SUBJECT: **DESIGN BUILD SERVICES FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT**

BID # **CDB-0321-21** OPEN DATE: **2021-02-24**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was approved on 03/11/21 to proceed with the evaluation of the one responsive response from Miller Electric Company.

The proposal received was found to be responsive, interested and qualified and available to provide the services required by the RFP, below is the score:

Miller Electric Company- 39.00

Pursuant to Section 2.6- Award of Contract, recommend approval to move forward with presentation/interviews before CSPEC at next meeting.

Attachments: Recommendation Memo, Scoring Matrix, Section 2.6, Previous Award

ANALYST Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY ONE JACKSONVILLE

March 22, 2021

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Roy Birbal CFM
Chief, Public Buildings

SUBJECT: Recommendation to proceed with the CSPEC Interview with Miller Electric Company for the DB RFP# CDB-0321-21, Commercial Standby Electrical Power Generation System Replacement for the Police Memorial Building.

The Public Buildings Division has completed the division level evaluation and grading phase for the DB RFP# CDB-0321-21, Commercial Standby Electrical Power Generation System Replacement for the Police Memorial Building and respectfully recommends to the CSPEC Committee to proceed forward with the interview phase of this current CSPEC RFP evaluation with Miller Electric Company.

Should you have any questions, please give me a call at 255-4331.

RB/gtt

cc: Gene Trevail, Facility Manager
Steve Schlessinger, Public Works Contracts and Finance Manager
Marilyn Laidler, Purchasing Analyst

Bid: CDB-0321-21 DB SRVS FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT

Contractor Names		COMPLIANCE WITH DESIGN CRITERIA PACKAGE (INCLUDING EXPLANATION OR DEMOSTRATION OF APPROACH AND UNDERSTANDIN G OF PROJECT)	QUALIFICATIONS (INCLUDING EXPLANATION OR DEMOSTRATION OF AVAILABILITY, PAST WORK OF FIRMS, INCLUDING PARTNERS OR MEMBERS)	BONDING, INSURANCE AND FINANCIAL CAPACITY	PROJECT SCHEDULE AND ABILITY TO PROVIDE DESIGN-BUILD SERVICES	TOTAL POINTS	Average
MILLER ELECTRIC COMPANY	Jim Lange	10	15	5	10	40	39.00
	Jeremy Wright	8	13	5	10	36	
	Frank Mashuda	10	15	5	10	40	
	Ben Carder	10	15	5	10	40	
	Reviewer 1					0	#DIV/0!
	Reviewer 2					0	
						0	
	Reviewer 1					0	#DIV/0!
	Reviewer 2					0	
						0	
	Reviewer 1					0	#DIV/0!
	Reviewer 2					0	
						0	

EVALUATION CRITERIA

TITLE: DB SRVS FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT

BID NO. CDB-0321-21 (PB)

Evaluators Date/Signature:

ITEM	DESCRIPTION	POINTS	Miller Electric		
	PART 1 (SOQ RESPONSE)				
3.1	COMPLIANCE WITH DESIGN CRITERIA PACKAGE (INCLUDING EXPLANATION OR DEMOSTRATION OF APPROACH AND UNDERSTANDING OF THE PROJECT)	10	10		
3.2	QUALIFICATIONS (INCLUDING EXPLANATION OR DEMONSTRATION OF AVAILABILTY, PAST WORK OF FIRMS, INCLUDING PARTNERS OR MEMBERS)	15	15		
3.3	BONDING, INSURANCE AND FINANCIAL CAPACITY	5	5		
3.4	PROJECT SCHEDULE AND ABILITY TO PROVIDE DESIGN-BUILD SERVICES	10	10		
3.5	INTERVIEWS/PRESENTATIONS	10			
	TOTAL POINTS	50	40		

Jim Lange
Public Buildings Contract Administrator

Jim Lange
3-16-2021

TITLE: DB SRVS FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT

BID NO. CDB-0321-21 (PB)

Evaluation Date/Signature:

ITEM	DESCRIPTION	POINTS	Miller Electric		
	PART 1 (SOQ RESPONSE)				
3.1	COMPLIANCE WITH DESIGN CRITERIA PACKAGE (INCLUDING EXPLANATION OR DEMOSTRATION OF APPROACH AND UNDERSTANDING OF THE PROJECT)	10	8		
3.2	QUALIFICATIONS (INCLUDING EXPLANATION OR DEMONSTRATION OF AVAILABILTY PAST WORK OF FIRMS INCLUDING PARTNERS OR MEMBERS)	15	13		
3.3	BONDING, INSURANCE AND FINANCIAL CAPACITY	5	5		
3.4	PROJECT SCHEDULE AND ABILITY TO PROVIDE DESIGN-BUILD SERVICES	10	10		
3.5	INTERVIEWS/PRESENTATIONS	10			
	TOTAL POINTS	50	36		

JEREMY WRIGHT,
PUBLIC WORKS COMPLIANCE
MANAGER,
PUBLIC BUILDINGS
Jeremy Wright
03/16/2021.

EVALUATION CRITERIA

TITLE: DB SRVS FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT

BID NO. CDB-0321-21 (PB)

Evaluation Date/Signature: [illegible]

ITEM	DESCRIPTION	POINTS	Miller Electric		
	PART 1 (SOQ RESPONSE)				
3.1	COMPLIANCE WITH DESIGN CRITERIA PACKAGE (INCLUDING EXPLANATION OR DEMOSTRATION OF APPROACH AND UNDERSTANDING OF THE PROJECT)	10	10		
3.2	QUALIFICATIONS (INCLUDING EXPLANATION OR DEMONSTRATION OF AVAILABILITY, PAST WORK OF FIRMS, INCLUDING PARTNERS OR MEMBERS)	15	15		
3.3	BONDING, INSURANCE AND FINANCIAL CAPACITY	5	5		
3.4	PROJECT SCHEDULE AND ABRITY TO PROVIDE DESIGN-BUILD SERVICES	10	10		
3.5	INTERVIEWS/PRESENTATIONS	10			
	TOTAL POINTS	50	40		

[illegible] 3-17-21
PB FACILITY MANAGER

EVALUATION CRITERIA

TITLE: DB SRVS FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT

BID NO. CDB-0321-21 (PB)

Evaluators Date/Signature: 3/18/21 [signature]

ITEM	DESCRIPTION	POINTS	Miller Electric		
	PART I (SOQ RESPONSE)				
3.1	COMPLIANCE WITH DESIGN CRITERIA PACKAGE (INCLUDING EXPLANATION OR DEMOSTRATION OF APPROACH AND UNDERSTANDING OF THE PROJECT)	10	10		
3.2	QUALIFICATIONS (INCLUDING EXPLANATION OR DEMONSTRATION OF AVAILABILTY, PAST WORK OF FIRMS, INCLUDING PARTNERS OR MEMBERS)	15	15		
3.3	BONDING, INSURANCE AND FINANCIAL CAPACITY	5	5		
3.4	PROJECT SCHEDULE AND ABILITY TO PROVIDE DESIGN-BUILD SERVICES	10	10		
3.5	INTERVIEWS/PRESENTATIONS	10			
	TOTAL POINTS	50	40		

6) The Proposer shall obtain any necessary permits or permit modifications not already provided.

2.6 **Award of Design-Build Contract.**

A. The process for contract award is set forth in Section 287.055, Florida Statutes, and Jacksonville Ordinance Code Chapter 126, Part 7. Generally, City will evaluate, select and rank, based on the highest to lowest evaluation score, Design-Build Firms determined based on the evaluation to the most qualified and advantageous to the City. Interviews will be conducted as part of the evaluation process as set forth in the evaluation criteria. The relative importance (i.e., maximum scoring points) assigned to the Evaluation Criteria is set forth on Attachment B.

B. Once the City has ranked the Firms, the City will open the sealed Pricing Proposal of the three top ranked DB Firms meeting the minimum qualifications and the Attachment B Criteria. Based upon the Pricing Proposal only, the City will again rank the Firms with the lowest priced DB Firm ranked first, second lowest ranked second and so on. The price shall be established based upon the Bid Price Proposal as described on FORM 1 "Bid Price Proposal Form". Once the price rankings are completed, the CSPEC will forward their recommendation of rankings (first, second, and third ranked DB Firms) to the Mayor's Office for approval.

