SUBJECT: GYM & FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID #: SC-0223-17 **OPEN DATE: 8/9/17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2019 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOYEE SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject all bids due to ambiguities in the specifications on price submission. The specifications will be revised, and the project will be rebid at a later date.

Attachments: Recommendation Memo, Tabulation and Rejection Letters

ANALYST: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Bob Parr, Chief, Compensation and Benefits, Employee Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

To: Annette Leslie-Burney, Purchasing Analyst

From: Bob Parr, Chief, Compensation and Benefits

Mary DiPerna, Manager, Compensation and Benefits

Re: ~~SC-0499-17~~ SC-0503-17 Gym & Fitness Center Membership for City Employees

Date: September 27, 2017

Please reject all bids for SC-0499-17. We will need to resubmit once the pricing sheet has been corrected. Thanks.

TERMS AND CONDITIONS

GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

1. SCOPE

The Employee Benefits Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments to provide Fitness Centers for all full and part-time employees and retirees of the City of Jacksonville and other agencies as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is two years from January 1, 2018, with three (3), one (1) year renewal options. Vendor must be willing to provide a two (2) year monthly membership rate guarantee beginning January 1, 2018. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. REQUIREMENTS

SEE SPECIFICATIONS - 2. PROJECT SPECIFIC REQUIREMENTS

5. PRE-BID CONFERENCE

Not applicable.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

8. DELIVERY

Services provided shall be as stated in the bid specifications.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide

increase. The City reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City or its agencies will determine compliance with bid specifications.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

BID TABULATION SHEET

TITLE:	GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES	BAILEY'S HEALTH & FITNESS		YOUNG MEN'S CHRISTIAN ASSOCIATION OF FLORIDA'S FIRST COAST, INC. (YMCA)		AF JACKSONVILLE LLC DBA ANYTIME FITNESS	
BID NO.:	SC-0223-17						
OPEN DAT	AUGUST 9, 2012 @ 2:00 P.M.						
BUYER:	STEVE BURAKOWSKI, ANALYST						
No. Invited: (6) No. Received (3) No Bids: (0)							
Recorded	GAIL SAMPSON						
ITEM	DESCRIPTION	2018	2019	2018	2019	2018	2019
1	EMPLOYEE	$	$	$	$	$	$
2	SPOUSE	$	$	$	$	$	$
3	DEPENDENT	$	$	$	$	$	$
4	FAMILY	$	$	$	$	$	$
	TERMS/DELIVERY:	NA		N/A		N/A	
	CONFLICT OF INTEREST:	YES		YES		YES	
	ADDENDUMS (0):	N/A		N/A		N/A	
	NOTES:	VENDOR HAS A MINIMUM REQUIREMENT OF 100 MEMBERS. FAMILY RATE WAS BASED ON BASIC + MEMBERSHIP, BASIC + FIRST ADD-ON AND 2 BASIC PLUS PER ADDITIONAL ADD-ONS.		N/A		N/A	

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

October 2, 2017

40 East Adams St.
Suite 210
Jacksonville, FL 32202

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: YMCA of Florida's First Coast, Inc.

CONTACT NAME: Eric K. Mann

BID NUMBER: SC-0223-17

NAME OF BID: Gym & Fitness Center Membership for City Employees

DATE OPENED: 8/9/17

REASON FOR REJECTION:
Agency recommends rejecting all bids due to unclear specifications for price submission. The specifications will be revised, and the project will be rebid at a later date.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, October 02, 2017 4:37 PM
To: 'EMANN@FIRSTCOASTYMCA.ORG'
Cc: Pease, Gregory; Pearson, Daniel (Pearson@coj.net)
Subject: REJECTION NOTICE: SC-0223-17 GYM & FITNESS CENTER MEMBERSHIP
Attachments: YMCA.pdf

Mr. Mann:
Please find the attached notice of rejection for the above bid. Employee Services plans to rebid this project in the near future. All bidders will be notified when the new bid is posted.

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

*** Privacy Act: This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Monday, October 02, 2017 4:29 PM
To: Leslie-Burney, Annette
Subject: YMCA

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

October 2, 2017

100 W. Laura St.
2nd Floor
Jacksonville, FL 32202

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Anytime Fitness

CONTACT NAME: David Robinson

BID NUMBER: SC-0223-17

NAME OF BID: Gym & Fitness Center Membership for City Employees

DATE OPENED: 8/9/17

REASON FOR REJECTION:
Agency recommends rejecting all bids due to unclear specifications for price submission. The specifications will be revised, and the project will be rebid at a later date.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, October 02, 2017 4:40 PM
To: 'david.robinson@anytimefitness.com'
Cc: Pease, Gregory; Pearson, Daniel (Pearson@coj.net)
Subject: REJECTTION NOTICE: SC-0223-17 Gym & Fitness Center Membership
Attachments: ANYTIME FITNESS.pdf

Mr. Robinson:
Please find the attached notice of rejection for the above bid. Employee Services plans to rebid this project in the near future. All bidders will be notified when the new bid is posted.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

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-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Monday, October 02, 2017 4:29 PM
To: Leslie-Burney, Annette
Subject: ANYTIME FITNESS

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

October 2, 2017

P.O. Box 8769
Jacksonville, FL 32239

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Bailey's Health & Fitness

CONTACT NAME: Darryl Bailey

BID NUMBER: SC-0223-17

NAME OF BID: Gym & Fitness Center Membership for City Employees

DATE OPENED: 8/9/17

REASON FOR REJECTION:
Agency recommends rejecting all bids due to unclear specifications for price submission. The specifications will be revised, and the project will be rebid at a later date.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, October 02, 2017 4:42 PM
To: 'darryl@baileysgym.com'
Cc: Pearson, Daniel (Pearson@coj.net); Pease, Gregory
Subject: REJECTION NOTICE: SC-0223-17 Gym & Fitness Center Membership
Attachments: 001.pdf

Mr. Bailey:
Please find the attached notice of rejection for the above bid. Employee Services plans to rebid this project in the near future. All bidders will be notified when the new bid is posted.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

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-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Monday, October 02, 2017 4:30 PM
To: Leslie-Burney, Annette
Subject: BAILEY'S

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697