SUBJECT: RENTAL OF HEAVY EQUIPMENT

BID #: SC-0547-16 **OPEN DATE:** 2016-09-14

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED:** (3) **OTHER:** (1)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 9/22/16 to United Rentals Inc. for Rental of Heavy Equipment in the amount of $156,540.00. First renewal option approved on 10/14/17 in the amount of $156,540.00; second renewal option approved on 10/6/18 in the amount of $156,540.00.

Recommend approval to utilize the third and final renewal option with United Rentals Inc. in the annual expenditure amount of $156,540.00. Total revised award amount not-to-exceed $626,160.00. Period of service shall be October 1, 2019 through September 30, 2020.

This award shall be funded by account SPET01ASE-04402/04938 & PRSE134SE-04904 and processed via individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Contractor's Letter, Basis of Award, Previous Awards

Analyst: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: MARLENE RUSSELL, DIRECTOR ORGANIZATIONAL EFFECTIVENESS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Office of Special Events
117 W. Duval Street
Jacksonville, FL 32202
(904) 630-3690
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Gregory Pease, Chief of Procurement**

FROM: **Marlene Russell, Director Organizational Effectiveness**

CC: **Brent Fine, Special Events Manager**

SUBJECT: **FY20 Heavy Equipment– SC-0547-16**

DATE: **May 16, 2019**

The Office of Special Events requests to exercise the third and final renewal option of award SC-0547-16, for heavy equipment provided by United Rentals, Inc. Period of service will be October 1, 2019 through September 30, 2020.

Attached is a written agreement from the vendor exercising the renewal option at the same price and terms and conditions.

Annual expenditures are not expected to exceed $156,540 and payments will be processed by purchase order(s).

Master Blanket Purchase Order: 610801
FUNDING SOURCE: SPET01ASE-04938/04402 & PRSE134SE-04904

ATTACHMENTS:

- **SC-0547-16, 2nd Renewal**
- **Renewal Letter from Vendor**

United Rentals

June 18, 2019

Mr. Brent Fine
City of Jacksonville
Office of Special Events
117 W. Duval Street, Suite 280
Jacksonville, FL 32202

Dear Brent,

Please be advised that I, on behalf of United Rentals Inc, I do hereby express our wish to exercise our renewal option of Master Blanket **PO610801**. Under this renewal, I confirm pricing will be kept effective from the date of the award though the end of the renewed term. Period of service will be from October 1, 2019 through September 30, 2020.

Respectfully,

Tim Sterner

Tim Sterner

United Rentals Inc.

TERMS AND CONDITIONS

RENTAL OF HEAVY EQUIPMENT

SCOPE

The Office of Special Events of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for **Heavy Equipment** as listed in the bid documents.

AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder. Bidders must bid on all items in a group to be considered for award. ALL awards are subject to the availability of funds.

Bidders are required to submit a daily and weekly rental rate to determine the low bidder, based on the availability of funds. Weekly rental rates shall be for a 7 calendar day period. Daily rental rates shall be for a 24-hour period.

TERM OF AGREEMENT

The term of this agreement will be from date of award through September 30, 2017, with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

DELIVERY AND PICK UP

Delivery will be coordinated with Office of Special Events Manager or his/her designee at 904-630-3690 or by City email.

SUBJECT: RENTAL OF HEAVY EQUIPMENT

BID #: SC-0547-16 **OPEN DATE: 2016-09-14**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 17 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the Second Renewal Option with United Rental, Inc., for Rental of Heavy Equipment for the Office of Special Events. Period of Service will be from October 1, 2018 through September 30, 2019, with one (1) renewal option remaining. Total revised estimated annual expenditure in the amount of $156,540.00, for a not-to-exceed expenditure amount of $469,620.00.

Funding for this award to be encumbered by account(s): SPET01ASE-04938/04402; PRSE134SE-04904 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: Marla Pradler FOR CHELSEY FLEMING **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Brent Fine, Special Events Manager, Sports & Entertainment Office**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/06/18

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/06/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: RENTAL OF HEAVY EQUIPMENT

BID #: SC-0547-16 **OPEN DATE: 2016-09-14**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify award from October 1, 2017 through date of award.

Recommend approval to utilize the first (1) of three (3) renewal options with United Rental, Inc., for the rental of heavy equipment for the Office of Special Events. Period of service is from date of award through September 30, 2018. The total annual not-to-exceed amount of $156,540.00, with a total award amount of $313,080.00.

Funding for this award to be encumbered by account SPET01ASE-04402/04938 to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Previous Award

ANALYST: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/12/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/14/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: RENTAL OF HEAVY EQUIPMENT

BID #: SC-0547-16 OPEN DATE: 2016-09-14

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 3 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, United Rental, Inc. for the rental of heavy equipment for the Office of Special Events. Period of service is one year from date of award through September 30, 2017 with three (3) one (1) year renewal options. Total not-to-exceed amount of $156,540.00.

Funding for this award to be encumbered by account SPET01ASE-04402/04938 and/or PRSE134SE-04904 to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions

ANALYST: For CHELSEY RENFROE RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9-22-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/22/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

QWS3270X 6/26/2019 2:16 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/26/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 2:16 PM

FISCAL MO/YEAR : 09 2019 CURRENCY CODE :
INDEX CODE : SPET01ASE OFFICE OF SPECIAL EVENTS
SUBOBJECT : 04938 MISCELLANEOUS SERVICES & CHARGES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	1,093,599.04	1,093,599.04
EXPENDITURES	341,034.71	993,796.76	993,796.76
ENCUMBRANCES	-328,611.34	16,154.14	16,154.14
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-12,423.37	83,648.14	83,648.14

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 6/26/2019 2:16 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/26/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 2:16 PM

FISCAL MO/YEAR : 09 2019 CURRENCY CODE :
INDEX CODE : SPET01ASE OFFICE OF SPECIAL EVENTS
SUBOBJECT : 04402 EQUIPMENT RENTALS
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	127,300.00	127,300.00
EXPENDITURES	17,344.05	78,608.06	78,608.06
ENCUMBRANCES	-14,688.10	5,655.95	5,655.95
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-2,655.95	43,035.99	43,035.99

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 6/26/2019 2:17 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/26/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 2:16 PM

FISCAL MO/YEAR : 09 2019 CURRENCY CODE :
INDEX CODE : PRSE134SE SPECIAL EVENTS
SUBOBJECT : 04904 TRUST FUND AUTHORIZED EXPENDITURES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	748,197.15	17,334,385.27
EXPENDITURES	263,809.49	1,049,747.33	16,104,117.32
ENCUMBRANCES	-260,407.74	70,277.48	70,277.48
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-3,401.75	-371,827.66	1,159,990.47

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND