SUBJECT: BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0443-16 **OPEN DATE:** 2016-04-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the current award to Nestle Waters North America, Inc. for bottled water purchases and cooler rental services back to April 30, 2019 and to extend the award from April 30, 2019 through June 30, 2019.

Total award expenditure for the period not-to-exceed $163,387.73 (unchanged from previous award) with the total award expenditure not-to-exceed $483,755.81.

Funding for this award shall be encumbered by various agencies and executed by Purchase Order(s).

Attachments: Recommendation Memo, Vendor Authorization

Analyst: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dustin Freeman, Manager of Purchasing Services, Asst.**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: April 26, 2019

Subject: SC-0443-16 Bottled Water and Cooler Rental Services

The Procurement Division requests approval to ratify the current award for bottled water purchases and cooler rental services with Nestle Waters North America, Inc. back to April 30, 2019 and to extend the award from April 30, 2019 through June 30, 2019 to assure no further gap in service until a new award can be made under SC-0478-19 Citywide Bottled Water and Cooler Rental Service – Re-Bid.

Funding shall be encumbered by Purchase Order issued by various City agencies.

Thank you for your assistance and consideration in this matter.

CC: Dustin L. Freeman
Manager of Purchasing Services, Procurement Division

Klages, David

From: Snober,Abear,Jacksonville,NWNA HOD FL ZONE Key Account Sales <Abear.Snober@waters.nestle.com>
Sent: Wednesday, April 24, 2019 10:42 AM
To: Klages, David
Cc: Freeman, Dustin; Littrell,Emily,CASSELBERRY,NWNA HOD FL ZONE Sales
Subject: RE: SC-0391-19 Bottled Water and Cooler Rental Services - Bid Rejection Notice

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Morning David,
Not a problem, that is understandable and Nestle will go ahead and extend the contract SC-0443-16 till June 30th 2019 under the same conditions and terms. Please let me know if you need if you have any additional questions or inquiries regarding this.

Thanks,

Abby Tozier | Key Account Development Manager
Nestlé Waters North America
O 904-268-5152 ext 240| M 904-237-6933
Abear.snober@waters.nestle.com

ReadyRefresh.

From: Klages, David <DKlages@coj.net>
Sent: Wednesday, April 24, 2019 9:43 AM
To: Snober,Abear,Jacksonville,NWNA HOD FL ZONE Key Account Sales <Abear.Snober@waters.nestle.com>
Cc: Freeman, Dustin <DustinF@coj.net>; Littrell,Emily,CASSELBERRY,NWNA HOD FL ZONE Sales <Emily.Littrell@waters.nestle.com>
Subject: RE: SC-0391-19 Bottled Water and Cooler Rental Services - Bid Rejection Notice

Abby,
Regarding the consent to extend the contract below, two things:

1. Would it be possible to extend it through June 30th rather than June 1st? The reason I ask is, per our recent conversation, if any bidders submit questions asking to modify the specifications of the upcoming re-bid and it causes the extension of the due date while the modifications are considered, the current contract (SC-0443-16) will have expired again.
2. To clarify that SC-0443-16 is the contract that will be extended (not SC-0391-19).

If it can't be extended through June 30th it's okay, it's just cutting it a little close in terms of getting award approval from the City's award committee.

Thanks,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

From: Snober,Abear,Jacksonville,NWNA HOD FL ZONE Key Account Sales [mailto:Abear.Snober@waters.nestle.com]
Sent: Tuesday, April 23, 2019 4:16 PM
To: Klages, David
Cc: Freeman, Dustin; Littrell,Emily,CASSELBERRY,NWNA HOD FL ZONE Sales
Subject: RE: SC-0391-19 Bottled Water and Cooler Rental Services - Bid Rejection Notice

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Afternoon David,
I appreciate the clarification on this.

Per your request, Nestle Waters is willing to extend the current contract (SC-0391-19) through June 1st 2019 under the same terms and conditions. Please let me know if you have any additional questions or concerns.

Thanks,

Abby Tozier | Key Account Development Manager
Nestlé Waters North America
O 904-268-5152 ext 240| M 904-237-6933
Abear.snober@waters.nestle.com

ReadyRefresh.

From: Klages, David <DKlages@coj.net>
Sent: Tuesday, April 23, 2019 8:16 AM
To: Snober,Abear,Jacksonville,NWNA HOD FL ZONE Key Account Sales <Abear.Snober@waters.nestle.com>; MarkTierney@watersnestle.com
Cc: Freeman, Dustin <DustinF@coj.net>; Littrell,Emily,CASSELBERRY,NWNA HOD FL ZONE Sales <Emily.Littrell@waters.nestle.com>
Subject: RE: SC-0391-19 Bottled Water and Cooler Rental Services - Bid Rejection Notice

Abby,
If you could provide confirmation (an email will suffice) that Nestle Waters is willing to extend the current contract through June 30th under the same terms and conditions I would really appreciate it. I apologize if you were under the impression that I needed a memo. I learned from the last extension (April 15th – 30th) that it didn't need to be so formal.

The reason your bid was rejected is due to the modifications to bid documents in your bid submittal. We couldn't accept the changes without being asked prior to the bid submittal and permission being granted via an addendum. The solicitation is going to be re-issued.

If you have any questions, please feel free to call.

Thank you,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

From: Snober,Abear,Jacksonville,NWNA HOD FL ZONE Key Account Sales [mailto:Abear.Snober@waters.nestle.com]
Sent: Monday, April 22, 2019 10:31 PM
To: Klages, David; MarkTierney@watersnestle.com
Cc: Freeman, Dustin; Littrell,Emily,CASSELBERRY,NWNA HOD FL ZONE Sales
Subject: RE: SC-0391-19 Bottled Water and Cooler Rental Services - Bid Rejection Notice

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Mr. Klages,

I apologize for any confusion. We spoke this morning in regards to extending your current contract while you review the bottle water and cooler rental service bid response. (SC-0391-19) This is the second extension accommodation to the City of Jacksonville. The first extended April 1-30.

I have been handling the questions and needs for your locations since you took on this position. We have provided you with all of the details to understand our level of commitment. If there is something in specific you need, please let me know and I will accommodate.

I have copied by manager per our conversation on this additional extension approval. I offered a memo to address and you told me it wasn't necessary. Is there a deadline that you need that provided? If you have any questions, please let me know and I'll be sure to provide a written response.

Regards,

Abby Tozier | **Key Account Development Manager**
Nestlé Waters North America
O 904-268-5152 ext 240| M 904-237-6933
Abear.snober@waters.nestle.com

ReadyRefresh.

From: Klages, David <DKlages@coj.net>
Sent: Monday, April 22, 2019 4:53 PM
To: Snober,Abear,Jacksonville,NWNA HOD FL ZONE Key Account Sales <Abear.Snober@waters.nestle.com>; MarkTierney@watersnestle.com
Cc: Freeman, Dustin <DustinF@coj.net>
Subject: SC-0391-19 Bottled Water and Cooler Rental Services - Bid Rejection Notice

Good afternoon. Please see the attached Bid Rejection Notice for SC-0391-19 Bottled Water and Cooler Rental Services.

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

SUBJECT: BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0443-16 **OPEN DATE: 2016-04-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the current award to Nestle Waters North America, Inc. for bottled water purchases and cooler rental services from April 15, 2019 through April 30, 2019.

Total award expenditure for period not-to-exceed $163,387.73 (unchanged from previous award) with the total award expenditure not-to-exceed $483,755.81.

Funding for this award to be encumbered by various agencies to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Authorization

Analyst: DAVID KLAGES **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dustin Freeman, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 4/04/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/4/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

TO: Gregory Pease, Chief, Procurement Division

FROM: David Klages, Purchasing Analyst DKl

DATE: April 1, 2019

SUBJECT: SC-0443-16 Bottled Water and Cooler Rental Services

The Procurement Division requests approval to extend the current award for bottled water purchases and cooler rental services with Nestle Waters North America, Inc. from April 15, 2019 through April 30, 2019 to assure no gap in service until a new award can be made under SC-0391-19 Citywide Bottled Water and Cooler Rental Service.

Funding to be encumbered by Purchase Order issued by various City agencies.

Thank you for your assistance and consideration in this matter.

FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan Street, 8th Floor Jacksonville, FL 32202 Phone: 904.255.8800 Fax: 904.255.8837 www.coj.net

SUBJECT: BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0443-16 **OPEN DATE: 2016-04-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the second (2) and final renewal option with Nestle Waters North America, Inc., to include a 2% Consumer Price Index (CPI) increase in accordance with the Terms and Conditions. Period of service is from April 16, 2018 through April 15, 2019. Total annual expenditure requested for this period not-to-exceed $163,387.73, with a total revised award expenditure not-to-exceed $483,755.81.

Funding for this award to be encumbered by various agencies to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Tabulation Sheets, Terms and Conditions, Previous Awards

Analyst: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____ for - GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chrissy Nunziato, Manager of Purchasing Services, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/12/2018

Teresa R Eichner _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 4/13/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

TO: Gregory Pease, Chief, Procurement Division

FROM: Chrissy Nunziato, Manager of Purchasing Services, Asst.

DATE: April 6, 2018

SUBJECT: Recommendation to exercise second renewal option for SC-0443-16 Bottled Water and Cooler Rental

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Procurement Division is requesting approval to exercise the second (2) and final renewal option for the purchase of bottled water and cooler rentals with Nestle Waters North America, Inc. Period of service is from April 16, 2018 through April 15, 2019.

