FIRE AND RESCUE DEPARTMENT

September 3, 2020

TO: Gregory Pease, Chief of Procurement

FROM: Brad Elias, Medical Director
Erica McManus, Wellness Program Coordinator

RE: Review of RFP Submittal for P34-20 Diagnostic Testing Services for Jacksonville Fire & Rescue Department

The Fire & Rescue Department received only one (1) proposal for the Diagnostic Testing Services for Jacksonville Fire & Rescue Department (JFRD) Request for Proposal.

Per Section 126.302(f) of the Procurement Code if:

If "PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previous solicited and from additional person unless it determines, in writing, that no advantage would be obtained by resoliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the resolicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtains by resoliciting."

Diagnostic testing is a component of the JFRD Wellness Program criteria. This year we purchased the ultrasound machine. This is our second attempt at bidding out the services for diagnostic testing in an RFP. An email was received by Alex Baker on August 28 from Optimal Imaging their company could not accommodate the request in our specifications.

Considering the foregoing information, we request to proceed with negotiations with the one and only bidder.

Thank you for your consideration in this matter.

cd
cc: Chief Gail McCormick, Chief of Training