

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, April 18, 2024, 10:00 a.m.

Eighth Floor, Conference Room 851

Ed Ball Building, 214 N. Hogan Street

Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e), if you wish to protest any of these items.

Committee Members: ✓Robert Waremburg, chairman  
 ✓Brennan Merrell, Treasury  
 ✓James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Keith Powers Andre Ayoub✓ April Mitchell✓	1	P-49-20	Contract Amendment No. 6 Disaster Recovery and Mitigation Consulting Svcs Fire and Rescue Department	That Contract No. 70930-21 between the City of Jacksonville and Wheeler Emergency Management Consultant LLC for disaster Recovery Consulting Services be amended to ratify and extend the contract from March 20, 2024, thru August 31, 2024; and increase the maximum indebtedness by \$450,000.00 to a new not-to-exceed amount of \$1,050,000.00. All other terms and conditions, as previously amended shall remain unchanged.		Approved 5-0
Greg Grant✓ Brian Bergan✓	2	P-08-24	Subcommittee Report Small Business Capital Access Program Department of Finance & Administration/Procurement Division/Equal Business Opportunity Office	It is the consensus of the committee that the one proposal received in response to the Request for Proposal was found to be responsive, interested, qualified and available to provide the required services and that company is: 1) Local Initiatives Support Corporation We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Local Initiatives Support Corporation</u> , the number one(1) ranked firm.		Approved 5-0
Barbara Holton✓ Robert Quinn Terra Brookins✓	3	P-11-24	Approval to Proceed with Evaluation of Proposal Received Risk Management Adjuster Services Risk Management	That the committee approve proceeding with the evaluation of the two(2) proposals received in accordance with Section 126.302(f) of the Procurement Manual.		Approved 5-0
Steve Long Daryl Joseph Jill Enz✓	4	P-01-21	Rescind Contract Amendment No. 3 Northbank Lawn/Riverfront Plaza FKA Jacksonville Landing Design Competition Department of Public Works/Engineering & Construction Management Division	That Contract # 71513-22, originally executed January 13, 2022, between the City and Perkins & Will, Inc. for Northbank Lawn/Riverfront Plaza Competition be amended to incorporate the Scope of Services, Exhibit A-3 and Fee Summary, B-3 to increase the lump sum amount for Design Services by \$65,210.00 to a new lump sum amount \$1,933,682.16, thereby increasing the maximum indebtedness by \$65,210.00 to a new maximum indebtedness to the City in the amount of \$2,393,657.48. All other terms and conditions remain the same.		Approved 4-0
		P-01-21	Restate Contract Amendment No. 3 Northbank Lawn/Riverfront Plaza FKA Jacksonville Landing Design Competition Department of Public Works/Engineering & Construction Management Division	That Contract # 71513-22, originally executed January 13, 2022, between the City and Perkins & Will, Inc. for Northbank Lawn/Riverfront Plaza Competition be amended to incorporate the Scope of Services, Exhibit A-3 and Fee Summary, B-3 to increase the lump sum amount for Design Services by \$92,971.92.00 to a new lump sum amount \$1,961,444.08, thereby increasing the maximum indebtedness by \$92,971.92 to a new maximum indebtedness to the City in the amount of \$2,421,419.40. All other terms and conditions remain the same.		Approved 4-0

Meeting Adjourned: \_\_\_\_\_ 10:06 A.M. \_\_\_\_\_

"The next PSEC meeting is scheduled to be held on Thursday, May 2, 2024."