SINGLE SOURCE AWARD **BID # SS-0286-18**

Subject: Maintenance and Support for Mobile Forms (Crash & Citation) System

Department: Sheriff

Description of Purchase: Recommend approval of single source award to CTS America to provide annual maintenance and support for the Mobile Forms Electronic Crash & Citation System. Period of service is from November 1, 2017 through October 31, 2018. Total not to exceed expenditure amount is $72,584.00.

Funding Source: SHPP011ISM-04662 – To be encumbered by purchase order

Single Source Award To: CTS America

Price Justification: See Attached

Total Award: $72,584.00 **Requisition #:** 218133

Attachments: Single Source Form, Vendor Letter/Quote and Previous Awards

Certification as to Single Source: George Chakhtoura, IT, CAU & Fusion Senior Technology Executive

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

SJ-0286-18 DAN - please review + advise
Thank
Pear
9/18

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): JSO/PPS/ISM

FUNDING SOURCE: SHPP011ISM - 04662

BRIEF DESCRIPTION OF GOODS/SERVICES:

This is the maintenance on the Mobile Forms Electronic Crash & Citation system. Extension of licensing fro 1631 licenses from 11/1/2017 - 10/31/2018

AMOUNT OF PROJECT (attach quote): $72,584.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

License and software assurance for the Electronic Crash Report and Citation Program.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

CTS America is the creator and sole provider for Mobile Forms Electronic Crash & Citation systems and the only authorized maintainer of the product. This service is not available via any resellers or vendors. See attached letter from CTS America for concurring documentation.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

It is an industry standard for computer software companies to be the only provider of maintenance for their products. CTS America does not allow other companies to perform maintenance on their products. We have confirmed this information.

Submitted by: George Chakhtoura — IT, CAU, & Fusion Senior Technology Executive

(Name) **(Title)**

Date:

Requesting Agency's Director's Signature: 7157

Procurement Division ____ **March, 2017**

SmartCOP

August 29, 2017

SmartCOP is the original and sole developer, distributor, and technical support supplier for the SmartCOP software.

SmartCOP software is proprietary software owned by SmartCOP and can only be purchased directly from SmartCOP. There are no distributors, retailers, or resellers for the SmartCOP software.

SmartCOP is the only supplier of annual maintenance, system support, and customizing services for the SmartCOP software. Copyright restrictions preclude any other vendor from accessing or modifying the SmartCOP source code. SmartCOP has not at any time sub-licensed the software or technical support responsibilities to any third party and is the Sole Source both for licensing as well as technical support for these applications.

Thank you for doing business with SmartCOP. Please contact me if you have any questions or concerns regarding this issue.

Sincerely,

Steven J. Williams

Steven J. Williams
Vice President Operations
SmartCOP
9165 Roe Street | Pensacola, Florida 32514
(850) 429-0082 Office)
swilliams3@harriscomputer.com
www.smartcop.com

SmartCOP

August 29, 2017

SmartCOP is the original and sole developer, distributor, and technical support supplier for the SmartCOP software.

SmartCOP software is proprietary software owned by SmartCOP and can only be purchased directly from SmartCOP. There are no distributors, retailers, or resellers for the SmartCOP software.

SmartCOP is the only supplier of annual maintenance, system support, and customizing services for the SmartCOP software. Copyright restrictions preclude any other vendor from accessing or modifying the SmartCOP source code. SmartCOP has not at any time sub-licensed the software or technical support responsibilities to any third party and is the Sole Source both for licensing as well as technical support for these applications.

Thank you for doing business with SmartCOP. Please contact me if you have any questions or concerns regarding this issue.

Sincerely,

Steven J Williams

Steven J. Williams
Vice President Operations
SmartCOP
9165 Roe Street | Pensacola, Florida 32514
(850) 429-0082 Office)
swilliams3@harriscomputer.com
www.smartcop.com

SmartCOP

Estimate

Date	Estimate #
8/29/2017	10-16-2084

Name / Address
Sheriff's Office Finance Services Commission Accounts Payable 117 W Duval Street, Suit Jacksonville, FL 32202

Project

Description	Qty	Rate	Total
MCT Annual License Renewal Fee (Crash and Citation Software) NOTE: 11/1/2017 – 10/31/2018 Quote valid through 10/31/2017	1,631	44.50276	72,584.00
		Total	$72,584.00

Physical Address: 180 North Palafox Street | Pensacola, FL 32502 | P. 850-429-0082 | F. 850-429-0522

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: ISM/JSO (Work Unit) | CID (Division) | Personnel / Pro Stds (Dept.)

Requestor: David Medina (Name) | 7860 (ID #) | 904-630-7142 (Phone) | 8.29.17 (Date)

Deliver To Location: 501 E. Bay Street, Catherine Street Loading Doc, Att: Chris Burns, Jacksonville, Fl. 32202

Item No.	Description and Model No.	JSO Stock No.	QTY.	Unit Cost	Total
1	Crash and Citation (Mobile Forms) Renewal		1631	$ 44.50	$ 72,584.00
2	Period: 11/1/2017-10/31/2018				
3					
4					
5					
6					
7					
8					
9					
10					
11					
12	SOLE SOURCE				
13	Replaces PO#7A01682				
14	Previous Yr W/O 196894				
15	W/O# 215772				
				TOTAL REQUEST	$ 72,584.00

Suggested Vendor: CTS America Vendor Phone: 850-429-0082

Vendor Address / E-mail: JaxPro Vendor # 00009428

☐ Proprietary
☐ Sole Source

If Proprietary / Sole Source, attach appropriate form and letter from vendor.

Special funding to be used for this purchase?
☐ Loan Pool / Banking Fund
☐ Grant *
☐ Trust Fund *

* Enter name and # of Grant or Trust Fund

Justification / Repetitive Request Authorization / Notes:

Renewal of Crash and Citation - Period 11/1/2017-10/31/2018

Approvals:

1. George Chakhtoura (Signature) | 44975 (ID #) | 8.29.17 (Date)
2. Signature | ID # | Date
3. Signature | ID # | Date
4. Signature | ID # | Date

Required approval level (per General Order 54):
$0 to $2,500 - Assistant Chief or higher
$2,501 to $5,000 - Chief or higher
$5,001 or more - Director or higher

Budget Office Use Only
Index | Subobject
Analyst | Date

SOLE SOURCE AWARD **BID # SS-0286-17**

Subject: MAINTENANCE AND SUPPORT FOR MOBILE FORMS (CRASH & CITATION) SYSTEM

Department: SHERIFF

Description of Purchase: Recommend approval of sole source award to CTS America to provide annual maintenance and support for the mobile forms electronic crash & citation system. Period of service is from November 1, 2016 through October 31, 2017. Total estimated expenditure in the not to exceed amount of $72,584.00.

Funding Source: SHPP011ISM-04662 – To be encumbered by purchase order

Sole Source Award To: CTS America

Price Justification: See attachment

Total Award: $72,584.00 **Requisition #:** 198018

Attachments: Sole Source Request Form, Vendor Letter & Quote, Previous Awards

Certification as to Sole Source: Michelle E. Cook, Director, Jacksonville Sheriff's Office

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 10-13-16

Teresa R. Eichner

ACTION OF AWARDING AUTHORITY DATE: 10/13/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007