SUBJECT: **LANDSCAPE MAINTENANCE SERVICES FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final two-year renewal option with K and J Lawn Care, LLC in the not-to-exceed expenditure amount of $2,500,000.00 and to extend the final contract term by three (3) months so it aligns with the end of the fiscal year. Period of service will be from June 30, 2022 through September 30, 2024. Total revised award amount not-to-exceed $7,090,319.53.

This award will be funded from account 00111.154005.534100.000000.00000000.00000.0000000 and executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

BUYER: _____ RESPECTFULLY SUBMITTED _____
DAVID KLAGES GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 255-4299
www.coj.net

ONE CITY. ONE JACKSONVILLE

TO: Gregory W. Pease, Chief
Procurement Division

THRU: John P. Pappas, P.E., Director
Public Works Department

FROM: Dave McDaniel, Chief
Mowing and Landscape Maintenance Division

DATE: May 16, 2022

SUBJECT: JSC-0452-18 Landscape Services for City Rights-Of-Way South Service Area 1 – JSEB Set-Aside
Amend and Increase Award (2nd and Final Renewal)
K and J Lawn Care, LLC

The Mowing and Landscape Maintenance Division recommends approval of the following items:

1) Utilize the second and final 2-year renewal option with K and J Lawn Care, LLC for the period of June 30, 2022 through June 30, 2024 and extend the second year of the 2-year renewal period through September 30, 2024 to align with the City's fiscal year.

2) Increase the maximum indebtedness by $2,500,000.00 for the entire renewal period resulting in a revised not to exceed amount of $7,090,319.53.

The Supplier's price increase request will be reviewed once the June CPI data has been made available.

Funding will be encumbered by individual releases against the Contract Purchase Agreement (8A09282), dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation would be appreciated. Should you have any questions or concerns regarding this request, please contact Russ Perry at 255-4306.

Attachments: Supplier Renewal Letter
Certificate of Insurance
JSEB Recertification Letter
Prior Award

cc: Steve Schlessinger, Public Works Contracts and Finance Manager
David Klages, Purchasing Analyst
Russ Perry, Contract Manager
Jim Lange, Contract Administration Coordinator

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

July 7, 2021

Kimberly Evans
K and J Lawn Care, LLC
7001 Cisco Garden Road
Jacksonville, FL. 32219

RE: JSEB Recertification Approved

Dear Mrs. Evans:

The City of Jacksonville is pleased to announce that your company has been re-certified as a Jacksonville Small and Emerging Business Enterprise (JSEB). This certification enables your company to compete for work and perform work as a JSEB enterprise. JSEB certification does NOT guarantee work. Your company is certified to participate in the areas of:

909 Building Construction Services, New (Incl. Maintenance and Repair Services)
-76 Site Work (Incl. Site Clean-Up)
968 Public Works and Related Services
-88 Tree and Shrub Removal Services
988 Roadside, Grounds, Recreational and Park Area Service, specifically:
-For Specific Items, See JSEB Directory.

K and J Lawn Care, LLC will be identified as a certified JSEB business on our website for tracking purposes. The City of Jacksonville's Jacksonville Small and Emerging Business website can be found at www.jseb.coj.net.

Your company's stature with the City of Jacksonville is active for two years provided there are no changes in ownership, control/operations of the company, or eligibility requirements during this certification period. Please be advised that you are required to notify this agency immediately of any changes in your business ownership, control/operations, or business services capabilities.

Sincerely,

Dinah L. C. Mason, EBO/JSEB Administrator
Equal Business Opportunity Office-Jacksonville Small Emerging Business Program
Certification Approval Date: **July 7, 2021**
Certification Expiration Date: **July 7, 2023**

214 North Hogan Street, Suite 800 □ Jacksonville, FL 32202 □ 904-255-8840 □ Fax 904-255-8842 □ www.jseb.coj.net

K and J Lawn Care

904-226-2031

Mr. Russell Perry
Contract Manager
City of Jacksonville
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road N.
Jacksonville, FL 32225

Date: April 27, 2022

RE: JSC-0452-18 – 2nd and Final 2-Year Renewal
Landscape Maintenance Services For City Rights-Of-Way South Service Area 1 – JSEB Set-Aside

Mr. Perry,

K and J Lawn Care desires to enter into the second and final 2-year renewal period of JSC-0452-18 for the period of June 30, 2022 through June 30, 2024. We are also agreeable to extending the second year of the 2-year renewal through September 30, 2024 with all existing terms and conditions remaining in place.

Additionally, in connection with Section 31.27 of JSC-0452-18 Unit Price Adjustments, we kindly request the City consider allowing a price increase based on the June CPI data after it has been made available.

Sincerely,

D. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the Procurement Division at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

E. CONTRACT EXPIRATION DATE

The initial term of agreement will commence upon execution of the Contract and will continue for a two (2) year period. Buyer will have the option to renew such agreement two (2) times, each time for a two (2) year period upon satisfactory performance by the Contractor. The Contract is also subject to early termination as set forth elsewhere in this BID.

F. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bid documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

G. WORK START AND COMPLETION

The Contractor shall begin work on the start date established by CONTRACT MANAGER in the Notice to Proceed. All work required by the contract must be completed by the expiration date of the Contract unless the Contract is extended by the City.

H. SUBMITTAL STATEMENT

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other entity bidding on this work.

The undersigned Bidder has examined and read (cover to cover) all Drawings, Specifications, General and Special Conditions, and other Contract Documents, and all Addenda thereto; and is acquainted with and fully understands the extent and character of the work covered by this Proposal and the specified requirements, for the proposed work.

The undersigned Bidder certifies that no officer or agent of the City will directly or indirectly benefit from this bid.

The undersigned Bidder states that this Proposal is made in conformity with the Contract Documents, and agrees that in case of any discrepancy or differences between its Proposal and the Contract Documents, the provisions of the latter shall prevail.

The undersigned Bidder certifies that it has carefully examined the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the City against any cost, damage or expense which may be incurred or caused by any error in the Bidder's preparation of same.

The undersigned Bidder states that all applicable taxes are included in the unit prices or Lump Sum Bid and acknowledges this project is not exempt from the State or Local Sales or Use taxes, and payment of such taxes is the responsibility of the Bidder.

SUBJECT: LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE

BID #: JSC-0452-18

OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 06/30/18 to K and J Lawn Care LLC., in the amount of $1,011,917.13; Increase on 11/08/18 in the amount of $253,428.61; Increased on 03/28/19 in the amount of $72,305.00; Increased on 09/19/19 in the amount of $1,084,222.93.

Recommend approval to utilize the first renewal option with K and J Lawn Care, in the annual expenditure amount of $2,168,445.06. Period of service will be from June 30, 2020 through June 30, 2022, with one (1) two (2) year renewal option remaining. Total revised award amount not-to-exceed $4,590,319.53.

This award is to be funded by account(s): 00111.154001.534100.000000.00001200.00000.0000000 and; 44101.154004.534100.000000.00000000.00000.0000000 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED David Pearson
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/21/20

Trevor R. Eichar

OTHER:

Chris Reed

Kevin R. McCain

ACTION OF AWARDING AUTHORITY DATE 5/21/20

MR

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18

OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $1,084,222.93, for a total revised award amount not-to-exceed $2,421,874.47.

This award is to be funded by account(s): PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/19/19

Teresa R Eilman

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/19/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $72,305.00, for a total revised award amount not-to-exceed $1,337,651.54.

This award is to be funded by account(s): PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/28/19

AAWS

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/28/19

MR

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $253,428.61, for a total revised award amount not-to-exceed $1,265,346.54.

This award is to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/08/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/08/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18

OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject A Sanctuary House of N. FL, Inc due to vendor being deemed non-responsive for failure to meet minimum annual billing value as set forth in the minimum requirements (Item #2 revised per addendum #4), failure to provide required equipment listed and failure to provide required certificate of insurance.

Recommend approval of award to the lowest responsive, responsible bidder K and J Lawn Care LLC, in the annual expenditure amount of $1,011,917.93. Period of service will be two (2) years from date of award, with two (2) year renewal options.

This award to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, JSEB Letter, Vendor Rejection Confirmation Email, Minimum Requirements, Addendum #4, Basis of Award, Scope of Work

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/28/18

Teresa R Eilman

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05