SUBJECT: Purchase of Dell or HP Desktop Computers

BID #: XF-0548-18 **OPEN DATE:** 9/5/18

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One-Time Purchase

AGENCY: Clerk of Courts

BASIS OF AWARD: By Group, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 8 NUMBER RECEIVED: 8 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to CDW-Government LLC for the purchase of Dell Desktop Computers. Total expenditure amount not to exceed $135,504.00.

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

To be funded and encumbered with state funds pursuant to F.S. 28.37(5) - 10% of all court-related fines collected by the clerk, except for penalties or fines distributed to counties or municipalities under s.316.0083 (1)(b)3 or s.318.18(15)(a), shall be deposited into the Clerk's Fine and Forfeiture Fund to be used exclusively for clerk court-related functions, as provided in s.28.35(3)(a).

Analyst: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY FEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Allison Luker, Chief Financial Officer, Clerk of the Circuit and County Courts

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Clerk of the Circuit & County Courts
DUVAL COUNTY
JACKSONVILLE, FLORIDA 32202

RONNIE FUSSELL
CLERK OF THE CIRCUIT AND COUNTY COURT

October 11, 2018

To: Gregory Pease, Chief of Procurement

Thru: Allison Luker, Chief Financial Officer

From: Austin Eler, Senior Specialist to the Clerk

Subject: Formal Bid: XF-0548-18 Dell or HP Desktop Computer Bundle

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The Clerk of the Circuit and County Courts has reviewed the bids in response to the Dell or HP bundle of desktop computers, monitors, and brackets; Bid XF-0548-18 and recommends award to CDW Government LLC. for the total of $135,504.00.

Due to the funding source of state funds, the clerk's office will process the purchase order internally and not through JaxPro. To clarify, the state funding is not from an annual appropriation from the state, but funds that all Clerk of Court offices statewide retain to fund their office as authorized in FS 28.37(5). "Ten percent of all court-related fines collected by the clerk, except for penalties or fines distributed to counties or municipalities under s. 316.0083(1)(b)3. or s. 318.18(15)(a), shall be deposited into the fine and forfeiture fund to be used exclusively for clerk court-related functions, as provided in s. 28.35(3)(a)."

CC: Annette Leslie-Burney

501 West Adams Street, Suite 2350
Jacksonville, Florida 32202
Telephone: 904-255-2097 Facsimile: 904-255-2157

TITLE: DELL OR HP DESKTOP COMPUTERS

BID NO.: XF-0548-18

OPEN DATE: SEPTEMBER 5, 2018 @ 2:00 P.M.

BUYER: ANNETTE BURNEY

No. Invited: (8) No. Received (8) No Bids: (0)

Recorded By: Renata Barnett Announcer: Pearl Mitchell

			CDW Government LLC		Saitech, Inc.		Kynetic Technologies LLC		Lumbee Group	
		NOTES:								
Item	DESCRIPTION	Qty	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
GROUP 1 HP BUNDLE										
1	HP EliteDesk 800 G3 35W Desktop Mini PC with power adapter	144	$	$	$ 624.00	$ 89,856.00	$ 637.09	$ 91,740.96	$ 718.82	103510.08
2	Warranty: parts/labor/onsite response 3/3/3 Year Warranty	1	$	$	$ 3,600.00	$ 3,600.00	$ 3,578.40	$ 3,578.40	INCLUDED	
3	HP EliteDisplay E243 - LED Monitor - Full HD (1080p) - MFG# 1FH47A8#	288	$	$	$ 140.00	$ 40,320.00	$ 143.50	$ 41,328.00	$ 148.76	$ 42,842.88
4	HP desktop to wall/monitor mounting bracket - MFG# N6N00AT	144	$	$	$ 25.00	$ 3,600.00	$ 25.10	$ 3,614.40	$ 27.60	$ 3,974.40
	GROUP 1 - TOTAL BUNDLE PRICE		NO BID		$ 137,376.00		$ 140,261.76		$ 150,327.36	
GROUP 2 - DELL BUNDLE										
Item	DESCRIPTION	Qty	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
1	Dell 5060 I5 500/8 W10P with power adapter	144	$ 640.54	$ 92,237.76		0		0		$ -
2	Warranty: parts/labor/onsite response 3/3/3 Year Warranty	1	INCLUDED			0		0		$ -
3	Dell 24" Monitor P2417H - LED Monitor - FULL HD (1080p) - MFG# P2417H	288	$ 126.07	$ 36,308.16		0		0		$ -
4	Dell Micro All-in-One Stand - monitor/desktop stand desktop to wall/monitor mounting bracket - MFG# MFS18	144	$ 48.32	$ 6,958.08		0		0		$ -
	GROUP 2 - TOTAL BUNDLE PRICE		$ 135,504.00		NO BID		$ -		N/A	
	TERMS:		NET 30 DAYS		NET 30 DAYS		N/S		0	
	DELIVERY:		2 TO 10		10		N/S		60	
	CONFLICT OF INTEREST:		Y		Y		Y		Y	
	ACKNOWLEDGEMENT OF ADDENDUMS(1):		Y		Y		Y		Y	

