SUBJECT: Fitness Center Membership for City Employees - Rebid

BID #: SC-0284-18 **OPEN DATE:** 10/18/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Two (2) years beginning April 1, 2018 through March 31, 2020 with three (3) one (1) year renewal options

AGENCY: Employee Services

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 3 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Anytime Fitness LLC, to provide gym memberships to City employees. Period of service is from April 1, 2018 through March 31, 2020. Membership fees to be paid by payroll deduction at the employee's request and as outlined below:

Plan 1 - $29.99
Plan 2 - $29.99

Spouse - $25.00 (both plans)
Dependent (Ages 16-17) $20.00 (both plans)
Employee & Family (up to 5 members) – $94.99 (both plans)

* To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Rejection Letters and Terms and Conditions

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Bob Parr, Chief, Compensation and Benefits, Employee Services Department

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

To: Greg Pease, Chairperson

GGAC

From: Bob Parr, Chief, Compensation and Benefits

Mary DiPerna, Manager, Compensation and Benefits

Re: SC-0284-18 Gym Bid

Date: January 19, 2018

We received three (3) proposals for the Gym bid. Two (2) were found to be responsive, interested, qualified, and available to provide services and one (1) was deemed non-responsive because they did not completely fill out he Bid Proposal Form

We have completed our evaluation and recommend the City enter into a contract with Anytime Fitness. The contract shall be for a (2) two-year period effective April 1, 2018 through March 31, 2020 with (3) three (1) one year renewals.

The City will not subsidize or incentivize this plan and it will be paid for solely by the employees that choose to voluntarily enroll in this plan. For your reference, I have attached a copy of the proposal from Anytime Fitness which outlines the details of each plan as well as the cost.

BID TABULATION SHEET

TITLE: FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES - REBID
BID NO.: SC-0284-18
OPEN DATE: OCTOBER 18, 2017 @ 2:00 P.M.
ANALYST: Annette Burney
No. Invited: (12) No. Received (3) No Bids: (1)
Recorded By: Gail Sampson Announcer: Lisa King

ITEM	DESCRIPTION	EST. QTY	Anytime Fitness EMP RATE	Anytime Fitness TOTAL PRICE	Bailey's Health & Fitness EMP RATE	Bailey's Health & Fitness TOTAL PRICE	YMCA of Northeast Florida EMP RATE	YMCA of Northeast Florida TOTAL PRICE
PLAN 1	ACCESS TO ALL LOCATIONS, UNLIMITED CARDIO & WEIGHT EQUIP & 24/7 ACCESS	175	$ 29.99	$ 5,248.25	$	$	$ 36.00	$ 6,300.00
PLAN 2	ACCESS TO ALL LOCATIONS, UNLIMITED CARDIO & WEIGHT UNLIMITED GROUP FITNESS CLASSES AND AMENITIES	725	$ 29.99	$ 21,742.75	$	$	$ 36.00	$ 26,100.00
ALTERNATE OR ADDITIONAL AMENITIES			Access to all amenities on both plans				Does not offer 24-hour access	
	GRAND TOTAL (Plans 1 & 2):		$ 26,991.00		$		$ 32,400.00	

OPTIONAL RATES		Anytime Fitness Plan 1	Anytime Fitness Plan 2	Bailey's Plan 1	Bailey's Plan 2	YMCA Plan 1	YMCA Plan 2
1	SPOUSE	$ 25.00	$ 25.00	$	$	$ 36.00	$ 36.00
2	DEPENDENT (AGES 16-17)	$ 20.00	$ 20.00	$	$	$ 30.00	$ 30.00
3	EMPLOYEE FAMILY (UP TO 5 MEMBERS)	$ 94.99	$ 94.99	$	$	$ 52.00	$ 52.00
4	# OF GUEST PRIVILEGES	30 days free/per guest				2 per person/year	

ADDITIONAL FEES		UOM	Anytime Fitness PER USE	Anytime Fitness MONTHLY FEE	Bailey's PER USE	Bailey's MONTHLY FEE	YMCA PER USE	YMCA MONTHLY FEE
1	Additional Group Fitness Classes	HR	$0.00	$0.00	$	$	$0.00	$ -
2	Child Care / Play Area	HR	$0.00	$0.00	$	$	$0.00	$ -
3	Personal Training	HR	$40.00	TBD (Depends on use)	$	$	$46.00	$ -
4	Sauna	HR	$0.00	$0.00	$	$	$0.00	$ -
5	Swim Lessons	HR	$0.00	$0.00	$	$	$27.00	$ -
6	Tanning	HR	Free	Free	$	$	N/A	$ -
	NOTES:				Reject/Did not use bid proposal form		See response for additional services/fees	
	TERMS:		45 Days		N/S		N/S	
	DELIVERY		N/S		N/S		N/S	
	CONFLICT OF INTEREST:		Y		Y		Y	
	ADDENDUM(1):		N		Y		Y	

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

January 22, 2018

P.O. Box 8769
Jacksonville, FL 32239

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Bailey's Health & Fitness

CONTACT NAME: Darryl Bailey

BID NUMBER: SC-0284-18

NAME OF BID: Gym and Fitness Center Membership for City of Jacksonville Employees

DATE OPENED: 10/18/17

REASON FOR REJECTION:
Agency recommends rejecting vendor for failure to complete the bid proposal form in accordance with the specifications.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, January 22, 2018 2:30 PM
To: darryl@baileysgym.com
Cc: Nunziato, Christine
Subject: REJECTION NOTICE: SC-0284-18 Gym and Fitness Center Membership for City Employees
Attachments: COJ Procurement.pdf

Mr. Bailey:
Please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

*** Privacy Act: This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Monday, January 22, 2018 12:35 PM
To: Leslie-Burney, Annette
Subject: COJ Procurement

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

TERMS AND CONDITIONS

1. SCOPE

The Employee Benefits Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments to provide **fitness center membership for all full-time and part-time employees and retirees of the City of Jacksonville and other agencies as listed in the bid documents.**

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is two (2) years from January 1, 2018, with three (3), one (1) year renewal options. **Vendor must be willing to provide a two (2) year monthly membership rate guarantee beginning January 1, 2018.** Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

5. PRE-BID CONFERENCE

Not applicable.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

8. DELIVERY

Services provided shall be as stated in the bid specifications.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. PRICES

As described in the bid specifications.

11. PICK UP AND RETURNS

The City or its agencies will determine compliance with bid specifications.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

Remainder of page intentionally left blank.

SUBJECT: GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID #: SC-0598-12

OPEN DATE: 8/8/2012

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – JANUARY 1, 2013 THROUGH DECEMBER 31, 2014 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOYEE SERVICES

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER OFFERING BEST VALUE

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED: 2** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award with Bailey's Powerhouse Gym for three (3) months from January 1, 2018 through March 31, 2018. Rates will remain the same, starting at $9.99, and to be paid by City employees through payroll deduction.

*To be executed by formal contract amendment through the Office of General Counsel (Contract #8663-02)

ATTACHMENTS: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Bob Parr, Chief, Compensation and Benefits, Employee Services Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/30/17

Teresa R Eichner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/30/17

MK APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FORM GB- 08. WORD