SUBJECT: **RFQ- FOR DESIGN- BUILD SERVICES OF ACTIVE AND PASSIVE PARK PROJECTS**

BID # **CDB-0008-16** OPEN DATE: **10/21/2015**

## COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: **CONSTRUCTION – DESIGN/BUILD**

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

The Department of Public Works has completed negotiations with ACON Construction Company, Inc. (contract #8150-15), for the Old City Cemetery Restoration Phase 1 project in accordance with the subject bid.

Recommend approval to award ACON Construction Company, Inc., in the guaranteed maximum price not-to-exceed $78,073.60 which includes a contingency of $10,000.00. The scope of award is to provide 60% design for the initial Phase of a staged restoration of the Old City Cemetery. This incorporates the attached Scope and Fee Summary, Exhibit "DDD-1", and allowing for the completion of the work within 150 days of the Notice to Proceed. Total annual expenditure amount is currently at $33,000,000.00 and the total amount spent to date is $28,576,124.33.

Funding for this award is to be encumbered account(s): 006983.565051.1.32111.384020 to be executed by contract Amendment 55A through Office of General Counsel.

Attachments: Recommendation Memo, Exhibit "DDD-1", Previous Award(s)

BUYER Nekole Hulitt
NEKOLE HULITT

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Robin G. Smith, P.E., Chief, Engineering and Construction Management/ Daryl T. Joseph, Director, Parks, Recreation and Community Services**

---

**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

---

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE

April 19, 2021

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Dave McDaniel
Chief, Mowing and Landscape

SUBJECT: CDB-0008-16 – Design-Build Services - Active and Passive Parks Projects – Old City Cemetery Restoration Phase 1 AMENDMENT 55A

Based on the Design Criteria Package (DCP) developed by city engineers, the Department of Public Works, in accordance with Design/Build CDB-0008-16, Contract 8150-15 has completed negotiations with Acon Construction Co., Inc., to provide 60% design for the initial Phase of a staged restoration of the Old City Cemetery. Negotiations have resulted in the GMP amount of $78,073.60 which includes a contingency of $10,000, as indicated on the attached Scope & Fee Summary, Exhibit DDD-1 and allowing for the completion of the work within 150 days of the Notice to Proceed. Acon Construction Co., Inc. is committed to meeting the 10% JSEB participation goals established for this contract.

Accordingly, this is to recommend that Contract #8150-15, originally executed March 28, 2016, between the City and Acon Construction Co., Inc. for Design-Build Services- Active and Passive Parks, be amended to incorporate the attached Scope and Fee Summary, Exhibit DDD-1 for Old City Cemetery Restoration Phase 1 for the GMP amount of $78,073.60 known as Amendment 55A.

To be encumbered as follows:

| Accounts | TOTAL |
|---|---|
| 006983 | |
| PWCP Various Capital Projects- Other General Government Services | |
| 565051 | |
| 1 | |
| 32111-384020 | |
| $78,073.60 | $78,073.60 |

RGS/lw

Attachment: Exhibit DDD-1
JSEB Participation

cc: Lori West, Engineering and Construction Management

88

EXHIBIT DDD-1

**ACON Construction Co., Inc.**
3653 Regent Boulevard, Suite 401 • Jacksonville, Florida 32224 • Telephone (904) 565-9060 Fax (904) 565-9080

April 14, 2021

City of Jacksonville
Department of Public Works
Engineering and Construction Management
214 N. Hogan Street
Jacksonville, FL 32202

Attention: Mr. Robin Smith, P.E.
City Engineer
Reference: Old City Cemetery Restoration Phase 1 Design
DB Contract #8150-15

Mr. Smith,

We are pleased to provide this proposal for the work on the subject project under the guidelines of the referenced contract.

The scope of this project is to provide the initial phase of a staged restoration of the cemetery. Design includes Civil at 60% to develop the drawings listed in the DCP released on Mar 26, 2021. I have included a contingency of $10,000 to be used if additional issues arise and need to be addressed before we can get to the GMP submittal. The next Phase will be proposed after the necessary information is gathered during this phase. That phase proposal will consist of completing the design along with a construction GMP. Per the contract, the second phase can be negotiated as the city deems appropriate at that time.

Our Guaranteed Maximum Price (GMP) for this phase as stated is $78,073.60.

The Guaranteed Completion Date (GCD) will be 150 days from NTP to complete this phase.

Breakdowns follow this letter. Please contact me if you have any questions or need further information.

Sincerely,

Frank Anderson
Construction Manager

EXHIBIT DDD-1

# ACON Construction Company

## DB Contract 8150-15

**Old City Cemetary Phase 1 Design** DATE: 4/14/21

| ITEM # | DESCRIPTION | UNITS | QUANTITY | UNIT COST | TOTAL COST |
|---|---|---|---|---|---|
| | Project Management | Hrs | 20 | $110.00 | $2,200.00 |
| | Supervision | Hrs | 8 | $75.00 | $600.00 |
| | Administration | Hrs | 10 | $75.00 | $750.00 |
| | Civil Engineering (Hanson) | LS | 1 | $57,426.00 | $57,426.00 |
| | Contingency Allowance | LS | 1 | $10,000.00 | $10,000.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | Subtotal | | | | $70,976.00 |
| | DB Fee 10% | LS | 1 | $7,097.60 | $7,097.60 |
| | | | | | |
| | | | TOTAL | | $78,073.60 |

HANSON

ENGINEERING | PLANNING | AFFILIED SERVICES

April 13, 2021

$57,426.00

Mr. Frank Anderson
ACON Construction Company
3653 Regent Boulevard, Suite 401
Jacksonville, FL 32224

RE: Scope and Fee – Old City Cemetery Restoration 60% Design, Jacksonville, Florida.

Dear Mr. Anderson:

Hanson Professional Services (Hanson) is pleased to submit a proposal to ACON Construction Company for performing site design services for the City of Jacksonville (COJ) Old City Cemetery Restoration project. This proposal is to develop the 60% design and submit permit applications for following improvements proposed for the site:

- Removal of trees deemed unhealthy or adversely impacting markers, pruning of healthy tree limbs adversely impacting cemetery structures and removal of scrub vegetation along the perimeter wall/fence and other locations.
- Installation of signage at the corner of East Union and Washington Street.
- Evaluate and restore portions of the existing brick perimeter wall.
- Improve the Main Entrance by removing the existing concrete pavement and replacing it with a decorative one. Removing the existing gate and hardware. Replace the existing concrete driveway apron and adjacent sidewalk.
- Evaluate the existing asphalt drives and determine what extent of renovation is required.
- Replace the existing dirt drive inside the eastern side of the cemetery with a brick and concrete paved pedestrian walkway. Remove the existing asphalt entrance driveway. Remove the chain link fence along the eastern boundary and adjacent vegetation. Install a new black galvanized steel picket fence along the walkway.
- Construct a new ten-foot-wide drive matching the main entrance drive pattern, centered on the Cemetery Street right-of-way. Extend the internal East-West drive to meet the new Cemetery Street drive.
- Modify the existing brick fence with similar materials to match the widths of the new walkway and drive.
- Remove and replace the existing fence along the Oakland Park property line with a new black galvanized steel picket fence.
- Construct a 6-foot-wide brick and concrete paved pedestrian path from the Jessie Street entrance to the East-West drive, routing it between the markers as necessary.
- Pave the existing gravel parking area near the Confederate pavilion for a minimum of one ADA parking space with two 15-foot-wide landscape terminal islands on either side of it.

The following is a list of anticipated efforts for the design services:

Hanson Professional Services will be responsible for the civil site design.

**Civil Design Development**

- Field investigation and information gathering.
- Evaluation of existing conditions.
- Field layout of Jessie Street pedestrian path and parking area.
- Tree removal and clearing plan.
- Geometric layout of the Cemetery Street drive, East-West Drive extension, paved pedestrian paths, parking area and new wall/fence.
- Grading and drainage design.
- Development of details for the entrance drive and pedestrian paths decorative pavement.

- Design of sediment control features.
- Meetings with regulatory agencies for permitting requirements and submittal of applications. A permit exemption will be sought from the St. Johns River Water Management District.
- Meetings with the COJ.
- Preparation of 30 and 60% level drawings that include cover sheet, general notes, site geometry, drainage/grading, erosion control and engineering details.
- Submittal of 10 set plans to COJ Development Services Review Group.
- Project team coordination.

Clary and Associates, Inc. will be responsible for the following:

**Survey Services**

- Set Horizontal and Vertical Control
- Identify Property and Right-of-Way Lines
- Topo the following:
  - 125 feet of Union Street from centerline to brick wall
  - 635 feet within the Cemetery Street right-of-way and an additional 15 feet west of the property line
  - 145 feet of 20-foot section along east-west asphalt drive
  - 649 feet of 30-foot section along asphalt entrance road
  - 249 feet of 30-foot path from the Jessie Street entrance

Please refer to attached supporting documents for the detailed survey scope.

CSI Geo will be responsible for the following:

**Geotechnical Services**

- Auger borings associated with the proposed roadway and other pavement areas.
- Soil Percolation Tests.

Please refer to attached supporting documents for the detailed geotechnical scope.

The total fees for 100% design services will be $57,426.00.

This proposal does not include professional services involving stormwater management design, final design, landscaping and irrigation. The tree removal plan will be based on data provided by COJ from the Old City Cemetery Conditions Assessment Study. Fees for environmental, tree mitigation and archaeological work will be provided under separate cover.

We are looking forward to working with the City of Jacksonville and ACON Construction Inc. on this project. We can proceed with this effort upon final written authorization from you. Thank you.

Sincerely,

Randy Downing

Randy Downing, PE
Senior Project Manager

Attachments:
Hanson Fee Estimate and Summary
Subconsultants' Scope and Fee Estimate

HANSON PROFESSIONAL SERVICES, INC.

DATE: 04/13/21
CLIENT: City of Jacksonville
PROJECT: Old City Cemetery

| | | | Principal HRS | Project Mgr HRS | Project Eng HRS | Eng Tech HRS | CADD Tech HRS | Clerical HRS | TOTAL HRS |
|---|---|---|---|---|---|---|---|---|---|
| a. | 60% Design | | | | | | | | |
| | Site Visits, Data Collection and Review | | 0 | 4 | 10 | 4 | 2 | 0 | 20 |
| | Overall Geometry Layout | | 0 | 4 | 16 | 4 | 6 | 0 | 30 |
| | Grading and Drainage Design | | 0 | 4 | 16 | 12 | 8 | 0 | 40 |
| | Pavement Detail Development | | 0 | 2 | 4 | 3 | 3 | 0 | 12 |
| | Design of Sediment Control Features | | 0 | 0 | 2 | 2 | 2 | 0 | 6 |
| | Quality Control | | 0 | 5 | 0 | 0 | 0 | 0 | 5 |
| | Supervision | | 2 | 3 | 0 | 0 | 0 | 0 | 5 |
| | Meetings/Coordination | | 0 | 10 | 10 | 0 | 0 | 4 | 24 |
| | Sub-total Hours | | 2 | 32 | 58 | 25 | 21 | 4 | 142 |
| b. | Final Permitting & Other | | | | | | | | |
| | SJRWMD Meeting and Exemption Request Letter | | 0 | 2 | 8 | 4 | 4 | 2 | 20 |
| | COJ Initial Design 10 set Review Submittal | | 0 | 2 | 10 | 6 | 6 | 2 | 26 |
| | Project Team Coordination | | 0 | 6 | 6 | 2 | 2 | 2 | 18 |
| | Sub-total Hours | | 0 | 10 | 24 | 12 | 12 | 6 | 64 |
| c. | Project Submittals | No. of Sheets | | | | | | | |
| | Cover/Key Sheet | 1 | 0 | 0 | 1 | 1 | 2 | 0 | 4 |
| | Legend and General Notes | 1 | 0 | 0 | 1 | 2 | 3 | 0 | 6 |
| | Typical Sections | 1 | 0 | 1 | 2 | 1 | 4 | 0 | 8 |
| | Tree Removal and Clearing Plan | 3 | 0 | 2 | 2 | 4 | 12 | 0 | 20 |
| | Site Layout/Geometry Plans | 3 | 0 | 2 | 4 | 8 | 30 | 0 | 44 |
| | Site Grading and Drainage Plans | 3 | 0 | 2 | 4 | 8 | 30 | 0 | 44 |
| | Erosion Control Plans | 2 | 0 | 0 | 1 | 1 | 4 | 0 | 6 |
| | Details | 2 | 0 | 2 | 2 | 4 | 12 | 0 | 20 |
| | Quality Control | | 0 | 8 | 0 | 0 | 0 | 0 | 8 |
| | Supervision | | 0 | 8 | 0 | 0 | 0 | 0 | 8 |
| | Sub-total Hours | | 0 | 25 | 17 | 26 | 97 | 0 | 168 |
| | Total Manhours | | 2 | 67 | 99 | 66 | 130 | 10 | 374 |
| | Hourly Rates | | $289.02 | $215.60 | $122.10 | $72.21 | $78.19 | $59.59 | |
| | Total Labor Dollars | | $578.04 | $14,444.99 | $12,087.55 | $4,765.01 | $10,164.69 | $595.90 | $42,637.38 |

| d. | ESTIMATED EXPENSES* | Unit | $/Unit | Quantity | Cost |
|---|---|---|---|---|---|
| | Bluelines (black) | ea. | $0.65 | 0 | $0.00 |
| | 11 X 17 Copies | ea. | $0.15 | 250 | $37.50 |
| | 8.5 X 11 Copies | ea. | $0.10 | 245 | $24.50 |
| | COJ 10 Set Permit Fee | ea. | $646.00 | 1 | $646.00 |
| | SJRWMD Exemption Request Fee | ea. | $100.00 | 1 | $100.00 |
| | Mileage | mi. | $0.49 | 125 | $60.63 |
| | Postage | mo. | $5.00 | 4 | $20.00 |
| | Courier Service | mo. | $18.00 | 4 | $72.00 |
| | | | | | $962.63 |

| | |
|---|---|
| Hanson Subtotal | $43,600.00 |
| Geotech - CSI Geo | $4,529.00 |
| Survey - Clary | $9,297.00 |
| Total | $57,426.00 |

I:\15Jobs\15L0105\Projects\Old City Cemetery\Staffhours_Old City Cemetery 4-13-2021.xls

EXHIBIT DDD-1

EXHIBIT DDD-1

| PART ONE - GENERAL | |
|---|---|
| 1. PROJECT<br>Old City Cemetery | 2. PROPOSAL NUMBER |
| 3. CONSULTANT<br>HANSON PROFESSIONAL SERVICES, INC | 4. DATE OF PROPOSAL<br>4/13/2021 |

| PART TWO - LABOR RELATED COSTS | | | | |
|---|---|---|---|---|
| 5. DIRECT LABOR | HOURLY RATE | ESTIMATED HOURS | ESTIMATED COST | TOTAL |
| Principal | $100 06 | 2 | $ 200 12 | |
| Project Manager | $74.64 | 67 | $ 5,000 88 | |
| Project Engineer | $42.27 | 99 | $ 4,184 73 | |
| Engineer Technician | $25 00 | 66 | $ 1,650 00 | |
| CADD Technician | $27 07 | 130 | $ 3,519 10 | |
| Clerical | $20.63 | 10 | $ 206 30 | |
| TOTAL DIRECT LABOR | | | | $ 14,761 13 |
| 6. OVERHEAD (COMBINE FRINGE BENEFIT AND ADMINISTRATIVE)<br>OVERHEAD RATE - 162.59% X TOTAL DIRECT LABOR | | | | $ 24,000 12 |
| 7. SUBTOTAL - LABOR + OVERHEAD (ITEMS 5 & 6) | | | | $ 38,761.25 |
| 8. PROFIT - LABOR RELATED COSTS (ITEM 7) X 10% | | | | $ 3,876 13 |

| PART THREE - OTHER COSTS | |
|---|---|
| 9. MISCELLANEOUS DIRECT COSTS | |
| ORIGINAL REPRODUCIBLE - VELLUM PLOTS | |
| BLUELINES - 24"x36" | |
| PAPER COPIES | $137.50 |
| SHIPPING | $92 00 |
| MISCELLANEOUS DIRECT COSTS SUBTOTAL | $ 229.50 |
| 10. SUBCONTRACTS - LUMP SUM | |
| Geotech | $4,529.00 |
| Survey | $9,297.00 |
| Environmental | |
| Landscape | |
| Tree Assessment | |
| SUB-CONTRACT SUBTOTAL | $13,826 00 |
| *TOTAL LUMP SUM AMOUNT (ITEMS 5,6,8,9 &10)* | $ 56,692 88 |
| 11. REIMBURSABLE COSTS (LIMITING AMOUNT) | |
| Other Expenses | $733.13 |
| SUBTOTAL REIMBURSABLE | $ 733.13 |

| PART FOUR - SUMMARY | |
|---|---|
| TOTAL AMOUNT OF CONTRACT (LUMP SUM PLUS REIMBURSABLE)<br>ITEMS 5,6,8,9,10,&11 | $ 57,426.00 |

I:\15Jobs\15L0109\Projects\Old City Cemetery\[Staffhours_Old City Cemetery 4-13-2021.xls]Manhours

BID # CDB-0008-16 FOR D/B SVCS OF ACTIVE AND PASSIVE PARK PROJECTS

OPEN DATE: 10/21/2015

# COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 5 OTHER: 1

## SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFP, and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on January 21, 2016; 01 23 16 ACON Construction Company, Inc (contract #3150-15) was awarded as highest ranking firm with funding not-to-exceed $6,000,000.00 annually for a period of service for five (5) years.

Recommend approval of award to include the rate sheets as part of Exhibit A, as they were omitted from original award. No additional changes are needed.

Attachments: Recommendation Memo, Previous Award (s)

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Thomas N. Fallin, P.E., Chief, Engineering & Construction Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

Teresa L. Eichner

James K. McCoy

MEMBERS DISAPPROVING Ø DATE: 7-14-16

OTHER

ACTION OF AWARDING AUTHORITY

✓ APPROVED ✓ DATE 7/14/16

OTHER DISAPPROVED

SIGNATURE

ATE 10/21/2015

# COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 2 OTHER: 1

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
The City had previously issued this RFP, and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on January 21, 2016. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

1) ACON Construction Company, Inc. - 133
2) Hagar Construction- 125.5

Recommend approval of award to ACON Construction Company, Inc., as receiving the highest score in accordance with the evaluation and ranking above. Period of Service will be five (5) years from effective date of contract with funding not-to-exceed $6,000,000.00 annually. To be executed by formal contract through Office of General Counsel.

Attachments: Recommendation Memo, Scoring Matrix, Previous Award

BUYER MARILYN LADLER

RESPECTFULLY SUBMITTED

for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Thomas N. Fallin, P.E., Acting Chief-Engineering & Construction Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING

DATE: 1-28-16

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED

DATE 1/28/16

DISAPPROVED

OTHER

CSJ-0008-16 SERVICES OF ACTIVE AND PASSIVE PARK PROJECTS

OPEN DATE: 10/21/2015

# COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 2 OTHER 1

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
The City had previously issued this RFP, and received only two responses, they have been evaluated. Based upon the proposal evaluation, the average scores and rankings are as follows (Listed in alphabetical order):

2) ACON- 75
1) Hagar Construction- 78.5

Pursuant to Section 2.6 – Award of Contract of the RFP, recommend approval to accept the two responses and conduct formal interviews with each firm.

Attachments: Recommendation Memo, Scoring Matrix, Bid Tabulation, Section 2.6, JSEB Letter

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: William J. Joyce, P.E., Chief-Engineering & Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING _____ DATE: 12-30-15

OTHER _____

ACTION OF AWARDING AUTHORITY

APPROVED _____ DATE 1/01/16

OTHER: _____ DISAPPROVED _____

Joan E. Mouse
Chief Administrative Officer
For Mayor Kevin Gray

SIGNATURE OF AUTHENTICATION