8

SUBJECT: RFQ- FOR DESIGN-BUILD SERVICES FOR VERTICAL/ARCHITECTURAL PROJECTS

BID #: CDB-0007-16 **OPEN DATE: 2015-10-21**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION- DESIGN/BUILD

AGENCY: PUBLIC WORKS

BASIS OF AWARD: QUALIFICATIONS BASED

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED: 9** **OTHER: 1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with Auld & White Constructors, LLC, contract number 9182-03, in the amount $85,310.00 to incorporate items in attached Scope and Fee Summary, Exhibit J-4, known as Amendment 8D, for the Mayport Community Center. New total revised GMP is $3,584,849.85.

This amendment is to be funded by account 32111.167101.565051.000991.00000000.00000.00000000 - To be executed by contract amendment through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Scope and Fee Schedule and Previous Awards

ANALYST: _____ JACLYN STAMOS

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, Chief, Engineering and Construction Management

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

July 28, 2022

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Robin G. Smith, PE
Chief, Engineering & Construction Management

Daryl T. Joseph
Director, Parks, Recreation and Community Services

Thomas G. McKnight
Capital Improvement Construction Manager

SUBJECT: CDB-0007-16 – Design-Build Services –Vertical/Architectural Projects – Mayport Community Center AMENDMENT 8D PO 617219-21

In accordance with Design/Build CDB-0007-16, Contract 9182-03, Mayport Community Center was awarded by Amendment 8A, in the amount of $3,282,900.00 for 100% design and construction services for the Mayport Community Center Phase 2 Building, plus alternates 1, 2 and 3. Amendment 8B in the amount of $141,967.03 was to provide for additional items and upgrades, as requested by the city. Amendment 8C in the amount of $74,672.82 was to provide Audio/Visual systems, security and access control as requested by the city. Amendment 8D addresses issues encountered during construction and to provide the additional items and upgrades as requested by the city. Negotiations has resulted in the GMP amount of $85,310.00, as indicated on the attached Scope & Fee Summary, Exhibit J-4, with no change in the completion date.

Accordingly, this is to recommend that Amendment 8A to Contract No #9182-03, originally executed February 9, 2021, between the City and Auld & White Constructors, LLC. for Mayport Community Center, be amended to incorporate the attached Scope and Fee Summary, Exhibit J-4 to increase the GMP by $85,310.00 to a new GMP amount of $3,584,849.85, known as Amendment 8D.

Funding for this project should be encumbered as follows:

ACCOUNTS:	TOTAL
32111.167101.565051.000991.00000000.00000.0000000	
000991	
PWCP Public Buildings Capti Proj-Otr Gen Gov Svcs	
565051	
2	
32111-384020	
$85,310.00	$85,310.00

RGS/lw

Attachment: Exhibit J-4 - Scope & Fee Summary

cc: Daryl Weinstein P.E., Engineering and Construction Management
Lori West, Engineering and Construction Management

AULD WHITE CONSTRUCTORS, LLC
MAYPORT COMMUNITY CENTER
CONTRACT NO. 9182-04, AMENDMENT 6A

EXHIBIT J-4

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTALS
	ADDITIONAL SCOPES OF WORK						
1	RENOVATION OF EXISTING PAVILION (PCO No. 11)	1.000	LS	$18,782.00	$18,782.00		
	NET TOTAL						**$18,782.00**
	JUSTIFICATION: The project plans originally detailed the removal of the existing playground pavilion structure on the community center property. During construction, COJ Parks requested for the existing pavilion structure to be rehabilitated for reutilization with a new playground, to be added during a future phase of the project under a separate Contract. The Contractor provided a proposal to replace the existing roof with a metal roof matching the type and color of the roof on the new adjacent community center, replace degraded wood framing/sheeting, and repaint the pavilion structure. The approved additional costs are summarized in the Proposed Change Order No. 11 attached. An allowance has been included for an estimated amount budgeted for wood repairs and repainting as needed, the actual amount to be reconciled in a future change order with all allowance and contingency balances.						
2	EXTERIOR FENCE ADJUSTMENTS (PCO No. 12)	1.000	LS	($1,661.00)		($1,661.00)	
	NET TOTAL						**($1,661.00)**
	JUSTIFICATION: The Contractor eliminated approximately 125 LF of fencing shown in the original plans along the west edge of the property, by modifying the layout to tie-in to an existing fence along the south edge of the neighboring property. Additionally, the Contractor changed the fence type from Chain Link with Vinyl Slats to Black Vinyl Coated with Wind Screen, at the request of the City. The changes resulted in a credit, as summarized in the Proposed Change Order No. 12 attached.						
3	PELLA DOOR HARDWARE - ALLOWANCE ADJUSTMENT (PCO No. 14)			$0.00	$0.00		
	NET TOTAL						**$0.00**
	JUSTIFICATION: The Pella door hardware costs incurred to provide the hardware detailed in the original plans, exceeded the respective allowance amount in the Contract. The Contractor is to be compensated for the hardware costs that exceed the original allowance, as summarized in the Proposed Change Order No. 14 attached. The City has elected to deduct these approved additional costs from the Contingency budget in the contract, which will result in a net $0.00 Change Order.						
4	MAYPORT BOAT RAMP PAVILION BENCHES (PCO No. 15)	1.000	LS	$2,506.00	$2,506.00		
	NET TOTAL						**$2,506.00**
	JUSTIFICATION: At the direction of the City, the Contractor furnished and installed park benches at the new Mayport Boat Ramp Pavilion which were not shown in the original plans. The Contractor is to be compensated for this additional work. The approved additional costs are summarized in the Proposed Change Order No. 15 attached.						
5	CIVIL REVISIONS AT MAYPORT BOAT RAMP (PCO No. 19)	1.000	LS	$33,379.00	$33,379.00		
	NET TOTAL						**$33,379.00**
	JUSTIFICATION: The original plans detailed the demolition of the existing community trailer at the Mayport Boat Ramp, and constructing new sidewalk and asphalt parking stalls in its place. During the construction, it was discovered that there was no ADA access to the parking lot from the new sidewalk extension, nor was there ADA access to the existing gazebo that was to remain. Additionally, with the new parking stall additions, it was determined that there was no longer enough ADA parking stalls in the boat ramp parking area to meet ADA requirements. In order to correct these issues, the Contractor constructed additional sidewalk, an ADA curb ramp, and two additional ADA parking stalls, as shown in the revised Civil Plans (Sheet C8.0, "Additional Parking Concept 3/11/2022"). The approved additional costs are summarized in the Proposed Change Order No. 19 attached.						
6	SIDEWALK AT EXISTING PAVILION (PCO No. 20)	1.000	LS	$8,183.00	$8,183.00		
	NET TOTAL						**$8,183.00**
	JUSTIFICATION: At the request of the City, the Contractor constructed additional sidewalk from the SE corner of the community center parking lot and entrance area to the existing playground pavilion and the Mary Street entrance, as shown in the revised Civil Plans (Sheet C9.0 "Sidewalk, Grading Revision" dated 3/30/2022). This sidewalk extension was not shown in the original plans. The approved additional costs are summarized in the Proposed Change Order No. 20 attached.						
7	MAYPORT BOAT RAMP TREE TRIMMING & CLEARING (PCO No. 22) - ALLOWANCE	1.000	LS	$9,456.00	$9,456.00		
	NET TOTAL						**$9,456.00**
	JUSTIFICATION: At the request of the City, the Contractor performed tree trimming and underbrush removal along the Mayport Boat Ramp parking lot frontage on Ocean Street, and along the community center's west property line, which was not called for in the original plans or specifications. Additionally, the Contractor performed tree trimming on the existing palm trees along the eastern property line at the City's request. The approved additional costs are summarized in the Proposed Change Order No. 22 attached.						

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTALS
8	PAINTING EXTERIOR STAIR (PCO No 23)	1 000	LS	$2,718.00	$2,718.00		
	NET TOTAL						**$2,718.00**

JUSTIFICATION: Following installation of the community center's front porch exterior stair's stringers which were changed from Prime Coated Steel to Galvanized Steel per Change Order No. 1, NBR 3, the City noted the finish was not matching the overall aesthetic of the building The City requested a review and recommendation from the Architect. In responde to RFI #24, the Architect recommended that the stairs to be painted to match the exterior aesthetic. At the request of the City, the Contractor painted the stringers of the exterior stairs, which was not called for in the original plans or included in the previous change order The approved additional costs are summarized in the Proposed Change Order No. 23 attached.

DESIGN ERRORS - PLANS PROVIDE BY TTV TO AULD & WHITE

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTALS
9	RAMP EXTENSION AT FRONT ENTRANCE RAMP SIDEWALK (PCO No 17)	1 000	LS	$6,738.00	$6,738.00		
	NET TOTAL						**$6,738.00**

JUSTIFICATION: After the construction of the front entrance ADA ramp it was discovered that the concrete walkway was not wide enough to meet ADA requirements (36-inches minimum) with the pedestrian hand railing installed that was required, but was not drawn in the plans. The Contractor installed additional steel rebar and approximately 2 CY of concrete to widen the ramp by approximately 1-foot in order to meet ADA requirements as shown in drawing SK-11 detail provided by the Architect. The approved additional costs are summarized in the Proposed Change Order No. 17 attached.

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTALS
10	DRY FIRE SUPRESSION SYSTEM AT 1ST & 2ND FLOOR PORCHES (PCO No 18)	1 000	LS	$5,209 00	$5,209 00		
	NET TOTAL						**$5,209.00**

JUSTIFICATION: During installation of the elevator, it was discovered that the Wet Fire Suppression System contained sprinkler heads that were located too close to the elevator on the first and second floor porches This configuration could allow water into the elevator shaft that was not specifically servicing the elevator, which is not permitted per the Florida Statutes elevator safety requirements. In order to correct this, the Contractor changed several sprinkler heads from the Wet Fire Suppression System to the Dry Fire Suppression System, as shown in drawing SK-13 provided by the Architect. The approved additional costs are summarized in the Proposed Change Order No. 18 attached.

ADDITIONAL SCOPE TOTAL CHANGE	**$75,024.00**	**($1,661.00)**	
DESIGN ERRORS TOTAL CHANGE	**$11,947.00**	**$0.00**	
NET TOTAL CHANGES			**$85,310.00**

SUBTOTAL CHANGE ORDER NO. 03	**$86,971.00**	**($1,661.00)**	
NET TOTAL CHANGE ORDER NO. 03			**$85,310.00**

SUBJECT: RFQ- FOR DESIGN-BUILD SERVICES FOR VERTICAL/ARCHITECTURAL PROJECTS

BID #: CDB-0007-16

OPEN DATE: 2015-10-21

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION- DESIGN/BUILD

AGENCY: PUBLIC WORKS

BASIS OF AWARD: QUALIFICATIONS BASED

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED: 9** **OTHER: 1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend to amend the award with Auld & White Constructors, LLC to incorporate items in attached Scope and Fee Summary, Exhibit J-3 for the Mayport Community Center for Amendment 8C, and to increase GMP in the amount of $74,672.82. New total revised GMP is $3,499,539.85.

This amendment is to be funded by account 32111.153103.565051.000991.00000000.00000.00000000 - To be executed by contract amendment through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Scope and Fee Schedule and Previous Awards

ANALYST: JACLYN STAMOS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/19/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/20/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
for Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: RFQ- FOR DESIGN-BUILD SERVICES FOR VERTICAL/ARCHITECTURAL PROJECTS

BID #: CDB-0007-16

OPEN DATE: 2015-10-21

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION- DESIGN/BUILD

AGENCY: PUBLIC WORKS

BASIS OF AWARD: QUALIFICATIONS BASED

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with Auld & White Constructors, LLC for additional items and upgrades for the Mayport Community Center (Amendment 8B), and to increase the amount by $141,967.03. Total revised guaranteed maximum price not-to-exceed amount is $3,424,867.03. Total estimated expenditure amount remains at $34,500,000.00.

This amendment is to be funded by account 32111.153103.565051.000991.00000000.00000.00000000 - To be executed by contract amendment through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Scope and Fee Schedule and Previous Awards

ANALYST: ANNETTE BURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 4/14/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 4/19/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: RFQ FOR DESIGN-BUILD SVCS FOR VERTICAL/ARCHITECTURAL PROJECTS

BID # CDB-0007-16 OPEN DATE: 10/21/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **QUALIFICATIONS BASED**

NUMBER OF BIDS INVITED: - NUMBER RECEIVED: - OTHER: -

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The Department of Public Works has completed negotiations with Auld & White Constructors, LLC, for the Mayport Community Center in accordance with subject bid.

