SUBJECT: ELEVATOR MAINTENANCE-GROUP 2

BID #: SC-0336-18 **OPEN DATE: 2017-12-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH PRICES REMAINING FIRM DURING INITIAL PERIOD, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED: 2** **OTHER 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Thyssenkrupp Elevator, to provide services for Elevator Maintenance-Group 2. Period of service is one (1) year from date of award with prices remaining firm during initial period, with three (3) one (1) year renewal options. Total estimated annual expenditure amount not to exceed $83,880.00.

This award is to be funded by account: PWPB5A1CHC-03410F to be executed by master blanket purchase order releases

Attachments: Recommendation Memo, Tabulation, Terms and Conditions, Scope of Work

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
MARILYN LAIDLER GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

DATE: **December 14, 2017**

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**

FROM: **Roy Birbal, CFM, Chief**

SUBJECT: **Recommendation to Award Bid #SC-0336-18 Elevator Maintenance – Group 2**

In response to the solicitation for bids to provide services for the Elevator Maintenance, the Procurement Division received two (2) responses on December 6, 2017, and forwarded the result to the Public Buildings Division to review for a recommendation of award.

After reviewing the two (2) bids, Public Buildings Division recommends approval of award to the lowest responsive, responsible bidder, Thyssenkrupp Elevator, in the one-time lump sum total amount of $83,880.00 using: Index Code PWPB5A1CHC-03410F. This award will be encumbered by master blanket release.

In accordance with the license evaluation requirements under section 3 of the bid specifications, the following recommended business license was verified under the Florida Department of State.

Thyssenkrupp Elevator Document Number: F99000004915

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or need additional information regarding this request, please contact Roy Birbal at 255-4330.

RB/ml

Attachments: Bid Tabulation
Vendor Bid

cc: Roy Birbal, CFM, Chief
Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Purchasing Analyst

NON-MANDATORY PRE-BID CONFERENCE: NOVEMBER 28, 2017 @ 1:30 PM

TITLE: ELEVATOR MAINTENANCE- GROUP 2

BID NO. SC-0336-18 (PB)

OPEN DATE: DECEMBER 6, 2017 @ 2:00PM

BUYER: MARILYN LAIDLER

No. Invited: (5) No. Received (2) No Bids: (0)

					OTIS ELEVATOR COMPANY		THYSSENKRUPP ELEVATOR	
ITEM	DESCRIPTION OF WORK	LICENSE #	YEARLY	LANDING	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	COURTHOUSE-501 W. ADAMS STREET	97976	12	8	$ 285.00	$ 3,420.00	$ 220.00	$ 2,640.00
2	COURTHOUSE-501 W. ADAMS STREET	97977	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
3	COURTHOUSE-501 W. ADAMS STREET	97978	12	6	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
4	COURTHOUSE-501 W. ADAMS STREET	97979	12	6	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
5	COURTHOUSE-501 W. ADAMS STREET	97980	12	6	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
6	COURTHOUSE-501 W. ADAMS STREET	97981	12	6	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
7	COURTHOUSE-501 W. ADAMS STREET	97982	12	8	$ 285.00	$ 3,420.00	$ 220.00	$ 2,640.00
8	COURTHOUSE-501 W. ADAMS STREET	97983	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
9	COURTHOUSE-501 W. ADAMS STREET	97984	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
10	COURTHOUSE-501 W. ADAMS STREET	97985	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
11	COURTHOUSE-501 W. ADAMS STREET	97986	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
12	COURTHOUSE-501 W. ADAMS STREET	97987	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
13	COURTHOUSE-501 W. ADAMS STREET	97988	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
14	COURTHOUSE-501 W. ADAMS STREET	97989	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
15	COURTHOUSE-501 W. ADAMS STREET	97990	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
16	COURTHOUSE-501 W. ADAMS STREET	97991	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
17	COURTHOUSE-501 W. ADAMS STREET	97992	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00

