SINGLE SOURCE AWARD **BID # SS-9907-21**

Subject: Purchase Upgrade Solid Waste Software to CompuWeigh 6.0

Department: Information Technologies Division

Description of Purchase:
Recommend approval of Single Source Award with Paradigm Software, L.L.C. to purchase Upgrade Solid Waste Software to CompuWeigh 6.0 for the landfill scale house management operation. Total requested expenditure not to exceed $82,763.00.

Funding for this award to be encumbered by account 53106.113002.565220.010095, to be executed by purchase order(s).

Single Source Award To: Paradigm Software, L.L.C.

Price Justification: See Attached

Total Award: $82,763.00 **Requisition #** FAIT-500625-21

Attachments: Single Source Form; Agency Memo, Vendor Letter, Vendor Quote

Certification as to Single Source: Kenneth Lathrop, Chief of Information Technologies Division/CIO

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Ruben Ola

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a Supplier subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

The Information Technologies Division (ITD) requests approval to purchase an upgrade to CompuWeigh 6.0. The current system is currently utilized at Solid Waste Division. The CompuWeigh System is an enterprise application to manage their landfill operations.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

Paradigm Software, LLC is the developer and owner of CompuWeigh Software. As such, it is the single source supplier for all the licenses, modules, and hardware associated with the CompuWeigh software application.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Research conducted found that Paradigm Software, LLC, is the only vendor authorized to provide the licenses,modules,hardware, and 6.0 upgrades associated with this application. The supplier submitted a sole source letter to confirm its status.

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

DATE: January 22, 2021

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

Kenneth E. Lathrop — Digitally signed by Kenneth E. Lathrop Date: 2021.01.25 07:37:39 -05'00'

FROM: Thomas Ossi, Technology Contract and Records Manager

THOMAS OSSI — Digitally signed by THOMAS OSSI Date: 2021.01.22 16:12:14 -05'00'

SUBJECT: **Upgrade Solid Waste Software to CompuWeigh 6.0 - Single Source Request**

The Information Technologies Division (ITD) is requesting approval of a single source award to Paradigm Software, LLC, to purchase a software upgrade to CompuWeigh 6.0. The Solid Waste Division uses the equipment and associated software for the landfill scale house management operation. The 6.0 software upgrade has many improvements in workflow, functionality and will enhance current processes and operations. ITD will also need to evaluate the requirements and costs associated with a gateway credit card processor supplier upon project completion. The estimated costs associated with this requirement is not included in the supplier's quoted amount. The term of the agreement will commence upon contract execution and continue until project completion.

The licenses, modules, hardware, and software upgrades associated with the CompuWeigh system are sold and supported by Paradigm Software, LLC. The supplier submitted a sole source letter to confirm its status.

Upon award approval, a request for a formal contract will be made through the Office of General Counsel.

The total not-to-exceed amount required for the total project is $82,763.00.

FUNDING SOURCE: 53106.113002.565220.010095

Tracy Geake — Digitally signed by Tracy Geake Date: 2021.01.22 16:47:26 -05'00'

Your favorable consideration of this request is appreciated.

Attachments: Single Source Request
Supplier Quote
Supplier Single Source Letter

CC: Mamta Gupta, Applications Development Project Manager
Paul Freeman Enterprise Applications Manager
Elizabeth Brown, IT Operations Manager
Alex Ciprian, IT Contract Administrator

FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932

PARADIGMSOFTWARE
The Standard in Weighing and Routing Software

Price Quote

To: Mamta Gupta, City of Jacksonville, FL
From: Trevor Mann, Paradigm Software, L.L.C.
Date: 01/08/2021
Re: Upgrade to CW6

The following price quote is presented for the requested items below as requested by City of Jacksonville, FL.

Qty	UM	Item/Description	Rate	Total
1.00	FF	Upgrade to CompuWeigh 6.0 - (Includes all currently owned licenses, modules and customizations - does not include the re-creation of reports. CW6 was completely re-written from the ground up and contains many improvements in workflow and functionality. As this is a completely new version, the City of Jacksonville will test all aspects of the system as it pertains to the customer's business. PSLLC will provide the necessary training and will provide guidance for testing)	$32,750.00	$32,750.00
1.00	FF	Alerts / Rules Module	$2,625.00	$2,625.00*
1.00	FF	Export to Third Party Accounting Package (GL only) - (Oracle 1Cloud)	$4,000.00	$4,000.00
1.00	FF	Software Discount	($2,625.00)	($2,625.00)
120.00	HR	Remote Install/Training - Implementation - (during normal PSLLC business hours - hours exceeding 8 per day or after business hours work will be invoiced at time and a half / hour / specialist - customer will be invoiced for time used)	$210.00	$25,200.00
1.00	FF	Contingency Funds - (Contingency Funds to be used as necessary for the WeighPay Module upon approval by the City. This price includes the 4 Lanes of the WeighPay Module, the 16 Hours of Installation/Training of the WeighPay Module, and the Support associated with the WeighPay Module. Customer will only be invoiced for Contingency Funds upon approval. Contingency Funds used for licensing, modules or customizations may result in additional Annual Support cost. Customer must enter into an agreement with Card Connect, AxiaMed, Point & Pay or Elavon to be used as a gateway and/or processor and provide terminals. All costs associated with Card Connect, AxiaMed, Point & Pay or Elavon are not included in PSLLC pricing unless specifically noted.)	$12,408.00	$12,408.00
12.00	MO	Pro-Rata Increase in Annual Standard Support - (will be invoiced based on Go-Live date)	$43.75	$525.00

Project Total:	**$74,883.00**
***Total Increase In Annual Support:**	**$525.00**
***Total Increase In Annual Service Fee:**	**$0.00**

All pricing and subsequent payments are in US Dollars

Payment Terms (Does not include Taxes):

Description	Percent	Total
Due Upon Agreement/Quote Execution	40%	$24,990.00
Due Upon Receipt of Software	25%	$15,618.75
Due Upon Go-Live	25%	$15,618.75
Due 30 Days After Go-Live	10%	$6,247.50
Hardware Due Upon Agreement/Quote Execution	100%	$0.00
Due Upon Customer's Approval	100%	$12,408.00

All duties and taxes regarding the shipment of the items above are the responsibility of the customer. To authorize and initiate this work, this expansion memo must be signed and dated on the appropriate line below by authorized personnel of City of Jacksonville, FL below. Please e-mail a signed copy to info@paradigmsoftware.com or fax to (443) 275-2509. If you have any questions, please call us at (410) 329-1300, option 3. This quote is valid for thirty (30) days from the date listed above. The signature below authorizes Paradigm Software, L.L.C. to perform the modifications specified above.

City of Jacksonville, FL

Signature: _____

By: _____
(Please Print)

Title: _____

Date: _____

Paradigm Software, L.L.C.

Signature: _____

Phil Weglein
Chief Executive Officer

Date: 01/08/2021

Please provide shipping address if applicable:

_____
Street Address (no PO Box)

_____
City, State/Province, Zip/Postal Code

113 Old Padonia Road, Suite 200
Cockeysville, Maryland 21030-4967
Phone 410-329-1300
Fax 443-275-2509

PARADIGM SOFTWARE
The Standard in Weighing and Routing Software

December 8, 2020

City of Jacksonville, FL
Solid Waste Division
117 W. Duval Street
Jacksonville, FL 32202

Sole Source Letter

To Whom It May Concern:

The CompuWeigh™ System and all licenses/modules/hardware/etc. associated with this application are sold and supported exclusively by Paradigm Software, L.L.C. This letter is to certify that Paradigm Software, L.L.C. is the only company that can provide this software and support and that all work will be performed by our company.

If you have any questions, please feel free to contact us at (410) 329-1300.

Regards,

Philip Weglein
Chief Executive Officer