Recommend approval of award to Auld & White Constructors, LLC, for 100 % design and construction services for the Mayport Community Center Phase 2 Building, plus alternates 1, 2, and 3, in the guaranteed maximum price of $3,282,900.00. This incorporates Scope & Fee Summary "Exhibit J-1" and with design completion in 180 days from notice to proceed. Total annual expenditure amount is currently at $32,000,000.00; total amount spent to date is $12,580,858.43.

Funding for this project to be executed by Amendment 8A for contract # 9182-03 and encumbered by account(s): 000991-565050-1-32111-381910- $2,057,154.71; 000991-565051-2-32111-384020- $1,225,745.29

Attachments: Recommendation Memo, Exhibit "J-1", Previous Award(s)

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Robin G. Smith, P.E., Chief, Engineering and Construction Management Division/ Daryl T. Joseph, Director, Parks, Recreation and Community Services**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE:

OTHER

ACTION OF AWARDING AUTHORITY DATE 1/7/2021

APPROVED ✓ BH DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: RFQ FOR D/B SVCS OF VERTICAL/ARCHITECTURAL PROJECTS
BID # CDB-0007-16

OPEN DATE: 10/21/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The City had previously issued this RFP, and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on February 4, 2016; 02/11/16 Auld & White Constructors, LLC was awarded as highest ranking firm with funding not-to-exceed $6,000,000.00 annually for a period of service for five (5) years.

Recommend approval of award to include the rate sheets as part of Exhibit A, as they were omitted from original award. No additional changes are needed.

Attachments: Recommendation Memo, Previous Award (s)

BUYER Marilyn Laudler
MARILYN LAUDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Thomas N. Fallin, P.E., Chief, Engineering & Construction Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING _____ DATE: 6-16-16

OTHER _____

ACTION OF AWARDING AUTHORITY

NR APPROVED ✓ DATE 6/16/16

DISAPPROVED: _____

OTHER: _____

Sam E. Mousa
Chief Administrative Officer
[illegible] County

SIGNATURE OF AUTHENTICATION _____

BID # CDB-0007-16 ...D SVCS OF VERTICAL/ARCHITECTURAL PROJECTS

OPEN DATE: 10/21/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The City had previously issued this RFP, and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on February 4, 2016. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

1) Auld & White Constructors, LLC (Score 116)
3) Saur, Inc. (Score 115)
2) Stellar Group, Inc. (Score 115.5)

Recommend approval of award to Auld & White Constructors, LLC, as receiving the highest score in accordance with the evaluation and ranking above. Period of Service will be five (5) years from effective date of contract with funding not-to-exceed $6,000,000.00 annually. To be executed by formal contract through Office of General Counsel.

Attachments: Recommendation Memo, Scoring Matrix, Previous Award

BUYER For - MARILYN LAIDLER SBD

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Thomas N. Fallin, P.E., Acting Chief-Engineering & Construction Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING _____ DATE: 2/11/16

OTHER _____

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DATE 2/11/16

OTHER: _____ DISAPPROVED: _____

Chief Administrative Officer

SIGNATURE OF AUTHENTICATION _____

SUBJECT: RFQ- FOR DESIGN-BUILD SERVICES OF VERTICAL/ARCHITECTURAL PROJECTS

BID # CDB-0007-16

OPEN DATE: 10/21/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 3 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFP, and the evaluation committee has evaluated proposals. Based upon the proposal evaluation, the average scores and rankings are as follows and two with tie scores (Listed in alphabetical order):

1) Auld & White Constructors, LLC (Score 87.5)
1) Sauer, Inc. (Score 87.5)
3) Stellar Group, Inc. (Score 86.5)

Pursuant to Section 2.6 – Award of Contract of the RFP, recommend approval to conduct formal interviews with each of the three-top ranked Firms.

Attachments: Recommendation Memo, Scoring Matrix, Bid Tabulation, Section 2.6, JSEB Letter

BUYER for MARILYN LAIDLER

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: William J. Joyce, P.E., Chief-Engineering & Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING _____ DATE: 1-14-16

OTHER _____

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DATE 1/14/16

OTHER: _____ DISAPPROVED _____

SIGNATURE OF AUTHENTICATION _____

Chief Administrative Officer