TITLE:	ELEVATOR MAINTENANCE- GROUP 2				OTIS ELEVATOR COMPANY		THYSSENKRUPP ELEVATOR	
BID NO.	SC-0336-18 (PB)							
18	COURTHOUSE-501 W. ADAMS STREET	97993	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
19	COURTHOUSE-501 W. ADAMS STREET	97994	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
20	COURTHOUSE-501 W. ADAMS STREET	97995	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
21	COURTHOUSE-501 W. ADAMS STREET	97996	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
22	COURTHOUSE-501 W. ADAMS STREET	97997	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
23	COURTHOUSE-501 W. ADAMS STREET	97998	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
24	COURTHOUSE-501 W. ADAMS STREET	97999	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
25	COURTHOUSE-501 W. ADAMS STREET	98000	12	7	$ 265.00	$ 3,180.00	$ 220.00	$ 2,640.00
26	COURTHOUSE-501 W. ADAMS STREET	98560	12	2	$ 330.00	$ 3,960.00	$ 345.00	$ 4,140.00
27	COURTHOUSE-501 W. ADAMS STREET	99559	12	2	$ 10.00	$ 120.00	$ 20.00	$ 240.00
	GROUP 2 ANNUAL TOTAL COST				**$ 91,080.00**		**$ 83,880.00**	
	CONFLICT OF INTEREST:				YES		YES	
	DELIVERY:				1 BUSINESS DAY		NOT STATED	
	TERMS :				NET 30		NOT STATED	
	ADDENDUM(S) ( )							

TERMS AND CONDITIONS
ELEVATOR MAINTENANCE- GROUP 2

1. **SCOPE**

The **Public Buildings Division** of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments **for Elevator Maintenance-Group 2** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on **ALL** items to be considered for award. **ALL** awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The term of this agreement shall be for one (1) year from date of award with prices remaining firm during the initial period, with three (3) one (1) year renewal options. Renewal Options may be exercised at the City's sole based on contractor performance adherence to the terms and conditions set forth in the bid documents.

4. **PRE-BID CONFERENCE**

Non-mandatory pre-bid: November 28, 2017 @ 1:30 PM, 214 N. Hogan Street, 8th Floor, Room 825, Jacksonville, FL 32202

5. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

SPECIFICATIONS

ELEVATOR MAINTENANCE- Group 2

SCOPE

The purpose of this bid is to establish firm pricing for elevator maintenance throughout the City of Jacksonville. The successful bidder(s) shall furnish all material, labor, supervision, tools, lubricants and equipment necessary to provide full maintenance service on elevators, escalators, dumbwaiters, stage and chair lifts in various buildings including, but not limited to, inspection, adjustments, tests, replacement of parts and emergency services, as specified herein, for equipment listed in the attached Bid Proposal form and other bid documents.

This contract includes regular systematic examination, adjustments and lubrication as required, and, if conditions necessitate, repair or replacement of the following: elevator machine, motor, generator and controller parts including mechanical parts, gears, worms, trust, brake magnet coils or stator, brake shoes and linings, commutators, brushes, windings, contacts, magnet frames, coils, rotating elements, electronic and computer equipment and resistance for motor and operating circuits.

All monthly equipment inspections will be copied by e-mail to the Building Engineer of the building serviced, Buildings Maintenance Manager and to the Chief of Public Buildings. In additions, copies of records of all services performed and parts repaired and/or replaced are to be forwarded to the Buildings Maintenance Manager and Chief of Public Buildings monthly.

AWARD

This contract shall be awarded to the Contractor offering the lowest responsive, responsible price meeting all specifications, terms, and conditions set forth in this bid. The contract award for these services shall run for one (1) year from the date of award, with prices remaining firm during the initial period. At the City's sole discretion, the contract may be extended for up to three (3) additional one (1) year renewal periods, based on contractor performance in accordance with the terms and conditions of the bid and subject to availability of funds.

SERVICES

The following services will be included in the contractor's bid:

A. Inspect all existing safety devices and maintain in safe operating condition.
B. Check tension of all hoisting cables and equalize same.

QWS3270X 12/15/2017 12:17 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 12/15/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 12:17 PM

FISCAL MO/YEAR : 03 2018 CURRENCY CODE :
INDEX CODE : PWPB5A1CHC COURTHOUSE COMPLEX
SUBOBJECT : 03410F CONTRACTUAL SERVICES-DOWNTOWN CORE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	DEC 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	156,050.00	156,050.00
EXPENDITURES	2,235.92	22,272.76	22,272.76
ENCUMBRANCES	-2,235.92	46,233.67	46,233.67
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	87,543.57	87,543.57

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED