SUBJECT: MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION – RE-BID

BID #: ESC-0396-18 **OPEN DATE: 2018-03-07**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – FIVE (5) YEARS FROM CONTRACT EXECUTION WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: INFORMATION TECHNOLOGIES DIVISION / MEDICAL EXAMINER'S OFFICE

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

On March 7, 2018, the City of Jacksonville, Procurement Division received six (6) responses for subject bid.

On March 13, 2018 LabLynx, Inc. requested their proposal be withdrawn from consideration.

Recommend approval to reject Sunquest Information Systems for not meeting the minimum requirements and not submitting any requested forms.

SmartSimple Software, Ltd. failed to acknowledge addenda one through seven and VertiQ Software, LLC. failed to acknowledge addendum seven for subject bid, Procurement has received these and requests approval to accept and waive the technicality as a minor irregularity.

The Evaluation Committee has completed their review and recommends approval to move forward with Software Demonstrations/ Oral Interviews with the top three (3) scoring vendors, which are as follows. The ranking of first, second and third designates the order of qualification of these firms.

1. Thinc.IT, LLC. DBA Forensic Advantage Systems
2. SmartSimple Software, Ltd.
3. VertiQ Software, LLC.

ATTACHMENTS: Recommendation Memo, Scoring Sheet, Tabulation, Evaluation Matrix, Addenda, Rejection Letter

ANALYST: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____ for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DR. VALERIE RAO, CHIEF MEDICAL EXAMINER

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

DISTRICT IV MEDICAL EXAMINER'S OFFICE

Serving Duval, Clay, Nassau, Hamilton, & Columbia Counties

Friday, April 13, 2018

TO: Greg Pease, Chief, Procurement

THRU: Dr. Valerie Rao, Chief Medical Examiner

FROM: Tim Crutchfield, Director of Operations

RE: **ESC-0396-18 – Software Demonstrations -Medical Examiner's Office Case Management Solution – Re-Bid**

On March 7th, 2018 the Procurement Division received six (6) responses for the subject bid. The Evaluation Committee has completed their review and has recommended approval to move forward with Software Demonstrations/Oral interviews with the top three (3) scoring vendors, which are as follows. The ranking of first, second, and third designates the order of qualifications of these firms.

1. Thinc.IT, LLC. DBA Forensic Advantage Systems
2. SmartSimple Software LTD.
3. VertiQ Software, LLC.

The following vendors were either not considered or rejected with the stated reasons.

1. Lablynx, Inc. withdrew their proposal due to the insurance requirements listed.
2. Sunquest Information Systems is rejected for not meeting the minimum requirements and not submitting all requested forms.

If any additional information is required please do not hesitate to contact me.

Tim Crutchfield
904-255-4012
tcrutchfield@coj.net

SCORE SHEET

TITLE: MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION - RE-BID BID NO: ESC-0396-18 OPEN DATE: March 7, 2018 @ 2:00 PM ANALYST: Chelsey Fleming No. Invited: (12) No. Received: (6) No Bids: (0) Recorded By: Renata Barnett		SUNQUEST INFORMATION SYSTEMS	LABLYNX, INC.	SMARTSIMPLE SOFTWARE LTD.	THINC.IT, LLC. DBA FORENSIC ADVANTAGE SYSTEMS	VERTIQ SOFTWARE LLC.	COHERO
DESCRIPTION	POINTS						
COST	25			22.20	25.00	17.47	4.29
REQUIREMENTS RESPONSE	60			55.45	57.09	48.96	48.27
FINANCIALS	10			5.63	8.70	0.00	0.00
SOLUTION	5			5.00	0.00	5.00	5.00
Total Points	100			88.28	90.79	71.44	57.56
Conflict of Interest:		NOT PROVIDED	YES	YES	YES	YES	YES
Addendums (1-7):		NOT PROVIDED	YES	NOT PROVIDED	YES	1-6 ONLY	YES
NOTES:		VENDOR IS REJECTED FOR NOT MEETING THE MINIMUM REQUIREMENTS AND NOT SUBMITTING ALL FORMS	VENDOR WITHDREW PROPOSAL DUE TO INSURANCE REQUIREMENT				

BID TABULATION SHEET

Title: MEDICAL EXAMINERS OFFICE CASE MANAGEMENT SOLUTION - RE-BID Bid # ESC-0396-18 Bid Date: 3/7/18 Buyer: CHELSEY FLEMING No. Invited: 12 No. Received: 6 No Bids: 0 Recorded By: Renata Barnett 3/7/2018 Date	SUNQUEST INFORMATION SYSTEMS	LABLYNX, INC.	VERTIQ SOFTWARE LLC.	SMARTSIMPLE SOFTWARE LTD.	THINC.IT, LLC. DBA FORENSIC ADVANTAGE SYSTEMS	COHERO
DESCRIPTION						
ITEM #1 - On Premise Solution					$512,195.00	
ITEM #2 - Hosted/SAAS Solution			$732,759.00	$576,720.00		$2,986,030.00
NOTES:	VENDOR IS REJECTED FOR NOT MEETING THE MINIMUM REQUIREMENTS AND NOT SUBMITTING ALL FORMS	VENDOR WITHDREW PROPOSAL DUE TO INSURANCE REQUIREMENT				

ATTACHMENT B
EVALUATION CRITERIA

The evaluations will be based upon the following criteria, and Proposers are requested to provide, as a minimum, the information listed under each criterion. Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the proposal as non-responsive. The response to each of the criterion will be evaluated relative to the other responses received and will be awarded a score based on the criteria listed. Proposers are encouraged to arrange their responses in a format that will offer ready review and evaluation of each criterion. Please note that 100 points is the maximum total for all categories combined.

Criteria	Description of Criteria	Maximum Points Available
Cost	**The proposer submitting the lowest cost to the City on Form 1 – Price Sheet shall receive the maximum number of points for cost. Each sub-sequentially higher cost shall be divided into the lowest cost received and the products score % will be multiplied by the maximum points available to render the points.** *Score = ((Lowest Bid)Next Low Bid) X 30*	**25**
Requirements Response	**All requirements noted in Section 4 will be evaluated and scored based on the contractor response and how the product is able to meet the requirements.** *Maximum of sixty (60) points*	**60**
Financials	**Strength of company structure and longevity will be evaluated by analyzing the financial statements from the past three (3) years. Points will be awarded based on the vendor demonstrated financial ability to support the various resources needed by the City. Review will be conducted on the vendor balance sheet, income statement, assets, liabilities, revenues, expenses, etc.** *Maximum of ten (10) points*	**10**
Solution	**It is the City of Jacksonville's preference for a Hosted/SAAS Solution. Proposers that submit a response for a Hosted/SAAS Solution will receive five (5) points.** *Maximum of five (5) points*	**5**
Maximum Available Score		**100**

Fleming, Chelsey

From: John H. Jones <jhjones@lablynx.com>
Sent: Tuesday, March 13, 2018 10:07 AM
To: Fleming, Chelsey; Alan Vaughan
Cc: Nunziato, Christine; Corinne Jones
Subject: RE: ESC-0396-18 Medical Examiner's Office Case Management Solution - Re-Bid

Chelsey,

LabLynx is not interested in being considered for this opportunity given those insurance requirements. Please withdraw our proposal from consideration. We wish you the best of luck.

Regards,
==========

John H. Jones
CEO - Laboratory Informatics Institute, Inc.
CEO - LabLynx, Inc.

