SUBJECT: Piggyback Sourcewell Contract #020221-DCI Fleet Management and Related Technology Solutions

BID #: PSC-0416-21 **OPEN DATE:** N/A

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT - OCTOBER 1, 2021 THROUGH MARCH 26, 2025 WITH ONE (1) ONE (1) YEAR RENEWAL OPTION

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: N/A **NUMBER RECEIVED:** N/A **OTHER:** N/A

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award to Lytx, Inc. (contract #71161-21) for FY24 in the not-to-exceed expenditure amount of $204,060.00. Total revised not-to-exceed award amount will be $805,686.00. Period of service will remain unchanged with the initial contract period expiring on March 26, 2025 with one (1) one (1) year renewal option.

This award will be funded from account 56301.112004.546620.000000.00000000.00000.0000000, executed by formal contract amendment #3 through the Office of General Counsel, and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Supplier Quote, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
David Klages Dustin Freeman, Chief
Procurement Division

CONCURRENCE BY: TRACY FLYNN, CHIEF, RISK MANAGEMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 630-7521
www.coj.net

To: Dustin Freeman, Chief of Procurement

From: Tracy Flynn, Chief of Risk Management

Through: Carmella Spitler, Buyer

Re: Procurement of vehicle event recording equipment and services through Sourcewell Contract #020221-DCI. Amd 3

Date: Jun 12, 2023

The Risk Management Division has a contract to procure services from Lytx, Inc. ("Lytx") to purchase hardware equipment and monitoring and subscription certain high-risk vehicles within the City of Jacksonville's ("COJ") vehicle fleet. The current contract amount with the City of Jacksonville is for $212,186 for FY23. To account for expenditures to be incurred during FY24 we seek an amendment (Amd 3) to the contract maximum indebtedness. Budgeted amount for FY24 is $204,060 to cover the cost of monitoring (monthly subscription) and additional new/replacement devices for a new total not-to-exceed maximum indebtedness of $805,686.

Pursuant to 126.211(a) and 126.309(a) of the Ordinance Code, and Section XI, Piggybacking of the Procurement Manual, please note the following:

1. Lytx currently has a competitively procured Sourcewell Contract identified as 02221-DC1.
2. This contract period covered is from October 1, 2021 to Mar 26, 2025.
3. Risk Management has reviewed Lytx's proposed services and terms/conditions.

I respectfully request an amendment to the contract (Amendment 3) to increase the maximum indebtedness by $204,060 for a new total NTE amount of $805,686. Contract period is October 1, 2021 through Mar 26, 2025 with one (1) one-year renewal option to be executed by formal contract amendment.

Please find the attached:

Exhibit A – Interest Letter and Program Price Quote
Exhibit B – Sourcewell Contract 02221-DC1

Klages, David

From: Wallen, Magnus
Sent: Monday, June 12, 2023 2:21 PM
To: Spitler, Carmella; Klages, David
Subject: RE: Lytx contract amd 3 for FY24 #71161-21

This should be the accounting string: 56301.112004.546620.000000.00000000.00000.0000000

From: Spitler, Carmella <CSpitler@coj.net>
Sent: Monday, June 12, 2023 1:11 PM
To: Klages, David <DKlages@coj.net>
Cc: Wallen, Magnus <MWallen@coj.net>
Subject: FW: Lytx contract amd 3 for FY24 #71161-21

David,

I just received this from Magnus.

Thank you,
Michelle Spitler
Michelle Spitler
Buyer – Procurement Division
214N. Hogan Street 8th Floor
Jacksonville, FL 32202
Phone: 904-255-8806
Fax: 904-255-8837
Email: cspitler@coj.net

From: Wallen, Magnus <MWallen@coj.net>
Sent: Monday, June 12, 2023 11:27 AM
To: Spitler, Carmella <CSpitler@coj.net>
Subject: Lytx contract amd 3 for FY24 #71161-21

Seeking amendment to contract (valid through 2025) to increase NTE amount.

