

PUBLIC NOTICE
 AGENDA
 PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 Thursday June 20, 2017, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
 Patrick Greive, Member, Treasury
 Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Robert Parr Mary DiPerna	P-31-17	Subcommittee Report Medical ASO, Stop Loss and Pharmacy Services Employee Services Department	It is the consensus of the committee that of the three companies responding to the Request for Proposal (RFP) two were found to be responsive, interested, qualified and available to provide the services required by the RFP and one was deemed non-responsive. The ranking of first and second designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Aelna 1) Florida Blue We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Florida Blue, the number one ranked company.		
Jeff Foster Will Williams	P-07-10	Contract Amendment No. 12 Trail Ridge Landfill Expansion Permitting and Design Department of Public Works/Solid Waste Division	That Contract No. 6354-13 between the City of Jacksonville and CDM Smith, Inc., for Trail Ridge Landfill Expansion Permitting and Design is amended to: (i) incorporate the attached Scope of Work Identified as Exhibit 'W'; (ii) incorporate the attached Contract Fee Summary Identified as Exhibit 'X'; (iii) increase the maximum indebtedness by \$135,009.00 to a new not-to-exceed total maximum of \$8,400,657.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.	To project completion	
Christel Burgos Kevin Stork	P-12-16	Contract Amendment No. 1 Medical Collection Services Jacksonville Fire & Rescue Department/Finance & Administration Department	That Contract No. 10231 between the City of Jacksonville and Security Collection Agency, Inc., for Medical Collection Services is amended to exercise the first of three renewal options extending the period of service from August 3, 2017 through August 2, 2018, with two (2) one-year renewals remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$396,000. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.	08/02/17	

MEETING ADJOURNED:

CC: Council Auditor
 Subcommittee Members



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

MEMORANDUM

To: Greg Pease, Chairperson
Professional Services Evaluation Committee

From: Bob Parr, Chief, Compensation and Benefits
Mary DiPerna, Manager, Compensation and Benefits

Re: P – 31-17 – Medical ASO, Stop Loss and Pharmacy Services

Date: July 14, 2017

The subcommittee received three (3) proposals for the Medical ASO, Stop Loss and Pharmacy Services RFP. Two (2) were found to be responsive, interested, qualified, and available to provide services required by the Request for Proposal and one (1) was deemed non-responsive. The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP and the proposals.

Based on the above, the following firms listed alphabetically and ranked, were determined to be the most qualified:

- (2) Aetna
- (1) Florida Blue

The subcommittee requests to meet with the Professional Services Evaluation Committee at your earliest convenience for the purpose of submitting our recommendation to the Mayor for final selection. Upon his signature, we request permission to immediately conduct fee and contract negotiations.

Attachments: Evaluation Matrix



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City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

07/11/17 09:00:33
Procurement Division

July 11, 2017

TO: Greg Pease, Chief, Procurement Division

THRU: John Pappas, P.E., Director, Department of Public Works

From: Jeffrey S. Foster, P.G, Public Works Environmental Coordinator
Will Williams, Chief, Solid Waste Division

SUBJECT: CDM Smith, Inc. Amendment #12
Trail Ridge Landfill Expansion Permitting and Design
Contract No. 6354-13, P-07-10

The Solid Waste Division is requesting approval of Amendment #12 for the Scope of Work contained in Exhibit W to the contract in the amount of \$135,009.00 as detailed in the Contract Fee Summary Exhibit X. Amendment #12 is needed to fund the materials testing and engineering QA/QC oversight required for the construction contractor's (Glover) repair work they need to complete resulting from Hurricane Hermine damage. Amendment #12 will fund these services from contract execution until FY year end on September 30, 2017. The construction contractor (Glover) is currently working on a time extension change order request for the repair work. As such, the additional contract time is unknown, so an additional amendment to CDM Smith's contract 6354-13 will be required to fund the materials testing and engineering QA/QC from FY year end to the new contract end listed for that proposed change order by the construction contractor.

Funding is available in PWSW44K SW0005 06 069505. The current contract amount for the base contract and Amendments 1 through 11 is \$8,265,648.00. Approval of Amendment #12 in the amount of \$135,009.00 will bring the maximum indebtedness to the City's not to exceed amount of \$8,400,657.00. Nothing contained herein shall be amended, modified or otherwise revised without prior PSEC and Mayor's approval. If there are any questions, please do not hesitate to contact me at this office (904) 255-8702. Please advise when this item will be placed on the agenda so a representative of DPW can attend.

JSF/jsf

Attachments

amb

EXHIBIT W
AMENDMENT 12 TO TASK AUTHORIZATION 6354-13
FOR
TRAIL RIDGE LANDFILL CLASS I CELL EXPANSION PROJECT
ENGINEERING SERVICES DURING CONSTRUCTION

This Authorization, when executed, shall be incorporated in and become part of the Agreement for Professional Services between the City of Jacksonville (OWNER), and CDM Smith Inc. (CONSULTANT), dated February 9, 2011 hereafter referred to as the Agreement.

PROJECT BACKGROUND

CONSULTANT will assist the OWNER with the design, permitting, and construction of a new Class 1 landfill facility (Phases 6-14) at the Trail Ridge Landfill (TRLF) site. The existing landfill has been developed via 5 stages of cell construction (Phases 1-5) over 20 years and is within 2-3 years of reaching capacity. CONSULTANT has completed the following work related to the TRLF Class I Cell Expansion Project.

Initial Authorization – Developed a Master Plan for the build out of the TRLF site. The Master Plan recommended three phases, Phases 6 through 8 (now numbered 6 through 14), for full site buildout and evaluated various options for the next cell construction, Phase 6 expansion. The initial authorization also initiated field data collection for design of the TRLF Expansion Project.

Amendment 1 – Developed permit application and supporting documentation for the TRLF Expansion Environmental Resource Permit (ERP).

Amendment 2 – Continued data collection and developed permitting plans and specifications for Phase 6A through 6E TRLF Expansion Florida Department of Environmental Protection (FDEP) Solid Waste Permit. Amendment 2 included conceptual stormwater modeling, development of methane gas management plan, geotechnical stability analysis, and ongoing hydro-geological modeling.

Amendment 3 – Authorized investigation of expansion of the on-site borrow pit for use in future landfill activities. This amendment was a partial authorization of the Amendment 3 activities at TRLF. The remaining activities were authorized under Amendment 4.

Amendment 4 – Authorized funding for the remaining work described and approved in Amendment 3, including continued design and permitting activities for Phases 6 through 14 with development of solid waste construction permit application and Phase 6 construction documents. This amendment also included bidding services.

Amendment 5 – this amendment is a continuation of the work begun under the previous four amendments to obtain the ERP and FDEP Solid Waste Construction Permits needed to construct Phases 6-14 of the Trail Ridge Landfill Expansion. This amendment included activities to apply for a major modification of the site's existing Prevention of Significant Deterioration (PSD) permit, renew the site's

solid waste operating permit, and design a new access road for operational traffic. CONSULTANT submitted and received the FDEP solid waste construction permit, operations permit, and 2014 financial assurances for the planned expansion area under this amendment.

Amendment 6 – this amendment authorized Engineering Services During Construction to support the TRLF Phase 6 Expansion Project. The amendment included conforming contract documents, holding a pre-construction meeting, conducting shop drawing review, issuing designer clarifications, addressing requests for additional information and providing resident project representation (RPR) for the project. These services were authorized through December 2015.

Amendment 7 – this amendment authorized design and permitting of a limerock construction access road from County Road 228 to Gilridge road. This road will provide access to the landfill and borrow areas for construction vehicles. This amendment also included intersection improvements to the perimeter road encircling Phases 1-5 of the existing landfill to facilitate re-routing of operations traffic to the new western access road. Re-routing of operations traffic is a key component of the construction sequence for the new Phase 6 cell.

Amendment 8 – this amendment authorized engineering services during construction for January 2016 through December 2016. Additionally, this scope includes activities to perform financial assurances reporting to the Florida Department of Environmental Protection (FDEP) associated with the site Solid Waste Permit, and perform various monitoring and maintenance tasks associated with onsite mitigation areas to maintain compliance with the site Environmental Resource Permit (ERP).

Amendment 9 - this amendment authorized engineering services during construction for January 2017 through June 2017. Additionally, this scope includes activities to perform various monitoring and maintenance tasks associated with onsite mitigation areas to maintain compliance with the site Environmental Resource Permit (ERP).

Amendment 10 – this amendment authorizes a seepage analysis study of the borrow pit south of Landfill Phases 1-5 to improve dewatering activities and address erosion concerns.

Amendment 11 – this amendment authorized a leachate feasibility study to determine the feasibility of various alternative leachate treatment and disposal options.

SCOPE OF WORK

This scope of work for Amendment No. 12 is a continuation of the work begun under the previous amendments to design and construct the Phase 6 Trail Ridge Landfill Expansion. This Amendment No. 12 includes geotechnical testing of construction activities for compliance with the project construction contract documents of August 2017 through October 2017 due to an extension of the construction schedule by the Contractor. The following is a description of the services to be provided under this Amendment No. 12 to the Task Authorization. The non-sequential order of some tasks and subtasks listed below is a result of tasks either being authorized under previous amendments or the work is to be authorized as part of future amendments.

TASK 1 - KICKOFF MEETING

There is no change to Task 1. All work has been completed for this task.

TASK 2 - DATA COLLECTION AND REVIEW

There is no change to Task 2. All work has been completed for this task.

TASK 3 - TRLF EXPANSION LANDFILL CELL ALTERNATIVES DEVELOPMENT

There is no change to Task 3. All work has been completed for this task.

TASK 4 - ANALYSIS OF PHASE 6 CELL ALTERNATIVE LOCATIONS

There is no change to Task 4. All work has been completed for this task.

TASK 5 - INITIATE FIELD SITE INVESTIGATION

There is no change to Task 5. All work has been completed for this task.

TASK 6 - STORMWATER MODELING

There is no change to Task 6. All work has been completed for this task.

TASK 7 - PROJECT MANAGEMENT

Task 7 is amended as follows:

CONSULTANT will perform project management duties for the additional tasks and time period described in Amendment No. 11. CONSULTANT will set up a project status report format, meetings schedule, schedule updates and other activities required as part of the management of this project.

TASK 8 - WETLAND LONG TERM HYDRATION EVALUATION

There is no change to Task 8. All work has been completed for this task.

TASK 9 - FLOOD ELEVATION DETERMINATION

There is no change to Task 9.

TASK 10 - ENVIRONMENTAL RESOURCE PERMITTING

There is no change to Task 10. All work has been completed for this task.

TASK 11 - DESIGN AND PERMITTING

There is no change to Task 11.

TASK 12 - SOLID WASTE LANDFILL CONSTRUCTION PERMITTING

There is no change to Task 12. All work has been completed for this task.

TASK 13 - QUALITY ASSURANCE AND QUALITY CONTROL

There is no change to Task 13. All work has been completed for this task.

TASK 14 - ECONOMIC EVALUATION

There is no change to Task 14. All work has been completed for this task.

TASK 15 - PUBLIC INFORMATION PROGRAM ASSISTANCE

There is no change to Task 15. All work has been completed for this task.

TASK 16 - BIDDING SERVICES

There is no change to Task 16. All work has been completed for this task.

TASK 17 - GENERAL ENGINEERING SERVICES DURING CONSTRUCTION

Task 17 is amended to include the following tasks under Amendment 11

Subtask 17.1 - Pre-Construction Conference

This task is complete.

Subtask 17.2 - Monthly Progress Meetings

No change to this task.

Subtask 17.3 - Review Shop Drawings, Samples, and Other Submittals

No change to this task.

Subtask 17.4 - Review of Independent Testing Lab Results

CONSULTANT will contract with a geotechnical and materials testing laboratory to conduct independent testing of CONTRACTOR's work. CONTRACTOR shall contact the testing laboratory to conduct the testing as needed throughout construction progress. CONSULTANT shall witness field testing through the use of the Resident Project Representative (RPR). CONSULTANT reserves the right to request additional compensation, should the CONTRACTOR complete the testing outside of the standard 40-hour work week for the RPR.

CONSULTANT is responsible for all testing costs, including analysis and shipping (if needed). CONSULTANT to review test results for conformance with Contract Documents.

The tests outlined in Table 1 are anticipated for the TRLF project. For budgeting purposes testing labor and analysis will be carried on a not-to-exceed basis.

CONSULTANT will review field test reports for conformance with project contract documents. Should CONTRACTOR fail to pass the independent test and retesting is required, the CONSULTANT is eligible for additional compensation to review retest results. For budgeting purposes, only field staff for testing associated with work from August 2017 to October 2017.

Subtask 17.5 - Evaluation of Substitutes

No change to this task.

Subtask 17.6 - Site Visits and Observation of Construction Progress

No change to this task.

Subtask 17.7 - Clarifications, Interpretations, and Field Orders

No change to this task.

Subtask 17.8 - Change Orders

No change to this task.

Subtask 17.9 - Review of Applications for Payment

No change to this task.

Subtask 17.10 - Substantial Completion

No change to subtask 17.10.

Subtask 17.11 - Final Inspection

No change to subtask 17.11

Subtask 17.12 - Review of Contractor's Completion Documents

No change to subtask 17.12.

Subtask 17.13 - Preparation of Record Drawings

No change to subtask 17.13.

Subtask 17.14 - Preparation and Submittal of Final Certification Report

No change to subtask 17.14.

Subtask 17.15 - Permit Close-out (All other permits)

No change to subtask 17.15.

Subtask 17.16 - Submittal of Complete Project Documents to Owner

No change to subtask 17.16.

Subtask 17.17 - General Administration of Construction Contract

No change to this task.

TASK 18 - SPECIAL SERVICES

No change to this task

TASK 19 - RESIDENT PROJECT REPRESENTATIVE SERVICES DURING CONSTRUCTION

No change to this task.

TASK 20 - NEW CELL GEOSYNTHETIC INSTALLATION QA/QC CONSTRUCTION SERVICES

No change to this task.

TASK 21 - BORROW PIT EVALUATION AND EXPANSION

No change to this task.

TASK 22 - MEETINGS, PROJECT MANAGEMENT AND QUALITY CONTROL

Activities performed under this task consist of those general functions required to maintain the project on schedule, within budget, and that the quality of the work products defined within this scope is consistent with CONSULTANT's standards and OWNER's expectations. Specific activities included are identified below:

Subtask 22.1- Project Kick-Off and Progress Meetings

CONSULTANT will prepare for and conduct the project meetings as previously outlined in the tasks above.

Subtask 22.2- Project Quality Control (QC) Technical Review

CONSULTANT's project manager will review and document quality assurance activities for an anticipated project life of seven months to accompany monthly invoices.

Subtask 22.3- Project Status Reports

CONSULTANT's project manager will prepare and submit monthly written status reports for an anticipated project life of seven months to accompany monthly invoices.

ASSUMPTIONS

The following assumptions are included in this Amendment No. No. 11:

1. OWNER shall be responsible for all permit or review fees associated with project.
2. OWNER shall bear all costs incident to compliance with the requirements of the OWNER's Responsibilities.
3. All work described in this amendment is for August 2017 through October 2017. Engineering Services During Construction for subsequent sequences will be included in future amendments.

DELIVERABLES

The following deliverables will be provided:

Task	Description of Deliverable	Quantity/Format
Review of Testing	Conformance test results will be provided in final project documentation	- Electronic format
Project and Quality Management	Monthly status reports	- Electronic format

TIME OF COMPLETION/SCHEDULE

CONSULTANT will begin work within five calendar days of receiving Notice to Proceed (NTP) from the OWNER. Engineering Services During Construction will be provided based on the CONTRACTOR's approved construction schedule. All authorized work will take place by October 31, 2017.

COMPENSATION AND PAYMENT

CONSULTANT will complete the services in the Tasks listed above in this Amendment No. 12, excluding quality assurance and conformance testing, for a lump sum fee of \$15,009 as shown in Exhibit X. CONSULTANT will invoice monthly as a percentage of the lump sum based on the percentage of work completed during the billing period. Lump sum compensation shall be for all labor, sub-consultants, and other direct costs associated with the performance of the work. CONSULTANT will complete quality assurance and conformance testing for a not to exceed cost of \$120,000 as shown in Exhibit X. CONSULTANT will invoice monthly based on actual testing completed. The new total amended value for this Task Authorization is \$8,400,657.



OFFICE OF THE DIRECTOR

July 13, 2017

07/13/17 10:16:11
Procurement Division

MEMORANDUM

TO: Greg W. Pease, Chief of Procurement Division

FROM: Christel Burgos, EMS Billing Manager 
Kevin Stork, Comptroller 

RE: **Contract # 10231: P-12-16**
Medical Collection Services

Request is made to amend Contract # 10231, P-12-16 between Security Collection Agency, Inc. and the City of Jacksonville to: (i) exercise the first of three renewal options from August 3rd, 2017 to August 2nd, 2018, and all other terms and conditions shall remain the same.

Your assistance in concurring with this recommendation for the respective award is appreciated. If you have questions or need additional information regarding this request, please contact Christel Burgos at 630-2930.

Attachments: Current Contract
Attachment "A"
Attachment "B"

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Security Collection Agency
A Division of
Applied Business Services

July 17, 2017

City of Jacksonville
Jacksonville Fire & Rescue Department
515 Julia Street
North Jacksonville, Florida 32202

Re: Requesting Agreement Renewal

Mrs. Burgos,

We refer to Agreement between The City of Jacksonville and Security Collection Agency for Medical Collection Services, dated August 3, 2016, the term of which is due to expire on August 3, 2017.

By this matter, Security Collection Agency expresses our interest in renewing this Agreement for a further term of one (1) year. Kindly confirm to us in writing whether you would also be agreeable to extending the term for such period.

We look forward to hearing from you.

Sincerely,

Lucy A. McKellar
Marketing Specialist
Security Collection Agency