ONE CITY. ONE
JACKSONVILLE.

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

08/08/18 15:50:26
Procurement Division

MEMORANDUM

DATE: August 3, 2018

TO: Greg Pease, Chief,
Chair of Professional Services Evaluation Committee

FROM: Maliza McMillan, Program Manger
Social Services Division

Deborah Wesley, Asst. Chief
Jacksonville Sheriff's Office

THRU: Johnnetta Moore, Chief
Social Services Division

RE: P-58-17 Substance Abuse Education/Information, Treatment, Case-Management and Aftercare Program for Adult Inmates within the Duval County Correctional System
Contract Amendment No. 1

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Preliminary fee and contract negotiations with River Region Human Services, Inc. for renewal of contract #9442-55 for continuation of the above referenced project have now been concluded. The subcommittee would therefore like to request this item be placed on the PSEC agenda as soon as possible. In addition to the subcommittee and River Region's principal officers, also participating in preliminary fee and contract negotiations were Warren Calloway, Chief of Community Transition Center, Jacksonville Sheriff's Office.
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Accordingly, we request that the contract with River Region Human Services, Inc. be renewed for the 2018-2019 fiscal year beginning October 1, 2018 and ending September 30, 2019 in the total amount of $1,625,716, (a difference of $47,351.21 for 2018/2019), as detailed in the attached proposed "Corrections Program Budget" consisting of the following expense categories: Direct Labor; Indirect Cost rate @ 12%; Equipment, Materials and Supplies; Aftercare Client Services; Special Services; Training; and, Local Travel.

Paragraph 3 of the current contract would be amended to increase the total indebtedness of the contract from $1,578,364.79 to $3,204,080.79. Paragraph 4 would be amended to reflect the renewal of the Agreement through September 30, 2019.

The funding index code for this project is RPBH011CJ -03109.

River Region's proposed budget is attached and a cover letter from River Region's Chief Operating Officer.

Attachment(s): Budget and 06/28/18 letter from Kenneth Arnold, MBA, CAP, Chief Operating Officer, River Region Human Services, Inc.

RRHS Corrections Program Budget

PART I - GENERAL				
1. PROJECT Substance Abuse Education/Information, Treatment, Case Management, and Aftercare Program for adult Inmates within the Duval County Correctional System				2. P-58-17
3. RIVER REGION HUMAN SERVICES, INC.				4. August 3, 2018
PART II - COST SUMMARY				
5. DIRECT LABOR (Specify Labor Categories)	ESTIMATED HOURS	HOURLY	ESTIMATED	TOTALS
PERSONNEL (34 Positions)	69,160		$991,771.07	
FRINGE BENEFITS (SEE ATTACHED DETAIL)			$246,368.72	
DIRECT LABOR TOTAL				$1,238,139.79
5. INDIRECT COSTS (Specify Indirect Cost Pools)	RATE	X BASE	ESTIMATED	
Total Direct Labor	10%	$1,238,139.79	$123,813.98	
INDIRECT COSTS TOTAL				$123,813.98
7. SUBTOTAL DIRECT/INDIRECT COSTS (ITEMS 5 & 6)				$1,361,953.77
8. PROFIT (Percentage of Item 7 Only)				$0.00
PART III - REIMBURSABLES				
9.a. TRAVEL			ESTIMATED COSTS	
(1.) TRANSPORTATION (49,438.20 x .445 per mile)			$22,000.00	
(2.) PER DIEM				
			TRAVEL SUBTOTAL	$22,000.00
b. EQUIPMENT, MATERIALS, SUPPLIES	QTY	COST	ESTIMATED COSTS	
General Operations - Materials & Supplies			$34,605.68	
Aftercare - Materials Equipment & Supplies			$14,686.61	
Aftercare - Client Assistance			$172,969.68	
			EQUIPMENT TOTAL	$222,261.97
c. SUBCONTRACTS			ESTIMATED COSTS	
Special Services			$11,500.00	
			SUBCONTRACT SUBTOTAL	$11,500.00
d. OTHER			ESTIMATED COSTS	
Staff Training			$8,000.00	
			OTHER SUBTOTAL	$8,000.00
10. REIMBURSABLES SUBTOTAL (Items 9a, b, c, & d)				$263,761.97
PART IV - SUMMARY				
11. TOTAL (Lines 7, 8 & 10)				$1,625,715.74
12. FIVE YEAR PROJECTION			2017-2018	$1,578,364.79
			2018-2019	$1,625,715.74
			2019-2020	$1,674,487.21
			2020-2021	$1,724,721.83
			2021-2022	$1,776,463.48
		GRAND TOTAL FOR ALL 5 YEARS OF THE CONTRACT		$8,379,753.04

Exhibit 'B-1'

River Region
Human Services, Inc.

Administrative Office
3901 Carmichael Avenue
Jacksonville, FL 32207

904.899.6300
904.899.6382 fax
www.rrhs.org

June 28, 2018

Ms. Maliza McMillan
City of Jacksonville Mental Health & Welfare Office
Midtown Centre Office Park
1809 Art Museum Drive, #100, Building 3400
Jacksonville, FL 32207

Re: Request for Continuation of In-Jail Corrections Program Services

Dear Ms. McMillan:

River Region Human Services, Inc. hereby formally requests the continuation of the public private partnership inaugurated in 1991 to provide substance abuse and dependency services within the Duval County Jail system. This continuance is for the second year of the five-year agreement on P-58-17.

National, state and our own local outcome studies have consistently demonstrated the effectiveness and efficiency of providing rehabilitation services to offenders. Consultants who have reviewed these services have each complimented the usually high level of cooperation and collaboration between the City of Jacksonville, the Jacksonville Sheriff's Office, and River Region Human Services. This concerted effort also works to reduce recidivism within the court and jails, and improves public health.

This request is congruent with the Mayor's strategic plan for the City of Jacksonville to reduce criminal activity in order to make our community a safe place to live, work, and raise a family. Jail-based substance abuse treatment services strengthen the families within our community, thereby positively affecting both neighborhoods and schools.

They also increase overall public safety by reducing criminal involvement, thereby improving Jacksonville's living, working, and recreational environments. In addition, these services reduce criminal recidivism by providing cost-effective, in-jail substance abuse treatment services within the Duval County Correctional System.

Sincerely,

Kenneth Arnold, MBA, CAP
Chief Operating Officer