SUBJECT: SEPTIC AND SEWER PUMP OUT SERVICES- QUADRANT 1

BID #: SC-0488-19 **OPEN DATE:** 2019-06-05

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (6) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to A1 Septic Service, Inc., as the lowest responsive, responsible bidder in the amount of $85,325.00. Period of service will be from one (1) year from date of award with three (3) one (1) year renewal options.

This award is to be funded by various accounts and processed by individual releases against the master blanket.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY ONE JACKSONVILLE

DATE: June 19, 2019

TO: Gregory W. Pease, Chief
Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, CFM, Chief

SUBJECT: Recommendation to Award Bid #SC-0488-19 Septic and Sewer System Pump Out Services – Quadrant 1

In response to the solicitation for bids to provide Septic and Sewer System Pump Out Services – Quadrant 1, for the City of Jacksonville, the Procurement Division received two (2) responses on June 5, 2019 and forwarded the result to the Public Buildings Division to review for a recommendation of award.

After reviewing the two (2) bids, the Public Buildings Division recommends approval of award to the lowest responsible bidder, A1 Septic Service, Inc., in the maximum indebtedness amount of $85,325.00. This agreement will be encumbered by releases against a master blanket with individual purchase orders on an as needed basis dependent on the appropriate account for the building being serviced.

The term of this agreement is one (1) year from date of award with three (3) one (1) year renewal options.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or need additional information regarding this request, please contact Roy Birbal at 255-4330.

RB/jw

Attachments: Bid Tabulation
Vendor Bid

cc: Roy Birbal, CFM, Chief
Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Buyer

ab

MANDATORY PRE-BID CONFERENCE. MAY 20, 2019 @ 2:00 PM

TITLE:	SEPTIC SEWER SYSTEM PUMP OUT SERVICES- QUADRANT 1			TILLMAN SEPTIC PUMPING		A-1 SEPTIC SERVICE, INC	
BID NO.	SC-0468-19 (PB)						
OPEN DATE:	JUNE 5, 2019 @ 2:00 PM						
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST						
No. Invited: (6)	No. Received (2)	No Bids: (0)					
ITEM	DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL
2	SEPTIC/ SEWER PUMP OUT SERVICES- UP TO 1500 GALLONS	EA	35	$ 285.00	$ 9,975.00	$ 240.00	$ 8,400.00
3	SEPTIC/ SEWER PUMP OUT SERVICES- OVER 1500 GALLONS (IN ADDITION TO PRICE FOR ITEM 1)	GAL	75,000	$ 0.35	$ 26,250.00	$ 0.18	$ 13,500.00
4	EMERGENCY RESPONSE MULTIPLIER FOR ITEMS 2 & 3	%	20,000	$ 0.50	$ 10,000.00	$ 0.25	$ 5,000.00
5	GREASE TRAP PUMP OUT- UNDER SINK	EA	60	$ 550.00	$ 33,000.00	$ 85.00	$ 5,100.00
6	GREASE TRAP PUMP OUT- UP TO 750 GALLONS	EA	55	$ 650.00	$ 35,750.00	$ 185.00	$ 10,175.00
7	GREASE TRAP PUMP OUT-OVER 750 GALLONS (IN ADDITON TO PRICE FOR ITEM 6)	GAL	5,000	$ 0.85	$ 4,250.00	$ 0.30	$ 1,500.00
8	PRE-TRIAL DETENTION FACILITY 6TH FLOOR GREASE TRAP	EA	12	$ 1,500.00	$ 18,000.00	$ 200.00	$ 2,400.00
9	PUMP OUT AND PRESSURE WASHING OF LIFT STATION	EA	10	$ 1,600.00	$ 16,000.00	$ 450.00	$ 4,500.00
10	(OH & P) PERCENTAGE TO APPLY TO MATERIALS AND SUBCONTRACTORS	%	20,000	$ 0.20	$ 4,000.00	$ 0.30	$ 6,000.00
11	TECHNICIAN LABOR RATE	HR	900	$ 53.27	$ 47,943.00	$ 25.00	$ 22,500.00
12	TECHNICIAN LABOR RATE- EMERGENCY	HR	250	$ 79.91	$ 19,977.50	$ 25.00	$ 6,250.00
	TOTAL BID PRICE			$ 225,145.50		$ 85,325.00	
				HIGHLIGHTED PRICED CALCULATED CORRECTLY THAN WHAT VENDOR PROVIDED IN BID RESPONSE			
	CONFLICT OF INTEREST:			YES		YES	
	TERMS:			2% DISCOUNT 15 DAYS		NET 30	
	DELIVERY:			2 BUSINESS DAYS		1 BUSINESS DAY	
	INSURANCE AFFADAVIT:			YES		YES	
	ADDENDUMS ACKNOWLEDGED: ( )						

TERMS AND CONDITIONS

SEPTIC AND SEWER SYSTEM PUMP OUT SERVICES- QUADRANT 1

1. SCOPE

The City of Jacksonville's **Public Buildings Division** is currently accepting bids to obtain a source o supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bi invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) an to obtain pricing commitments for **Septic and Sewer System Pump Out Services- Quadrant 1** as listec in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s). Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement will be **one (1) year from date of award** with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. Vendor shall provide proof of applicable local business license.

5. PRE-BID CONFERENCE

Mandatory Pre-Bid: May 20, 2019 @ 2:00 P.M. , 555 W. 44th Street, Jacksonville, FL 32208

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. The City reserves the right to add or delete items during the contract period. The City will order on an as needed basis.

SPECIFICATIONS

SEPTIC AND SEWER SYSTEM PUMP OUT SERVICES – QUADRANT 1

DESCRIPTION OF WORK

The City of Jacksonville is accepting bids by quadrant, from qualified and experienced Contractors for septic tank, lift station, grease trap and sewer pump out services at any City-owned or leased facility requiring these services.

Mandatory Pre-bid: Public Buildings Conference Room, 555 W. 44TH Street, Jax, FL 32208

Date: May 20, 2019

Time: 2:00 PM

Deadline for Questions: May 29, 2019 @ 4:00 PM

Contractor is responsible for familiarizing themselves with existing field conditions prior to submitting their bid.

All questions regarding the installation shall be made in writing via e-mail to Marilyn Laidler – City of Jacksonville Procurement Analyst, mlaidler@coj.net. No interpretation of the meaning of any part of this Bid or corrections of any apparent ambiguity, inconsistency or error herein, will be made to any bidder orally. All requests for written interpretation or correction must be in writing. All such interpretations and supplemental instructions will be in the form of written Addenda to the bid documents, which if issued will be e-mailed to all known prospective Bidders.

PART 1 – GENERAL

1.1 SCOPE OF WORK

A. The work shall consist of septic system, lift station and grease trap pump outs as needed, and on a when requested basis, emergency response, and at the sole discretion of the Public Buildings Division.

B. If awarded, the term of the Contract shall be one (1) year from the date of award with three (3) one (1) year renewal options at the sole discretion of the City. The City shall not incur any liability should it choose not to exercise its exclusive option to renew the Contract.

C. Periodic maintenance as requested by the Public Buildings Division.

1.2 SCHEDULING OF OPERATIONS

A. Contractor acknowledges that buildings and parks will be occupied in most situations. Prior to the beginning of work, the authorized representative of the facility and the Contractor shall prepare a work schedule to be followed as closely as possible.

B. Contractor must be available 24 hours per day, 7 days per week, 365 days per year as determined by the nature of a given situation and/or emergency.