Mailing Address:
P.O. Box 673966
Marietta, Georgia 30006

Physical Address:
2400 Lake Park Drive
Suite 435
Smyrna, Georgia 30080
Map: http://g.co/maps/8u23b

Internet Address:
Email: mailto:jhjones@lablynx.com
Web: http://www.lablynx.com
Skype: jhjones-lablynx
Linkedin: http://www.linkedin.com/in/johnhjones

Telephone:
V: 770-859-1992 x109
C: 770-312-9600
F: 877-832-4129
Conference Dial-in Number: (563) 999-1160 Access Code: 883159#

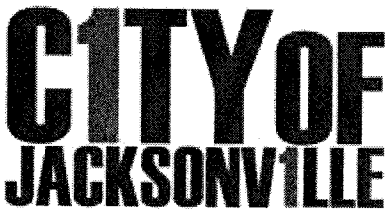
From: Fleming, Chelsey [mailto:CFleming@coj.net]
Sent: Tuesday, March 13, 2018 9:32 AM
To: Alan Vaughan
Cc: John H. Jones; Nunziato, Christine
Subject: RE: ESC-0396-18 Medical Examiner's Office Case Management Solution - Re-Bid

Good morning,

The ability to obtain and maintain the required levels of insurance coverage is a minimum requirement of the RFP. Per the City of Jacksonville's Risk Management Department, the Professional Liability and Cyber Liability requirement of $5MM is necessary due to the exposure of the services requested under the RFP and will not

be altered. If LabLynx will not comply with the required levels, it will result in the response not being evaluated and being rejected as non-responsive.

Thank you,
Chelsey Fleming
Purchasing Analyst
Procurement Division
City of Jacksonville
cfleming@coj.net
Direct 904.255.8826



From: Alan Vaughan [mailto:avaughan@lablynx.com]
Sent: Monday, March 12, 2018 1:49 PM
To: Fleming, Chelsey
Cc: John H. Jones
Subject: RE: ESC-0396-18 Medical Examiner's Office Case Management Solution - Re-Bid

Hi Chelsey,

Thank you for your email.

Per COJ Addendum 6, Question 2 response "Contractors may now take exception to terms and conditions in the RFP...", we provided, in the insurance section of the proposal, a statement saying we take exception, a copy of our insurance certificate and a copy of the RFP insurance requirements with our redline changes.

Please let me know if you are unable to locate that, or if the City chooses to exclude us based on this exception.

All the best,

Alan Vaughan
LabLynx, Inc.
Laboratory Informatics Institute
avaughan@lablynx.com
w. 770.859.1992 ext. 114
fax. 877.832.4129
LinkedIn:
http://www.linkedin.com/in/alanvprofile
Conference: (605) 468-8005 access code 588781#
Skype: avmuso
http://www.lablynx.com
2400 Lake Park Drive, Suite 435
Smyrna, GA 30080

CITY OF JACKSONVILLE
PROCUREMENT DIVISION
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, Florida 32202

ADDENDUM NO	**ONE (1)**
BID NUMBER	**ESC-0396-18**
TITLE OF BID	**MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION – RE-BID**
OPENING TIME AND DATE	**FEBRUARY 14, 2018 @ 2:00 P.M.**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

PURPOSE OF THIS ADDENDUM IS TO EXTEND THE BID OPENING DATE TO WEDNESDAY, FEBRUARY 28, 2018 AT 2:00 P.M.

*****PLEASE SIGN THIS ADDENDUM AND SUBMIT WITH BID******

NOTE: **FAILURE TO SUBMIT SIGNED ADDENDUM(s) WITH BID MAY POSSIBLY RESULT IN REJECTION OF BID.**

DATE January 24, 2018 **BUYER** Chelsey Fleming CF

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

CITY OF JACKSONVILLE
PROCUREMENT DIVISION
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, Florida 32202

ADDENDUM NO	**TWO (2)**
BID NUMBER	**ESC-0396-18**
TITLE OF BID	**MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION – RE-BID**
OPENING TIME AND DATE	**FEBRUARY 28, 2018 @ 2:00 P.M.**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

PURPOSE OF THIS ADDENDUM IS TO ADDRESS QUESTIONS RECEIVED VIA EMAIL:

1. **QUESTION:**
   Whether companies from Outside USA can apply for this?

