

**PUBLIC NOTICE  
AGENDA  
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**

Thursday, July 26, 2018, 10:00 a.m.  
Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman  
Patrick Greive, Treasury  
Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Christel Burgos Kevin Stork	P-12-16	Contract Amendment No. 2 Medical Collection Services JFRD/Finance and Administration Department	That Contract No. 10231 between The City of Jacksonville and Security Collection Agency, Inc., for Medical Collection Services, be amended to exercise the second of three renewal options extending the period of service from August 3, 2018 through August 2, 2019 with one renewal option remaining. The maximum indebtedness shall remain a not-to-exceed total maximum of \$396,000.00 All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinance Procurement policies and procedures and applicable federal and state laws.	8/2/18	
Kathleen Collins Justin Gicalone	P-15-18	Fee & Contract Negotiations Aerial Imagery Services Office of the Property Appraiser	That the City of Jacksonville enter into a Contract with Pictometry to provide the Aerial Imagery Services that (i) incorporates the attached Scope of Services and Contract Fee Summary identified as Exhibit 'A & B' respectively; (ii) provide a period of service from date of execution of contract through September 30, 2022, with one (1) one-year renewal option remaining; and (iii) provide a not-to-exceed total maximum indebtedness of \$981,141.40 All other terms and conditions are per the RFP and the City's standard contract language.		
Jeff Foster Will Williams	P-30-07	Contract Amendment No. 16 Program Director for Contaminated Sites Remediation Department of Public Works/Solid Waste Division	That Contract No. 6398-18 between the City of Jacksonville and England-Thims and Miller, Inc., as Program Director for Contaminated Site Remediation, be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'EE' and Contract Fee Summary identified as Exhibit 'FF'; (II) increase the amount for Program Management by \$373,627.80; and QA/QC Engineering Oversight and Completion Reports for the additional parcels by \$197,625.90 to a new total of \$571,253.70 as identified in Exhibit 'FF'; and increase the maximum indebtedness by \$571,253.70 to a new not-to-exceed total maximum of \$39,249,734.94. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/18	

<p>William Joyce Duane Kent</p>	<p>P-06-18</p>	<p>Fee &amp; Contract Negotiations Professional Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide Department of Public Works/Engineering &amp; Construction Management Division</p>	<p>That the City of Jacksonville enters into a contract with RS&amp;H, Inc., for Professional Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide, to (i) incorporate the attached Scope of Services and Contract Fee Summary identified as Exhibit A &amp; B. Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed amount applicable thereto. (ii) provide a maximum indebtedness pursuant to this agreement of a not-to-exceed amount of \$1,000,000.00; and (iii) provide an initial period of service of two (2) years from date of execution of the contract with two (2) 2-year renewal options remaining upon satisfactory performance by the consultant. All other terms and conditions are per the RFP and the city's standard contract language.</p>		
<p>Patrick Greive Michael Weinstein</p>		<p>Financial Services informational update Treasury Division</p>	<p>Informational update - The Treasury Division hereby notifies PSEC that it intends to solicit proposals for investment consulting Services in accordance with Section 126.313 of the purchasing code and the related Treasury and Pension procurement procedures.</p>		

MEETING ADJOURNED:

cc: Council Auditor  
Subcommittee Members



ONE CITY. ONE JACKSONVILLE

## City of Jacksonville, Florida

*Lenny Curry, Mayor*

City Hall at St. James  
117 W. Duval St.  
Jacksonville, FL 32202  
(904) 630-CITY  
www.coj.net

### MEMORANDUM

July 13, 2018

**TO:** Gregory Pease, Chairman  
Professional Services Evaluation Committee

**FROM:** Christel Burgos, EMS Billing Manager *CB*  
JFRD

Kevin Stork, Comptroller *Kevin Stork*  
City of Jacksonville

**SUBJECT:** Contract # 10231:P-12-16  
Medical Collection Services

Request is made to amend Contract # 10231, P-12-16 between City of Jacksonville and Security Collection Agency, Inc. to: (i) exercise the second of three renewal options from August 3<sup>rd</sup> 2018 to August 2<sup>nd</sup> 2019.

The maximum indebtedness is not-to-exceed the amount of \$396,000. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised.

Your assistance in concurring with this recommendation is appreciated. If you have questions or need additional information regarding this request, please contact Christel Burgos at 630-2930.

**Attachments:** Contract #10231  
Amendment 1

**cc:** Alex Baker, PSEC Specialist



July 23, 2018

City of Jacksonville  
Jacksonville Fire & Rescue Department  
515 Julia Street  
North Jacksonville, Florida 32202

Re: Requesting Agreement Renewal

Mrs. Burgos,

We refer to Agreement between The City of Jacksonville and Security Collection Agency for Medical Collection Services, originally dated August 3, 2016, the term of which is due to expire on August 3, 2018.

