M E M O R A N D U M

June 17, 2020

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Christel Burgos, EMS Billing Manager
JFRD

April Mitchell
Finance Manager, JFRD

SUBJECT: Contract # 10231: P-12-16
Medical Collection Services

Request is made to amend Contract # 10231: P-12-16 between City of Jacksonville and Security Collection Agency, Inc. to: (i) extend billing services until Sept 30th, 2020 and (ii) increase the maximum indebtedness by $13,648.00 to a new maximum indebtedness not-to-exceed amount of $541,648.00.

All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised.

Your assistance in concurring with this recommendation is appreciated. If you have questions or need additional information regarding this request, please contact Christel Burgos at 630-2930.

Attachments: Contract # 10231: P-12-16
Amendments 1-3
Attachment "C"

cc: Alex Baker, PSEC Specialist

ABS-SCA MEDICAL COLLECTIONS

	Annual Maximum			Contract Total
Initial Contract Maximum	**$ 396,000.00**		**Initial Contract**	**$ 396,000.00**
			Amend 1	$ -
AMD 1	$ 396,000.00		Amend 2	$ -
AMD 2	$ 396,000.00		Amend 3	$ 132,000.00
AMD 3	$ 528,000.00			**$ 528,000.00**
New Request	**$ 13,648.00**			
New Max	**$ 541,648.00**			

ABS-SCA SPEND DOWN ANNUALLY

	Acct 0932	Acct 0067	Total Fees	Spend Down	Projected SD	Annual Running Total
2016				$ 396,000.00		$ 396,000.00
2017					$ (583.84)	$ 395,416.16
2018					$ (74,551.25)	$ 320,864.91
2019					$ (134,907.67)	$ 185,957.24
2020					$ 132,000.00	$ 184,581.42
Oct-19	$ (7,612.71)	$ (7,757.57)	$ (15,370.28)			
Nov-19	$ (8,927.82)	$ (8,867.53)	$ (17,795.35)			
Dec-19	$ (8,985.78)	$ (9,365.03)	$ (18,350.81)			
Jan-20	$ (8,074.41)	$ (9,833.20)	$ (17,907.61)			
Feb-20	$ (7,845.83)	$ (9,857.70)	$ (17,703.53)			
Mar-20	$ (7,369.31)	$ (8,758.19)	$ (16,127.50)			
Apr-20	$ (5,412.26)	$ (7,669.13)	$ (13,081.39)			
May-20	$ (6,343.35)	$ (8,247.53)	$ (16,352.00)			
Jun-20			$ (16,385.24)			
Jul-20			$ (16,385.24)			
Aug-20			$ (16,385.24)			
Sep-20			$ (16,385.23)			**Shortage**
					$ (198,229.42)	**$ (13,648.00)**

Security Collection Agency
A Division of
Applied Business Services

June 15, 2020

City of Jacksonville
Jacksonville Fire & Rescue Department
515 Julia Street
North Jacksonville, Florida 32202

RE: Requesting Contract Extension

Mrs. Burgos,

We refer to Agreement between The City of Jacksonville and Security Collection Agency for Medical Collection Services, originally dated August 3, 2016, the term of which is due to expire on August 1, 2020.

By this matter, Security Collection Agency expresses our interest in extending this agreement by sixty (60) days pending a new RFP, as there are no further renewal options.

Please contact our Client Services Department at 1-800-777-4433 with any questions.

Sincerely yours,

Pam Grant

Pam Grant, Client Services Manager
Security Collection Agency