SUBJECT: **COUNTY-WIDE PARCEL MOWING**

BID #: JSC-0213-19 OPEN DATE: **2018-09-19**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE BOTH GROUPS 1 AND 2, LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to accept the decline email from low bidder M.Y. Contractors, Inc.

Recommend approval of award to the next lowest responsive, responsible bidder Amazing Property Preservation, Inc., in the annual expenditure amount of $101,250.80. Period of service will be two (2) years from date of award with two (2) two (2) year renewal options.

This award is to be funded by account: PWML011MOW-03410; PWLL442C2-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, JSEB Letter, Vendor decline Email, Minimum Requirements, Basis of Award, Scope of Work

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Gregory Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY. ONE JACKSONVILLE

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: October 3, 2018

SUBJECT: **Recommendation of Award**

Bid Name: – COUNTY WIDE MOWING PARCELS (JESB set- aside)
Bid No: JSC-0213-19
Bid Open Date: September 19, 2018
Award Amount: $101,250.80

The Procurement Division received six (6) bids for the above project. The Mowing and Landscape Maintenance Division of the Department of Public Works has reviewed the six (6) bids and the lowest bidder is MY Contractors Inc.(see referenced letter) has selected to decline the acceptance of this award. The 2nd most responsive total bid of $101,250.80 was Amazing Property Preservation.

Therefore, the Mowing and Landscape Maintenance Division recommends award to Amazing Property Preservation Inc. 1122 Romney St. Unit #3 Jacksonville Fl. 32211, in the amount of $101,250.80. This award is for two (2) years with two (2) two (2) year renewals.

Funds will be encumbered by a release under a Master Blanket Order using account PWML011-03410 and PWLL442C2-03410.

Should you have any questions or require additional information concerning this recommendation, please feel free to contact Russell Perry at 255-4306 or via email at russellp@coj.net.

Cc: Russell Perry, Mowing & Landscape Contract Manager
John Tyson, Contract Administration Coordinator
Marilyn Laidler, Purchasing Analyst, Procurement Division

ab

****MANDATORY PRE-BID CONFERENCE- SEPTEMBER 7, 2018

TITLE:	COUNTY WIDE PARCEL MOWING	TOTAL LAWN SOLUTIONS LLC	A SANCTUARY HOUSE OF FL INC
BID NO.	JSC-0213-19 (MOWING & LANDSCAPE)		
OPEN DATE:	SEPTEMBER 19, 2018 @ 2:00PM		
BUYER:	MARILYN LAIDLER		
No. Invited: (7)	No. Received (6) No Bids: (0)		

GROUP 1 PARCEL- CITY LOTS

ITEM	DESCRIPTION OF WORK	QTY	UNIT	UNIT PRICE	PRICE/CYCLE	FREQ	TOTAL PRICE	TOTAL COST	UNIT COST	TOTAL COST	
G1.1	MOWING OPERATIONS	103.08	AC	$ 212.00	$ 21,852.96	8	$ 174,823.68	$ 195.00	$ 20,100.60	8	$ 160,804.80
G1.2	DISPOSAL FEES (TRAIL RIDGE LANDFILL)	9	TON	$ 30.00	$ 270.00	8	$ 2,160.00	$ 30.00	$ 270.00	8	$ 2,160.00
G1.3	DISPOSAL FEES (OLD KINGS RD. LANDFILL)	9	TON	$ 39.00	$ 351.00	8	$ 2,808.00	$ 39.00	$ 351.00	8	$ 2,808.00
G1.4	DISPOSAL FEE (WHITE GOODS)	2	TON	$ 20.00	$ 40.00	4	$ 160.00	$ 20.00	$ 40.00	4	$ 160.00
G1.5	DISPOSAL FEES (TIRES)	2	TON	$ 168.00	$ 336.00	4	$ 1,344.00	$ 168.00	$ 336.00	4	$ 1,344.00
GROUP 1 PARCEL- BID SUBTOTAL				$			181,295.68	$			167,276.80
							**CORRECT VENDOR TOTAL				

TITLE:	COUNTY WIDE PARCEL MOWING	TOTAL LAWN SOLUTIONS LLC	A SANCTUARY HOUSE OF FL INC
BID NO.	JSC-0213-19 (MOWING & LANDSCAPE)		

GROUP 2 PARCELS- ASH LOTS

G2.1	MOWING OPERATIONS	15.07	AC	$ 200.00	$ 3,014.00	8	$ 24,112.00	$ 195.00	$ 2,938.65	8	$ 23,509.20
G2.2	DISPOSAL FEES (TRAIL RIDGE LANDFILL)	1.5	TON	$ 30.00	$ 45.00	8	$ 360.00	$ 30.00	$ 45.00	8	$ 360.00
G2.3	DISPOSAL FEES (OLD KINGS RD. LANDFILL)	1.5	TON	$ 39.00	$ 58.50	8	$ 468.00	$ 39.00	$ 58.50	8	$ 468.00
G2.4	DISPOSAL FEE (WHITE GOODS)	1	TON	$ 20.00	$ 20.00	2	$ 40.00	$ 20.00	$ 20.00	2	$ 40.00
G2.5	DISPOSAL FEES (TIRES)	1	TON	$ 168.00	$ 168.00	2	$ 336.00	$ 168.00	$ 168.00	2	$ 336.00
GROUP 2 PARCELS-2:BID SUBTOTAL				$			25,316.00	$			24,713.20
TOTAL BASE BID TOTAL: GROUP 1 AND 2 PARCELS				$			206,611.68	$			191,990.00
							CORRECT VENDOR TOTAL				

CONFLICT OF INTEREST:	YES	YES
TERMS:	NOT STATED	NOT STATED
DELIVERY:	NOT STATED	7 BUSINESS DAYS
ADDENDUMS (1,2 ,3) ACKNOWLEDGED:	YES	YES

TITLE:	COUNTY WIDE PARCEL MOWING			J & D MAINTENANCE AND SERVICES OF NORTH FLORIDA, LLC				A REAL UNIQUE ENTERPRISE			
BID NO.	JSC-0213-19 (MOWING & LANDSCAPE)										
OPEN DATE:	SEPTEMBER 19, 2018 @ 2:00PM										
				GROUP 1 PARCEL- CITY LOTS							
ITEM	DESCRIPTION OF WORK	QTY	UNIT	UNIT PRICE	PRICE/CYCLE	FREQ	TOTAL PRICE	TOTAL COST	UNIT COST	TOTAL COST	
G1.1	MOWING OPERATIONS	103.08	AC	$ 381.84	$ 39,360.07	8	$ 314,880.54	$ 124.00	$ 12,781.92	8	$ 102,255.36
G1.2	DISPOSAL FEES (TRAIL RIDGE LANDFILL)	9	TON	$ 30.00	$ 270.00	8	$ 2,160.00	$ 30.00	$ 270.00	8	$ 2,160.00
G1.3	DISPOSAL FEES (OLD KINGS RD. LANDFILL)	9	TON	$ 39.00	$ 351.00	8	$ 2,808.00	$ 39.00	$ 351.00	8	$ 2,808.00
G1.4	DISPOSAL FEE (WHITE GOODS)	2	TON	$ 20.00	$ 40.00	4	$ 160.00	$ 20.00	$ 40.00	4	$ 160.00
G1.5	DISPOSAL FEES (TIRES)	2	TON	$ 168.00	$ 336.00	4	$ 1,344.00	$ 168.00	$ 336.00	4	$ 1,344.00
GROUP 1 PARCEL- BID SUBTOTAL				$			321,352.54	$			108,727.36
TITLE:	COUNTY WIDE PARCEL MOWING			J & D MAINTENANCE AND SERVICES OF NORTH FLORIDA, LLC				A REAL UNIQUE ENTERPRISE			
BID NO.	JSC-0213-19 (MOWING & LANDSCAPE)										
				GROUP 2 PARCELS- ASH LOTS							
G2.1	MOWING OPERATIONS	15.07	AC	$ 382.22	$ 5,760.06	8	$ 46,080.44	$ 124.00	$ 1,868.68	8	$ 14,949.44
G2.2	DISPOSAL FEES (TRAIL RIDGE LANDFILL)	1.5	TON	$ 30.00	$ 45.00	8	$ 360.00	$ 30.00	$ 45.00	8	$ 360.00
G2.3	DISPOSAL FEES (OLD KINGS RD. LANDFILL)	1.5	TON	$ 39.00	$ 58.50	8	$ 468.00	$ 39.00	$ 58.50	8	$ 468.00
G2.4	DISPOSAL FEE (WHITE GOODS)	1	TON	$ 20.00	$ 20.00	2	$ 40.00	$ 20.00	$ 20.00	2	$ 40.00
G2.5	DISPOSAL FEES (TIRES)	1	TON	$ 168.00	$ 168.00	2	$ 336.00	$ 168.00	$ 168.00	2	$ 336.00
GROUP 2 PARCELS-2:BID SUBTOTAL				$			47,284.44	$			16,153.44
TOTAL BASE BID TOTAL: GROUP 1 AND 2 PARCELS				$			368,636.98	$			124,880.80
	CONFLICT OF INTEREST:			YES				YES			
	TERMS:			NOT STATED				NOT STATED			
	DELIVERY:			NOT STATED				NOT STATED			
	ADDENDUMS (1,2 ,3) ACKNOWLEDGED:			YES				YES			