By this matter, Security Collection Agency expresses our interest in renewing this Agreement for a further term of one (1) year. Kindly confirm to us in writing whether you would also be agreeable to extending the term for such period.

We look forward to hearing from you.

Sincerely,

Tywanda Foreman  
Compliance Officer  
Security Collection Agency



**OFFICE OF THE PROPERTY APPRAISER**

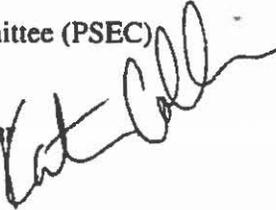
**JERRY HOLLAND**  
DUVAL COUNTY

231 E. FORSYTH STREET

July 20, 2018

**MEMORANDUM**

**TO:** Greg Pease, Chairman  
Professional Services Evaluation Committee (PSEC)

**FROM:** Kathleen Collins, Chief Financial Officer  
Office of the Property Appraiser 

**RE:** P-15-18 Aerial Imagery Services Subcommittee Report

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The Office of the Property Appraiser has negotiated with the number one ranked consultant that submitted a proposal and was selected to provide Aerial Imagery Services for the City of Jacksonville resulting in the attached Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Pictometry to provide the Aerial Imagery Services for the City that incorporates the attached Scope of Services identified as Exhibit A and Fee Schedule identified as Exhibit B. The initial contract period will be for four (4) years from date of execution of contract to September 30, 2022, with One (1)-year renewals. The maximum indebtedness is a not-to-exceed amount of \$981,141.40. All other terms and conditions of the Contract are per the City's standard contract language and as provided in the Request for Proposals.

**Attachments:** Exhibits A & B

**cc:** Alex Baker, PSEC Specialist



# Budget Proposal

Proposal for: Duval County, FL  
Project Name: 3 Flights Over 4 Years  
Quote Number: Q-28995  
Contract Term: 4 Year(s)  
Number of Projects: 3

EagleView Rep: Carl Decator  
Phone Number: (813) 928-2871  
Email: carl.decator@eagleview.com  
Expiration Date: 12/31/2018  
Targeted Capture: 2019-a-Winter

## Multi-Project Summary

3 Projects over 4 year(s)

Project 1 - 2019 Flight Total:  
\$424,386.20

Project 2 - 2020 Flight Total:  
\$137,359.00

Project 3 - 2021 Flight Total:  
\$419,396.20



This quote is non-binding, creates no legal rights, duties or obligations, expressed or implied, on either party, and shall become binding only in the event that Pictometry and Customer enter into a definitive agreement incorporating it. The pricing quoted above does not reflect applicable taxes, which will be reflected in any resulting definitive agreement with Customer. This quote is valid until the date shown above, after which it expires. All Discounts are approximate.



# Budget Proposal

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EagleView Rep: Carl Decator  
 Expiration Date: 12/31/2018  
 Targeted Capture: 2019-a-Winter

Project 1 - 2019 Flight		EXB 'A'	EXB 'B'	
Qty	Product	List Price	Discount (%)	Subtotal
1	Pictometry CONNECT Assessment	\$5,000.00	100	\$0.00
942	IMAGERY - NEIGHBORHOOD - 4-way (N5) (3in) Per Sector	\$450.00	20	\$339,120.00
942	Mosaic - Area Wide (3in GSD; MrSID format; individual) Per Sector	\$2.00	20	\$1,507.20
1	Survey Report - Imagery Project - Compiled To Accuracy Statement	\$1,500.00		\$1,500.00
1	Media Drive Capacity 931G - Drive Model 1T - EXTPOWER	\$199.00		\$199.00
1	State License Fee	\$0.00		\$0.00
1	Oblique Imagery Bundle with Two (2) Years of EFS Maintenance & Support	\$0.00		\$0.00
2	Pictometry Connect - CA - 100	\$3,300.00	100	\$0.00
2	Pictometry Connect View - CA	\$750.00	100	\$0.00
1	Integrated Pictometry Application	\$1,990.00		\$1,990.00
1	Pictometry Connect - Third Party Sourced Orthomosaic	\$1,500.00		\$1,500.00
1	Pictometry Connect - Third Party Sourced Orthomosaic	\$1,500.00		\$1,500.00
2	FutureView Advanced Training (Drive-In)	\$1,599.00		\$3,198.00
1	RapidAccess - Disaster Response Program	\$0.00		\$0.00
85000	ChangeFinder - Change Detection and Building Outlines; Digital Parcel File Provided	\$0.68		\$57,800.00
1	ChangeFinder - Project Fee	\$1,000.00		\$1,000.00
942	Tiles - Standard (3in GSD; TIFF format) Per Sector	\$20.00	20	\$15,072.00
<b>Project 1 - 2019 Flight TOTAL:</b>				<b>\$424,386.20</b>

