SUBJECT: OVERHEAD BAY DOOR AND GATE REPAIRS

BID #: SC-0404-19 **OPEN DATE:** 2019-04-03

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (6) **NUMBER RECEIVED:** (1) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was approved on April 16, 2019, via Administrative Award, to The Lenape Group, LLC dba Vigneaux Corporation in the amount of $58,000.00; Increase on 10/17/19 in the amount of $45,000.00 for Jacksonville Fire & Rescue Department (JFRD).

Recommend approval of award to utilize first renewal option with The Lenape Group, LLC dba Vigneaux Corporation, in the annual amount of $250,000.00, ($100,000.00 for Public Works and $150,000.00 for JFRD). Period of Service will be from April 17, 2020 through April 16, 2021, with three (3) one (1) year renewal options. Total revised award amount not-to-exceed $353,000.00.

Funding for this award will be encumbered by individual releases against a master blanket, account number to be determined by the service being requested, department requesting the service and the fiscal year.

Attachments: Recommendation Memo, Vendor Letter, Current COI, Previous Award(s)

ANALYST: _____ MARILYN LAIDLER **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

January 28, 2020

MEMORANDUM

TO: Gregory W. Pease, Chief Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, CFM, Chief

SUBJECT: SC-0404-19 OVERHEAD BAY DOOR AND GATE REPAIRS

The current Bid SC-0404-19 for Overhead Bay Door and Gate Repairs at Various City Locations is scheduled to expire April 16, 2020.

The Public Buildings Division recommends approval to utilize the first of four 1 year renewal options with current vendor The Lenape Group, LLC. d/b/a Vigneaux Corporation for the period beginning April 17, 2020 through April 16, 2021.

The total revised annual expenditure will be $250,000.00 ($100,000.00 for Public Works and $150,000.00 for Jacksonville Fire & Rescue Department) for Overhead Bay Door and Gate Repairs. The revised not to exceed amount will be $353,000.00.

Funding for this award will be encumbered by individual releases against a master blanket. Account number to be determined by the service being requested, department requesting the service and the fiscal year.

Your assistance in concurring with this recommendation would be appreciated. If you have questions or need additional information regarding this request, please contact David Smith 255-4342.

Attachments: Vendor's Agreement Letter
Previous Awards
Current COI

cc: Ann Brackin, Public Works Contracts & Finance Manager
Marilyn Laidler, Purchasing Analyst
David Smith, Contract Administration Coordinator

ab

Mr. David Smith
Contract Administration Coordinator
Public Buildings Division
555 West 44th Street
Jacksonville, FL 32208

January 28, 2020

Re: SC-0404-19

Dear Mr. Smith.

Vigneaux Corporation acknowledges the renewal of the above referenced contract at the same terms and conditions as the original bid. We look forward in continuing to work for the City of Jacksonville.

Thanks in advance,

Brian T. Davis

President

CC: Russ Keen

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
HUB International Florida
10739 Deerwood Park Boulevard, Suite 200
Jacksonville FL 32256

CONTACT NAME: Jodi Griffis
PHONE (A/C, No, Ext): 904-398-1234 FAX (A/C, No): 904-396-7432
E-MAIL ADDRESS: jodi.griffis@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Cincinnati Specialty Underwriters Ins Co	13037
INSURER B : Cincinnati Insurance Company	10677
INSURER C : North River Insurance Company	21105
INSURER D : Technology Insurance Company	42376
INSURER E : Markel American Insurance Company	28932
INSURER F :	

INSURED THELENA-01
The Lenape Group, LLC dba Vigneaux Corporation
The Oquaga Auto Group, LLC
The Oquaga Property Group, LLC
5863 West Beaver Street
Jacksonville FL 32254

COVERAGES CERTIFICATE NUMBER: 2122622544 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y		CSU0101336	7/1/2019	7/1/2020	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100 000
							MED EXP (Any one person)	$ 5 000
	X Property Damage						PERSONAL & ADV INJURY	$ 1,000 000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2 000 000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000 000
	OTHER.							$
B	AUTOMOBILE LIABILITY			ENP0542714	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
C	UMBRELLA LIAB X OCCUR			5821124049	7/1/2019	7/1/2020	EACH OCCURRENCE	$ 5,000 000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000 000
	DED RETENTION $							$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			TWC3805950	7/9/2019	7/9/2020	X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
E	Contractors Equipment			MKLM3IM0050433	7/1/2019	7/1/2020	Rented/Leased Equipme	$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Jacksonville, its members, officials, officers, employees and agents are named as additional insured on General and Automobile Liability. Coverage's are Primary & Non-Contributory. Waiver of Subrogation in favor of City of Jacksonville, its members, officials, officers, employees and agents applies to General and Automobile Liability and Workers Compensation. 30 Day Notice of Cancellation to the City of Jacksonville applies to all policies.

CERTIFICATE HOLDER

City of Jacksonville
117 W. Duval Street
Ste 375
Jacksonville FL 32202

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
CJ Greene

© 1988-2014 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

SUBJECT: Overhead Bay Door and Gate Repairs - Rebid

BID #: SC-0404-19 **OPEN DATE:** 4/3/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of award with four (4) one (1) year renewal options

AGENCY: FIRE/RESCUE

BASIS OF AWARD: All or none, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was approved on April 16, 2019, via Administrative Award, to The Lenape Group, LLC dba Vigneaux Corporation in the amount of $58,000.00.

Recommend approval to amend and increase award with The Lenape Group, LLC dba Vigneaux Corporation, in the amount of $45,000.00 for Jacksonville Fire & Rescue Department (JFRD) to use this Public Works bid. The period of service for JFRD is date of award through April 1, 2020. Total revised expenditure amount not-to-exceed $103,000.00.

Funding for this increase of the award to be encumbered by account FRFO011AS-04603, and to be executed by Purchase Order. Public Buildings Division has given their permission to use this award.

Attachments: Recommendation Memo, Public Works Approvals, Tabulation Sheet, Terms and Conditions, Previous Award

(M) **Analyst:** Taryn Manser **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Powers, Interim Director/Fire Chief

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/17/19

Teresa R Eilbacher OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/17/19

MR APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For, Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

ADMINISTRATIVE AWARD
BID No.: SC-0404-14

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to the lowest, responsive, responsible bidder The Lenape Group, LLC DBA Vigneaux Corporation. Period of Service will be one (1) year from date of award with four (4) one (1) year renewal options. Total estimated annual award amount not-to-exceed $58,000.00.

This award is to be funded by various accounts dependent on the appropriate account for the building being serviced and processed by individual releases against a master blanket.

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

FOR AGENCY/DEPARTMENT: Public Building DIVISION

REQUISTION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 6 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

RECOMMEND AWARD TO: The Lenape Group, LLC DBA Vigneaux Corporation

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

PRICE: $58,000.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Marilyn Laudig
Analyst

4/11/19
Date

Manager of Purchasing Services

19 APR 2019
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

4/16/19
Date

SC-0404-19	The Lenape Group, LLC dba Vigneaux Corporation	
4/16/2019	$58,000.00	Award
10/17/2019	$45,000.00	Increase- JFRD
Pending	$250,000.00	1st Renewal Option
	$353,000.00	