   ANSWER:
   Yes, companies from outside the USA can apply, but must adhere to the location requirements documented on page 20 of the RFP "the majority of the Services shall be performed within Duval County, Florida and no Services will be performed outside of the United States".

2. **QUESTION:**
   Whether we need to come over there for meetings?

   ANSWER:
   Yes, you will need to come here for meetings.

3. **QUESTION:**
   Can we perform the tasks (related to RFP) outside USA?

   ANSWER:
   No. Page 20 of the RFP documents "no Services will be performed outside of the United States".

4. **QUESTION:**
   Can we submit the proposals via email?

   ANSWER:
   No, responses must be submitted according to Section 2.4 of the RFP.

5. **QUESTION:**
   For SECTION 4 – DESCRIPTION OF SERVICES AND DELIVERABLES, do you have this table available in a WORD document, spreadsheet, or some other editable format?

ANSWER:
The requirements will not be distributed in spreadsheet format. The respondent can respond to the individual requirements in spreadsheet format if they choose. The format must be in Excel 2010 format or compatible with Excel 2010.

6. **QUESTION:**
One of the minimum requirements is: The Contractor shall provide current proof of all business licenses required by local, state, and federal law.
And in 3.4.2: All licensing and certification requirements applicable to performing the Services.
Can you please clarify if the City of Jacksonville requires proof of specific business licenses or just proof that the respondent is a legitimate business.

ANSWER:
The City of Jacksonville is looking for the Contractor to verify that they hold a current business license.

*****PLEASE SIGN THIS ADDENDUM AND SUBMIT WITH BID******

NOTE: **FAILURE TO SUBMIT SIGNED ADDENDUM(s) WITH BID MAY POSSIBLY RESULT IN REJECTION OF BID.**

DATE January 29, 2018 **BUYER** Chelsey Fleming CF

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

CITY OF JACKSONVILLE
PROCUREMENT DIVISION
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, Florida 32202

ADDENDUM NO	**THREE (3)**
BID NUMBER	**ESC-0396-18**
TITLE OF BID	**MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION – RE-BID**
OPENING TIME AND DATE	**FEBRUARY 28, 2018 @ 2:00 P.M.**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

PURPOSE OF THIS ADDENDUM IS TO ADDRESS QUESTIONS RECEIVED VIA EMAIL:

1. **QUESTION:**
   Your RFP noted that the City provides Medical Examiner Services to District 3 and District 4 which encompasses several counties. Can you tell us how many users you will have logging into the system overall and give us a break-down of the percentage of full-time users entering investigative cases vs. read-only users?

   ANSWER:
   35 total users with 26 concurrent users and 5 read only access

2. **QUESTION:**
   How many licensed users of the system does the City anticipate?

   ANSWER:
   35 total users with 26 concurrent users and 5 read only access

3. **QUESTION:**
   What is the budget from the new system?

   ANSWER:
   The project cost will be based on identifying and evaluating the best solution that meets the needs of the City.

4. **QUESTION:**
   What is the timeframe for the implementation of the new system?

   ANSWER:
   Implementation will begin immediately upon successful conclusion of contract negotiations with the vendor. Timeline of implementation is dependent upon the provided solution. Preference to solution implementation is within 1 year from the start date.