C. The City may make an award within sixty (60) days after the date of the Responses are due, during which period the Responses shall remain firm and shall not be withdrawn. Any Response that expresses a shorter duration may, in City's sole discretion, be accepted or rejected. If award is not made within sixty (60) days, the Response shall remain firm until either the Contract is awarded or City receives from Contractor written notice that the Response is withdrawn. [Note: Withdrawal of a Response may be requested within 72 hours (excluding State holidays, Saturdays and Sundays) after the date and time Responses are due. City will not accept an amended Response after the date and time Responses are due.]

D. Except as may otherwise be expressly set forth in the RFP, City intends to award one contract, but reserves the right to enter into a contract with multiple Contractors or to reject all Responses.

E. Based on the evaluation results, City shall electronically post a notice of intended award at City's website. Please contact the Contact Person if you are uncertain of City's website address or if you experience problems accessing it. Any person who is adversely affected by the decision shall file with City a notice of protest in accordance with the Protest provisions of the RFP. City does not intend to provide tabulations or notices of award by telephone.

2.7 **Terms of Agreement**. After award to the successful Contractor, City and Contractor will promptly enter into a written agreement (the "Contract") incorporating the terms of the RFP, the successful Response, and other terms and conditions as may be agreed to between the parties. To the extent the Response contains exceptions to or modifications of the RFP, such exceptions or modifications are stricken unless City affirmatively accepts the exceptions or modifications in the Contract. The Contract will be substantially in the form set forth in Form 5 to the RFP, subject to additional modifications required by the City's Office of General Counsel to further the City's purpose of this RFP. City will not be obligated to pay Contractor for the RFP services until the Contract is signed by both parties. City retains the right to reject all bids and/or amend its notice of award at any time prior to the full execution of the Contract.

Attachment B– Evaluation Criteria

A. SUMMARY:

This is a two-phase design-build selection process (TPSP) with CDBG funding. The following is a Summary for each phase:

1. FIRST PHASE – QUALIFICATIONS

SUBMITTAL REQUIREMENTS

- **ATTACHMENT A- RESPONSE FORMAT:**
  1. Cover Letter
  2. Required Forms
  3. Proof of Minimum Requirements
  4. Statement of Qualification (SOQ) - Attachments A & B
  5. Proof of licensing, certificate & registration requirement per 126.702(c)

GRADING CRITERIA:

- **SOQ - Max 50 Points and 30 Pages (See SOQ Response)**

1. Compliance with DCP –	**10 Points,** 10 Pages
2. Qualifications –	**15 Points,** 10 Pages
3. Bonding, Insurance and Financial Capacity –	**5 Points,** 5 Pages
4. Project Schedule and Ability to Provide Design-Build Services:	**10 Points,** 5 Pages
5. Oral Interviews:	**10 Points.**

PHASE TOTAL POSSIBLE POINTS: 50

2. SECOND PHASE - PRICE:

Once the City has ranked the Firms, the City will open the sealed Pricing Proposal of the three top ranked DB Firms meeting the qualifications and based upon the Pricing Proposal only, the City will again rank the Firms with the lowest priced DB Firm ranked first, second lowest ranked second and so on. The price shall be established based upon the Bid Price Proposal as described on FORM 1 "Bid Price Proposal Form". Once the price rankings are completed, the CSPEC will forward their recommendation of rankings (first, second, and third ranked DB Firms) to the Mayor's Office for approval.

SUBJECT: **DESIGN BUILD SERVICES FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT**

BID # **CDB-0321-21**

OPEN DATE: **2021-02-24**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Brooks Building Solutions for failure to meet the minimum requirement per the RFP, and is deemed non-responsive.

Recommend approval to proceed with evaluation of the one proposal that has meet the minimum requirements which was received from Miller Electric Company. Due to contractual time constraints no advantage would be gained by the re-solicitation of this bid.

Attachments: Recommendation Memo, Bid Rejection/Email Confirmation

ANALYST Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/11/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 3/11/21

APPROVED ✓ BH DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02