SUBJECT: Hydraulic Telescoping Excavator

BID #: XF-0318-18 **OPEN DATE:** 11/29/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One-Time Purchase

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 16 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the sole responsive, responsible bidder, Great Southern Equipment Company for the purchase of a hydraulic telescoping excavator. Total expenditure amount not to exceed $248,540.65.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C. J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: December 13, 2017

To: Gregory Pease, Chief of Procurement Division

Thru: C. L. Thompson, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator DH

Re: Recommendation of Award for XF-0318-18 Hydraulic Telescoping Excavator

Fleet Management Division is requesting approval of award XF-0318-18 to the lowest responsive, responsible bidder, Great Southern Equipment Company. Estimated amount of expenditure is $248,540.65. ~~Period of Service is Date of award through September 30, 2018.~~ one-time purchase per T+C's

Funding Source: AFFM513 – 06401

To be encumbered by Purchase orders.

12/15/17 13:25:44
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2581 Commonwealth Ave. | Jacksonville, FL 32254 | Phone: 904.255-7499 | Fax: 904.381.4607 | www.coj.net

BID TABULATION SHEET

TITLE: HYDRAULIC TELESCOPING EXCAVATOR BID NO.: XF-0318-18 OPEN DATE: NOVEMBER 29, 2017 @ 2:00 P.M. ANALYST: ANNETTE BURNEY No. Invited: (16) No. Received (1) No Bids: (1) Recorded By: John Hernandez: Announcer: Ivy Posey			Great Southern Equipment Company					
ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	4 x 2 Hydraulic Telescoping Excavator - (Equivalent Products Allowed)	1	$241,340.65	$ 241,340.65	$	$	$	$
2	Fixed Thumb Grapple Attachment - (Equivalent Products Allowed)	1	$ 7,200.00	$ 7,200.00	$	$	$	$
		GRAND TOTAL:	$ 248,540.65		$		$	
		TERMS:	NET 30 DAYS					
		DELIVERY (BUSINESS):	30 DAYS					
		CONFLICT OF INTEREST:	Y					
		ADDENDUMS( ):	N/A					

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for a **hydraulic telescoping excavator** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

One-time Purchase

4. PRE-BID CONFERENCE

Not applicable

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantity indicated is fixed.

8. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

9. ESCALATION/DE-ESCALATION

Not applicable

10. DELIVERY

A packing list shall accompany all shipment, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once services are delivered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, FM number, item number and description, date of service, hours of each item, unit prices, unit of measure, and extended totals. Payment terms are net 30 days. All invoices shall be submitted to the City of Jacksonville, Fleet Management Division, 2581 Commonwealth Avenue, Jacksonville, FL 32254 once services are completed.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **A copy of the insurance certificate must be submitted within ten (10) days of award notice.** Bid number should be listed on the insurance certificate. Failure to submit the required certification of insurance will be grounds for rejection of bid award.

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