SUBJECT: TEMPORARY STAFFING SERVICES: ADMINISTRATIVE, CLERICAL, SERVICE MAINTENANCE OR SKILLED CRAFT WORKERS

BID #: SC-0468-20 **OPEN DATE: 7-22-2020**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of award with three (3) one (1) year renewal options

AGENCY: Employee Services

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 3 **NUMBER RECEIVED:** 12 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from November 20, 2021 to date of award. Recommend approval to extend the award with 22nd Century Technologies, Inc. for ninety (90) days in order to review the current bids and options. Total not to exceed expenditure amount will remain $400,000.00.

Funding for this award to be encumbered by various department accounts and executed by purchase order(s)

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Tracey Bolton, Manager of Personnel Services, Employee Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

ONE CITY. ONE JACKSONVILLE.

Employee Services
City Hall at St. James
117 W. Duval Street, Suite 100
Jacksonville, Florida 32202
(904) 630-CITY
www.coj.net

DATE: November 30, 2021

TO: Gregory Pease, Chief of Procurement
Finance and Administration Department

FROM: Tracey Bolton, Manager of Personnel Services
Employee Services Department

SUBJECT: **GGAC Award Extension - SC-0468-20 - Temporary Staffing Services**

Employee Services is requesting to extend the Temporary Services Award with 22nd Centuries Technologies, Inc. for an additional period of 90-days in order to review the current bids and options.

The award will remain under an agency umbrella in the amount of $400,000.00. Total expenditure amount for the extension period not to exceed $400,000.00.

Funding will be various agency account codes to be encumbered by the purchase order.

Leslie-Burney, Annette

From: Bolton, Tracey
Sent: Tuesday, November 30, 2021 3:14 PM
To: Leslie-Burney, Annette
Subject: FW: Temporary Staffing Services - Extension
Attachments: Temp Contract - second extension request.pdf

Hi Annette,

We are requesting to extend our contract by another 90 days. Please let me know if you need anything else.

Thanks,

Tracey A. Bolton, PHR, SHRM-CP
Manager of Personnel Services
255-5598
CITY OF JACKSONVILLE

From: Sandeep Singh <sandeeps@tscti.com>
Sent: Wednesday, November 17, 2021 10:20 AM
To: Bolton, Tracey <TBolton@coj.net>
Cc: Hayes, Leah <LeahH@coj.net>; Caroline Rist <caroline.rist@tscti.com>
Subject: Re: Temporary Staffing Services

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Sure Ms. Bolton,

It is acceptable to us.

Thanks
Sandeep Singh
Business Head
703 286 7655

Sent by phone. Please excuse any misspell.

> On Nov 17, 2021, at 10:14, Bolton, Tracey <TBolton@coj.net> wrote:
>
> Sandeep,
>
> The City of Jacksonville would like to request another extension of the administrative award for temporary staffing services by an additional 90 days. Please let me know if this is acceptable.

Thanks,

Tracey A. Bolton, PHR, SHRM-CP
Manager of Personnel Services
City of Jacksonville
(904) 255-5598
tbolton@coj.net
<image001.png>
<image002.jpg>
ONE CITY. ONE JACKSONVILLE.

This e-mail message and any documents attached to it are confidential and may contain information that is protected from disclosure by various federal and state laws, including the HIPAA privacy rule (45 C.F.R., Part 164). This information is intended to be used solely by the entity or individual to whom this message is addressed. If you are not the intended recipient, be advised that any use, dissemination, forwarding, printing, or copying of this message without the sender's written permission is strictly prohibited and may be unlawful. Accordingly, if you have received this message in error, please notify the sender immediately by return e-mail or call 904-630-1314, and then delete this message.

SUBJECT: TEMPORARY STAFFING SERVICES: ADMINISTRATIVE, CLERICAL, SERVICE MAINTENANCE OR SKILLED CRAFT WORKERS

BID #: SC-0468-20

OPEN DATE: 7-22-2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of award with three (3) one (1) year renewal options

AGENCY: Employee Services

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 3 **NUMBER RECEIVED:** 12 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 20, 2021 to date of award. Recommend approval to extend the award with 22nd Century Technologies, Inc. for ninety (90) days to allow the new bid to be solicited and awarded. Total not to exceed expenditure amount will remain $400,000.00.

Funding for this award to be encumbered by various department accounts and executed by purchase order(s)

Attachments: Recommendation Memo, Vendor Letter and Previous Award

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tracey Bolton, Manager of Personnel Services, Employee Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/16/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9-17-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: TEMPORARY STAFFING SERVICES: ADMINISTRATIVE, CLERICAL, SERVICE MAINTENANCE OR SKILLED CRAFT WORKERS

BID #: SC-0468-20

OPEN DATE: 7-22-2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of award with three (3) one (1) year renewal options

AGENCY: Employee Services

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 3 NUMBER RECEIVED: 12 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject the lowest bidder, JTL Staffing & Payroll LLC, for failure to meet the minimum requirement of being licensed in the State of Florida at the time of bid opening, and Randstad General Partner LLC for failure to submit pricing for items 19-25 on the bid proposal form.

Recommend approval to waive as a minor irregularity missing addendum #2 from the proposal submitted by 22nd Century Technologies, Inc. The addendum has been received. Recommend approval of award to the second lowest bidder, 22nd Century Technology, Inc., to provide temporary staffing services. Period of service is for one (1) year from date of award with three (3) one (1) year renewal options. Total expenditure amount not to exceed $400,000.00.

Funding for this award to be encumbered by various department accounts and executed by purchase order(s)

Attachments: Recommendation Memo, Tabulation, Rejection Letters and Terms and Conditions

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Diane Mosier, Director, Employee Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/20/20

Teresa R. Eibner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/20/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02