TITLE:	COUNTY WIDE PARCEL MOWING			M.Y. CONTRACTORS, INC.				AMAZING PROPERTY PRESERVATION, INC			
BID NO.	JSC-0213-19 (MOWING & LANDSCAPE)										
OPEN DATE:	SEPTEMBER 19, 2018 @ 2:00PM										
				GROUP 1 PARCEL- CITY LOTS							
ITEM	DESCRIPTION OF WORK	QTY	UNIT	UNIT PRICE	PRICE/CYCLE	FREQ	TOTAL PRICE	TOTAL COST	UNIT COST	TOTAL COST	
G1.1	MOWING OPERATIONS	103.08	AC	$ 42.46	$ 4,376.78	8	$ 35,014.21	$ 99.00	$ 10,204.92	8	$ 81,639.36
G1.2	DISPOSAL FEES (TRAIL RIDGE LANDFILL)	9	TON	$ 30.00	$ 270.00	8	$ 2,160.00	$ 30.00	$ 270.00	8	$ 2,160.00
G1.3	DISPOSAL FEES (OLD KINGS RD. LANDFILL)	9	TON	$ 39.00	$ 351.00	8	$ 2,808.00	$ 39.00	$ 351.00	8	$ 2,808.00
G1.4	DISPOSAL FEE (WHITE GOODS)	2	TON	$ 20.00	$ 40.00	4	$ 160.00	$ 20.00	$ 40.00	4	$ 160.00
G1.5	DISPOSAL FEES (TIRES)	2	TON	$ 168.00	$ 336.00	4	$ 1,344.00	$ 168.00	$ 336.00	4	$ 1,344.00
GROUP 1 PARCEL- BID SUBTOTAL				$			41,486.21	$			88,111.36
TITLE:	COUNTY WIDE PARCEL MOWING			M.Y. CONTRACTORS, INC.				AMAZING PROPERTY PRESERVATION, INC			
BID NO.	JSC-0213-19 (MOWING & LANDSCAPE)										
				GROUP 2 PARCELS- ASH LOTS							
G2.1	MOWING OPERATIONS	15.07	AC	$ 179.00	$ 2,697.53	8	$ 21,580.24	$ 99.00	$ 1,491.93	8	$ 11,935.44
G2.2	DISPOSAL FEES (TRAIL RIDGE LANDFILL)	1.5	TON	$ 30.00	$ 45.00	8	$ 360.00	$ 30.00	$ 45.00	8	$ 360.00
G2.3	DISPOSAL FEES (OLD KINGS RD. LANDFILL)	1.5	TON	$ 39.00	$ 58.50	8	$ 468.00	$ 39.00	$ 58.50	8	$ 468.00
G2.4	DISPOSAL FEE (WHITE GOODS)	1	TON	$ 20.00	$ 20.00	2	$ 40.00	$ 20.00	$ 20.00	2	$ 40.00
G2.5	DISPOSAL FEES (TIRES)	1	TON	$ 168.00	$ 168.00	2	$ 336.00	$ 168.00	$ 168.00	2	$ 336.00
GROUP 2 PARCELS-2:BID SUBTOTAL				$			22,784.24	$			13,139.44
TOTAL BASE BID TOTAL: GROUP 1 AND 2 PARCELS				$			64,270.45	$			101,250.80
	CONFLICT OF INTEREST:			YES				YES			
	TERMS:			NOT STATED				NOT STATED			
	DELIVERY:			7 BUSINESS DAYS				NOT STATED			
	ADDENDUMS (1,2 ,3) ACKNOWLEDGED:			YES				YES			

