SUBJECT: CISCO NETWORK EQUIPMENT FOR THE CECIL BACK-UP 911 CENTER

BID #: XF-0479-19 **OPEN DATE: 2019-05-22**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD.

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder Presidio Network Solutions, LLC in the amount of $124,399.01 for CISCO NETWORK EQUIPMENT FOR THE CECIL BACK-UP 911 CENTER. Period of service will be one (1) year from date of award.

Funding for this award to be encumbered by AFIT53A-ITCAD1-02-069427, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

05/31/19 10:30:12
Procurement Division

DATE: May 29, 2019

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

FROM: Thomas Ossi, Technology Contract and Records Manager, ITD

SUBJECT: **XF-0479-19 CISCO NETWORK EQUIPMENT FOR THE CECIL BACK-UP 911 CENTER**

Information Technologies Division (ITD) submitted an RFP to Procurement Division for solicitation of Cisco Network Equipment for the Cecil Back-Up 911 Center. The bid was solicited to provide the hardware required for the network infrastructure at the facility.

Procurement Division received four (4) vendor bid responses and zero (0) no bids on May 22, 2019.

ITD Management recommends awarding to Presidio Network Solutions, LLC as the lowest, responsive, responsible bidder in the amount of $124,399.01.

VENDOR	TOTAL AWARD AMOUNT
PRESIDIO NETWORK SOLUTIONS, LLC	$124,399.01
NETSYNC NETWORK SOLUTIONS, INC.	$130,769.50
LOXIA TECHNOLOGIES, INC.	$151,027.35
HOWARD TECHNOLOGY SOLUTIONS	$254,630.00

FUNDING SOURCE: AFIT53A-ITCAD1-02-069427
This purchase will be via purchase order.

Your favorable consideration of this request is appreciated.

CC: Robert Gray, Technology Infrastructure Manager
Michael Rooney, Network and Telecom Infrastructure Manager

BID TABULATION SHEET

TITLE:	CISCO NETWORK EQUIPMENT FOR THE CECIL BACK-UP 911 CENTER		HOWARD TECHNOLOGY SOLUTIONS	PRESIDIO NETWORK SOLUTIONS, LLC	LOXIA TECHNOLOGIES INC.	NETSYNC NETWORK SOLUTIONS, INC.
BID NO.:	XF-0479-19					
OPEN DATE:	5//22/2019					
PURCHASING ANALYST:	RUBEN OLA					
BID ANNOUNCER:Olive C.Wallace BID RECORDER: John Hernandez						
No. Invited: (9) No. Received (4) No Bids: (0)						
ITEM	DESCRIPTION	QUANTITY	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	CISCO NETWORK EQUIPMENT FOR THE CECIL BACK-UP 911 CENTER - TOTAL BASE BID (Item#1-63)	1 (Lot)	$254,630.00	$ 124,399.01	$ 151,027.35	$ 130,769.50
		GRAND TOTAL:	$254,630.00	$ 124,399.01	$ 151,027.35	$ 130,769.50
		MINIMUM REQUIREMENTS:				
		TERMS:	0% of 30			
		DELIVERY (Business Days):	30	30-60	15	28
		CONFLICT OF INTEREST:	✓	✓	✓	✓
		ADDENDUM(S)( ):				
		NOTES:				(CON-ECMU-CUBETSTD) for 25 sessions for 12 months is included in Grand Total.

TERMS AND CONDITIONS

CISCO NETWORK EQUIPMENT FOR THE CECIL BACK-UP 911 CENTER

1. SCOPE

The City of Jacksonville, Information Technologies Division is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **CISCO NETWORK EQUIPMENT FOR THE CECIL BACK-UP 911 CENTER** as listed in the bid documents to include warranty as specified.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement will be a twelve (12) month term from date of award.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. Vendor must be an authorized Cisco Certified Reseller with one of the following Cisco Certifications: Select, Premier, Silver, or Gold. Vendor must provide proof of valid and in good standing certification.

b. All material must be New with no substitutions.

5. PRE-BID CONFERENCE

Not Applicable.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated may vary as needed and should not be considered fixed.

8. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202. ITD Assigned Project Manager (Unless otherwise specified by the City's Infrastructure Engineer after the Award). A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside delivery ONLY and if on pallets, must be broken down for delivery.

Delivery of all equipment to the City of Jacksonville must take place within 30 business days or sooner of receipt of the Purchase Order.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

CISCO NETWORK EQUIPMENT FOR THE CECIL BACK-UP 911 CENTER

- ***NO SUBSTITUTIONS on ANY of the listed items for bid and equipment must be new.***

- **Please see the Bid Proposal Form for specific Model Number information.**