SUBJECT: CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

BID #: SC-0342-21 **OPEN DATE: 2021-03-17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM APRIL 1, 2021 THROUGH MARCH 31, 2022, WITH ONE (1) YEAR RENEWAL OPTION

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder Hypertec USA Inc. in the amount of $83,006.66 for CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE. Period of service will be from April 1, 2021 through March 31, 2022.

Funding for this award to be encumbered by accounts 53101.113001.546620.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

DATE: March 24, 2021

TO: **Greg Pease, Chief of Procurement Division**

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

Kenneth E. Lathrop — Digitally signed by Kenneth E. Lathrop Date: 2021.03.24 12:22:21 -04'00'

FROM: **Thomas Ossi, Technology Contract and Records Manager**

THOMAS OSSI — Digitally signed by THOMAS OSSI Date: 2021.03.24 10:25:04 -04'00'

SUBJECT: **SC-0342-21 Citrix XenApp and Citrix Netscaler Software Maintenance**

Information Technologies Division (ITD) submitted an RFP to Procurement Division for solicitation of Citrix XenApp and Citrix Netscaler Software Maintenance Bid # SC-0342-21 for our annual renewal of the Gateway Enterprise Licenses.

Procurement Division received three (3) supplier responses and zero (0) no bids. Procurement Division forwarded the bid tabulation sheet and the bid responses for review.

The suppliers were required to bid on all items to be considered for award. ITD Management recommends awarding the bid to Hypertec USA Inc. as the lowest responsive, responsible bidder in the amount of $83,006.66.

VENDOR	TOTAL AWARD AMOUNT
Hypertec USA Inc.	**$83,006.66**
Zones, LLC	$85,657.00
CDW Government, LLC	$85,657.00

The term of this agreement will be for one (1) year from April 1, 2021 through March 31, 2022 with one (1) year renewal option. The services will be procured via purchase order.

Funding Source: 53101.113001.546620

Tracy Geake — Digitally signed by Tracy Geake Date: 2021.03.24 11:42:54 -04'00'

Your favorable consideration of this request is appreciated.

Cc: Robert Gray, Technology Infrastructure Manager
Mark Deas, Server Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Alexander Ciprian, IT Contract Administrator

BID TABULATION SHEET

TITLE: CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE
BID NO.: SC-0342-21
OPEN DATE: March 17, 2021
ANALYST: RUBEN OLA
No. Invited: (25) No. Received (3) No Bids: (0)
Bid Recorder: J. Hernandez , Announcer: R. Barnett

ITEM	DESCRIPTION	QUANTITY	HYPERTEC USA INC. PRICE EACH	HYPERTEC USA INC. EXT. PRICE	ZONE LLC PRICE EACH	ZONE LLC EXT. PRICE	CDW GOVERNMENT PRICE EACH	CDW GOVERNMENT EXT. PRICE	PRICE EACH	EXT. PRICE
1	Citrix XenApp (Presentation Server) Enterprise, CM-5746162-66549	1000	$ 82.37	$ 82,370.00	$ 85.00	$ 85,000.00	$ 85.00	$ 85,000.00		
2	Citrix Netscaler Gateway Enterprise VPX, LA-0001958910-25702	3	$ 212.22	$ 636.66	$ 219.00	$ 657.00	$ 219.00	$ 657.00		
	GRAND TOTAL:		$ 83,006.66		$ 85,657.00		$ 85,657.00			
	TERMS:		0%		0% 30 DAYS		0% 30 DAYS			
	DELIVERY (Business Days):		15 DAYS		3-5 DAYS		21 DAYS			
	CONFLICT OF INTEREST:		✓		✓		✓			
	ADDENDUM (S) ( ):		n/a		n/a		n/a			
	NOTES:									

TERMS AND CONDITIONS

CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments for annual software maintenance of our current Citrix XenApp Enterprise and Citrix Netscaler Gateway Enterprise Licenses as listed in the bid documents to include warranty as specified.

2. AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is for one (1) year from April 1, 2021 through March 31, 2022, with one (1) year renewal option.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

b. Warranty must be provided by Citrix for all items listed on the Bid Proposal Form

c. Supplier must be an authorized Citrix Certified Reseller/Renewal Partner. Supplier must provide a valid and in good standing certification

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the quantities of items required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

SPECIFICATIONS

CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

1. **NO SUBSTITUTIONS on ANY of the listed items for bid**

BID PROPOSAL FORM

CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

ITEM NO.	Description/Part Number	Serial Number	Quantity	Unit Price	Extended Price
1	Citrix XenApp (Presentation Server) Enterprise	CM-5746162-66549	1000	$82.37	$82370.00
2	Citrix Netscaler Gateway Enterprise VPX	LA-0001958910-25702	3	$212.22	$636.66
				GRAND TOTAL	$83006.66