SUBJECT: AGRONOMICS SERVICES AT VARIOUS PARK LOCATIONS

BID #: SC-0156-17 **OPEN DATE: 2017-06-07**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with TruGreen LP, for agronomic services for the Parks, Recreation and Community Services Division. Period of service will be June 22, 2019 through June 21, 2020. Total requested expenditure for this period not-to-exceed $261,011.00, for a revised award total not-to-exceed $783,033.00.

Funding for this award to be encumbered by account RPCM011PG-03410, to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Specifications, Previous Awards

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

May 15, 2019

05/15/19 16:08:40
Procurement Division

MEMORANDUM

TO: Gregory Pease, Chief
Procurement Division

FROM: Keith Meyerl, Chief
Recreation and Community Programming

RE: **SC-0156-17 Agronomics Services – Second Renewal Recommendation**

The Parks, Recreation and Community Services Department respectfully recommends approval to exercise the second and last renewal option for one year, for the period of June 22, 2019 to June 21, 2020, for agronomics services with TruGreen in the amount of $261,011.00.

The total not-to-exceed amount of the renewal will be $261,011.00. The total not-to-exceed maximum indebtedness will be $783,033.00. The funding source will be RPCM011PG 03410.

The funds will be encumbered by individual purchase orders under the master blanket 7A08479.

Your assistance in concurring with this recommendation for the respective award would be appreciated.
If you have any questions or if further information is required, please contact Rene'e Harriman at 255-8295

KM/rlh

Attachment: Last award
Letter from vendor

cc: Claire Stine, Parks, Recreation and Community Services Finance Manager

TRUGREEN
Live life outside.

9716 Florida Mining Blvd. W

Suite 2

Jacksonville, Fl 32257

904-269-7001

City of Jacksonville/Keith Meyerl,

We would like to request our 1 year renewal on our contract with the city (SC-0156-17) under the same terms and conditions. We have been very happy with the relationship with the city and look forward to working with you in FY 20. We are NOT requesting a price increase.

Regards,

David E Miller

David Miller

Dated: 05/14/2019

TERMS AND CONDITIONS
AGRONOMICS SERVICES FOR VARIOUS PARK LOCATIONS

1. **SCOPE**

The Parks, Recreation and Community Services Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for **Agronomics Services for Various Park Locations** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. The City will determine low bid based on granular unit pricing but reserves the right to award optional Liquid based unit pricing by item as determined in the best interest of the City. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The term of this agreement is one year from date of award, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. **REQUIREMENTS**

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

- The Contractor shall furnish, with their bid submission, a list of equipment that will be used to perform applications listed in Appendix B for the City's review and approval.
- The Contractor shall also include a list of all personnel that will be working on this project. Included on the list will be personnel responsible for application of any and all chemicals with copies of their appropriate licensing from the State of Florida Department of Agriculture.

5. **PRE-BID CONFERENCE**

An OPTIONAL pre-bid conference will be held on Tuesday, May 23, 2017 at 10:30 A.M., located at Ed Ball Bldg., 8th Floor, Room 825, 214 North Hogan Street, Jacksonville FL, 32202.

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems

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GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) of two (2) renewal options with TruGreen LP, for agronomic services for the Parks, Recreation and Community Services Division. Period of service will be June 22, 2018 through June 21, 2019, with one (1) one (1) year renewal option remaining. Total requested expenditure for this period not-to-exceed $261,011.00, for a revised award total not-to-exceed $522,022.00.

Funding for this award to be encumbered by account RPCM011PG-03410, to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Bid Tabulation Sheet, Terms and Conditions, Specifications, Previous Awards

ANALYST: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** for GREGORY REASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 5/03/18

Teresa R Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/05/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AGRONOMICS SERVICES AT VARIOUS PARK LOCATIONS

BID #: SC-0156-17 OPEN DATE: 2017-06-07

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award to TruGreen LP, in the amount of $20,398.85, to cover additional agronomic services needed for the Parks, Recreation and Community Services Division. The total revised award expenditure not-to-exceed $261,011.00.

Funding for this award to be encumbered by account RPCM011PG-03410, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications, Previous Award

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meverl, Chief of Recreation and Community Programming Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/26/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/26/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AGRONOMICS SERVICES AT VARIOUS PARK LOCATIONS

BID #: SC-0156-17 OPEN DATE: 2017-06-07

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder TruGreen LP, in the not-to-exceed amount of $240,612.15 for agronomic services for the Parks, Recreation and Community Services Division. Period of service is one year from date of award, with two (2) one (1) year renewal options.

Funding for this award to be encumbered by account RPCM011PG-03410, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: CHELSEY FLEMING RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/22/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/22/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
[illegible] 2015-05

QWS3270X 5/20/2019 9:46 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/20/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 9:46 AM

FISCAL MO/YEAR : 08 2019 CURRENCY CODE :
INDEX CODE : RPCM011PG PLAYGROUNDS & CENTERS
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	-1,603.00	1,007,726.46	1,007,726.46
EXPENDITURES	53,638.93	564,464.18	564,464.18
ENCUMBRANCES	-41,552.83	291,085.57	291,085.57
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-13,689.10	152,176.71	152,176.71

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G005 - PRIOR RECORD DISPLAYED

SC-0156-17	TruGreen LP	
6/22/2017	$240,612.15	Award
4/26/2018	$20,398.85	Increase
5/5/2018	$261,011.00	1st Renewal
Pending	$261,011.00	2nd and Final Renewal
	$783,033.00	**Total Award**