Procurement also recommends approval to include a 2% Consumer Price Index (CPI) increase in accordance with the Terms and Conditions. Total annual expenditure requested for this period not-to-exceed $163,387.73, with a total revised award expenditure not-to-exceed $483,755.81.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Thank you for your assistance in this matter.

/clf

SUBJECT: BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0443-16 **OPEN DATE: 2016-04-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the first (1) of two (2) renewal options with Nestle Waters North America, Inc., for the purchase of bottled water and cooler rental services. Period of service is April 16, 2017 through April 15, 2018. Total annual expenditure requested for this period not-to-exceed $160,184.04, with a total revised award expenditure not-to-exceed $320,368.08.

Funding for this award to be encumbered by various agencies to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Tabulation Sheets, Terms and Conditions, Previous Awards

Analyst: _____ CHELSEY RENFROE

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Manager of Purchasing, Asst.

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/30/17

Teresa R. Eidness _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 3/30/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

TO: Gregory Pease, Chief, Procurement Division

FROM: Dan Pearson, Manager of Purchasing Services, Asst.

DATE: March 27, 2017

SUBJECT: SC-0443-16 Bottled Water and Cooler Rental Services

The Procurement Division requests approval of award to utilize the first (1) of two (2) renewal options with Nestle Waters North America, Inc., for the purchase of bottled water and cooler rental services. Period of service is April 16, 2017 through April 15, 2018. Total annual expenditure requested for this period not-to-exceed $160,184.04, with a total revised award expenditure not-to-exceed $320,368.

Funding to be encumbered by Purchase Order issued by various City agencies.

Thank you for your assistance and consideration in this matter.

SUBJECT: BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0443-16 **OPEN DATE: 2016-04-06**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to Nestle Waters North America, Inc., on 4/16/16 in the amount of $110,184.04.

Recommend approval to increase the award to Nestle Waters North America, Inc., in the amount of $50,000.00 to cover bottled water and cooler rental costs through April 15, 2017. The total revised estimated annual expenditure not to exceed $160,184.04.

Funding for this award to be encumbered by various agencies to be executed by purchase order(s).

Attachments: Recommendation Memo, Terms and Conditions, Previous Awards

Analyst: _____ CHELSEY RENFROE **RESPECTFULLY SUBMITTED:** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Greg Pease, Chief of the Procurement Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10-13-16

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/13/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

TO: Gregory Pease, Chief, Procurement Division

FROM: Dan Pearson, Manager of Purchasing Services, Asst.

DATE: October 5, 2016

SUBJECT: SC-0443-16 Bottled Water and Cooler Rental Services

The Procurement Division requests approval to increase the current award to Nestle Waters North America, Inc., to cover bottled water purchases and cooler rental services through April 15, 2017. Total amount of increase not-to-exceed $50,000.00, for a revised annual expenditure not-to-exceed $160,184.04.

Funding to be encumbered by Purchase Order issued by various City agencies.

Thank you for your assistance and consideration in this matter.

SUBJECT: **BOTTLED WATER AND COOLER RENTAL SERVICE**

BID #: SC-0443-16 OPEN DATE: **4/6/2016**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: **SERVICE/SUPPLY**

AGENCY: **PROCUREMENT DIVISION**

BASIS OF AWARD: **ALL-or-NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Nestle Waters North America, Inc. as the lowest responsive, responsible bidder in the estimated annual expenditure amount of $110,184.04. The period of service is One (1) year from Date of Award with Two (2), One (1) year renewal options.

Funding for these services will be encumbered by various index codes released under a Master Blanket Order as the services are utilized by the various City of Jacksonville using agencies and constitutional offices.

Attachments: Recommendation Memo, Tabulation Sheet, Scope of Services

BUYER: Sharon Bryant-Dallas **RESPECTFULLY SUBMITTED**

Sharon Bryant-Dallas

Gregory Pease, Chief
Procurement Division

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4-14-16

Teresa R. Eiheer OTHER:

James R McCall

ACTION OF AWARDING AUTHORITY DATE 4/16/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

TO: Gregory Pease, Chief, Procurement Division

FROM: Dan Pearson, Asst. Manager of Purchasing Services

DATE: April 12, 2016

SUBJECT: Recommendation of Award - SC-0443-16 Bottled Water & Cooler Rental Service

The Procurement Division is requesting approval of award to Nestle Waters North America, Inc. in the estimated annual expenditure amount of $110,184.04 for the period of service of One (1) year from Date of Award with Two (2), One (1) year, renewal options.

The funding for these services will be encumbered by various index codes released under a Master Blanket Order as the services are utilized by the various City of Jacksonville using agencies and constitutional offices.

Thank you for your assistance in this matter.

/dp