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

October 12, 2018

To: Gregory A. Pease, Chief
Procurement Division

From: Aileen Cruz, JSEB Business Analyst
Jacksonville Small & Emerging Business Office & Contract Compliance Office

Re: **JSC-0213-19 County Wide Parcel Mowing - Revised**

The Jacksonville Small & Emerging Business (JSEB) Office has reviewed the low bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, the letters of intent, and the areas of certification, the lowest bidder/proposer is **M. Y. Contractors, Inc**, declined the project. The second lowest bidder is **Amazing Property Preservation, Inc** with a bid of **$ 101,250.80,** which meets the goal of utilizing **100%** JSEB.

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8840.

cc: Marilyn Laidler

Perry, Russell

From: JANICE BELL <mycontractors@bellsouth.net>
Sent: Wednesday, October 03, 2018 10:58 AM
To: Perry, Russell
Subject: County Wide Parcel JSC-0213-19

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

To Russell Perry,

We respectfully decline the project JSC-0213-19 County Wide Parcel Mowing.

Thanks

Janice Bell
M.Y. CONTRACTORS Inc.

City of Jacksonville, Florida

COUNTY-WIDE PARCEL MOWING

INVITATION TO BID

Bid Number: JSC-0213-19

Notice is hereby given that the City of Jacksonville, Florida, will receive sealed Bids in the Office of the Procurement Division, Ed Ball Building, Suite 105, 214 N. Hogan Street, Jacksonville, Florida 32202, **until 2:00 P.M, SEPTEMBER 19, 2018** for the project titled **COUNTY-WIDE PARCEL MOWING.**

At that time, Bids will be publicly opened, read aloud, and recorded in Suite 110, 1st Floor, Ed Ball Building, 214 N. Hogan Street, Jacksonville, Florida 32202.

SCOPE OF WORK

Provide all labor, equipment, and materials, necessary to perform mowing operations at designated parcels owned or maintained by the City of Jacksonville in Duval County. Work includes litter and debris removal, mowing, edging, and trimming of each parcel and in the right-of-way adjacent to each parcel. The location and size of each parcel is shown in **Exhibits 1 and 2** of the Bid Proposal. The City may choose to add to or delete from the contract certain parcels during the life of the Contract, depending upon the needs of the City, with price adjustments based upon the unit prices in the Contract.

JSEB SET-ASIDE PLAN PROJECT

In accordance with Part 6 of the Purchasing Code and as detailed in the Specifications, this procurement has been designated to be under the **Set-Aside Plan**, to provide Equal Business Opportunity to certain Jacksonville Small Emerging Businesses (JSEB). Therefore, the Bidder **must** be certified by the City as a JSEB in the Grounds Maintenance (NIPG 988-36) category at the time of the Bid opening and must perform at least 40% of the contracted work with its own workforce.

MANDATORY PRE-BID CONFERENCE

All parties interested in bidding this project are required to attend a Mandatory Pre-bid Conference on September 7, 2018 at 10:00 AM, 2018 in the Mowing and Landscape Maint., Division at 609 St. Johns Bluff Rd N, Jacksonville Florida. Failure to attend the pre-bid conference and to sign the attendance register at the pre-bid conference will disqualify the firm's bid proposal from consideration by the City, if submitted.

MINIMUM REQUIREMENTS

Submit with this BID the following information in paragraphs 1 through 6 below on the Company letterhead signed by the Owner of the Company or Corporate Officer and dated. Failure to meet these requirements will be sufficient grounds for rejection of the BID. The Contract Manager reserves the right to inspect the business location and tools and equipment proposed to be used to confirm conformance with the specifications before awarding the PROJECT.

In addition to the requirement that the Bidder is a certified JSEB business, the Bidder must meet the following minimum requirements before the Bidder is eligible to bid on this project and must submit the requested information with the Bid. Failure by the Bidder to meet any of these minimum requirements will be sufficient grounds for the City to disqualify the Bidder's Bid Proposal.

