SUBJECT: JACKSONVILLE CHILDREN'S COMMISSION AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0465-17 **OPEN DATE: 5/3/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - GRANT CONTRACT PERIOD – JUNE 1, 2017 THROUGH AUGUST 31, 2017, WITH TWO (2) ADDITIONAL RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **110** NUMBER RECEIVED: **29** OTHER: **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend award to Don't Miss a Beat for an additional twenty (20) youth for a total of sixty (60) youth. Recommend approval to move the location of the YMCA's camp from Woodlawn Presbyterian Church to AME Church of the Master. Recommend approval to move the location of the Masters of Education Oxford Preparatory camp to 1824 Dean Road, Jacksonville, FL 32216 from 5725 Ft. Caroline Road, Jacksonville, FL 32277. These sites were approved as an emergency site change under Section 4.7.2. (1) of the RFP. There is no change in funding due to this recommendation.

Funding Source: JCOD191SC-08201 - $2,719.00 SUMMER PROGRAM
JCOD191RG-08201 - $1,634,202.00 SUMMER PROGRAM

To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo; Various E-mail; Previous Awards

BUYER _____ RESPECTFULLY SUBMITTED _____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

CC: Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

Joyce Watson, Asst. Director Administration
Jacksonville Children's Commission

SUBJECT: **Recommendation for an amended award for BID ESC-0465-17**
Jacksonville Children's Commission Afterschool and Summer Programs

DATE: **June 19, 2017**

The Commission recommends that the award for this bid be revised as follows:

1) Don't Miss a Beat has agreed to provide services for an additional twenty (20) youth for a total sixty (60) youth (see email).

2) Move the location of the YMCA's camp previously approved for Woodlawn Presbyterian Church to AME Church of the Master. This site was approved as an emergency site change under Section 4.7.2. (1) of the RFP (see email).

3) Move the location of the Masters of Education Oxford Preparatory camp to 1824 Dean Road, Jacksonville, FL 32216 from 5725 Ft. Caroline Road, Jacksonville, FL 32277. This site was approved as an emergency site change under Section 4.7.2. (1) of the RFP (see email).

Both agencies requesting a site change will be serving the same target population with the same scope of services.

There is no change in funding due to this recommendation.

Index Code:	**JCOD191SC - 08201 - $**	**2,719**	**SUMMER PROGRAM**
	JCOD191RG -08201 - $	**1,634,202**	**SUMMER PROGRAM**

Please let us know if you need additional information. Thank you for your consideration.

Cc: Steve Burakowski, Purchasing Analyst, Procurement

Burakowski, Steven

From:	Young, Tyrica
Sent:	Thursday, June 15, 2017 5:12 PM
To:	Gwendolyn Owens 1 (dmabinc@gmail.com); glowens2@yahoo.com; estherpoitier@yahoo.com
Cc:	Murphy, Colin; Darity, Kenneth
Subject:	DMAB Contract Amendment
Attachments:	FORM 5 - SUMMER SITE PROFILE - REVISED2.docx; FORM 1- JCC Budget and Narrative - AFTERSCHOOL AND SUMMER- 3-2-17.xlsx
Importance:	High
Follow Up Flag:	Follow up
Flag Status:	Flagged

Good afternoon Mrs. Owens,
Don't Miss A Beat's Summer Camp Contract Amendment will reflect the following:

- # of Youth: Increase from forty (40) to sixty (60)
- Funding Total: $32,520

Please submit the following documents to complete the Contract Amendment:

- Site Profile: Update to reflect the increase in # of Youth to 60 (see attached)
- Budget: Update budget (excel spreadsheet and narrative) to reflect increase in # of Youth (see attached)

If you have any questions and/or concerns, please don't hesitate to contact me.

Make today amazing.

***Tyrica Young*, MPA, FCCM**
21st CCLC Program Manager
Jacksonville Children's Commission
1095 A. Philip Randolph Blvd.
Jacksonville, Florida, 32206
Phone: (904) 630-7250
Cell: (904) 446-6206
Fax: (904) 630-4983
Email: tyricay@coj.net

CITY OF JACKSONVILLE

JAX KIDS! Jacksonville Children's Commission
Helping Jacksonville Grow Great Kids!

Visit us at www.jaxkids.org

Burakowski, Steven

From: Chelsea Reeves <creeves@FirstCoastYMCA.org>
Sent: Thursday, June 15, 2017 2:04 PM
To: Newby, Bridgette
Cc: Murphy, Colin; Maria Aristizabal
Subject: Emergency Site Change Request (YMCA Rufus E. Payne Elem Summer Camp)

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Bridgette,

The YMCA needs to request an emergency site change request so we can serve the children from Rufus Payne Elementary without interruption. Our challenges began because we were unable to serve them at the school as intended, due to construction taking place at the school that we became aware of in May. In May, we located an alternate site, at Woodlawn Presbyterian Church. This site change was approved by the church and JCC board. Unfortunately, due to some internal issues at the church, they withdrew their availability for hosting a summer camp site two weeks before the start of camp, after verbally agreeing to do so.

- At this point, we already had a site with full enrollment and a waiting list. We emailed Kenneth about our difficulty and began to quickly search for an alternative site because we did not want to leave these children without services.
- We were able to locate an alternative camp site at the AME Church of the Master, with an agreement with the church finalized on 06/09/17, and were able to start camp on time beginning 06/12/17.
- This new arrangement will allow us to serve the children with a program site in their neighborhood, with a site conducive to the program activities, and with consistency of services.
- In addition, the site is adjacent to the Johnson YMCA, which facilitates the water safety instruction and gymnasium access for the physical activity enrichment component.
- The camp is now near capacity enrollment, fully staffed, and will provide a high quality learning and enrichment experience for the children this summer.

Thank you,

Chelsea Reeves

CHELSEA REEVES, MPH CDA
Senior Director, Youth Development Grant Programs

YMCA OF FLORIDA'S FIRST COAST
duPONT FAMILY YMCA
7373 Old Kings Road S., Jacksonville, FL 32217
P 904.731-2006 **F** 904.731-1719 **W** FirstCoastYMCA.org

The Y: We're for youth development, healthy living and social responsibility

Burakowski, Steven

From: Young, Tyrica
Sent: Monday, June 12, 2017 10:21 AM
To: Murphy, Colin
Cc: Darity, Kenneth
Subject: FW: Oxford Preparatory Lease Contract
Attachments: Oxford Preparatory Lease Contract.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning Colin,
See below and attached Masters of Education Oxfor Preparatory addendum for the Request for Change of Site Location.

Tyrica Young, MPA, FCCM
21st CCLC Program Manager
Jacksonville Children's Commission
1095 A. Philip Randolph Blvd.
Jacksonville, Florida, 32206
Phone: (904) 630-7250
Cell: (904) 446-6206
Fax: (904) 630-4983
Email: tyricay@coj.net

Visit us at www.jaxkids.org

"Education is the most powerful weapon which you can use to change the world." - Nelson Mandela

-----Original Message-----
From: RPoole [mailto:rpoole@oxfordpreparatoryacademy.org]
Sent: Friday, June 09, 2017 2:42 PM
To: Young, Tyrica
Subject: Oxford Preparatory Lease Contract

Tyrica,

As you are aware, I had to change my camp location suddenly due to severe roof problems at the old location (Arlington Country Day). The owner of the building assured me she would have the roof repaired prior to camp beginning on June 12, 2017. However, as of June 5, 2017 (the week my training began) no roof work had been begun. In fact, the owner informed me 50% of the classrooms I contracted to use were off limits.
In addition, several areas of the building were roped off and considered unsafe. This change had a major impact (50%) on the number of kids I could accept into my summer program. Therefore, instead of displacing a significant number of my registered campers, I chose to move to a new location (1824 Dean Road, Jacksonville, FL 32216).

I informed all of my parents of the situation and only 3 campers chose to withdraw due to the new location. I'm still serving the same campers I had from the old location and I'm able to serve all 160 campers I originally requested in my grant proposal. Finding a new location has been a very stressful ordeal but I'm pleased I didn't have to displace 160 campers because of location/building issues.

Please see attached executed lease contract and let me know if you require anything further.

Rosette Poole
Executive Director
Oxford Preparatory Academy
P.O. Box 8575
Jacksonville, FL 32277
904-638-8803
rpoole@oxfordpreparatoryacademy.org
www.oxfordpreparatoryacademy.org

SUBJECT: JACKSONVILLE CHILDREN'S COMMISSION AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0465-17 **OPEN DATE: 5/3/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - GRANT CONTRACT PERIOD – JUNE 1, 2017 THROUGH AUGUST 31, 2017, WITH TWO (2) ADDITIONAL RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 110 NUMBER RECEIVED: 29 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the 5/25/17 award to Boys & Girls Club of Northeast Florida, Alfred DuPont Middle Schools, in the amount of $36,000 and Wayman Community Development Corporation, Garden City Elementary School, in the amount of $48,000. Recommend approval to increase the award to Communities in Schools of Jacksonville, Inc by $80,000 for the following sites: JEB Stuart Middle School $30,000, Pinedale Elementary School $30,000 and Carter Woodson Elementary $20,000 for the summer program period of June 1, 2017 through August 31, 2017. Afterschool Programs previously awarded on 5/25/17 will remain unchanged. Total award in the not to exceed amount of $5,916,384.

