

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, September 7, 2023, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street Jacksonville, FL 32202

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For Teams link, please visit coj.net/department/finance/procurement

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: ✓Dustin Freeman, Chairman
 ✓Brennan Merrell, Treasury
 ✓James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Saralyn Grass Kenneth Darity ✓	1	P-06-21	Contract Amendment No. 3 A Community Needs Assessment and Gap Analysis Research Project Kids Hope Alliance (KHA)	That Contract No. 71207-21, between Kids Hope Alliance and NLP Logix, LLC for Community Needs Assessment and Gap Analysis Research Project be amended to ratify the contract from June 30, 2023, thru date of award and extend the period of services thru December 31, 2023. The maximum indebtedness shall remain a not-to-exceed amount of \$319,250.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	06/30/23	Approved 4-0
Karen Bowling ✓ Britany Norris ✓	2	P-35-23	Introduce and Review Scope State Lobbyist Office of the Mayor	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		Approved 5-0
Robert Rhodes ✓ John Sawyer ✓	3	P-36-23	Introduce and Review Scope Compensation Review/Analysis Consultant Office of General Counsel	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		Approved 4-0
Keith Powers Dan Pearson Gail McCormick ✓ (Via TEAMS)	4	P-34-20	Contract Amendment No. 2 Diagnostic Testing Services Jacksonville Fire And Rescue Department	That Contract No. 70450-20 between the Jacksonville Fire and Rescue Department and Siemens Medical Solutions USA, Inc., be amended to exercise the first renewal option extending the period of service from October 1, 2023, thru September 29 30, 2024, with one (1) renewal option remaining, and increase the maximum indebtedness by \$150,000.00 to a new not-to-exceed total maximum of \$600,000.00. All other terms and conditions, as previously amended, shall remain the same.	09/30/23	Approved 4-0 As amended
Nikita Reed Michael Derbaum David Hahn ✓	5	P-23-23	Approval to Reject All Proposals & Resolicit RFP Master Stormwater Management Plan (MSMP) Program Management Services Department of Public Works/Engineering & Construction Management Division	That the committee approve the Rejection of the Proposals received according to 126.302(f) and 126.202 (c)		Approved 4-0

Robin Smith Nikita Reed David Hahn ✓	6	P-34-23	Introduce & Review Scope Professional Design Services for First Responder Hurricane Safe Room Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		Approved 4-0
Robin Smith Jill Enz David Hahn ✓	7	P-27-17	Contract Amendment No. 3 Professional Design services for Blue Cypress Park Department of Public Works/Engineering & Construction Management Division	That Contract No. 10300-01 originally executed March 26, 2019, with PQH Wallover Aquatics Joint Venture for the Professional Design Services for Blue Cypress Park Pool be amended to incorporate the attached Scope of Services identified as Exhibit 'G' and Fee Schedule identified as Exhibit 'H'; increase the lump-sum Design Fee by \$2,123.61, to a new limit of \$424,914.17 and increase the not-to-exceed limit for Planning/Coordination by \$16,409.00 to a new limit of \$58,173.00; thereby, increasing the maximum indebtedness to the City \$18,532.61 to a new not-to-exceed total maximum indebtedness of \$537,657.17. All other terms and conditions as previously amended shall remain the same.	"To Project Completion"	Approved 4-0
Anne Coglianese Robert Blanco ✓ Bill Killingsworth Lurlse Bannister ✓	8	P-37-21	Rescind Contract Amendment No. 1 Professional Services for Resilience Planning Planning and Development Department	That Contract 71737-22 originally executed June 10, 2022, between the City and the Water Institute of the Gulf for Professional Services for Resilience Planning be amended to incorporate the revised fee Schedule, identified as Exhibit 'C' for a no cost adjustment to the lump-sum amount, with the maximum indebtedness to the city remaining at \$1,699,530.92. All other terms and conditions shall remain unchanged.		Approved 5-0
Anne Coglianese Robert Blanco ✓ Bill Killingsworth Lurlse Bannister ✓	9	P-37-21	Restate Contract Amendment No. 1 Professional Services for Resilience Planning Planning and Development Department	That Contract 71737-22 originally executed June 10, 2022, between the City and the Water Institute of the Gulf for Professional Services for Resilience Planning be amended to incorporate the attached Scope of Services identified as Exhibit 'C' and Fee Schedule identified as Exhibit 'D'; to increase the maximum indebtedness by \$30,000.00 to a new not-to-exceed total maximum of \$1,729,530.92. All other terms and conditions shall remain the same.		Approved 5-0
Alex Baker	10	N/A	Addition to Legal Related Services List Procurement Division	That the committee review/approve the request of Matthew Cangioli on behalf of Murphy Land & Retail Services, Inc., for inclusion to the Legal Related Services list under the category of Real Estate Acquisition Services.		Approved 3-0 By PSEC
Meeting Adjourned: <u>10:19 A.M.</u>						

"The next PSEC meeting is scheduled to be held on Thursday, September 21, 2023."