*****PLEASE SIGN THIS ADDENDUM AND SUBMIT WITH BID******

NOTE: **FAILURE TO SUBMIT SIGNED ADDENDUM(s) WITH BID MAY POSSIBLY RESULT IN REJECTION OF BID.**

DATE February 1, 2018 **BUYER** Chelsey Fleming CF

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

CITY OF JACKSONVILLE
PROCUREMENT DIVISION
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, Florida 32202

ADDENDUM NO	**FOUR (4)**
BID NUMBER	**ESC-0396-18**
TITLE OF BID	**MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION – RE-BID**
OPENING TIME AND DATE	**FEBRUARY 28, 2018 @ 2:00 P.M.**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

PURPOSE OF THIS ADDENDUM IS TO ADDRESS QUESTIONS RECEIVED VIA EMAIL AND DURING THE PRE-BID MEETING:

1. **QUESTION:**
   We would like to request the restriction stated in Section 3.6 - Location Requirements for Services be removed for this RFP BID NO: ESC-0396-18 so that we may be able to deliver some of the services using resources based in Canada.
   All data will reside only in the United States, and no data that belongs to the city or any other jurisdiction will leave the United States.

   ANSWER:
   The City is requesting that Responses comply with Section 3.6 of the RFP.

2. **QUESTION:**
   For the X-Ray file format, do you have a current particular software or format and will that remain in place?

   ANSWER:
   The current software translates to DICOM file format with the capability to zoom-in and out, brighten, or rotate.

3. **QUESTION:**
   DICOM variations, do you expect more advanced capabilities?

   ANSWER:
   The City would like to leave room for advancements in technology.

4. **QUESTION:**
   In Section 4, CM-17, System must have ability for consultants to record their findings by case. Do these consultants part of the standard users or will they need an external portal with limited access?

   ANSWER:
   The consultants would not be part of the standard users; they will need some sort of external portal access.

5. **QUESTION:**
How many users would need access to this portal?

ANSWER:
At the moment it is approximately six (6) users but is subject to change.

6. **QUESTION:**
Would the public at large need viewing capabilities?

ANSWER:
The only viewing ability needed for the public would be to go to a website, input a name and see if that person has been a Medical Examiner's Office case. The viewing capabilities for the public are subject to change.

7. **QUESTION:**
Can you go over the changes that were made from the previous RFP?

ANSWER:
Below are the major changes/additions from the previous RFP; however this list does not encompass all changes.

A. **In Section 1.4 (1) the requirement was changed from "Contractor must provide historical and reference information that confirms a minimum of five (5) consecutive years of experience providing comparable Electronic Medical Examiner Case Management System solutions to public or private sectors," to "Contractor must provide reference information that evidences the proposed Electronic Medical Examiner Case Management System solution being successfully used by other entities in the public or private sectors."**
B. **Also in Section 1.4, the below requirement was added:**
"Contractor must have the ability to obtain and maintain liability insurai City of Jacksonville and must submit with their response, a signed affidav insurance provider stating they can provide all required coverage at the le RFP or a "FOR BID PURPOSES ONLY" certificate of insurance evidenci limits and additional provisions as required by the RFP."

Per Chelsey 7B was just a change from previous RFP to this one - Vendors all submitted Ins. affidavit.

C. **In Section 4 under the Description of Services and Deliverables, the below added to provide additional clarification:**
"The inability to meet all of the minimum requirements does not eliminate Vendors must submit proposals for either an On Premise Solution or a Hos Solution. Although it is the City's preference for a Hosted / SAAS Solution, choose to submit a proposal for an On Premise Solution."
D. **In Attachment B – Evaluation Criteria, five (5) points were taken from the Cost Criteria and put under the new Solution Criteria.**
E. **On Form 1 – Price Sheet, the language on the second page to outline all variable costs was clarified to: "costs that are not already broken out above."**

*****PLEASE SIGN THIS ADDENDUM AND SUBMIT WITH BID******

NOTE: **FAILURE TO SUBMIT SIGNED ADDENDUM(s) WITH BID MAY POSSIBLY RESULT IN REJECTION OF BID.**

DATE February 8, 2018 **BUYER** Chelsey Fleming CF

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

CITY OF JACKSONVILLE
PROCUREMENT DIVISION
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, Florida 32202

ADDENDUM NO	FIVE (5)
BID NUMBER	ESC-0396-18
TITLE OF BID	MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION – RE-BID
OPENING TIME AND DATE	FEBRUARY 28, 2018 @ 2:00 P.M.

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

PURPOSE OF THIS ADDENDUM IS TO EXTEND THE BID OPENING DATE TO WEDNESDAY, MARCH 7, 2018 AT 2:00 P.M.

*****PLEASE SIGN THIS ADDENDUM AND SUBMIT WITH BID******

NOTE: **FAILURE TO SUBMIT SIGNED ADDENDUM(s) WITH BID MAY POSSIBLY RESULT IN REJECTION OF BID.**

DATE February 12, 2018 **BUYER** Chelsey Fleming CF

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

CITY OF JACKSONVILLE
PROCUREMENT DIVISION
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, Florida 32202

ADDENDUM NO	**SIX (6)**
BID NUMBER	**ESC-0396-18**
TITLE OF BID	**MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION – RE-BID**
OPENING TIME AND DATE	**MARCH 7, 2018 @ 2:00 P.M.**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

PURPOSE OF THIS ADDENDUM IS TO ADDRESS QUESTIONS RECEIVED VIA EMAIL:

1. **QUESTION:**
   Section 4 – CM77: JaxPro Integration
   Please define the overall goal of this integration which is exclusive to your City process and not part of a CME application. How will it be integrated with the inventory module? In order to better determine costs for this new module, what are the business rules that will apply?

   Please do not reply If this is not possible, the requirement response would be 'Will Not Be Met'. It is possible if we have enough information to put costs around it.

   ANSWER:
   The CM77 requirement is an interface for details from requirements CM66-76 to the city's procurement system. The Interface is further defined in section 5.6 of the RFP. If this is not possible, the requirement response would be 'Will Not Be Met'.

2. **QUESTION:**
   3.1 Provision of Services
   REMOVE: 'they shall be deemed to be implied by and included within the scope of the services'.
   NO. If a service function or responsibility is required or necessary it must be included in the contract via a Change Order and proposed costs.

   ANSWER:
   For Contractors who have exceptions to the terms and conditions in the RFP, the following process will now be utilized:

   - **Contractors may now take exception to terms and conditions in the RFP within their response.**
   - **For each exception, Contractors must provide the following:**
     - **The term/condition that they are taking exception to;**
     - **The reason for the exception; and**
     - **Proposed revisions to the term/condition (e.g. a red-lined version of the term/condition)**

- **If a Contractor has no exceptions, they must state in their response that they are not taking any exceptions to the RFP terms and conditions.**

Contractors should be cognizant that any exception to a term and/or condition that affects a part of the Response that is being evaluated (per the evaluation criteria outlined in Section 2.5 of the RFP) may impact the scoring of that Response.

Additionally, while the City is allowing Contractors to take exceptions, the City is under no obligation to modify any term and/or condition that is stated in the RFP or accept any requested changes to the terms and/or conditions requested by contractors. If an exception is a material change in the City's determination that would result in an unfair competitive advantage, the Response or part thereof, may be rejected at the City's sole discretion.

3. **QUESTION:**
   3.3 Buyer's Right to Make Changes
   REMOVE: Buyer may unilaterally require, by written order, changes altering, adding to, or deducting from the Services ("Changes"), provided that such Changes are within the general scope of the Contract.
   NO. Any changes must be agreed to by both parties in writing.

   ANSWER:
   Please see answer for question #2.

4. **QUESTION:**
   3.4 Service Warranties
   ...and for one year thereafter:
   We do not offer warranty as such. Prior to final installation, City will sign off on aspects of SOW, development and testing.

   ANSWER:
   Please see answer for question #2.

5. **QUESTION:**
   3.6 Location Requirements for Services
   REMOVE 'within Duval County, Florida' and' outside of the US'.
   Services will be performed at Vendor's location which is not in Duval County.

   ANSWER:
   Please see answer for question #2.

6. **QUESTION:**
   3.8 Meetings and Reports
   Contractor must attend all meetings and public hearings relative to the Services where its presence is determined to be necessary and requested by Buyer and Contractor can reasonably schedule its appearance.
   REMOVE - Meetings can be performed via Conference call and WebEx.

   ANSWER:
   Please see answer for question #2.

7. **QUESTION:**
   3.9 Ownership of Works
   REMOVE section (b)

REMOVE: from section (c) 'To the extent any of the Works are not deemed works made for hire by operation of law, Contractor hereby irrevocably assigns, transfers, and conveys to Buyer, or its designee, without further consideration all of its right, title and interest in such Work, including all rights of patent, copyright, trade secret, trademark or other proprietary rights in such materials. Except as provided in the foregoing sentences, Contractor acknowledges that Buyer shall have the right to obtain and hold in its own name any intellectual property right in and to the as Buyer may reasonably request, to perfect or evidence Buyer's ownership of the Work.
Contractor agrees to execute any documents or take any other actions as may reasonably be necessary, or as Buyer may reasonably request, to perfect or evidence Buyer's ownership of the Work.

ANSWER:
Please see answer for question #2.

8. **QUESTION:**
3.10 Intellectual Property
REMOVE section (a) and (b)

ANSWER:
Please see answer for question #2.

9. **QUESTION:**
3.13 Loss of Data REMOVE this section

ANSWER:
Please see answer for question #2.

10. **QUESTION:**
3.14 Purchase Orders REMOVE:
Any discrepancy between the Contract terms and the terms stated on the Contractor's order form, confirmation, or acknowledgement shall be resolved in favor of terms most favorable to Buyer.

ANSWER:
Please see answer for question #2.

11. **QUESTION:**
3.15 Best Pricing for Comparable Services to Other Government Entities
REMOVE – our prices go up and are not subject to price decreases.

ANSWER:
Please see answer for question #2.

12. **QUESTION:**
3.16 Invoicing and Payment (a)
Please note RFP response Project Management. Invoicing should correspond to Milestone Payments as outlined here. Payments should be made as Net 30 days.

ANSWER:
Please see answer for question #2.

13. **QUESTION:**
3.19 Retention of Records/Audits
REMOVE
(e) If buyer requires employee to go to their office, they will pay for their travel time and time away from office.

(f) REMOVE 'in the opinion of Buyer' NO. If they or someone that they appoint to audit the performance of the system we will have to agree in writing before we will accept responsibility

(i) REMOVE this section

ANSWER:
Please see answer for question #2.

14. **QUESTION:**
3.22 Buyer's Right to Suspend Work
We agree there will be no compensation after the date of suspension however all work performed prior to that date must be paid for.

ANSWER:
Please see answer for question #2.

15. **QUESTION:**
3.23 Buyers Right to Terminate for Convenience 'may also require Contractor to provide the Transition Services as set forth in Section 3.26 below.
Contractor is willing to discuss transition services and associated costs

3.24 Buyer's Remedies upon Provider Default
REMOVE #2
REMOVE 'including the recovery of any re-procurement costs and delay damages.'
3.25 Contractor Remedies upon Buyer DeFault – SHOULD BE THE AS CONTRACTOR DEFAULT
3.26 Transition Services – NO, see 3.23

ANSWER:
Please see answer for question #2.

16. **QUESTION:**
3.30 Security Procedures
NO. All security procedures must be agreed to in writing by both parties

ANSWER:
Please see answer for question #2.

17. **QUESTION:**
3.32 Protection of Contractor's Trade Secrets and Other Confidential Information
Buyer needs to deny request until such time as a law suit is received then they will notify us to issue court order.

ANSWER:
Please see answer for question #2.

18. **QUESTION:**
3.34 Notice and Approval of Changes in Ownership – REMOVE this section

ANSWER:
Please see answer for question #2.

19. **QUESTION:**
3.21 ATTACHMENT H INSURANCE REQUIREMENTS
Insurance Coverages –the maximum policy limitations that our company will supply will be those that are standard with our customers across the US including those in Florida

ANSWER:
Please see answer for question #2.

*****PLEASE SIGN THIS ADDENDUM AND SUBMIT WITH BID******

NOTE: **FAILURE TO SUBMIT SIGNED ADDENDUM(s) WITH BID MAY POSSIBLY RESULT IN REJECTION OF BID.**

DATE February 15, 2018 **BUYER** Chelsey Fleming CF

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

CITY OF JACKSONVILLE
PROCUREMENT DIVISION
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, Florida 32202

ADDENDUM NO	**SEVEN (7)**
BID NUMBER	**ESC-0396-18**
TITLE OF BID	**MEDICAL EXAMINER'S OFFICE CASE MANAGEMENT SOLUTION – RE-BID**
OPENING TIME AND DATE	**MARCH 7, 2018 @ 2:00 P.M.**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

PURPOSE OF THIS ADDENDUM IS TO ADDRESS QUESTION RECEIVED VIA EMAIL:

1. **QUESTION:**
As the City is aware, the cost of the MEO CMS is impacted by the features and functionality included in the solution. In line with that observation, we would like the City to consider identifying which requirements from Section 4.1 through 4.14 are considered mandatory and which are considered optional. For example, in addition to respondents input of either Y, N, T or C, it would be beneficial if the City could indicate if a requirement is considered 'Required' or if it is considered 'Optional'. We will response to all requirements, however, the city will be presented with cost for the features and functionality that are necessary in the system and which are nice to have and therefore could be acquired at a future date.

ANSWER:
Where appropriate, we have indicated any functionality that does not currently exist and is optional (e.g. CM77 – CM79, SQ5). The City expects respondents to factor in any cost that the City will incur in order for the features and functionality requested in the RFP to be satisfied. Other than what's already stated, the City will not further define any requirements identified in Section 4.1 through 4.14 as mandatory or optional. Each respondent should follow the instructions outlined in "SECTION 4 – DESCRIPTION OF SERVICES AND DELIVERABLES."

*****PLEASE SIGN THIS ADDENDUM AND SUBMIT WITH BID******

NOTE: **FAILURE TO SUBMIT SIGNED ADDENDUM(s) WITH BID MAY POSSIBLY RESULT IN REJECTION OF BID.**

DATE February 27, 2018 **BUYER** Chelsey Fleming CF

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

April 16, 2018

3300 E. Sunrise Dr.
Tucson, AZ 85718

NOTIFICATION OF FORMAL BID REJECTION

BIDDERS' NAME: Sunquest Information Systems

CONTACT NAME: Adam Younger

BID NUMBER: ESC-0396-18

NAME OF BID: Medical Examiner's Office Case Management Solution – Re-Bid

DATE OPENED: March 7, 2018

REASON FOR REJECTION:

Vendor is rejected for not meeting the minimum requirements and for not submitting the following requested forms: Form 1 – Price Sheet, Form 2 – Conflict of Interest, and Form 3 – Business/Corporate References.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, AT CFLEMING@COJ.NET.

ANALYST'S SIGNATURE: _____
CHELSEY FLEMING

Fleming, Chelsey

From: Fleming, Chelsey
Sent: Monday, April 16, 2018 8:07 AM
To: 'Adam.Younger@sunquestinfo.com'
Subject: ESC-0396-18 Medical Examiner's Office Case Management Solution - Re-Bid
Attachments: Sunquest Notification.pdf

Please see the attached notification of rejection for subject bid.

Thank you,
Chelsey Fleming
Purchasing Analyst
Procurement Division
City of Jacksonville
cfleming@coj.net
Direct 904.255.8826

CITY OF JACKSONVILLE