OFFICE OF ECONOMIC DEVELOPMENT
CITY OF JACKSONVILLE, FL

MEMORANDUM

TO: **Greg Pease, Chairman**
Professional Services Evaluation Committee (PSEC)

FROM: **Michael Thomas, Real Estate Manager** MT

Michael Sands, Chief of Development Services

SUBJECT: **P-16-17 Civil Engineering & Land Planning Services for Cecil Commerce Center/Alliance Florida**
Subcommittee Report

DATE: **February 3, 2017**

The subcommittee received three (3) proposals for the Civil Engineering and land Planning Services for Cecil Commerce Center/Alliance Florida and found all to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP). The proposals were evaluated using the selection criteria outlined in the Purchasing Code and augmented by the RFP (see attached matrix from the proposers.)

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualifications of these firms to perform the required services:

3) CHW
1) ETM
2) Tetra Tech

Please advise us when this item is placed on your agenda so we may be present. After a full committee review we request these rankings be forwarded to the Mayor's office for final review and confirmation.

Attachment(s) Scoring Matrix

Evaluation Matrix

EVALUATION SCALE

1----------10

QUALIFIED EXTREMELY QUALIFIED

PROJECT NO. **P-16-17**

PROJECT TITLE: **Civil Eng & Land Planning Svcs**

Average

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
Total Points Assessed	20.0	10.0	10.0	10.0	10.0	10.0	10.0	20.0	10.0	10.0	**120**
CHW Professional Consultants	17.5	6.5	7.5	7.0	7.5	10.0	7.5	18.0	9.0	10.0	100.5
England-Thims & Miller, Inc.	19.5	7.5	9.0	9.0	9.5	10.0	7.5	18.0	8.0	6.0	**104.0**
Tetra Tech	17.5	7.5	6.5	8.5	8.5	10.0	9.0	17.0	9.0	8.0	**101.5**