SUBJECT: PC REFRESH – ALL IN ONE COMPUTERS, DESKTOPS, LAPTOPS AND DOCKING STATIONS

BID #: XF-0362-18 **OPEN DATE: 2018-01-10**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE TIME PURCHASE

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, CDW Government, LLC., for the purchase of computers, desktops, laptops and docking stations for the Information Technologies Division. This is a one-time purchase. The total award not-to-exceed $502,343.34.

Funding for this award to be encumbered by the following accounts:
AFIT537PD-05229 - $101,735.58
AFIT537-05229 - $285,908.00
AFIT537-06427 - $114,699.76
To be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies / CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Title: PC REFRESH – ALL-IN-ONE COMPUTERS, DESKTOPS, LAPTOPS, AND DOCKING STATIONS
Bid # XF-0362-18
Bid Date: 1/10/2018
Analyst: Chelsey Fleming
No. Invited: 7 **No. Received:** 10 **No Bids:** 0
#######
Recorded By: John Hernandez

Item #	Description	Qty	Howard Technology Solutions				Lumbee Group				Leepopo Corporation, Inc.				DAZE PRINTER PRODUCTS dba Ink Direct			
			DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price	DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price	DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price	DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price
1	AIO Computer	350	$1,407.00	$492,450.00	$0.00	$0.00	$0.00	$0.00	$888.00	$310,800.00	$0.00	$0.00	$1,256.36	$439,726.00	$0.00	$0.00	$1,145.68	$400,988.00
2	Desktop Computer	232	$1,018.00	$236,176.00	$0.00	$0.00	$0.00	$0.00	$604.00	$140,128.00	$0.00	$0.00	$998.11	$231,561.52	$0.00	$0.00	$749.65	$173,918.80
3	Laptop Computer	78	$1,514.00	$118,092.00	$0.00	$0.00	$0.00	$0.00	$897.91	$70,036.98	$0.00	$0.00	$1,275.91	$99,520.98	$0.00	$0.00	$1,118.08	$87,210.24
4	Docking Stations	38	$168.00	$6,384.00	$0.00	$0.00	$0.00	$0.00	$208.75	$7,932.50	$0.00	$0.00	$244.80	$9,302.40	$0.00	$0.00	$208.75	$7,932.50
5	Imaging Services	660	Included	Included	$0.00	$0.00	$0.00	$0.00	$25.95	$17,127.00	$0.00	$0.00	$34.71	$22,908.60	$0.00	$0.00	$20.00	$13,200.00
	Totals:		**$853,102.00**		**$0.00**		**$0.00**		**$546,024.48**		**$0.00**		**$803,019.50**		**$0.00**		**$683,249.54**	
	TERMS:		Not Stated				0				Not Stated				Net 2			
	DELIVERY:		Not Stated				60 Business days				Not Stated				15 Business days			
	SIGNED BID FORM:		Yes				Yes				Yes				Yes			
	CONFLICT OF INTEREST:		Yes				Yes				Yes				Yes			
	ADDENDUMS (1 - 3):		1 & 2 Only				Yes				One Only				One Only			
	NOTES:																	

Title:	PC REFRESH – ALL-IN-ONE COMPUTERS, DESKTOPS, LAPTOPS, AND DOCKING STATIONS
Bid #	XF-0362-18
Bid Date:	1/10/2018
Analyst:	Chelsey Fleming
No. Invited: 7	No. Received: 10 No Bids: 0
	#######
Recorded By:	John Hernandez

			Prine Systems dba PC Liquidations				Kynetic Technologies LLC			
Item #	Description	Qty	DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price	DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price
1	AIO Computer	350	$1,300.99	$455,346.50	$0.00	$0.00	$0.00	$0.00	$886.00	$310,100.00
2	Desktop Computer	232	$975.99	$226,429.68	$0.00	$0.00	$0.00	$0.00	$643.00	$149,176.00
3	Laptop Computer	78	$1,650.99	$128,777.22	$0.00	$0.00	$0.00	$0.00	$909.00	$70,902.00
4	Docking Stations	38	$160.99	$6,117.62	$0.00	$0.00	$0.00	$0.00	$139.00	$5,282.00
5	Imaging Services	660	$20.99	$13,853.40	$0.00	$0.00	$0.00	$0.00	$25.00	$16,500.00
		Totals:	**$830,524.42**		**$0.00**		**$0.00**		**$551,960.00**	

TERMS:	0	Not Stated
DELIVERY:	30 Business days	21 Business days
SIGNED BID FORM:	Yes	Yes
CONFLICT OF INTEREST:	Yes	Yes
ADDENDUMS (1 - 3):	Yes	Yes
NOTES:		Provided option for item 4

CITY OF JACKSONVILLE

January 17, 2018

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO Kenneth E. Lathrop

JCP 1/18/18

FROM: Thomas Ossi, Technology Contract and Records Manager Thomas Ossi

RE: **XF-0362-18 – PC REFRESH – ALL-IN ONE COMPUTERS, DESKTOPS, LAPTOPS AND DOCKING STATIONS**

Information Technologies Division submitted an RFP to Procurement Division for solicitation of FY2018 All-in-One computers, desktop, laptops and docking stations Bid # XF-0362-18. The bid was solicited for specific and comparative models of Dell and Lenovo computers, which were tested by the Information Technologies Division prior to bid solicitation. Vendors were presented with the option of submitting a bid on one or both product groups

Procurement Division received eleven (11) vendor responses and zero (0) no bids which opened on January 10, 2018. Procurement Division forwarded the bid tabulation sheet and the bid responses for review.

As indicated and recorded on the bid tabulation sheet ITD Management recommends awarding the bid to CDW Government LLC as the lowest responsive, responsible bidder in the amount of $502,343.34 for the Dell computers.

VENDOR	Product Group	TOTAL AWARD AMOUNT
CDW Government LLC	**Dell**	**$502,343.34**
ProLogic ITS, LLC	Lenovo	$537,116.48
Emtec, Inc.	Lenovo	$538,186.96
CDW Government, LLC.	Lenovo	$545,735.78
Lumbee Group	Lenovo	$546,024.48
Kynetic Technologies, LLC	Lenovo	$551,960.00
Daze Printer Products (dba Ink Direct)	Lenovo	$683,249.54
Equitrade Corporation	Lenovo	$699,765.00
Leepopo Corporation	Lenovo	$803,019.50
Prime Systems (dba PC Liquidations)	Dell	$830,524.42
Howard Technology Solutions	Dell	$853,102.00

Funding source will be the following index codes:
Planning - AFIT537PD-05229 $101,735.58
Public Libraries –AFIT537-05229 $285,908.00
City – AFIT537-06427 $114,699.76

Thank you for considering this request.

Cc: Robert Gray, Technology Infrastructure Manager
Marolyn Curtis, Desktop Services Manager

01/18/18 12:48:57
Procurement Division

214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932

Title: PC REFRESH – ALL-IN-ONE COMPUTERS, DESKTOPS, LAPTOPS, AND DOCKING STATIONS

Bid # XF-0362-18
Bid Date: 1/10/2018
Analyst: Chelsey Fleming
No. Invited: 7 **No. Received:** 10 **No Bids:** 0

#######

Recorded By: John Hernandez

Item #	Description	Qty	Prologic ITS, LLC.				CDW				Equitrade Corporation				Emtec, Inc.			
			DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price	DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price	DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price	DELL Unit Price	DELL Total Price	LENOVO Unit Price	LENOVO Total Price
1	AIO Computer	350	$0.00	$0.00	$881.15	$308,402.50	$798.66	$279,531.00	$893.01	$312,553.50	$0.00	$0.00	$1,069.00	$374,150.00	$0.00	$0.00	$887.00	$310,450.00
2	Desktop Computer	232	$0.00	$0.00	$593.24	$137,631.68	$560.04	$129,929.28	$608.30	$141,125.60	$0.00	$0.00	$962.00	$223,184.00	$0.00	$0.00	$605.38	$140,448.16
3	Laptop Computer	78	$0.00	$0.00	$870.90	$67,930.20	$974.86	$76,039.08	$903.52	$70,474.56	$0.00	$0.00	$1,189.00	$92,742.00	$0.00	$0.00	$888.73	$69,320.94
4	Docking Stations	38	$0.00	$0.00	$122.95	$4,672.10	$126.81	$4,818.78	$133.74	$5,082.12	$0.00	$0.00	$169.00	$6,422.00	$0.00	$0.00	$125.47	$4,767.86
5	Imaging Services	660	$0.00	$0.00	$28.00	$18,480.00	$18.22	$12,025.20	$25.00	$16,500.00	$0.00	$0.00	$4.95	$3,267.00	$0.00	$0.00	$20.00	$13,200.00
	Totals:		**$0.00**		**$537,116.48**		**$502,343.34**		**$545,735.78**		**$0.00**		**$699,765.00**		**$0.00**		**$538,186.96**	

	Prologic ITS, LLC.	CDW	Equitrade Corporation	Emtec, Inc.
TERMS:	Net30	Net30	Not Stated	Not Stated
DELIVERY:	30 Business Days	14-21 Business Days	60 Business Days	Not Stated
SIGNED BID FORM:	Yes	Yes	Yes	Yes
CONFLICT OF INTEREST:	Yes	Yes	Yes	Yes
ADDENDUMS (1 - 3):	Yes	Yes	;	Yes
NOTES:				

TERMS AND CONDITIONS

PC REFRESH – ALL-IN-ONE COMPUTERS, DESKTOPS, LAPTOPS, AND DOCKING STATIONS

1. SCOPE

The City of Jacksonville, Information Technologies Division is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **PC Refresh – All-In-One Computers, Desktops, Laptops, and Docking Stations** as listed in the bid documents to include warranty as specified.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. **Bidders must bid on ALL the ITEMS OF EITHER DELL OR LENOVO OR BOTH bid options to be considered for award, and ALL items MUST be from the same manufacturer.** ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is a one-time purchase.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. All products offered **MUST** be **NEW**. **Refurbished, Remanufactured, Rebuilt or Used parts are NOT acceptable**. All items must **MEET** or **EXCEED** the specifications listed in this solicitation. ALL items MUST be from the same manufacturer. Vendors must include in their bid package, the details of the specification contained within the alternative or equivalent product. If this detail is not provided, the bid will be considered incomplete and will NOT be considered.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated are fixed.

7. DELIVERY

Delivery to be coordinated with the City of Jacksonville, Information Technologies Division, Project Manager-Desktop Services. All deliveries must be scheduled a minimum of one business day in advance. Vendor to provide CSV file containing serial number, make, model, warranty start and end date, ship date, and PO number. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside Delivery ONLY and if on pallets, must be broken down for delivery.

- Delivery location will be provided in the purchase order after bid award
- Vendor to provide CSV file containing serial number, make, model, warranty start, warranty end, ship date and PO #.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices MUST include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

*****The City of Jacksonville would like the option to purchase additional computers (no more than twenty (20) percent) at the pricing in this award within ninety (90) days of the award date.**

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

PC REFRESH – ALL-IN-ONE COMPUTERS, DESKTOPS, LAPTOPS, AND DOCKING STATIONS

1. DETAILED TECHNICAL SPECIFICATIONS

Line Item #1 Technical Configuration as follows. Lenovo product is limited to the Custom Part Number created specifically for the City of Jacksonville.

All **ITEMS** MUST **MEET** or **EXCEED** the specifications listed below.

- **Lenovo ThinkCentre M910z AIO Custom Part 10NUS14A00 OR Dell OptiPlex 7450 AIO**
- **23.8" HD Non-Touch display with Camera**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i5-6400 processor (3.4GHz, 6GB cache)**
- **16GB (2x8GB) DDR4-2400MHz installed RAM**
- **1 x128GB SATA Class 20 Solid State hard drive**
- **Intel Integrated Graphics**
- **Basic AIO stand**
- **Side USB ports, headphone/microphone combo jack (3.5 mm)**
- **Rear USB 3.1 (3), Ethernet (RJ-45), Display Ports**
- **High Definition (HD) Audio with internal speakers**
- **8x Slimline DVD+/-RW Drive**
- **Intel Dual Band Wireless (Ac 8265 (802.11ac) 2x2 _ Bluetooth**
- **USB Keyboard – English - black**
- **USB Optical Wheel Mouse - black**
- **5Y Onsite NBD Warranty**

Line Item #2 – Technical Configuration as follows. Lenovo product is limited to the Custom Part Number created specifically for the City of Jacksonville.

All **ITEMS** MUST **MEET** or **EXCEED** the specifications listed below.

- **Lenovo ThinkCentre M910s Custom Part 10MLS38W00 OR Dell OptiPlex 5050**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i5-7500 processor (3.4GHz, 6GB cache)**
- **16GB (2x8GB) DDR4-2400MHz installed RAM**
- **1x500GB 7200rpm SATA 6.0Gb/s hard drive**
- **Intel HD 630 Graphics**
- **Front ports: Four USB 3.1 Gen1, microphone (3.5mm), headphone (3.5mm)**
- **Rear ports: Four USB 3.1 Gen1, serial (9-pin), Ethernet (RJ-45), one VGA, two DisplayPort**
- **Rear Audio port: Line-in (3.5mm), microphone-in(3.5mm)**
- **High Definition (HD) Audio, Realtek ALC662**
- **Slim SuperMulti DVDRW**
- **USB Keyboard – English**

- **USB Optical Wheel Mouse**
- **3Y Onsite NBD Warranty**

Line Item #3 – Technical Configuration as follows. Lenovo product is limited to the Custom Part Number created specifically for the City of Jacksonville.

All ITEMS MUST **MEET** or **EXCEED** the specifications listed below.

- **Laptop computer**
- **Lenovo ThinkPad T470 Custom Part 20HDS09W00 <u>OR</u>**
  Dell Latitude E7480
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i5-7200U Dual Core Processor (3MB Cache, up to 3.1Ghz)**
- **Intel HD Graphics 620**
- **Display 14.0 FHD(1920x1080) Non-Touch display**
- **720p HD Camera with MIC**
- **16GB(8+8) installed DDR4-2133MHz SODIMM**
- **128GB M.2 SSD / SATA 6.0Gb/s**
- **Intel Dual Band Wireless AC(2x2) 8265**
- **4-in-1 reader (MMC, SD, SDHC, SDXC), supports SD 3.0, UHS-I**
- **Three USB 3.1 Gen 1 (USB 3.0, one Always On), HDMI 1.4b, Ethernet (RJ-45)**
- **Integrated Fingerprint Reader**
- **Bluetooth 4.1 wireless, integrated in Wi-Fi + Bluetooth combo adapter**
- **US Qwerty Backlit keyboard with pointing device**
- **65W AC adaptor**
- **3Y Onsite NBD Warranty**

Line Item #4 - Equivalent Configuration as follows:

All ITEMS MUST **MEET** or **EXCEED** the specifications listed below.

- **Lenovo ThinkPad Ultra Dock – port replicator Manufacturer Part # 40A20090US**
  <u>OR</u>
  Dell Dock – port replicator Manufacturer Part 450-AFGM with 3ft. – 6ft. Mini DisplayPort to DisplayPort cable
- **3YR Warranty**

2. <u>IMAGING (line item #5):</u>

- There will be a maximum of three images
- Vendor to provide 2 loaner AIOs, 1 desktop and 1 laptop for image creation.
- COJ will develop and provide images and image quantities to vendor.
- Vendor to image computers before shipping.