Awarded Contractors for Summer Programs:
Boys & Girls Club of Northeast Florida - $456,000 *Revised*
Communities in Schools of Jacksonville, Inc - $110,000 *Revised*
Don't Miss a Beat - $32,520
North Florida Educational Institute - $29,874
The Carpenter Shop Center - $60,000
Victory by Faith - $23,990
Wayman Community Development Corporation - $84,000

Awarded Contractors for Afterschool Programs:
Boys & Girls Club of Northeast Florida - $1,824,000
Communities in Schools of Jacksonville, Inc - $2,720,000
Girls Inc. - $64,000
The Carpenter Shop Center - $192,000
Wayman Community Development Corporation - $320,000

Funding Source: JCOD191SC-08201 - $2,719.00 SUMMER PROGRAM
JCOD191RG-08201 - $793,665.00 SUMMER PROGRAM
JCOD191RG-08201 - $5,120,000.00 AFTERSCHOOL PROGRAM

To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo; Revised Matrix and Scores; Previous Award

BUYER _____ RESPECTFULLY SUBMITTED _____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/01/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/01/17

MR

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: JACKSONVILLE CHILDREN'S COMMISSION AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0465-17 **OPEN DATE: 5/3/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - GRANT CONTRACT PERIOD, SUMMER PROGRAMS – JUNE 1, 2017 THROUGH AUGUST 31, 2017, WITH TWO (2) ADDITIONAL RENEWAL OPTIONS and AFTERSCHOOL PROGRAMS JULY 1, 2017 THROUGH JUNE 30, 2018 WITH TWO (2) ADDITIONAL RENEWAL OPTIONS.

FOR: JACKSONVILLE CHILDREN'S COMMISSION **BASIS OF AWARD: EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 110 NUMBER RECEIVED: 29 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the contractors listed below for Summer Programs for the period of June 1, 2017 through August 31, 2017 and Afterschool Programs for the period of July 1, 2017 through June 30, 2018. Total awarded in the not to exceed amount of $5,920,384.00.

Awarded Contractors for Summer Programs:
Boys & Girls Club of Northeast Florida - $492,000
Communities in Schools - $30,000
Don't Miss a Beat - $32,520
North Florida Educational Institute - $29,874
The Carpenter Shop Center - $60,000
Victory By Faith - $23,990
Wayman Community Development Corporation - $132,000

Awarded Contractors for Afterschool Programs:
Boys & Girls Club of Northeast Florida - $1,824,000
Communities in Schools - $2,720,000
Girls Inc – $64,000
The Carpenter Shop Center - $192,000
Wayman Community Development Corporation – $320,000

The contractor below will not be awarded based on being non-responsive due to incomplete submission:
Builders of Faith.

Funding Source:	JCOD191SC-08201 - $8,269.00	SUMMER PROGRAM
	JCOD191RG-08201 - $792,115.00	SUMMER PROGRAM
	JCOD191RG-08201 - $5,120,000.00	AFTERSCHOOL PROGRAM

To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo; Tabulation; Evaluation Matrix and Scores

BUYER _____ STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/25/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 5/25/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
~~For Mayor Lenny~~ Curry
Under Authority of
Executive Order No. 2015-05

QWS3270X 6/19/2017 10:36 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/19/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 10:36 AM

FISCAL MO/YEAR : 09 2017 CURRENCY CODE :
INDEX CODE : JCOD191SC JOURNEY - SUMMER CAMPS
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	997,504.00	997,504.00
EXPENDITURES	.00	167,312.00	167,312.00
ENCUMBRANCES	87,415.00	646,746.00	646,746.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-87,415.00	183,446.00	183,446.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 6/19/2017 10:37 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/19/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 10:36 AM

FISCAL MO/YEAR : 09 2017 CURRENCY CODE :
INDEX CODE : JCOD191RG RESEARCH & GRANT DEVELOPMENT
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	13,801,964.14	13,801,964.14
EXPENDITURES	107,942.40	7,219,255.86	7,219,255.86
ENCUMBRANCES	568,842.60	4,826,097.18	4,826,097.18
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-676,785.00	1,756,611.10	1,756,611.10

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND