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SINGLE SOURCE AWARD **BID # SS-14877-24**

Subject: Purchase of Non-Warranty Parts and Repairs for Vac-Con and Global Equipment

Department: Fleet Management Division

Description of Purchase:
Recommend approval to increase the award with Southern Sewer Equipment Sales, Inc. (SSES, Inc.) in the amount of $30,000.00 for unexpected repairs needed for Vac-Con. Total expenditure not to exceed $78,000.00. SS-14877-24 originally approved through the informal Single Source process using POA-70902-24.

Funding Source: 51101.114005.546020.000000.00000000.00000.00000000 – To be executed by Purchase Order

Single Source Award To: Southern Sewer Equipment Sales, Inc. (SSES, Inc.)

Price Justification: See Attached

Total Award: $78,000.00 **Requisition Number:** FAIT-500649-24

Attachments: Agency Memo, Supplier Quote, Previous Awards

Certification as to Single Source: Cris Tongol, Chief, Fleet Management

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Corey Sidlo

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: April 24, 2024

To: Dustin Freeman, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: Erik Preacher, Fleet Management Administrator

Re: Request increase POA-70902-24 – PO 667999-24

Fleet Management is requesting approval to increase POA-70902-24 with SSES, Inc., in the amount of $30,000.00. The POA was originally an informal but due to unexpected repair to Vac-Con the increase is necessary. The total amount of expenditure amount not to exceed $78,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000

Garrett Albrecht
Service Writer
Southern Sewer Equipment Sales
800-782-4134
Garrett@southernsewer.com

From: Rountree, James <Roundtree@coj.net>
Sent: Monday, April 15, 2024 8:25 AM
To: Garrett Albrecht <Garrett@SouthernSewer.com>; Newton, Ben <NewtonB@coj.net>
Subject: RE: UNIT 3961 REPAIR QUOTE# 179510 from Southern Sewer Equipment Sales

Pease put contract number and po number on invoice and resubmit.
Contract # 667999
PO # fm139129

Thanks

From: Garrett Albrecht <Garrett@SouthernSewer.com>
Sent: Monday, April 15, 2024 7:49 AM
To: Newton, Ben <NewtonB@coj.net>
Cc: Rountree, James <Roundtree@coj.net>
Subject: UNIT 3961 REPAIR QUOTE# 179510 from Southern Sewer Equipment Sales
Importance: High

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good morning,

Please see attached quote for Vac-con to repair unit 3961. Please let me know if we have approval to begin repairs.

Thank you,

Garrett Albrecht
Service Writer
Southern Sewer Equipment Sales
800-782-4134
Garrett@southernsewer.com

QUOTE

Southern Sewer Equipment Sales
3409 Industrial 27th Street
Fort Pierce, FL 34946

Date	S.O. No.
4/15/2024	179510
PH. NUMBER	

BILL TO	SHIP TO
CITY OF JACKSONVILLE ACCOUNTS PAYABLE 117 W DUVAL STREET STE 375 JACKSONVILLE, FL 32202	CITY OF JACKSONVILLE FLEET MANAGEMENT DEPARTMENT 2581 COMMONWEALTH AVENUE JACKSONVILLE, FL 32254

PLEASE REFER TO QUOTE NUMBER WHEN PLACING ORDER | WRITER: GA

Phone #	Fax #	E-mail	Web Site
1-800-782-4134	772-595-9171	info@southernsewer.com	www.southernsewer.com

P.O. No.	Terms	SHIP VIA	CUSTOMER
fm139129	NET 10 DAYS		BEN NEWTON

QTY.	PART NUMBER	DESCRIPTION	EACH	TOTAL
		Contract # 667999 NewtonB@coj.net		
0	MILEAGE	DATE/TIME:04/15/2024	1.57	0.00
		VAC-CON:01167409 MODEL #VPD3612LHANDO/1500 IN SERVICE DATE: 01/16 FAILURE DATE:04/15/2024 UNIT #:3961 MILEAGE: PONY MOTOR: CHASSIS HOURS: VIN #:1FVHG3CY1GHHA0688:		
	MECHANICAL ISSUE	SHAFT SEALS ARE LEAKING ON REXROTH PUMP AND LINDE PUMP.	0.00	0.00
1	622-0199	SHAFT SEAL, REXROTH HYDROSTATIC 32 SERIES, FEB. 99' TO NEWER	129.34	129.34
1	622-0715	SHAFT SEAL FOR 622-0639	253.21	253.21
80	690-2063	HYDRAULIC FLUID HYDREX XV ALL	33.07	2,645.60
1	690-1678	PER GALLON OIL SYNTHETIC 75W-90 GEAR OIL	92.27	92.27
2	624-0272	HYDRAULIC FILTER @ BUMPER 5 MICRON	200.82	401.64
1	624-0158	HYDRAULIC FILTER	308.74	308.74

	Subtotal
DAILY CREDIT CARD TRANSACTIONS ARE LIMITED TO $7,500 PER CREDIT CARD. A 25% RESTOCK WILL BE CHARGED ON ALL RETURNED ITEMS. PRICES ARE SUBJECT TO CHANGE DAILY	**Sales Tax (0.0%)**
	Total

QUOTE

Southern Sewer Equipment Sales
3409 Industrial 27th Street
Fort Pierce, FL 34946

Date	S.O. No.
4/15/2024	179510
PH. NUMBER	

BILL TO	SHIP TO
CITY OF JACKSONVILLE ACCOUNTS PAYABLE 117 W DUVAL STREET STE 375 JACKSONVILLE, FL 32202	CITY OF JACKSONVILLE FLEET MANAGEMENT DEPARTMENT 2581 COMMONWEALTH AVENUE JACKSONVILLE, FL 32254

PLEASE REFER TO QUOTE NUMBER WHEN PLACING ORDER WRITER: GA

Phone #	Fax #	E-mail	Web Site
1-800-782-4134	772-595-9171	info@southernsewer.com	www.southernsewer.com

P.O. No.	Terms	SHIP VIA	CUSTOMER
fm139129	NET 10 DAYS		BEN NEWTON

QTY.	PART NUMBER	DESCRIPTION	EACH	TOTAL
1	624-0458	REXROTH FILTER for 175 CC (125 CC IS 624-0158)	395.39	395.39
1	622-1006	HYDRO PUMP 165CC CCW - 38CC CHRG PUMP	11,820.70	11,820.70
1	MISC.	SHOP TOOLS AND SUPPLIES	278.82	278.82
65	LABOR	LABOR BY SOUTHERN SEWER:	165.00	10,725.00
	NOTE	OTHER PARTS AND REPAIRS MAY BE FOUND WHEN DISMANTLED. IF OTHER NEEDED REPAIRS ARE FOUND ON YOUR EQUIPMENT, YOU WILL BE NOTIFIED AS SOON AS POSSIBLE. THIS IS NOT A COMPREHENSIVE LIST.	0.00	0.00

	Subtotal	$27,050.71
DAILY CREDIT CARD TRANSACTIONS ARE LIMITED TO $7,500 PER CREDIT CARD A 25% RESTOCK WILL BE CHARGED ON ALL RETURNED ITEMS. PRICES ARE SUBJECT TO CHANGE DAILY	**Sales Tax (0.0%)**	$0.00
	Total	$27,050.71

Single Source Blanket Purchase Agreement POA-70902-24

Agreement	POA-70902-24
Agreement Date	08-NOV-2023
Revision	0
Agreement Amount	48,000.00 USD
Solicitation Number	SS: 14877-24

Sold To

City of Jacksonville
117 West Duval Street
Suite 375
JACKSONVILLE, FL 32202
US

Supplier

SSES, Inc.
3409 Industrial 27th Street
SAINT LUCIE, FL 34946

Notes

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
20553	**Net 30**	**Freight Prepaid**	**FOB Destination**	**Best Way**
Start Date	**End Date**		**Confirm To**	
30-Sep-2023	**29-Sep-2024**		**John Hernandez** **jhernandez@coj.net**Phone **904-2558808**	

Attachments

Type	File Name or URL	Title	Description
File	Updated SS SSES.docx	Updated SS SSES.docx	
File	Global.pdf	Global.pdf	
File	Vac-Con Sole Source 3 Locations 05.23.23.pdf	Vac-Con Sole Source 3 Location	
File	Sole Source Letter - SSES (May 2023).pdf	Sole Source Letter - SSES (May	
File	Chief signed SSES.pdf	Chief signed SSES.pdf	
File	Updated Procurement Protest Procedures 07OCT2022.pdf	Updated Procurement Protest Pr	10.07.2022
File	Single Source Request-8ffd5ab4-bc91-4235-912d-0995c287a3bf.txt	Single Source Request-8ffd5ab4	

Line	Item	UOM	Price
1	Purchase of Non-Warranty parts and repairs for Vac-Con and Global Eequipment. Period of Service is Date of Award through September 30, 2024		48,000.00

This Order is subject to the General Conditions attached here to. Manufacturer's Federal excise tax exempt no 59-89-0120K Florida State sales and use tax exemption no. 85-8012621607C-8	Approved by Dustin L. Freeman, Chief of Procurement Division

Single Source Purchase Order 667999-24

Purchase Order	667999-24
Order Date	08-NOV-2023
Change Order	0
Change Order Date	08-NOV-2023
Revision	0
Ordered	48,000.00 USD
Requisition Number	FAFM-500649-24
Solicitation Number	SS: 14877-24
All packing slips, invoices, and correspondence must reference the purchase order number	

Sold To
City of Jacksonville
117 West Duval Street
JACKSONVILLE, FL 32202

Supplier
SSES, Inc.
3409 Industrial 27th Street
SAINT LUCIE, FL 34946

Bill To
City of Jacksonville
117 West Duval Street, Suite 375
JACKSONVILLE, FL 32202

Ship To
Fleet Management Division
2581 Commonwealth Avenue
JACKSONVILLE, FL 32254 US

Notes

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
20553	Net 30	Freight Prepaid	FOB Destination	Best Way

Buyer
John Hernandez
Email: jhernandez@coj.net
Phone: 904-2558808

Deliver To Contact
Sheryl Kurtz
E-mail: skurtz@coj.net

i4e02

Line	Item	Price	Quantity	UOM	Ordered	Taxable
1	Purchase of Non-Warranty parts and repairs for Vac-Con and Global Eequipment. Period of Service is Date of Award through September 30, 2024 51101.114005.546020.000000.00000000.00000.0000000	48,000.00				

This line references Document (Single Source Blanket Purchase Agreement) POA-70902-24.

Attachments

Type	File Name or URL	Title	Description
File	Updated SS SSES.docx	Updated SS SSES.docx	
File	Global.pdf	Global.pdf	
File	Vac-Con Sole Source 3 Locations 05.23.23.pdf	Vac-Con Sole Source 3 Location	
File	Sole Source Letter - SSES (May 2023).pdf	Sole Source Letter - SSES (May	
File	Chief signed SSES.pdf	Chief signed SSES.pdf	
File	Updated Procurement Protest Procedures 07OCT2022.pdf	Updated Procurement Protest Pr	10.07.2022
File	Single Source Request-8ffd5ab4-bc91-4235-912d-0995c287a3bf.txt	Single Source Request-8ffd5ab4	

Single Source Purchase Order 667999-24

Line	Item	Price	Quantity	UOM	Ordered	Taxable

Ship To
Fleet Management Division
2581 Commonwealth Avenue
JACKSONVILLE, FL 32254

Promised

Requested
10/31/23

48,000.00

Requested Date correspond to the date of arrival at the Ship-to Location.

Line Total **48,000.00**

Total **48,000.00**

This Order is subject to the General Conditions attached here to. Manufacturer's Federal excise tax exempt no. 59-89-0120K. Florida State sales and use tax exemption no. 85-8012621607C-8 All original invoices shall be submitted to: COJ1CloudInvoices@coj.net Email Subject: inv_300000008806179	Approved by Dustin L. Freeman, Chief of Procurement Division

Requisition FAFM-500649-24

Requisitioning BU	FAFM: Fleet Management	**Requisition Amount**	48,000 USD
Entered By	Sheryl Kurtz	**Justification**	
Status	Incomplete	**Funds Status**	Not reserved
Description	Purchase of Non-Warranty parts and repairs for Vac-Con and Global Eequipment. Period of Service is Date of Award through September 30, 2024		
Emergency Requisition	No		

Attachments

Title	File Name or URL	Description
Global.pdf	Global.pdf	
Vac-Con Sole Source 3 Location	Vac-Con Sole Source 3 Locations 05.23.23.pdf	
Sole Source Letter - SSES (May	Sole Source Letter - SSES (May 2023).pdf	
Single Source Form - SSES.docx	Single Source Form - SSES.docx	
Chief signed SSES.pdf	Chief signed SSES.pdf	

Lines

Line	Item	Description	Category Name	Quantity	UOM	Price	Amount (USD)	Status	Funds Status
1		Purchase of Non-Warranty parts and repairs for Vac-Con and Global Eequipment. Period of Service is Date of Award through September 30, 2024	060.40 Engines, Gasoline: Complete, Short Block, and Parts			USD	48,000	Incomplete	Not reserved

Requester	Sheryl Kurtz	**Supplier**	SSES, Inc.
Urgent	No	**Supplier Site**	Order/Remit
Requested Delivery Date	10/16/23	**Supplier Contact**	Jenny Mitchem
Deliver-to Location	Fleet Management Division Charge	**Contact Phone**	(772)5956940
Deliver-to Address	2581 Commonwealth Avenue, Jacksonville, FL 32254, Duval, United States	**Charge Account**	51101.114005.546020.000000.00000000.00000.0000000
Note to Buyer			

I CERTIFY THAT FUNDS FOR THIS PURCHASE WERE AUTHORIZED AND PROVIDED FOR IN THE CURRENT BUDGET.