2

SUBJECT: TILE INSTALLATION FOR FIRE STATIONS

BID #: SC-0320-23 **OPEN DATE: 03/15/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options to Dixie Contract Carpet, Inc. for Tile Installation for Fire Stations for the Jacksonville Fire and Rescue Department. The period of service is from May 9, 2024 through May 8, 2025 with one (1) one (1) year renewal option remaining. Total award expenditure remains not to exceed $250,000.00.

Funding for this award to be encumbered by account: 32124.127001.565050.008823.00000000.00000.0000000 - to be executed by Purchase Order release(s).

Attachments: Recommendation Memo, Vendor Email, Previous Award

Analyst: OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

April 18, 2024

TO: Dustin Freeman, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: **SC-0320-23 - Fire Stations Tile Jobs**

The Jacksonville Fire and Rescue Department (JFRD) is requesting approval to exercise the first (1) of two (2), one (1) year renewal options with Dixie Contract Carpet with no increase to the current award's maximum indebtedness of $250,000.00. The new service period shall be effective May 9, 2024, through May 8, 2025. This awarding action to be executed by Change Order to POA-70479-23.

Funding Source: 32124.127001.565050.0008823.000000.00000.0000000

If you have any questions, please contact Dan Pearson at (904) 255-3265.

KP/AM/DP

Pearson, Daniel

From: Holmes, Terrance
Sent: Friday, April 19, 2024 7:53 AM
To: Pearson, Daniel
Cc: Lesniak, Michael; Kodatt, Benjamin; Daly, Gary
Subject: Fwd: Renewal agreement

Dan is this good

From: James Hesson <jhesson@dixiecc.com>
Sent: Friday, April 19, 2024 7:41:50 AM
To: Holmes, Terrance <Holmes@coj.net>
Subject: RE: Renewal agreement

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Terrance,

Yes sir. We would like renew.

Thank you!

Jim Hesson
Contract Specialist | Dixie Contract Carpet
A: 7523 Phillips Highway, Jacksonville, FL 32256
C: 904-315-1531
E: jhesson@dixiecc.com

From: Holmes, Terrance <Holmes@coj.net>
Sent: Friday, April 19, 2024 6:29 AM
To: James Hesson <jhesson@dixiecc.com>
Subject: Renewal agreement

Good morning,

Your current contract bid will soon expire so I'm reaching out for your agreement to the renewal under the current terms and conditions. Email response is sufficient

Thanks

Terrance

SUBJECT: TILE INSTALLATION FOR FIRE STATIONS

BID #: SC-0320-23 **OPEN DATE: 03/15/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Dixie Contract Carpet, Inc. as the lowest responsive, responsible bidder for Tile Installation for Fire Stations for the Jacksonville Fire and Rescue Department. The period of service is one (1) year from date of award with two (2) one (1) year renewal options. Total estimated annual expenditure not to exceed $250,000.00.

Funding for this award to be encumbered by account: 32124.127001.565050.008823.00000000.00000.0000000 - to be executed by Purchase Order release(s).

Attachments: Recommendation Memo, Tabulation Sheet, Terms and Conditions, Specification

Analyst: O Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED:
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/4/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/8/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02