Magnus Wallen

May 3, 2023

Mr. Magnus J. Wallen
Safety Officer
Risk Management Division
City of Jacksonville
117 West Duval Street
Suite 335
Jacksonville, FL 32202

RE: CITY OF JACKSONVILLE
LETTER OF INTENT TO RENEW/EXTEND CONTRACT
LYTX, INC. (formerly DriveCam, Inc.) LETTER AND COMMITMENT TO PIGGYBACK SOURCEWELL TERMS (Sourcewell Contract Number 020221-DC1)
CITY OF JACKSONVILLE CONTRACT #10187

Dear Mr. Wallen:

We are in receipt of your request to extend 424 subscriptions for a one-year period commencing on October 1, 2023, which subscriptions shall be extended under the above-referenced contract, or similar contract (the "Contract"), which will be effective October 1, 2023. This letter confirms that Lytx agrees to extend such 424 subscriptions under the Contract at the following pricing:

Driver Safety Program w. Fleet Tracking - $360.00 per subscription per year, invoiced annually. This will be a total of $152,640.00. Invoicing will be monthly at $12,720.00.

In addition, the City of Jacksonville shall have the right to exercise up to one additional one-year option for such services at the prices listed above.

This letter further confirms that the terms and conditions of the above-referenced contract as amended to date, have not changed.

Best regards,

DocuSigned by:
Shelley Bennett
8BE908AFFA084B3...
Shelley E. Bennett
SVP, General Counsel

SUBJECT: PIGGYBACK SOURCEWELL CONTRACT #020221-DCI FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS

BID #: PSC-0416-21 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2021 through March 26, 2025 with a one (1) year renewal option

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase piggyback Sourcewell Contract #020221-DCI Fleet Management and Related Technology Solutions with Lytx, Inc. for the purchase of hardware equipment and monitoring subscriptions for certain high-risk City vehicles in the amount $212,186.00. Period of service is from October 1, 2021 through March 26, 2025 with a one (1) year renewal option. Total revised estimated expenditure amount not to exceed $601,626.00.

Funding Source: 56301.112004.546620.000000.00000000.00000.0000000– To be executed by formal contract amendment through the Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Quote, Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED**
Gregory W. Pease, Chief
Procurement Division

CONCURRENCE BY: Tracy Flynn, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/8/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/9/22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: PIGGYBACK SOURCEWELL CONTRACT #020221-DCI FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS

BID #: PSC-0416-21 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2021 through March 26, 2025 with a one (1) year renewal option

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase piggyback Sourcewell Contract #020221-DCI Fleet Management and Related Technology Solutions with Lytx, Inc. for the purchase of additional hardware equipment to be placed in high-risk vehicles within the City of Jacksonville's (COJ) vehicle fleet. Total expenditure for this increase is $19,620.00. Total revised expenditure not to exceed $389,440.00.

Funding Source: 56301.112004.552080.000000.00000000.00000.0000000 – To be executed by contract amendment through the Office of General Counsel and processed by Purchase Order release(s).

Attachments: Recommendation Memo, Vendor Contract/Quote and Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED**
Gregory W. Pease, Chief
Procurement Division

CONCURRENCE BY: Tracy Flynn, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/21/2022

Teresa R. Eichner OTHER:

Wilbert Reed

Jon R. McCarty

ACTION OF AWARDING AUTHORITY DATE 7/26/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: PIGGYBACK SOURCEWELL CONTRACT #020221-DCI FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS

BID #: PSC-0416-21 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2021 through March 26, 2025 with a one (1) year renewal option

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback Sourcewell Contract #020221-DCI Fleet Management and Related Technology Solutions with Lytx, Inc. for the purchase of hardware equipment and monitoring subscriptions for certain high-risk City vehicles. Period of service is from October 1, 2021 through March 26, 2025 with a one (1) year renewal option. Total estimated annual expenditure amount not to exceed $369,820.00.

Funding Source: 56301.112004.546620.000000.00000000.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Contract/Quote and Previous Awards

ANALYST: Annette Barney **RESPECTFULLY SUBMITTED** Gregory W. Pease, Chief Procurement Division

CONCURRENCE BY: Tracy Flynn, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 2 MEMBERS DISAPPROVING 0 DATE: 7/8/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/8/21

APPROVED BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02