

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, November 17, 2022, 10:00 a.m.

Eighth Floor, Conference Room 851

Ed Ball Building, 214 N. Hogan Street, Jacksonville, FL 32202

Join Teams Meeting

[Teams Meeting](#)

Committee Members: ✓Dustin Freeman, Chairman
 ✓Brennan Merrell, Treasury
 ✓Harry Wilson, OGC (in James McCain absence)

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Todd Smith ✓ April Mitchell	P-09-21	Contract Amendment No. 1 Disaster Recovery and Mitigation Consulting Services Jacksonville Fire & Rescue Department/Emergency Preparedness Division	That Contract No. 71181-21 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery and Mitigation Consulting Services for Incidents and Events, be amended to increase the maximum indebtedness by \$400,000.00 to a new not-to-exceed amount of \$1,600,000.00. All other terms and conditions shall remain the same.		Approved 4-0
Robin Smith ✓ Thomas McKnight ✓	P-27-22	Subcommittee Report Construction Engineering and Inspection Services for Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal (RFP) and both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) AE Engineering, Inc. 2) Eisman & Russo, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>AE Engineering, Inc.</u> , the number one (1) ranked firm.		Approved 5-0
Jill Enz Nikita Reed David Hahn ✓	P-47-18	Contract Amendment No. 1 Professional Design Services for Northbank Bulkhead Replacements Department of Public Works/Engineering & Construction Management Division	That Contract No. 8216-11, originally executed December 11, 2019, between the City of Jacksonville and HDR Engineering, Inc., for Professional Design Services for Northbank Bulkhead Replacement, be amended to increase the maximum indebtedness by \$2,000,000.00 to a new maximum of \$4,200,000.00. All other terms and conditions shall remain the same.		Approved 4-0
Jill Enz Nikita Reed David Hahn ✓	P-42-22	Introduce & Review Scope Professional Design Services for First Coast High School Swimming Pools Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal(RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
Will Williams Robin Smith David Hahn ✓	P-24-18	Contract Amendment No. 3 Construction Engineering and Inspection Services for Hart Bridge Approach Modifications Department of Public Works/Engineering & Construction Management Division	That Contract No. 8107-12, originally executed February 10, 2010, between the City of Jacksonville and GAI Consultants, Inc., for Construction Engineering and Inspection Services for Hart Bridge Approach Modifications be amended to incorporate the attached Scope of Services identified as Exhibit 'G' and Fee Summary identified as Exhibit H; to increase the lump-sum amount for Construction Engineering and Inspection Services by \$296,911.52 to a new limit of \$3,611,907.25, thereby, increasing the maximum indebtedness to the City by \$296,911.52 to a new maximum of \$4,362,790.81. All other terms and conditions, as previously amended shall remain the same.		Approved 4-0
Will Williams Robin Smith David Hahn ✓	P-24-22	Fee & Contract Negotiations CEI Services for the Jacksonville Fairgrounds Relocation Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with AE Engineering, Inc., for CEI for the Jacksonville Fairgrounds Relocation that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchased Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$3,000,000.00; the Period of Service is from execution of the contract to project completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.		Approved 4-0
Dave McDaniel Jameka Smith ✓	P-32-20	Contract Amendment No. 1 Landscape Architecture & Support Professional Design Services for Landscape Improvements on Roadways & Other Public Facilities Department of Public Works/Landscape Maintenance Division	That Contract No. 71500-22 between the City of Jacksonville and Prosser, Inc., for Landscape Architecture & Support Professional Design Services for Landscape Improvements on Roadways & Other Public Facilities be amended to exercise the first renewal option extending the period of service from January 5, 2023, thru January 4, 2025, with one (1) renewal option remaining and increase the maximum indebtedness by \$1, 500,000.00 to a new not-to-exceed amount of \$3,000,000.00. All other terms and conditions shall remain the same.		Approved 4-0
Meeting Adjourned: <u>10:10 A.M.</u>					

"The next PSEC Meeting is scheduled to be held on Thursday, December 1, 2022"