1) The Bidder must be certified by the City as a JSEB contractor in the *Grounds Maintenance (NIPG 988-36)* category at the time of the Bid opening.

2) The Bidder must perform with its own forces at least 40% of the contract value of the work required by these specifications.

3) Bidder shall be an individual, company, partnership, or corporation which has been actively engaged in the field of landscape maintenance for at least three (3) years and must have successfully completed 3 separate year-long maintenance contracts similar in scope to this project.

4) Bidder must have in its possession all required equipment listed below, either by ownership or by long-term lease agreement or have a written commitment from a lender to finance the cost of the required equipment not owned or leased included in contractors bid proposal submission package. **Equipment owned by a proposed subcontractor cannot use to by the prime contractor to meet this minimum equipment requirement below.** .

   a. 50 hp Tractor w/15 foot Mower Deck.....1
   b. Pickup Truck w/ Mower Trailer.....4
   c. Finish/Rough Cut Mower w/ 60 inch Deck 4
   d. Gas or Electric String Trimmers 4
   e. Gas or Electric Edger with blades.....4
   f. Blowers 4
   g. Chain Saws 4
   h. Miscellaneous Hand Tools .....1 Set/Crew

5) Bidder and each of its subcontractors must own, lease or rent an office/warehouse/outdoor storage yard to contain the equipment required by this contract at the time of the Award. The office and equipment storage must be at a location properly zoned for commercial or industrial use in the city/county where it is located. The Bidder's and each subcontractor's business must be located in Duval, St. Johns, Nassau, Baker or Clay County. The Bidder must have a local or toll free telephone number, cellphone number, and email address, where he/she may be contacted.

6) Bidder and each of its proposed Subcontractors must have a current local business tax receipt from the city or county where the business is located.

Specifications may be reviewed and obtained at the Office of the Procurement Division, City Hall Annex – Ed Ball Building, Suite 105, 214 N. Hogan Street, Jacksonville, Florida 32202. The price per set of Documents is **$0.00.**

All Bids must be made on the Proposal forms provided, properly executed, placed in the envelope provided, marked return receipt requested, and mailed or delivered in accordance with this Notice. **SUBMIT ONE ORIGINAL AND ONE COPY OF THE BID PROPOSAL AND REQUIRED DOCUMENTS.**

The City of Jacksonville reserves the right to reject any or all Bids, waive informalities, irregularities or technical defects in any Bid, make award in part or whole with or without cause, and to make the award it deems to be in the best interest of the City of Jacksonville.

Gregory Pease, Chief
Procurement Division

Lenny Curry, MAYOR
City of Jacksonville

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

ADDENDUM NO.: **Three (3)**

BID NUMBER: **JSC-0213-19**

TITLE OF BID: **COUNTY WIDE MOWING PARCELS.**

OPENING TIME AND DATE: **September 19 2018**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

THE PURPOSE OF THIS ADDENDUM IS TO PROVIDE REVISED MINIMUM REQUIREMENTS AND REVISED SPECIAL CONDITIONS.

1. Delete item 4 Paragraph and Minimum requirements equipment list and substitute the following:

4) Bidder must have in its possession all required equipment listed below, either by ownership or by long-term lease agreement or have a written commitment from a lender to lease or finance the cost of the required equipment not owned or leased for the initial 2 (two) year Contract period included in contractors bid proposal submission package. Equipment owned by a proposed subcontractor cannot use to by the prime contractor to meet this minimum equipment requirement below. .

a. 50 hp Tractor w/5 foot Mower Deck 1
b. Pickup Truck w/ Mower Trailer 4
c. Finish/Rough Cut Mower w/ 60 inch Deck 4
d. Gas or Electric String Trimmers.....4
e. Gas or Electric Edger with blades.....4
f. Blowers.....4
g. Chain Saws 4
h. Miscellaneous Hand Tools .....1 Set/Crew

TERMS AND CONDITIONS

1. **SCOPE OF WORK**

The **Mowing and Landscape Maintenance Division**, Department of Public Works of the City of Jacksonville, Florida is currently accepting bids to perform mowing operations at designated parcels owned or maintained by the City of Jacksonville in Duval County. Mowing Operations include litter and debris removal, mowing, edging, and trimming of each parcel and in the right-of-way adjacent to each parcel. The location and size of each parcel is shown in Exhibit 1 and 2 of the Bid Documents. The City may choose to add to or delete from the contract certain parcels during the life of the Contract, depending upon the needs of the City, with price adjustments based upon the unit prices in the Contract.

2. **AWARD**

Award will be **ALL OR NONE both groups 1 and 2** to the lowest, responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The Term of this agreement will be for two (2) years from the date of award, with two (2) two (2) year renewal options. Renewal options may be exercised at the discretion of the City based on Contractor's performance and adherence to the Terms and Conditions set forth in this bid document.

4. **PRE-BID CONFERENCE**

A mandatory Pre-Bid conference will be held at 10:00 AM, on September 7, 2018, in the Conference Room at Mowing and Landscape Maintenance Division, 609 St. Johns Bluff Road N, Jacksonville, FL.

5. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and/or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this Contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**

Quantities indicated are estimates only. Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements of the City. The City reserves the right to add or delete the volume of services required or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

Note that the bid schedule contained herein reflects estimated quantities work to be completed during each annual contract period of this contract. The City makes no representation that the exact lump sum of any item listed shall even be purchased. The awarded dollar amount may be revised at any time according to the using agency's needs and will be subject to availability of funds.

8. **PRICES**

A Bidder must provide a price on each item listed within the Bid Proposal Form to be considered. All unit prices shall include equipment, supplies, fuel, accessories, maintenance of traffic, and workers needed for the operation of the specified services at the locations listed in the bid documents. All permits, fees, and inspections are the responsibility of the contractor. In case of errors, unit prices will govern. Proposals in which the prices are obviously unbalanced will be rejected.

City of Jacksonville, Florida

COUNTY WIDE PARCEL MOWING

SPECIAL CONDITIONS

1. **DEFINITIONS**

   A. CITY: The City of Jacksonville, Florida, including its departments, designated agencies and independent authorities.

   B. CONTRACT MANAGER: The authorized representative(s) of the Mowing and Landscape Maintenance Division who is (are) assigned to the project to ensure that all work requirements are completed in accordance with the contract documents.

2. **MODIFICATIONS TO GENERAL CONDITIONS:** Delete the following sections of the General Conditions: These sections are covered by other parts of the Specifications or do not apply to this bid.

   No. 2. QUOTATIONS
   No. 4. CARTAGE
   No. 5. "OR EQUAL" INTERPERTATION
   No. 6 DEVIATIONS TO SPECIFICATIONS
   No. 8 SAMPLES
   No. 9 PERFORMANCE BOND
   No. 10 PROVISIONS FOR OTHER AGENCIES
   No. 11 GUARANTEE
   No. 12 DISCOUNTS

3. **PERSONS TO CONTACT**

   A. If any questions arise concerning this project during the bidding period, contact the Procurement Division Purchasing Analyst, Marilyn Laidler, 255-8804 or mlaidler@coj.net.

   B. If any questions arise during performance of this contract, please contact Russel Perry, Contract Manager, Mowing and Landscape Maintenance Division at 255-4306 or his designee.

4. **MINIMUM REQUIREMENTS**

   See Invitation to Bid page 3.

5. **SCOPE OF WORK**

   A. The work covered by these Specifications consists of furnishing all labor, equipment and material and performing all operations necessary for the maintenance of CITY owned parcels in Duval County provided herein and on other sites that may be selected by the CITY. The work includes the collection and disposal of litter and debris, turf mowing, edging, trimming, and the removal of debris generated by these operations.

   B. The parcels to be maintained are listed in Exhibit 1 of the Bid Proposal. The CITY may add or delete parcels during the contract and adjust prices accordingly using the unit prices established in the Proposal.

QWS3270X 10/12/2018 4:06 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/12/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 4:05 PM

FISCAL MO/YEAR : 01 2019 CURRENCY CODE :
INDEX CODE : PWML011 MOWING AND LANDSCAPE MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	629,994.00	629,994.00	629,994.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	234,294.00	234,294.00	234,294.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	395,700.00	395,700.00	395,700.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED