SUBJECT: OVERHEAD BAY DOOR AND GATE REPAIRS

BID #: SC-0585-17 **OPEN DATE:** 2017-08-30

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE AWARD – ONE (1) YEAR FROM DATE OF AWARD THROUGH 09/30/18, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FIRE & RESCUE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER.

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (1) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Vigneaux Corporation, as the lowest responsive, responsible and only bidder, for Overhead Bay Door and Gate Repairs. Period of service will be one (1) year from date of award through September 30, 2018, with two (2) one (1) year renewal options. Total estimated annual expenditure amount not-to-exceed $100,000.00, this includes the services call hours, and repair parts.

This award is to be funded by account: FRFO011AS-04603 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms & Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kurtis L. Wilson, Director/ Fire Chief, Fire and Rescue Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

September 15, 2017

TO: Gregory Pease, Chief of Procurement

FROM: Kurtis L. Wilson, Director/Fire Chief

RE: Bid SC- 0585-17 Overhead Bay Door and Gate Repairs

JFRD recommends bidder Vigenuax Corporation to be awarded the bid for Overhead Bay Door and Gate Repairs. The bid amount on the tabulation sheet includes service call hours not maintenance repair parts. The vendor is will be furnishing the repair parts along with the labor as outlined in the bid package Scope of Work. Total amount to be awarded including repair parts is $100,000.

Funding Source: FRFO011AS – 4603

If you have any questions, please contact Cindy Davis at (904) 630-0205.

BID TABULATION SHEET

TITLE:	OVERHEAD BAY DOOR AND GATE REPAIRS		VIGENAUX CORPORATION			
BID NO.:	SC-0585-17					
OPEN DATE:	AUGUST 30, 2017 @ 2:00 P.M.					
BUYER:	STEVE BURAKOWSKI, ANALYST					
No. Invited: (5)	No. Received (1)	No Bids: (0)				
ITEM	DESCRIPTION	EST QTY/HOURLY RATE	UNIT PRICE	EXT TOTAL	UNIT PRICE	EXT TOTAL
1	REGULAR SERVICE - MONDAY THRU FRIDAY 8:00 A.M. THRU 5:00 P.M.	500	$ 88.00	$ 44,000.00		$ -
2	AFTER HOUR SERVICE RATE:	200	$ 88.00	$ 17,600.00		$ -
LUMP SUM BASE BID ITEMS 1 & 2			$ 61,600.00		$ -	
		TERMS:	NET OR 1% DISCOUNT 10 DAYS			
		DELIVERY	5 BUSINESS DAYS			
		CONFLICT OF INTEREST:	YES			
		ADDENDUM S( )				

TERMS AND CONDITIONS

OVERHEAD BAY DOOR AND GATE REPAIRS

1. SCOPE

The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Overhead Bay Door and Gate Repairs** as listed in the bid documents.

2. AWARD

Award will be **ALL or NONE,** whichever is in the best interest of the City of Jacksonville, to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for all or none award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

Specifications and Requirements

OVERHEAD BAY DOOR AND GATE REPAIRS

Scope of Work

The primary purpose of this bid is to provide a competitive source of service for repairs, installation, and maintenance of industrial automatic gates, overhead bay doors and operators to various Jacksonville Fire & Rescue (JFRD) locations within Duval County.

- The contractor agrees to a one (1) hour verbal response to all calls and three (3) hours to arrive on the jobsite for services.
- Repair cost will be charged per hour with a minimum of one (1) hour and breakdown of every half-hour thereafter. Hourly rates will commence when craftsmen arrive at the job site. Any return trip to complete the repair will be billed at half hour rates. Hourly rates for regular time are 8:00 am to 5:00 pm. After hour rates will be from 5:01 pm to 7:59 am. Contractor must submit invoices with employee's time indicated.
- Any single repair that exceeds $500 requires prior written approval from an authorized departmental manager.
- The contractor will perform only repairs needed on the original service call. If it is found that additional service or repair is needed on a particular job, approval by an authorized departmental manager is required before commencement of work.
- The City reserves the right to obtain additional quotations for any emergency or urgent repair work when estimated cost furnished by the contractor exceeds the City's estimate for work.
- All parts and materials will be NEW; NO refurbished or used parts will be allowed. Allowable markups for parts used on each job will not exceed 15% over wholesale costs to the vendor. Periodic checks of wholesale costs may be made at any time during contractual period. The contractor must provide documentation as to wholesale costs when requested and as required.
- Excessive time spent on jobs or the necessity of a City employee having to oversee contactor's workers may result in award being rescinded and vendor's removal from the City's bid list for one year.
- Materials and equipment used are subject to review by a city representative over and beyond acknowledgement of an on-site signature. The contractor must justify, on-site, any challenged quantities or charges without additional compensation.
- All tools and equipment to complete the job will be furnished by the contractor at no additional cost to the City.
- No subcontractors will be allowed to perform work for the selected contractor under this bid.
- Bidders are cautioned not to obliterate, erase or strike over any printed material as set forth in this bid. In quoting prices, whether unit prices or total prices, wherever bidder had made an error ad has corrected it, all corrections should be initiated by person signing the bid cover sheet.

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QWS3270X 9/29/2017 2:05 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/29/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 2:05 PM

FISCAL MO/YEAR : 12 2017 CURRENCY CODE :
INDEX CODE : FRFO011AS ADMINISTRATIVE SERVICES
SUBOBJECT : 04603 REPAIRS AND MAINTENANCE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	134,486.25	134,486.25
EXPENDITURES	179.00	128,239.30	128,239.30
ENCUMBRANCES	2,700.90	6,228.11	6,228.11
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-2,879.90	18.84	18.84

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED