SUBJECT: CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE – RE-BID

BID #: SC-0478-19 **OPEN DATE:** 2019-05-29

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR BEGINNING JULY 1, 2019 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Nestle Waters North America, Inc. for altering the bid documents and for adding their company's own Terms and Conditions despite being told via Addendum 1 that said changes would not be acceptable to the City.

Recommend approval to waive DS Services of America, Inc.'s "No Bid" submittal for *Line Item 4: Spring Water, 8 oz. Bottle* due to the fact that the vendor now provides 10 oz. bottles and could deliver 10 oz. bottled water if requested by the City.

Also recommend approval of award to DS Services of America, Inc., without *Alternate Item A1: Refrigerator Rental*, as the lowest responsive, responsible bidder. Term shall be one (1) year beginning July 1, 2019 with two (2) one (1) year renewal options.

Estimated initial expenditure not-to-exceed $180,000.00. Funding shall be encumbered by various accounts and executed by Purchase Orders.

Attachments: Recommendation Memo, Bid Tabulation, Rejection Letter, Backup Documentation, Terms & Conditions, Specifications

Analyst: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dustin Freeman, Manager of Purchasing Services, Asst.**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: May 31, 2019

Subject: SC-0478-19 Bottled Water and Cooler Rental Service – Re-Bid

The Procurement Division requests approval to reject Nestle Waters North America, Inc. for being nonresponsive; specifically for altering the solicitation's General and Supplemental Conditions, Terms and Conditions, and Insurance and Indemnification, and for adding their company's own Terms and Conditions despite being told via Addendum 1 that said changes would not be acceptable to the City.

The Procurement Division requests approval to waive DS Services of America, Inc.'s "No Bid" submittal for *Line Item 4: Spring Water, 8 oz. Bottle* due to the fact that the vendor now provides 10 oz. bottles and could deliver 10 oz. bottled water if requested by the City.

The Procurement Division also requests approval of award to DS Services of America, Inc., without *Alternate Item A1: Refrigerator Rental*, as the lowest responsive, responsible bidder. Term shall be one (1) year beginning July 1, 2019 with two (2) one (1) year renewal options.

Estimated initial expenditure not-to-exceed $180,000.00.

Funding shall be encumbered by various accounts and executed by Purchase Orders.

Thank you for your assistance and consideration in this matter.

CC: Dustin L. Freeman
Manager of Purchasing Services, Procurement Division

BID TABULATION

TITLE:	CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE – RE-BID			DS SERVICES OF AMERICA, INC.		NESTLE WATERS NORTH AMERICA, INC.	
BID NO:	SC-0478-19						
OPEN DATE:	MAY 29, 2019						
ANALYST:	DAVID KLAGES						
NO. INVITED:	(6) No. Received: (2) Other: (0)						
RECORDED BY:	JOHN HERNANDEZ						
Item #	**Description**	**Est. Annual Quantity**	**Unit**	**Unit Price**	**Extended Price**	**Unit Price**	**Extended Price**
1	WATER, DRINKING, 5 GALLON BOTTLE	16,000	EA	$5.25	$84,000.00	$4.48	$71,680.00
2	WATER, SPRING, 5 GALLON BOTTLE	4,000	EA	$5.75	$23,000.00	$4.48	$17,920.00
3	WATER, DISTILLED, 5 GALLON BOTTLE	250	EA	$5.25	$1,312.50	$4.48	$1,120.00
4	WATER, SPRING, 8 OZ. BOTTLE, 24 BOTTLES PER CASE	15	CS	No Bid	No Bid	$9.99	$149.85
5	WATER, SPRING, 16.9 OZ. BOTTLE, 24 BOTTLES PER CASE	2,500	CS	$5.99	$14,975.00	$5.60	$14,000.00
6	WATER, SPRING, 1 GALLON BOTTLE, 6 BOTTLES PER CASE	10	CS	$6.99	$69.90	$7.13	$71.30
7	WATER, DISTILLED, 1 GALLON BOTTLE, 6 BOTTLES PER CASE	80	CS	$6.99	$559.20	$7.13	$570.40
8	CUP, PAPER, CONE, 4.25 OZ., FOR COLD WATER, 200 PER SLEEVE	250	SLEEVE	No Bid	No Bid	$3.36	$840.00
8a	CUP, PAPER, CONE, 5 OZ., FOR COLD WATER, 200 PER SLEEVE	213	SLEEVE	$3.99	$849.87	No Bid	No Bid
9	CUP: DOUBLE POLY, 9 OZ., FOR COLD WATER, 50 PER SLEEVE	250	SLEEVE	No Bid	No Bid	$3.36	$840.00
9a	CUP: DOUBLE POLY, 7 OZ., FOR COLD WATER, 50 PER SLEEVE	322	SLEEVE	$3.49	$1,123.78	No Bid	No Bid
Item #	**Description**	**Est. Annual Quantity**	**Unit**	**Monthly Rental Price**	**Annual Total (Monthly Rental x 12)**	**Monthly Rental Price**	**Annual Total (Monthly Rental x 12)**
10	RENTAL: WATER DISPENSING UNIT, 5 GALLON BOTTLE TYPE, COLD/TEMP	725	EA	$2.99	$26,013.00	$1.28	$11,136.00
11	RENTAL: WATER DISPENSING UNIT, 5 GALLON BOTTLE TYPE, HOT/COLD	75	EA	$2.99	$2,691.00	$1.28	$1,152.00
12	RENTAL: WATER DISPENSING UNIT WITH FILTRATION SYSTEM, COLD/TEMP	20	EA	$24.99	$5,997.60	$24.47	$5,872.80
13	RENTAL: WATER DISPENSING UNIT WITH FILTRATION SYSTEM, COLD/TEMP	60	EA	$24.99	$17,992.80	$24.47	$17,618.40

TITLE:	CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE – RE-BID			**DS SERVICES OF AMERICA, INC.**		**NESTLE WATERS NORTH AMERICA, INC.**	
BID NO:	SC-0478-19						
OPEN DATE:	MAY 29, 2019						
ANALYST:	DAVID KLAGES						
NO. INVITED:	(6) **No. Received:** (2) **Other:** (0)						
RECORDED BY:	JOHN HERNANDEZ						
			TOTAL BID (Line Items 1 - 13):	**$178,584.65**		**$142,970.75**	
Item #	**Description**	**Est. Annual Quantity**	**Unit**	**Monthly Rental Price**	**Annual Total (Monthly Rental x 12)**	**Monthly Rental Price**	**Annual Total (Monthly Rental x 12)**
A1	ALTERNATE ITEM - REFRIGERATOR RENTAL	17	EA	$5.00	$1,020.00	No Bid	No Bid
			TERMS:	No Discount		No Response	
			DELIVERY:	5 Business Days		No Response	
			CONFLICT OF INTEREST STATEMENT:	Yes		Yes	
			ADDENDUM 1:	Yes		Yes	

NOTE:

Item #4 - DS Services of America, Inc. will provide 10 oz. Bottled Spring Water, 24 per case at $5.99 per case.

Nestle Waters North America, Inc. is found non-responsive for altering the bid documents and for adding their company's own Terms and Conditions despite being told via Addendum 1 that said changes would not be acceptable to the City.

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: MAY 31, 2019

VIA EMAIL: MARKTIERNEY@WATERS.NESTLE.COM

BIDDER'S NAME: NESTLE WATERS NORTH AMERICA, INC.

ADDRESS: 7035 DAVIS CREEK ROAD, JACKSONVILLE, FL 32256

CONTACT NAME: MARK TIERNEY

BID NO: SC-0478-19

TITLE: BOTTLED WATER AND COOLER RENTAL SERVICE – RE-BID

DATE OPENED: MAY 29, 2019

REASON FOR RECOMMENDED BID REJECTION: For being nonresponsive; specifically for altering the solicitation's General and Supplemental Conditions, Terms and Conditions, and Insurance and Indemnification, and for adding your company's own Terms and Conditions despite being told via Addendum 1 that said changes would not be acceptable to the City.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE'S BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON **THURSDAY, JUNE 6, 2019 AT 1:00 PM**. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER, EMAIL ADDRESS DKLAGES@COJ.NET.

BUYER'S SIGNATURE: _____
DAVID KLAGES, PURCHASING ANALYST

Klages, David

From:	Klages, David
Sent:	Friday, May 31, 2019 8:42 AM
To:	'MarkTierney@watersnestle.com'
Cc:	Abear.snober@waters.nestle.com; Littrell,Emily,CASSELBERRY,NWNA HOD FL ZONE Sales; Nieto,Kathy,STAMFORD,NWNA HOD Sales Development (Kathy.Nieto@waters.nestle.com)
Subject:	SC-0478-19 Citywide Bottled Water and Cooler Rental Service - Re-Bid - Bid Rejection
Attachments:	Bid Rejection - Nestle Waters North America.pdf; SC-0478-191A.pdf
Importance:	High

Good morning Mark. Please the attached Bid Rejection notification for **SC-0478-19 Citywide Bottled Water and Cooler Rental Service - Re-Bid**. Unfortunately we have to find your bid non-responsive due to the alterations of the bid documents.

If you have any questions, please feel free to call.

Sincerely,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

Klages, David

From:	Willis, Ann
Sent:	Tuesday, May 21, 2019 3:49 PM
To:	Klages, David; Freeman, Dustin; Laidler, Marilyn; Close, Jeff
Cc:	RiskReview
Subject:	RE: exceptions .pdf (SC-0478-19 Citywide Bottled Water and Cooler Rental Service - Re-Bid - Nestle Waters North America)

I can only speak to the requested exceptions to the Indemnification & Insurance Requirements.
The requested exceptions to the Indemnification & Insurance Requirements Exhibits are not acceptable.

Ann Willis, AINS, CRIS
Property and Casualty Compliance Administrator
Risk Management Division
Department of Finance
City of Jacksonville
117 W Duval Street, Suite 335
Jacksonville, Fl 32202
(904) 255-5314 (o)
(904)255-5347 (f)
This e-mail transmission and/or attachment(s) is confidential and the contents are intended only for the recipient(s) named. It may contain information that is privileged, confidential and exempt from disclosure under applicable law. Any review, discussion, dissemination, distribution, or copying of this transmission (including any attachments) is strictly prohibited. If you have received this communication in error, please notify us immediately by return e-mail and delete the original message and any copies of it from your computer system. Improper disclosure of the information in this communication can result in fines and penalties under Federal, State and Local Law.

From: Klages, David <DKlages@coj.net>
Sent: Tuesday, May 21, 2019 3:44 PM
To: Freeman, Dustin <DustinF@coj.net>; Laidler, Marilyn <MLaidler@coj.net>; Willis, Ann <AnnW@coj.net>; Close, Jeff <JClose@coj.net>
Cc: RiskReview <RiskReview@coj.net>
Subject: FW: exceptions .pdf (SC-0478-19 Citywide Bottled Water and Cooler Rental Service - Re-Bid - Nestle Waters North America)
Importance: High

Good afternoon everybody. We currently have a bid out right now for bottled water and cooler rental services (SC-0478-19 Citywide Bottled Water and Cooler Rental Service – Re-Bid) which is scheduled to open next week (5/29). Our current contract with Nestle Waters North America runs through June 30th.

Do you have any objections to Nestle Waters' requested exceptions to our bid documents for this solicitation? As I stated, the bid is scheduled to open next week so would you please let me know as soon as possible?

If you have any questions, please feel free to call.

Thank you,

David R. Klages

Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

From: Nieto,Kathy,STAMFORD,NWNA HOD Sales Development [mailto:Kathy.Nieto@waters.nestle.com]
Sent: Tuesday, May 21, 2019 2:59 PM
To: Klages, David
Cc: Snober,Abear,Jacksonville,NWNA HOD FL ZONE Key Account Sales
Subject: exceptions .pdf

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hello Mr. Klages,

Attached are the exceptions for the Bid SC-0478-19 citywide bottled water and cooler rental service- re-bid. Let me know if you have any questions.

Klages, David

From: Jackson, Sharyea L <SJackson@dsservices.com>
Sent: Thursday, May 30, 2019 10:17 AM
To: Klages, David
Subject: RE: SC-0478-19 - Line Item 4

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

David,

The 10oz come in cases; 24 bottles to a case. The price will be $5.99 per case.

Thank You,

If your request is urgent, please contact our Government Requests department at 855-726-1126 or GovtRequests@DSServices.com

Sharyea Jackson
Key Account Manager - Government

DS Services of America, Inc.
2300 Windy Ridge Parkway SE
Suite 500N | Atlanta, GA 30339
(office) 678.486.3503 | (mobile) 404.548.2073
sjackson@dsservices.com
Visit Our Sites:coffeeservice.com | water.com | brewerservice.com

From: Klages, David <DKlages@coj.net>
Sent: Thursday, May 30, 2019 10:02 AM
To: Jackson, Sharyea L <SJackson@dsservices.com>
Subject: RE: SC-0478-19 - Line Item 4

Sharyea,
Can you tell me how the 10 oz. bottles are packaged (i.e. per case, how many per case, etc.) and what the price would be?

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

From: Jackson, Sharyea L [mailto:SJackson@dsservices.com]
Sent: Thursday, May 30, 2019 9:59 AM
To: Klages, David
Subject: FW: SC-0478-19 - Line Item 4

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Morning David,

Unfortunately, we no longer carry the 8oz bottles. We have converted over to the10oz bottles.

Thank You,

If your request is urgent, please contact our Government Requests department at 855-726-1126 or GovtRequests@DSServices.com

Sharyea Jackson
Key Account Manager - Government

DS Services of America, Inc.
2300 Windy Ridge Parkway SE
Suite 500N | Atlanta, GA 30339
(office) 678.486.3503 | (mobile) 404.548.2073
sjackson@dsservices.com
Visit Our Sites:coffeeservice.com | water.com | brewerservice.com

From: Klages, David <DKlages@coj.net>
Sent: Thursday, May 30, 2019 9:51 AM
To: Jackson, Sharyea L <SJackson@dsservices.com>
Subject: SC-0478-19 - Line Item 4

Good morning Sharyea. In comparing your bid for **SC-0391-19 Bottled Water and Cooler Rental Service** with your bid for **SC-0478-19 Citywide Bottled Water and Cooler Rental Service – Re-Bid** I was wondering why you were able to provide pricing for **Line Item 5: Water, Spring, 8 oz. Bottles, 24 Bottles per Case** under SC-0391-19 but you bid "No Bid" for the exact same item under SC-0478-19.

If the City required a delivery of that particular item, would you be able to provide it?

The City of Jacksonville reserves the right to add or delete items and this is a low quantity item so it's highly possible the item will never be ordered throughout the course of the contract.

I look forward to your response. Please let me know if you have any questions.

Thank you,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

TERMS AND CONDITIONS

CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE – RE-BID

1. **SCOPE**

The Procurement Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for Citywide Bottled Water and Cooler Rental Service as listed in the bid documents.

2. **AWARD**

Award will be **ALL or NONE** to the lowest responsive, responsible bidder. Bidders must bid on **all** items in Items 1 – 13 to be considered for award with the following exceptions: Bidders must bid on **either** Item 8 **or** 8a (not both) and **either** Item 9 **or** 9a (not both).

Bidders may elect **not** to bid on **Alternate Item A1** ***Refrigerator Rental Only*** if they so desire. The City of Jacksonville may or may not elect to award this solicitation with the rental of refrigerators.

The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The term of this agreement will be one (1) year with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on vendor performance and adherence to the terms and conditions set forth in the bid documents. Renewal options, if utilized, will be mutually agreed upon by the City and the vendor prior to commencement of said renewal. Vendor reserves the right not to renew the contract if it so desires.

4. **EMERGENCY STAND-BY CONTRACT**

In the event the City of Jacksonville declares an emergency situation where it would be necessary to purchase a bulk supply of bottled water, this bid will serve as an "Emergency Stand-by Contract." The awarded vendor must be prepared to assist and play a supportive role in responding to water emergencies by offering equipment, personnel and other resources as needed. The City recognizes that circumstances may prevent the vendor from physically being able to deliver until it is safe to do so or that FEMA may direct the vendor's resources elsewhere. The awarded bidder will be asked to provide standard operating procedures of management strategies for distribution, delivery and a listing of locations where bottled water can be purchased 24-hours a day.

5. **MINIMUM REQUIREMENTS**

Bidders must comply with the following requirements; failure to comply with either of these requirements may be grounds for rejection:

a. Registered to conduct business in the State of Florida at time of bid submittal.
b. Obtain Local Business Tax License if awarded.

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and/or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, to increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period. The City shall provide the awarded vendor with reasonable notice of any such changes.

8. **DELIVERY**

Delivery of water will be made to various City of Jacksonville locations (see attached list). Prices quoted must include inside delivery and pick-up of empty water bottle containers, and the vendor must be prepared to provide at least one (1) delivery per week, per dispenser location. The City reserves the right to order more than once per week or on an as needed basis, depending upon the needs of each dispenser location. The City and the vendor will mutually agree on delivery schedules in such cases. The City reserves the right to add or subtract delivery locations as needed during the contract period.

Upon request, storage racks and cup dispensers shall be provided at NO CHARGE to the City. The City and the vendor will mutually agree on reasonable quantities of storage racks and cup dispensers.

NO deliveries shall be made without prior authorization via Purchase Order.

Delivery of refrigerators, if applicable, will be made to various City of Jacksonville locations (see attached list) and will include installation of the refrigerator, including: unboxing, plugging refrigerator into electrical outlet, hooking up waterline for ice maker (if applicable), and removing box and all other packaging. All documentation (owner's manual, etc.) shall be left on site.

9. **ESCALATION/DE-ESCALATION**

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), vendor may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Price Index for All Urban Consumers (CPI-U) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. **PRICES**

All unit prices shall include freight, delivery, and handling charges to the delivery location when needed.

11. **PICK UP AND RETURNS**

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within forty-eight (48) hours of notification at no charge to the City or its agencies.

12. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. **Multiple offerings, alternates (unless stated) and/or stipulations may be cause for bid rejection.** Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. **INVOICING**

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: Purchase Order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

14. **INSURANCE/INDEMNIFICATION**

See Exhibits A & B.

15. **REPORTING**

The City may request, during the term of this bid, reports including but not limited to: usage, pricing, and delivery. Awarded vendor will be required to provide reports requested in hard copy and electronic format as required.

16. VENDOR ACCESSIBILITY

The City of Jacksonville or its representative must be able to contact, during normal business hours, by telephone or email, any vendor providing goods or services to the City or its agencies. Any vendor accessibility requirements outlined in the specifications supersede this section.

17. NOTICE OF DEFAULT AND RIGH TO CURE

Failure on the part of the awarded vendor to perform the services described in the bid documents to the expectations of the City of Jacksonville (except during events of force majeure) shall constitute a default of the contract and shall be grounds for termination of said contract.

Prior to cancellation of the contract by the City, the vendor shall be given ten (10) calendar days after receiving written notice from the City (i.e. email) to cure any default or failure. Failure on the part of the vendor to cure the default or failure within ten (10) calendar days may result in termination of the contract.

SPECIFICATIONS

CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE – RE-BID

1. SPECIFICATIONS

The City of Jacksonville Procurement Division is soliciting bids from qualified vendors for the supply of, and firm price agreement for, bottled water and water cooler rental service as outlined in the bid documents.

All discrepancies or questions in regards to the Specifications or Bid Proposal Form MUST be submitted in writing to David Klages, Purchasing Analyst, at dklages@coj.net. The deadline for questions is **May 13, 2019** at **4:00 p.m.**

Delivery of the items will be made to numerous City locations within the Jacksonville/Duval County area. A current list of possible City delivery locations is enclosed. The list is not inclusive of all locations, therefore the City reserves the right to add to or remove delivery locations as needed during the contract period. The City shall provide the awarded vendor with reasonable notice of any such changes.

Water dispensing units (coolers) and refrigerators furnished shall be completely new or in "like new" condition and free from defects. Bottled water shall be completely new and unopened.

The awarded vendor shall be responsible for the repair or replacement of all non-functioning equipment throughout the course of the contract unless said repair or replacement is caused by the City's negligence, abuse, or misuse of the equipment. The equipment shall at all times be the sole and exclusive property of the vendor. The vendor shall be responsible for the removal of all equipment within a reasonable time at the completion of the contract.

2. ALTERNATE ITEM

The monthly rental of seventeen (17) refrigerators:

Refrigerator specifications shall meet or exceed, as a minimum, the following:

- Size: 3.6 Cu. Ft.
- Freezer unit included
- Temperature control
- Color – white or black

The locations of the seventeen (17) refrigerators are as follows:

- 231 E. Forsythe Street, Jacksonville, FL 32202: quantity four (4)
- 541 Water Street, Jacksonville, FL 32202: quantity one (1)
- 200 E. Adams Street, Jacksonville, FL 32202: quantity one (1)
- 501 W. Adams Street, Jacksonville, FL 32202: quantity eleven (11)