Project 2 - 2020 Flight		EXB 'A'	EXB 'B'	
Qty	Product	List Price	Discount (%)	Subtotal
1	AccuPLUS Project Fee - CUSTOMER LIDAR	\$2,500.00	100	\$0.00
1	Survey Report - AccuPlus Imagery Project - Tested To Accuracy Statement	\$3,000.00		\$3,000.00
1	RapidAccess - Disaster Response Program	\$0.00		\$0.00
1	Media Drive Capacity 931G - Drive Model 1T - EXTPOWER	\$199.00		\$199.00
1	State License Fee	\$0.00		\$0.00
942	AccuPLUS 6in - Four Band - ORTHO ONLY - Existing DTM - FL DOR Specs - Per Tiling Grid Square Mile	\$80.00		\$75,360.00
1	AccuPlus Imagery Bundle with Three (3) Years of EFS Maintenance & Support	\$0.00		\$0.00
85000	ChangeFinder - Change Detection and Building Outlines; Digital Parcel File Provided	\$0.68		\$57,800.00

This quote is non-binding, creates no legal rights, duties or obligations, expressed or implied, on either party, and shall become binding only in the event that Pictometry and Customer enter into a definitive agreement incorporating it. The pricing quoted above does not reflect applicable taxes, which will be reflected in any resulting definitive agreement with Customer. This quote is valid until the date shown above, after which it expires. All Discounts are approximate.

1	ChangeFinder - Project Fee	\$1,000.00		\$1,000.00
			<b>Project 2 - 2020 Flight TOTAL:</b>	<b>\$137,359.00</b>

Project 3 - 2021 Flight		EXB 'A'	EXB 'B'	
Qty	Product	List Price	Discount (%)	Subtotal
942	IMAGERY - NEIGHBORHOOD - 4-way (N5) (3in) Per Sector	\$450.00	20	\$339,120.00
942	Tiles - Standard (3in GSD; TIFF format) Per Sector	\$20.00	20	\$15,072.00
942	Mosaic - Area Wide (3in GSD; MrSID format; individual) Per Sector	\$2.00	20	\$1,507.20
1	Survey Report - Imagery Project - Compiled To Accuracy Statement	\$1,500.00		\$1,500.00
1	Media Drive Capacity 931G - Drive Model 1T - EXTPOWER	\$199.00		\$199.00
2	Pictometry Connect View - CA	\$750.00	100	\$0.00
85000	ChangeFinder - Change Detection and Building Outlines; Digital Parcel File Provided	\$0.68		\$57,800.00
1	State License Fee	\$0.00		\$0.00
2	Pictometry Connect - CA - 100	\$3,300.00	100	\$0.00
2	FutureView Advanced Training (Drive-In)	\$1,599.00		\$3,198.00
1	Oblique Imagery Bundle with Two (2) Years of EFS Maintenance & Support	\$0.00		\$0.00
1	ChangeFinder - Project Fee	\$1,000.00		\$1,000.00
1	RapidAccess - Disaster Response Program	\$0.00		\$0.00
			<b>Project 3 - 2021 Flight TOTAL:</b>	<b>\$419,396.20</b>

**TOTAL: \$981,141.40**

This quote is non-binding, creates no legal rights, duties or obligations, expressed or implied, on either party, and shall become binding only in the event that Pictometry and Customer enter into a definitive agreement incorporating it. The pricing quoted above does not reflect applicable taxes, which will be reflected in any resulting definitive agreement with Customer. This quote is valid until the date shown above, after which it expires. All Discounts are approximate.



# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Solid Waste Division  
1031 Superior Street  
Jacksonville, FL 32254  
(904) 255-7500  
www.coj.net

ONE CITY. ONE JACKSONVILLE.

**TO:** Greg Pease, Chief, Procurement Division

**THRU:** John Pappas, P.E., Director, Department of Public Works

**FROM:** Jeffrey S. Foster, P.G., Solid Waste Environmental Engineering Manager  
Will Williams, Chief, Solid Waste Division

**DATE:** July 13, 2018

**SUBJECT:** Amendment No. 16 – Program Director for Contaminated Site Remediation  
City Contract No. 6398-18, RFP No. P-30-07

As part of the continuing remediation activities under Project New Ground, ETM is currently working on the engineering and quality control and program management for the active remediation project called 5<sup>th</sup> and Cleveland Part 7. Approximately 25 new parcels need to be added to ETM's engineering oversight of the remediation construction since additional access agreements have been obtained. Additionally, the construction time frame for both the 5<sup>th</sup> and Cleveland Part 7 and the Lonnie Miller Park will extend well into FY 18-19 and we need to extend the program management duties to September 30, 2019. Additional work tasks and fee summary in Amendment #16 are needed to complete the project.

Accordingly, this is to recommend that the contract, between the City and England-Thims and Miller, Inc. for Program Director for contaminated Site Remediation, is amended to (i) incorporate the Attached Scope of Services identified as Exhibit "EE"; incorporating the attached Contract Fee Summary Form identified as Exhibit "FF"; by increasing the amount for Program Management by \$373,627.80 and QA/QC engineering oversight and completion reports for the additional parcels by \$197,625.90 to a new total of \$571,253.70 as identified in Exhibit "FF"; and increase the maximum indebtedness by \$571,253.70 to a new not-to-exceed total maximum indebtedness of \$39,249,734.94. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from PSEC and the Mayor.

Sufficient funding is available in ERSW44F ERR002 01 06505. Please notify the Solid Waste Division when this item will be placed on the agenda so a representative of Solid Waste can attend.

**CC:** Nickii Brookins, SWD  
Ann Brackin, DPW

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# **EXHIBIT "EE"**

## **SCOPE OF SERVICES**

### **ASH SITE REMEDIATION**

#### **1.0 BACKGROUND**

England, Thims & Miller, Inc. (ETM) has a Contract (Architectural/Engineering Services as Program Director for Contaminated Site Remediation) with the City of Jacksonville (the City) to serve as the City's Program Director for the remediation of ash contaminated sites within the City. The main focus of the remediation efforts has been the four EPA-jurisdictional sites that have Records of Decision (RODs), i.e. Brown's Dump Site, 5<sup>th</sup> and Cleveland Incinerator Site, Forest Street Incinerator Site, and Lonnie Miller Park Site.

All four EPA-jurisdictional sites have undergone remediation and to date, approx. 1,650 parcels have been remediated. Remediation activities are anticipated through 2019 including 5<sup>th</sup> and Cleveland Incinerator Site - Part 7A and the remaining (Remnant) parcels within the Sites.

The current Contract is scheduled to expire on September 30, 2018 and shall be extended to September 30, 2019.

The scope of this Amendment is to provide continued Program Director services as required by the Consent Decree and contemplated under the original contract. These services include:

- Program Management
- Institutional Control Only Completion Reports

#### **2.0 PROGRAM MANAGEMENT (Task 1)**

ETM will continue to provide program management and other related professional services necessary to oversee and implement the remediation/construction of the four EPA jurisdictional sites including the OU-2 areas. Program Management services shall include progress reporting to EPA, conducting project meetings, EPA coordination and response to comments, maintenance of project records and the program management/project status tool, coordination of sampling and analyses for EPA forced sampling, and providing public outreach support. In addition, this task shall include database management of the Phase 3 and confirmation sampling and analyses as well as submittal to the EPA DART system.

The services included in Program Management are described below.

##### **2.1 PROGRESS REPORTING AND MEETINGS**

ETM will provide status reports to the City and EPA detailing recent and current significant actions, status of each site, updated payment status and current schedules. ETM will attend or conduct meetings with and respond to comments from the City and EPA staff as required.

## **2.2 PROJECT RECORD-KEEPING & DATABASE MANAGEMENT**

ETM will provide access to and training in "Buzzsaw" (a web based collaborative project management toolset developed and supported by AutoDesk) for City staff and the DB Firms. The DB Firms prepare data, documents, drawings, reports and other deliverables or communications related to the sites which shall be uploaded and stored in the appropriate folders within Buzzsaw. ETM has prepared the process workflow and forms within Buzzsaw and maintains them for use by the DB Firms.

Buzzsaw and GIS support will be provided by ETM. This support includes database and GIS support. ETM will receive field data, QC the data received, and enter it into the project database. Upon completion of Phase 3 sampling as well as confirmation sampling and analyses, ETM will submit the data to the EPA DART system.

ETM will continue to maintain the program management/project status tool which provides the overall project status.

## **2.3 PUBLIC OUTREACH SUPPORT**

ETM will provide support to the City and the City's Public Outreach Consultant in their public outreach efforts during the construction efforts. This support may include, but is not limited to, meeting on a regular basis with the City and the Public Outreach Consultant, attendance at community meetings, and providing graphics and maps for public outreach meetings. In addition, ETM will assist the City and their Public Outreach Consultant in responding to citizens regarding the site remediation.

## **3.0 INSTITUTIONAL CONTROL ONLY COMPLETION REPORTS (Task 2)**

ETM will prepare Completion Reports for parcels that cannot be sampled and/or remediated due to existing impervious surfaces that prevent sampling and/or remediation as well as parcels that are commercially or industrially zoned but have residential Remedial Goal exceedances that do not require remediation at this time.

These Completion Reports will allow the City to finalize the parcels from further action with regards to the Consent Decree. These Completion Reports will include a summary of the current conditions, the Preliminary Design Plan, an Institutional Control Plan and existing pictures of the site.

There are approximately 200 parcels (including all the Sites) that require an Institutional Control Only Completion Report. This work will be conducted for a Lump Sum Fee of \$197,625.90, including expenses.

**Task Fee Summary**

**Task 1 – Program Management and Expenses – Lump Sum (Table 1)**

**Lump Sum of \$348,112.80** for fifteen months plus expenses

**Lump Sum of \$6,995.00** for re-sourcing/re-calibrating an XRF machine

**Lump Sum of \$18,520.00** for leasing of one XRF machines

**Task 2 - Institutional Control Only Completion Reports - Lump Sum (Table 1)**

**Lump Sum of \$197,625.90**

**Table 1 Total .....\$571,253.70**

**Amendment Fee Total (Tables 1, 2, 3 and 4) .....\$571,253.70**

**EXHIBIT "FF"**  
**CONTRACT FEE SUMMARY**  
**CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>					
<b>1. Project</b> Overall Program Director for Contaminated Site Remediation July 2018 thru September 2019			<b>2. Proposal Number</b> P-30-07 (Amendment #16)		
<b>3. Name of Consultant</b> England-Thims & Miller, Inc. Contract #6398-18			<b>4. Date of Proposal</b> 06/12/18		
<b>PART II - LABOR RELATED COSTS</b>					
5. Direct Labor	Hourly Rates		Estimated Hours	Estimated Cost	TOTAL
	Original	Reduced			
Principal	\$ 74.52	\$ 73.03	0	\$ 0.00	
Program Director	\$ 74.52	\$ 73.03	490	\$ 35,784.70	
Senior Engineer	\$ 47.58	\$ 46.63	1490	\$ 69,478.70	
GIS Administrator	\$ 40.99	\$ 40.17	380	\$ 15,264.60	
GIS Programmer	\$ 33.13	\$ 32.47	820	\$ 26,625.40	
Lead Construction Inspector	\$ 33.59	\$ 32.92	120	\$ 3,950.40	
Construction Inspector	\$ 27.39	\$ 26.84	0	\$ 0.00	
Cad Technician/GIS Analyst	\$ 22.04	\$ 21.60	1000	\$ 21,600.00	
Administrative	\$ 21.73	\$ 21.30	910	\$ 19,383.00	
<b>TOTAL DIRECT LABOR</b>			5,210		
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>			Overhead Rate 150 % x Total Direct Labor		\$ 288,130.20
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>					\$ 480,217.00
<b>8. PROFIT: Labor Related Costs (Item 7)</b>					x 10% \$ 48,021.70
<b>TOTAL LABOR (Items 5, 6, 7 and 8)</b>					\$ 528,238.70
<b>PART III - OTHER COSTS</b>					
<b>9. Miscellaneous Direct Costs</b>					
Program Management Expenses (Reproduction, printing, shipping, deliveries, etc.)		(Table 1)	\$ 7,500.00		
XRF Machine Re-sourcing/Re-calibrate at \$6,785 plus \$210 shipping		(Table 1)	\$ 6,995.00		
Lease XRF Machine at \$730/months each for 24 months plus \$1,000 shipping		(Table 1)	\$ 18,520.00		
IC Only Completion Report Expenses (Reproduction, printing, shipping, deliveries, etc.)		(Table 1)	\$ 10,000.00		
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>					\$ 43,015.00
<b>10. SUBCONTRACTS (Lump Sum)</b>					
<b>SUB-CONTRACT SUB-TOTAL</b>					\$ 0.00
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>					\$ 571,253.70
<b>11. Reimbursable Costs - Limiting Amount</b>					
<b>SUB-TOTAL REIMBURSABLES</b>					\$ -
<b>PART IV - SUMMARY</b>					
<b>TOTAL AMOUNT OF AMENDMENT #16 (Lump Sum Plus Reimbursables)</b>					\$ 571,253.70
<b>12. PRIOR CONTRACT AMOUNT (Through Amendment #15)</b>					\$ 38,678,481.23
<b>AMENDED AMOUNT OF CONTRACT</b>					\$ 39,249,734.93

**Ash Site Remediation  
SUMMARY**

		CONSULTANT: England-Thims & Miller, Inc.		NAME OF PROJECT: Overall Program Director for Contaminated Site Remediation																				
		RFP NO.: P-30-07 (Amendment #15)																						
		CONTRACT NO.: #6398-18																						
TASK	ACTIVITY	STAFF RATE:		Principal \$73.03		Program Director \$73.03		Senior Engineer \$46.63		GIS Administrator \$40.17		GIS Programmer \$32.47		Lead Construction Inspector \$32.92		Construction Inspector \$26.84		GIS Analyst / CAD Technician \$21.60		Administrative Assistant \$21.30		Expenses	TOTAL	
		MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST		MAN HOURS	SALARY COST BY ACTIVITY
1 & 2	Program Management and Completion Reports - IC Only	0	\$0.00	490	\$35,784.70	1490	\$69,478.70	380	\$15,264.60	820	\$26,825.40	120	\$3,950.40	0	\$0.00	1000	\$21,600.00	910	\$19,383.00	\$43,015.00	5,210	\$235,101.80		
	<b>SUBTOTAL</b>	<b>0</b>	<b>\$0.00</b>	<b>490</b>	<b>\$35,784.70</b>	<b>1490</b>	<b>\$69,478.70</b>	<b>380</b>	<b>\$15,264.60</b>	<b>820</b>	<b>\$26,825.40</b>	<b>120</b>	<b>\$3,950.40</b>	<b>0</b>	<b>\$0.00</b>	<b>1000</b>	<b>\$21,600.00</b>	<b>910</b>	<b>\$19,383.00</b>	<b>\$43,015.00</b>	<b>5,210</b>	<b>\$235,101.80</b>		

Total = Unburdened Rate + 150% Overhead + 10% Profit = \$571,253.70

**Table 1**  
**Ash Site Remediation**  
**Program Management and Institutional Control Only Completion Reports**  
**July 2018 - September 2019**

CONSULTANT: RFP NO.: CONTRACT NO.:		England-Thims & Miller, Inc. P-30-07 (Amendment #16) #6398-18		NAME OF PROJECT: Overall Program Director for Contaminated Site Remediation																
STAFF: RATE:	Principal \$73.03		Program Director \$73.03		Senior Engineer \$46.63		GIS Administrator \$40.17		GIS Programmer \$32.47		Lead Construction Inspector \$32.92		GIS Analyst / CAD Technician \$21.60		Administrative Assistant \$21.30		Expenses	TOTAL		
	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST		MAN HOURS BY ACTIVITY	SALARY COST BY ACTIVITY	
ACTIVITY																				
Program Management (per month) Progress Reporting Project Meetings EPA Coordination and Responses Maintain PM Tool / Project Status Tool Coordination of Field Sampling and Analyses with Forced Sampling			16	\$1,168.48	40	\$1,865.20	4	\$160.68	8	\$259.76	8	\$263.36	10	\$216.00	10	\$213.00		96	\$4,146.48	
Public Outreach Support			8	\$584.24	2	\$93.26									24	\$511.20		34	\$1,188.70	
Database Management and EPA DART Prep.			2	\$146.06	4	\$186.52	16	\$642.72	40	\$1,298.80			30	\$648.00				92	\$2,922.10	
<b>Total Monthly Lump Sum Cost</b>		0	\$0.00	26	\$1,898.78	46	\$2,144.98	20	\$803.40	48	\$1,558.56	8	\$263.36	40	\$864.00	34	\$724.20		222	\$8,257.78
Total Estimated Time - 15 Months	15																			
<b>Total Estimated Lump Sum Cost</b>		0	\$0.00	390	\$28,481.70	690	\$32,174.70	300	\$12,051.00	720	\$23,378.40	120	\$3,950.40	600	\$12,960.00	510	\$10,863.00		3330	\$123,859.20
Program Management Expenses (Reproduction, printing, shipping, deliveries, etc.)																		\$7,500.00		\$7,500.00
XRF Machine Re-sourcing/Re-calibrate for 1 machine at \$6,785 plus \$210 shipping																		\$6,995.00		\$6,995.00
Leasing 1 XRF Machines at \$730/months each for 24 months plus \$1,000 shipping																		\$18,520.00		\$18,520.00
<b>Completion Reports - IC Only</b> Finalize IC Only Completion Reports Brown's Dump - 5 parcels 5th & Cleveland - 34 parcels Forest Street - 98 parcels Lorrie Miller - 7 parcels 5th & Cleveland OU2 - 31 parcels Forest Street OU2 - 25 parcels Total = 200 parcels			100	\$7,303.00	800	\$37,304.00	80	\$3,213.60	100	\$3,247.00	0	\$0.00	400	\$8,640.00	400	\$8,570.00	\$10,000.00	1,880	\$78,227.60	
<b>TOTAL LUMP SUM COST</b>		0	\$0.00	490	\$35,784.70	1490	\$69,478.70	380	\$15,264.60	820	\$26,625.40	120	\$3,950.40	1000	\$21,600.00	910	\$19,383.00	\$43,015.00	5,210	\$235,101.80

Total = (Unburdened Rate + 150% Overhead + 10% Profit) + Expenses = \$571,253.70



# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

ONE CITY. ONE JACKSONVILLE.

July 16, 2018

**TO:** Gregory W. Pease, Chairman  
Professional Services Evaluation Committee

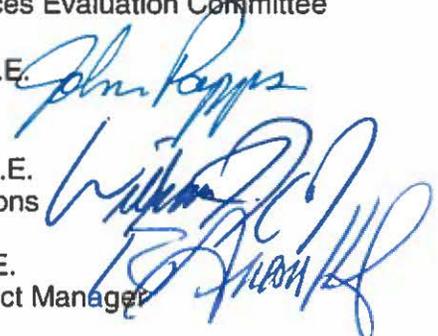
**THRU:** John P. Pappas, P.E.  
Director

**FROM:** William J. Joyce, P.E.  
Director of Operations

R. Duane Kent, P.E.  
Public Works Project Manager

**SUBJECT:** P-06-18 Professional Services for Miscellaneous Dredge and Waterway  
Infrastructure Projects Citywide

07/19/18 11:05:58  
Procurement Division



The Engineering Division has negotiated with the consultant selected for Professional Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide, resulting in the attached Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B. MBE firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with RS&H, Inc. for Professional Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide, that includes the attached Scope of Services identified as Exhibit "A" and Fee Schedule identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$1,000,000.00. The initial Period of Service will be for Two (2) years from the contract execution date, with the option to extend such contract for two (2) additional two (2) year periods upon satisfactory performance by the Consultant. All other terms and conditions are as provided in the RFP and the City's standard contract language.

TF/lw

Attachment: Exhibits A & B  
JSEB Participation

cc: Lori West, Contract Specialist

ab

## Description of Services and Deliverables

This is a Request for Proposals (RFP) from Consultants to provide professional engineering, architecture, landscape architecture, planning, environmental assessment, geotechnical, surveying, environmental permitting, and all other services as may be needed by the City for Miscellaneous Dredge and Waterway Infrastructure Projects located in the City of Jacksonville. Typical projects may include but are not limited to, dredging of navigable waterways, maintenance dredging, evaluation, repairs and replacement of bulkheads, seawalls and retaining walls, new fixed and floating docks, fishing piers, boat ramps, and associated features as required. A detailed scope of services and fee therefore will be negotiated for each project on which the City requests services. Services may consist of a study, conceptual design, final design and/or post design construction phase services. Services for each project will be authorized by the issuance of separate Purchase Orders clearly stating the maximum fee for such services.

The City intends to award one contract for all related projects citywide. The exact number of individual projects anticipated needing professional services under each this contract is not known at this time. Therefore, the City does not guarantee a minimum or maximum level of services required during any given contract year.

It is anticipated that services will generally be performed in accordance with the following:

This is a Request for Proposals (RFP) from Consultants to provide professional engineering, architecture, landscape architecture, planning, environmental assessment, geotechnical, surveying, environmental permitting, and all other services as may be needed by the City for Miscellaneous Dredge and Waterway Infrastructure Projects located in the City of Jacksonville. Typical projects may include but are not limited to, dredging of navigable waterways, maintenance dredging, evaluation, repairs and replacement of bulkheads, seawalls and retaining walls, new fixed and floating docks, fishing piers, boat ramps, and associated features as required. A detailed scope of services and fee therefore will be negotiated for each project on which the City requests services. Services may consist of a study, conceptual design, final design and/or post design construction phase services. Services for each project will be authorized by the issuance of separate Purchase Orders clearly stating the maximum fee for such services.

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It is anticipated that services will generally be performed in accordance with the following:

- A. **Existing waterway infrastructure:** Perform initial assessment and project prioritization based on currently know information on age, and conditions; Perform physical inspections and prepare reports recommending corrective actions; Provide permitting and design services, and prepare bidding documents for the recommended repairs/replacements; Perform CEI services during construction phase.; and Develop and execute periodic Preventative Maintenance Inspection Program.
- B. **New waterway infrastructure and dredging:** A Consultant selected specifically for each project usually performs the design of dredge, dock, boat ramps and other new waterway projects. However, numerous small projects are anticipated in this RFP and a single Consultant under a continuing contract can best provide the required services. Therefore, work by the Consultant selected under this RFP may include, but not necessarily be limited to, the planning and design of dredge, dock, boat ramp and other new waterway projects. Such work may require planning, surveying, architecture, engineering (including civil, structural, mechanical, electrical, fire protection and others), recreational consulting, landscape architecture, site or drainage design, environmental permitting and/or other professional services.
- C. Design services under this contract, although primarily related to improvements in or around the water, may also include other projects upon which the City may need architectural or engineering services.
- D. It is intended that Consultant's services will result in all drawings, specifications, and other documents needed for the City to acquire any necessary land or easements, adjust utilities and make connections thereto, seek bids, obtain permits, and contract for construction of each project. The Consultant may

be required to prepare presentation materials illustrating concepts, participate in public meetings to obtain citizen input, and modify each design accordingly.

#### EXHIBIT A

- E. Consultant's services on each project may be in several phases: Study/Conceptual Design (including master planning), Final Design, and Post Design/Construction Phase Engineering, with separate negotiation and fee for each phase. At the City's option upon completion of each phase, Consultant's services may be extended to include the next phase after negotiation of mutually satisfactory terms.
- F. Services for each project including required completion dates for the various phases will be authorized by a separate purchase order, which establishes itemized services and fees therefore. In general, each project will be independent of other or previous projects and shall constitute a separate negotiated agreement. The City reserves the right to perform some of the work on any project and to specify the extent of work needed for each project.
- G. No assurance is given as to distribution of work required for the various design disciplines, and prospective consultants are alerted that substantial work by a single design discipline may be needed on a specific project, or there may be many projects requiring the services of a single or few design disciplines. Furthermore, there may be no work required at all in some of the design disciplines included in this RFP.

RS&H, Inc.  
 10748 Deerwood Park Blvd South  
 Jacksonville, FL 32256

**ATTACHMENT A (1 of 1)**

NAME OF CONSULTANT RS&H, Inc.  
 Contract Number P-06-18 – Misc. Dredge & Waterway Infrastructure Projects

**SCHEDULE OF PROPOSED RATES**

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	\$ <u>56.02</u> hr.
Design Engineer (Registered)	\$ <u>52.76</u> hr.
Designer or Technician (Non-Registered)	\$ <u>34.56</u> hr.
CADD Technician / GIS Specialist	\$ <u>34.68</u> hr.
Field Inspector	\$ <u>N/A</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>24.99</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor) 175 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ NA

5. Other Direct Project Costs per Unit (please specify)

Mileage: \$0.545 / Mile.

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6. Estimated percentage of total fee to be performed by subconsultants 30 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel:

See attached list.

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RS&H. Inc.  
10748 Deerwood Park Blvd South  
Jacksonville, FL 32256

Labor Rates for Additional Categories of Proposed Personnel

Contract Number P-06-18

Principal / VP	\$ <u>94.88</u> hr.
Senior Engineer (Registered)	\$ <u>66.68</u> hr.
Landscape Architect (Registered)	\$ <u>62.99</u> hr.
Fire Protection (Registered)	\$ <u>59.34</u> hr.
Electrical Engineer (Registered)	\$ <u>59.87</u> hr.
Senior Planner (Registered)	\$ <u>79.87</u> hr.
Planner (Registered)	\$ <u>44.16</u> hr.
Environmental Scientists	\$ <u>57.91</u> hr.
Professional Geologists (Registered)	\$ <u>65.99</u> hr.
Construction Services	\$ <u>58.78</u> hr.
Visualization Media	\$ <u>53.10</u> hr.

**EBO FORM 1**  
**SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

Name of Proposer: RS&H, Inc.

Project Title: Design Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide

Proposal Number: P-06-18 Total Base Proposal Amount (if applicable): TBD - \$1.0M max over 2yr

**\*Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
Meskel & Associates Engineering, PLLC	Woman	Geotechnical	8%
Fit Engineering, LLC	Woman	Inspections	2%
Environmental Resource Solutions, Inc.	Woman	Environmental	1%
GM Hill Engineering, Inc.	Woman	Structures	4%
Civil Services, Inc.	African American	Structures	5%
Ayres Associates	N/A	Diving/Inspections	3%
Arc Surveying & Mapping, Inc.	N/A	Survey	3%
Intra, Inc.	N/A	Dredging/ Hydraulics	1%
Aerostar Environmental Services, Inc.	N/A	Contamination	1%
SEARCH, Inc.	N/A	Cultural Resources	1%
Ghiotto & Associates	N/A	Survey	1%

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	5%
Hispanic-American Participation Total	0%
Native-American Participation Total	0%
Asian-American Participation Total	0%
Woman Participation	15%
Non-MBE Participation Total	10%

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: Kimberly Holland Title: Vice President Date: July 13, 2018

Print Name: Kimberly Holland, PE