,000.00; PWML461SW-03410- $116,115.42, and will be executed by Purchase Order(s).
This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.
Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler RESPECTFULLY SUBMITTED: _____

MARILYN LAIDLER

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: June 15, 2017

SUBJECT: **Second Renewal – Herbicide Spraying of Roadside Ditches**

Bid Number:	SC-0403-15
Master Blanket:	505785
Contractor:	DBI Services, LLC
Increase Amount:	$316,115.42

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to exercise the second of three renewal options with DBI Services, LLC for continued services beginning October 1, 2017 through September 30, 2018. The amount requested for this second renewal period is $316,115.42. The current not-to-exceed limit is $1,321,738.91. The new not-to-exceed cumulative limit will be $1,637,854.33.

Funds will be encumbered by a release from Master Blanket No. 505785 using the following accounts and associated amounts:

- PWML011-03410 - $200,000.00
- PWML461SW-3410 - $116,115.42

Please find the attached letter dated June 9, 2017 from DBI Services, LLC stating their compliance with the renewal period.

Equal Business Opportunity Program: Encouragement Plan

Should you have any questions or require additional information concerning this request, please contact Jud Miller at 255-4306.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Jud Miller, Mowing & Landscape Contract Manager
John Tyson, Contract Administration Coordinator

Attachment: Agreement Letter – DBI Services, LLC

ab

DBI SERVICES

GLOBAL LEADER IN INFRASTRUCTURE
OPERATIONS AND MAINTENANCE

June 9, 2017

Subject, Bid Number SC-0403-15 for Herbicide Spraying of Roadside Ditches

Renewal Option

Dear Mr. Tyson

This Letter is to confirm that DBI Services, LLC is in agreement regarding the terms and conditions in support of exercising the second renewal option beginning October 1, 2017 FY2018.

Thank you for letting us renew our contract. If you need anything please let me know Mark McLaughlin at 904-534-5550.

Regards,

DBI Services, LLC

Mark McLaughlin

DOT/CM Division Manager

RECEIVED
JUN 09 2017
BY:

REGIONAL OFFICE
5605 Florida Mining Boulevard South Building 200 Suite 201 | Jacksonville FL 32257-3245 USA
T +1 904 262 2001 800 813 1292 | F +1 904 262 0010

www.dbiservices.com

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service; Increased on 10/08/15 in the amount of $360,000.00; Amended 03/10/16 to correct period of service.

Recommend approval to utilize the First Renewal Option to DBI Services, LLC., in the annual amount of $544,799.00. Total revised estimated expenditure not-to-exceed $1,321,738.91. Period of Service will be from October 1, 2016 through September 30, 2017 with two (2) one (1) year renewal options remaining.
This award to be funded by account(s): PWML011-03410- $344,799.00; PWML461SW-03410- $200,000.00, to be executed by Purchase Order(s).

This award subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler RESPECTFULLY SUBMITTED:
MARILYN LAIDLER GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7-14-16

Teresa R. Eichner OTHER:

James R. McCa

ACTION OF AWARDING AUTHORITY DATE: 7/14/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service; Increased on 10/08/15 in the amount of $360,000.00.

Recommend approval to amend period of service with DBI Services, LLC., from April 8, 2016 to September 30, 2016, to allow funding to coincide with the FY budget. No funding amount needed, all other terms and conditions shall remain unchanged.

Attachments: Recommendation Memo, Vendor Letter, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: [signature]
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 3/10/16

Teresa R. Eibner

OTHER: _____

James R McCain

ACTION OF AWARDING AUTHORITY DATE: 3/10/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91; Amended on 04/16/15 to correct period of service.

Recommend approval to increase award by $360,000.00 to DBI Services, Inc., for a revised total expenditure not-to-exceed $776,939.91.

Funding for this award to be encumbered by account: PWML011-03410 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 10-8-15

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: 10/08/15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

Supply Contract- One (1) year with Three (3) One (1) year Renewal Options

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **Total Lump Sum Base Bid to the Lowest Responsive, Responsible Bidder**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 04/09/15 to DBI Services, LLC., in the amount of $416,939.91.

Recommend approval to correct period of service on award dated 04/09/15 from Two (2) One (1) year renewals to Three (3) One (1) year renewal options as revised in Addendum No. 1, and request pricing modification for the Additive Alternates as vendor has agreed to lower their unit price.

Attachments: Recommendation Memo, Revised Pricing Sheet, Addendum No. 1, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Marlene Russell for
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/16/15

Catherine Stevens

OTHER: _____

Dave McDaniel

ACTION OF AWARDING AUTHORITY DATE: 4/16/15

APPROVED EF DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Cleveland Ferguson III
Deputy Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

FORM GB-108, Revised 12/2007

SUBJECT: **HERBICIDE SPRAYING OF ROADSIDE DITCHES- $20.00**

BID# SC-0403-15 OPEN DATE: **2015-04-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

Supply Contract - One (1) year from date of Award with Two (2), One (1) year Renewal Options

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **Total Lump Sum Base Bid to the Lowest Responsive, Responsible Bidder**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder DBI Services, LLC. in the amount of $416,939.91 for the service period one year from Date of Award with two (2), one (1) year, renewal options.

Projects to be executed by individual release from Master Blanket Order and encumbered by the following accounts:
PWML461SW-03410 $141,741.00
PWML011-03410 $275,198.91

Attachments: Recommendation Memo, Tabulation Sheet, Basis of Award, Scope of Services

BUYER: DANIEL PEARSON
for Marilyn Laidler

RESPECTFULLY SUBMITTED: for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing & Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/09/15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 4/9/15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Cleveland Ferguson III
Deputy Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

FORM GB-108, Revised 12/2007

QWS3270X 6/22/2017 2:47 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/22/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 2:47 PM

FISCAL MO/YEAR : 09 2017 CURRENCY CODE :
INDEX CODE : PWML011 MOWING AND LANDSCAPE MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	2,922,296.12	2,922,296.12
EXPENDITURES	221,051.65	1,332,365.36	1,332,365.36
ENCUMBRANCES	-38,222.65	1,476,084.69	1,476,084.69
PRE-ENCUMBRANCES	33,400.00	33,400.00	33,400.00
REMAINING BALANCE	-216,229.00	80,446.07	80,446.07

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 6/22/2017 2:47 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/22/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 2:47 PM

FISCAL MO/YEAR : 09 2017 CURRENCY CODE :
INDEX CODE : PWML461SW MOWING AND LANDSCAPE MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	705,230.01	705,230.01
EXPENDITURES	87,889.39	396,119.83	396,119.83
ENCUMBRANCES	-170,929.39	226,070.18	226,070.18
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	83,040.00	83,040.00	83,040.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

SC-0403-15	DBI SERVICES, LLC	
4/9/2015	$416,939.91	Award
4/16/2015		Correct POS- Amend Only
10/8/2015	$360,000.00	Increase
7/14/2016	$544,799.00	1st Renewal Option
Pending	$316,115.42	2nd Renewal Option
	$1,637,854.33	**Total Award**