SUBJECT: **ANNUAL ELECTRICAL SERVICES FOR CITY OWNED BLGS (RE-BID)**

BID# SC-0496-17 OPEN DATE: **2017-05-31**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **PUB BLDGS**

BASIS OF AWARD: **ALL OR NONE -LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 6 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Aldeman Electrical Co., LLC., for being non-responsive to the City's request for returned signed bid form and the required County Journeyman certificates per Terms and Conditions (Item 16). Specifications will be revised and project will be re-bid at a later date.

Attachments: Recommendation, Bid Tabulation Sheet, Terms and Conditions, Vendor Rejection Confirmation

BUYER: Marilyn Laidler RESPECTFULLY SUBMITTED: _____

MARILYN LAIDLER

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 630-5401
www.coj.net

ONE CITY, ONE JACKSONVILLE

June 15, 2017

MEMORANDUM

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**

FROM: **Roy Birbal, Chief**

SUBJECT: **RECOMMENDATION TO REJECT ALL BIDS**

RE: **ANNUAL ELECTRICAL SERVICES FOR ALL CITY OWNED BUILDINGS**
Bid No.: **SC-0496-17**
Bid Date: **May 31, 2017**
Award Amount: **$120,500.00**

The Department of Public Works reviewed the one (1) bid received on the referenced project for accuracy and compliance with the contract documents. The bidder is considered non-responsive because they did not return the signed bid form and did not supply county journeyman certificates.

We therefore recommend that all bids for Annual Electrical Services for All City Owned Buildings be rejected at this time. The City chooses to re-bid with revised specifications.

Attachments: Bid Tabulation
Vendor's Bid

cc: Ann Brackin, Public Works Contracts Specialist
Bob Upson, Facility Manager
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator

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BID TABULATION SHEET

TITLE:	ANNUAL ELECTRICAL SERVICES FOR ALL CITY OWNED BUILDINGS (REBID)		ALDERMAN ELECTRICAL CO., LLC.			
BID NO.	SC-0496-17 (PB)					
OPEN DATE:	MAY 31, 2017 @ 2:00 PM					
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST					
No. Invited: (6) No. Received (1) No Bids: (0)						
ITEM	DESCRIPTION	QTY	UNIT PRICE	EXTENDED TOTAL		
	ELECTRICAL JOURNEYMAN- REGULAR (HOURS)	1,264		$ -		
	ELECTRICAL APPRENTICE- REGULAR (HOURS)	632		$ -		
	ELECTRICAL JOURNEYMAN- EMERGENCY (HOURS)	250		$ -		
	ELECTRICAL APPRENTICE-EMERGENCY (HOURS)	125		$ -		
	GRAND TOTAL		**$ -**		$ -	$ -
			VENDOR DID NOT RETURN BID FORM			
	CONFLICT OF INTEREST:		YES			
	TERMS:					
	DELIVERY:					
	ADDENDUM(S) ( )					

TERMS AND CONDITIONS

ANNUAL ELECTRICAL SERVICES FOR ALL CITY OWNED BUILDINGS (REBID)

1. **SCOPE**

The **Department of Public Works/Public Buildings Division** of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments **Annual Electrical Services for all City owned Buildings (REBID)** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. **ALL** awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The period of service will be one (1) year from date of award with three (3) one (1) year renewal options. Renewal Options may be exercised at the sole discretion of the City based on performance and adherence to terms and conditions as set forth in the bid documents.

4. **PRE-BID CONFERENCE**

Not applicable

5. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The award vendor is required to submit the certification of insurance within ten (10) days from receipt of award notification, include bid number on certificate.

16. JOURNEYMEN

The contractor shall have at the time of bid opening and throughout the term of contract no less than three (3) Journeymen on staff and available for services as requested. The City routinely has several separate orders for electrical work at any one time and in times of emergencies may require additional work.

Provide a copy of the County Journeyman Electrician Certificate for each Electrician that qualifies the Proposer to meet this requirement with their bid proposal if not provided will be grounds of bid rejection.

Transmission Report

Date/Time	06-22-2017	09:39:17 a.m.	Transmit Header Text	
Local ID 1	9042558837		Local Name 1	Procurement

This document : Confirmed
(reduced sample and details below)
Document size : 8.5"x11"

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 6/22/2017

ADDRESS: 4622 Ortega Farms Circle
Jacksonville, FL 32210

BIDDER'S NAME: Alderman Electrical Co., LLC

CONTACT NAME: Charles Alderman

BID# SC-0496-17 **DATE OPENED:** 2017-05-31

REASON FOR RECOMMENDED REJECTION:

Alderman Electrical Co., LLC is bid is deemed non-responsive due to vendor did not return signed bid form, nor did vendorsupply county journeyman certificates, per Terms and Conditions (Item 16). All bids rejected project will be re-bid at later date.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 06/29/17 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

FORM CB-116, Revised 08/2009

Total Pages Scanned : 1 Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	598	904 778 9631	09:37:33 a.m. 06-22-2017	00:01:07	1/1	1	G3	HS	CP14400

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct