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SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20 **OPEN DATE: 3/25/20**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED** 1 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Compass Group USA, Inc., Contract # 70176-20, by and through its Canteen Division in the amount of $3,785.56 for additional meals through September 30, 2022. Total revised estimated expenditure is $1,012,060.09 for a total expenditure amount not to exceed $2,068,440.09.

Funding Source: 10902.181305.534210.010447.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

Analyst: _____ **RESPECTFULLY SUBMITTED:** _____
COREY SIDLO for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Suralyn Grass, Chief Administrative Officer, Kids Hope Alliance
Michael Weinstein, Chief Executive Officer, Kids Hope Alliance
Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

SUBJECT: Amendment Request for BID #SC-0345-20 - Community Based Afterschool Meals Program – Rebid to Increase Contract # 70176-20, Amendment #3, Maximum Indebtedness for Compass Group USA, Inc. dba Canteen by $3,785.56

DATE: August 11, 2022

The Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) Request to amend Community Based Afterschool Meals Program – Rebid, BID #SC-0345-20 to increase the Contract amount by $3,785.56 for service period of October 1, 2021 through September 30, 2022, from $1,008,274.53 to $1,012,060.09 and increase the maximum indebtedness in the Contract for a revised total expenditure amount not to exceed $2,068,440.09. This amendment is necessary to accommodate the need for additional supper meals served to children in the various community-based sites, see Exhibit 1 attached to this memorandum. The amendment to the Award approved on August 5, 2022 contained an error and this action will correct the error.

Increase for October 1, 2021 thru September 30, 2022:

Agency Name	Contract #	Current Contract Amount	Revised Contract Amount	Difference
Compass Group USA, Inc. dba Canteen	70176-20 (3)	$1,008,274.53	$1,012,060.09	$3,785.56

Funding Source:

Fund	Center	Account	Project	Activity	Interfund	Future
10902	181305	534210	010447	00000000	00000	0000000

Upon approval of this request, a formal contract amendment will be executed through the Office of General Counsel.

If you need additional information, please let us know. You may reach Mary Nash at (904) 255-4451 or Joyce Watson at (904) 255-4444.

Attachments:

1) Exhibit 1, Meals Purchased by Sites Actuals
2) Exhibit 2, Prior Procurement Award – BID #SC-0345-20

Cc: Annette L. Burney, Assistant Manager Purchasing Services
Jessica Pitts, KHA Finance Director
Mary Nash, Director of KHA Grants Management
Joyce J. Watson, Director of KHA Administration, Contract & Purchasing

Exhibit 1
Meals Purchased by Sites Actuals
October 1, 2021 thru May 31, 2022

Kids Hope Alliance
Afterschool Meals Program
Canteen October- May Actuals 2021-22

Site		October	November	December	January	February	March	April	May
Abyssinia Baptist Church		0	0	0	870	1045	935	1045	1095
America's Little Leaders		1400	1050	770	1260	1330	1165	1235	975
Baxter Luther Boys & Girls Club (Woodland Acres)		2000	2115	1755	2430	2565	2293	2821	2250
Beaches Boys and Girls Club		1800	2170	1620	2370	2374	2100	2280	1800
Boys and Girls Club @ River City Science Academy Middle/High		0	2040	1560	2160	2280	1910	2090	1760
Boys and Girls Club @ Clanzel Brown		0	0	0	1305	1425	1340	1520	1600
Cornerstone Day School		2500	2125	1495	2070	2185	2020	2280	2400
Don't Miss a Beat at Edith Brown Ford		400	434	402	656	674	630	480	420
Eastside PAL		800	705	546	773	798	793	850	900
Foundation Academy		2842	2795	1848	2764	2755	2455	2791	2940
Global Outreach Academy		2744	4018	3000	4350	4450	4250	4350	2690
Henry T. Jones Community		495	499	416	534	475	405	385	310
Johnnie Walker Community Center		300	255	195	270	285	255	285	300
Joshua Christian Academy		2058	2022	1717	2283	2370	1760	1890	1995
Julian Barrs Community Center		800	755	774	1090	1250	1360	1530	1425
Malivai Washington Kids Foundation		3197	2820	2405	3030	2565	2295	2565	2025
Westside PAL (Mallison)		844	765	585	810	847	765	855	855
Mary Lena Gibbs Community		300	330	260	330	285	320	380	380
Mitchell Community Center		300	290	260	360	380	370	475	475
Monument PAL		1700	1520	1170	1620	1709	1505	1615	1685
NFL Youth Education Town Boys & Girls Club		1482	1259	1360	1890	1995	1760	1900	1900
Northside PAL (33rd St. PAL)		1500	1200	910	1260	1330	1190	1330	1400
River City Science Academy Elementary		2250	2630	1950	2700	2850	1991	2033	2140
Sanctuary on 8th Street (Community-based)		800	720	650	900	900	780	810	810
TDH 24 Hour Christian Academy		850	755	605	825	1045	935	935	585
Boys and Girls Club at Southwind Villas		700	970	780	1080	1140	945	829	675
Bridge Boys and Girls Club		2349	2021	1570	2216	2358	2100	2280	1800
Carpenter's Shop		1820	1785	1365	1890	1995	2100	2280	2280
Victory Pointe Boys & Girls		1600	1402	1105	1480	1425	1425	1520	1200
Vision For Excellence at McGirts Creek		380	300	240	360	340	315	270	255
Wayman Academy of the Arts		1798	1519	1234	1710	1801	1595	1710	1710
		40009	41269	32547	47646	49226	44062	47619	43035

Total 345,413

Supper Reimbursement Rate = $2.93

Total **$1,012,060.09**

Exhibit 2
Prior Procurement Award – BID# SC-0345-20

SUBJECT: **Community-Based Afterschool Meals Program - Rebid**

BID#: **SC-0345-20** **OPEN DATE. 3/25/20**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED** 1 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Compass Group USA, Inc. by and through its Canteen Division in the amount of $275,042.03 for additional meals through September 30, 2022. Total revised estimated expenditure is $1,008,274 53, for a total expenditure amount not to exceed $2 064,654.53.

Funding Source: 10902.181305.534210 010447 00000000 00000 0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

Analyst: JACLYN STAMOS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 8/4/2022

Teresa R. Eichen

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/5/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FORM GB-106, Revised 12/2007

SUBJECT: **Community-Based Afterschool Meals Program - Rebid**

BID#: **SC-0345-20**

OPEN DATE. 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED** 1 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Compass Group USA, Inc. by and through its Canteen Division in the amount of $275,042.03 for additional meals through September 30, 2022. Total revised estimated expenditure is $1,008,274.53, for a total expenditure amount not to exceed $2,064,654.53.

Funding Source: 10902.181305.534210.010447.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

Analyst: JACLYN STAMOS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8/4/2022

Teresa R. Eichner

Melissa Reed

Jon R. McCoy Jr.

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/5/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FORM GB-108, Revised 12/2007

Exhibit 2
Prior Procurement Award – BID# SC-0345-20

SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20

OPEN DATE: 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED** 1 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with Compass Group USA, Inc by and through its Canteen Division to correct the renewal option on the award approved 11/1/2021 from the second renewal option to the first renewal option, and to ratify the period of service from October 1, 2021 through date of executed contract

Period of service will remain from date of executed contract through September 30, 2022, with one (1) renewal option remaining. Total revised estimated expenditure amount is $733,232.50, for a total expenditure amount not to exceed $1,789,612.50.

Funding Source: 10902.181305.534210.010447.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 11/18/2021

Teresa R. Eichner

Wilfred Reed

Mike Lowie

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DISAPPROVED

DATE 11-19-21

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

FORM GB-108, Revised 12/2007

EXHIBIT 2
Copy of Prior Procurement Award BID #: SC-0345-20
(Immediately following)

SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0346-20

OPEN DATE: 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED** 1 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with Compass Group USA, Inc. by and through its Canteen Division. Period of service is from date of executed contract through September 30, 2022. Total revised estimated expenditure amount is $733,232.50, for a total expenditure amount not to exceed $1,789,612.50.

Funding Source. 10902.181305.534210.010181.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/28/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11-1-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

FORM GB-108, Revised 12/2007

SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20

OPEN DATE 3/26/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease the award with Compass Group USA Inc by and through its Canteen Division by $145,848 25 for the period ending September 30 2021. Total revised estimated expenditure amount not to exceed $1,056 380 00

Fund ng Source 10902 181305 534210 008929 00000000.00000.0000000 - To be executed by formal contract through the Office of General Counsel

Attachments Recommendation Memo and Prev ous Awards

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/24/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9-24-20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-108, Revised 12/2007

SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20

OPEN DATE 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Compass Group USA, Inc. by and through its Canteen Division by $311,370.45, and to amend the period of service from date of award through September 30, 2020 to October 1, 2020 through September 30, 2021. Total revised estimated expenditure amount not to exceed $1,202,228.25.

Funding Source: 10902.181305.534210.008929.00000000.00000.0000000 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/03/20

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED ✓ BH DATE 9/4/20

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-108, Revised 12/2007

SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20

OPEN DATE: 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal option

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder, Compass Group USA, Inc. by and through its Canteen Division. Period of service is from date of award through September 30, 2020 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $890,857.80.

Funding Source: 10902.181305.534210.008929.00000000.00000.0000000 - To be executed by formal contract through the Office of General Council

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tyrica Young, Director, Out of School Time Grants, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING

DATE: 6/11/20

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DISAPPROVED

DATE 6/12/20

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

FORM GG-100, Revised 12/2007