TITLE: DELL OR HP DESKTOP COMPUTERS

BID NO.: XF-0548-18

OPEN DATE: SEPTEMBER 5, 2018 @ 2:00 P.M.

BUYER: ANNETTE BURNEY

No. Invited: (8) No. Received (8) No Bids: (0)

Recorded By: Renata Barnett Announcer: Pearl Mitchell

	Office Management Systems, Inc. DBA Logista	HPI International	Hypertec USA Inc (Hypertec Direct)	JPT-TECH
NOTES:			PRICE DISCREPANCY (SEE VENDOR PRICING)	PRICE DISCREPANCY (SEE VENDOR PRICING)

GROUP 1 HP BUNDLE

Item	Item	Qty	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
1	HP EliteDesk 800 G3 35W Desktop Mini PC with power adapter	144	$ 699.70	$ 100,756.80	$ 799.98	$ 115,197.12	$ 885.22	$ 127,471.68	$ 1,706.00	$ 245,664.00
2	Warranty: parts/labor/onsite response 3/3/3 Year Warranty	1	N/C		$ 24.99	$ 24.99	INCLUDED		N/A	
3	HP EliteDisplay E243 - LED Monitor - Full HD (1080p) - MFG# 1FH47A8#	288	$ 173.00	$ 49,824.00	$ 149.75	$ 43,128.00	138.53	$ 39,896.64	$ 182.00	$ 52,416.00
4	HP desktop to wall/monitor mounting bracket - MFG# N6N00AT	144	$ 32.00	$ 4,608.00	$ 28.00	$ 4,032.00	26.40	$ 3,801.60	$ 32.40	$ 4,665.60
	GROUP 1 - TOTAL BUNDLE PRICE		$ 155,188.80		$ 162,382.11		$ 171,169.92		$ 302,745.60	

GROUP 2 - DELL BUNDLE

Item	Item	Qty	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
1	Dell 5060 I5 500/8 W10P with power adapter	144		$ -		$ -		$ -	$ 951.00	$ 136,944.00
2	Warranty: parts/labor/onsite response 3/3/3 Year Warranty	1		$ -		$ -		$ -	N/A	
3	Dell 24" Monitor P2417H - LED Monitor - FULL HD (1080p) - MFG# P2417H	288		$ -		$ -		$ -	$ 222.00	$ 63,936.00
4	Dell Micro All-in-One Stand - monitor/desktop stand desktop to wall/monitor mounting bracket - MFG# MFS18	144		$ -		$ -		$ -	$ 81.00	$ 11,664.00
	GROUP 2 - TOTAL BUNDLE PRICE		$ -		NO BID		NOT QUOTED		$ 212,544.00	

TERMS:	NET 30 DAYS	N/S	N/S	NET 30 DAYS / 1%
DELIVERY(BUSINESS DAYS):	45	14	N/S	10
CONFLICT OF INTEREST:	Y	Y	Y	Y
ACKNOWLEDGEMENT OF ADDENDUMS(1):	Y	N	Y	Y

TERMS AND CONDITIONS

1. SCOPE
The **Duval County Clerk of the Circuit and County Courts of the City of Jacksonville, Florida** is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments to purchase a Dell or HP Desktop Computers as listed in the bid documents.

2. AWARD
Award will be **By Group based on the manufacturer providing the lowest responsive, responsible price for each group. Bidders must bid on all items in a group to be considered.** ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT
One-time Purchase.

4. PRE-BID CONFERENCE
Not applicable

5. COMPLIANCE WITH SPECIFICATIONS
The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES
Quantities indicated are fixed.

8. PRICES
All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

9. ESCALATION/DE-ESCALATION
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY
A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once services are delivered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, FM number, item number and description, date of service, hours of each item, unit prices, unit of measure, and extended totals. Payment terms are net 30 days. All original invoices shall be submitted to the City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, FL 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **A copy of the insurance certificate must be submitted within ten (10) days of award notice.** Bid number should be listed on the insurance certificate. Failure to submit the required certification of insurance will be grounds for rejection of bid award.

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