PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement**

DATE: **November 15, 2016**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 2, 126.204, approval is requested to utilize the Competitive Sealed Proposal process to formally procure services for Protective Gear for Fire/Rescue Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Proposal ("RFP"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFP has been reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFP has been reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: Encouragement Plan.

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

FIRE AND RESCUE DEPARTMENT

November 14, 2016

TO: Gregory Pease, Chief of Procurement Division

FROM: Kurtis Wilson, Chief of Fire Department

RE: **CSPEC BID FOR PROTECTIVE GEAR FOR FIREFIGHTING**

The Jacksonville Fire and Rescue Department (JFRD) would like to request approval to proceed with the issuance of a Request for Proposal (RFP) for the above referenced equipment. This RFP seeks to competitively bid newer protective equipment to meet the needs of the Jacksonville Fire and Rescue Department. The following information is furnished in accordance with Chapter 126.~~302~~ 204 of the City Ordinance Code.

The purpose of this request is to ask permission to utilize the Competitive Sealed Proposal Evaluation Committee (CSPEC) to replace Bid SC-0649-13 Protective Gear for Firefighting which expired October 22, 2016. The evaluation process is required due to the complexity of the protective equipment, the various differences offered among the vendors and the importance of the qualifications to manufacture the protective equipment verses a lowest vendor, open market method. Due to new fabrics, materials, technologies and design differences now available on the market, the evaluated process would be the fairest way to select a vendor that meets our minimum specifications. In addition, the JFRD has not evaluated protective gear for firefighting in more than 10 years. The sub-committee will be responsible for evaluating the submitted bid and testing the equipment.

The sub-committee members responsible for evaluating the submitted bids are as follows:

Keith Powers, Division Chief of Operations
Gary Kuehner, Assistant Chief of Operations
David Squires, District Chief F-9A
Frank Gillis, District Chief SF-1A
Scott Miller, Lieutenant/Logistical Support Manager

The proposed bid has an estimated cost of $650,000 for the first year with two (2) one (1) year renewal options.

Attached please find the scope of service, minimum specifications and intended evaluation criteria. It is our desire that the service be awarded in the form of a Master Blanket upon selection of the winning vendor.

Thank you for considering this request.

KW/tjh

Pearson, Daniel

From: Willis, Ann on behalf of RiskReview
Sent: Friday, October 14, 2016 4:52 PM
To: Pearson, Daniel; RiskReview
Subject: RE: RFP Review - Personal Protective Equipment for Firefighting
Attachments: CSPEC RFP DRAFT-2.18.RM Redline 10.14.16doc.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Dan,

Thanks for your patience!

Attached is Risk Managements redlined RFP for Firefighter Protective Equipment.
Risk Management has concluded our review unless further assistance is required.

Thank you,

Ann Willis, AINS, CRIS
Property and Casualty Compliance Administrator
Risk Management Division
Department of Finance
City of Jacksonville
117 W Duval Street, Suite 335
Jacksonville, Fl 32202
(904) 630-7891 (o)
(904)630-2100 (f)
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From: Pearson, Daniel
Sent: Wednesday, October 12, 2016 1:05 PM
To: RiskReview
Subject: FW: RFP Review

Just checking status of below request...

From: Pearson, Daniel
Sent: Wednesday, September 14, 2016 6:18 PM
To: RiskReview
Subject: RFP Review

RFP for review.

Thanks

DAN PEARSON
MANAGER OF PURCHASING SVCS, ASST.
PROCUREMENT DIVISION
904-255-8815 ★ DIRECT
904-255-8837 ★ FAX

ONE CITY ONE JACKSONVILLE!

To: Greg Pease, Division Chief
Procurement Division

From: Mario Rubio, JSEB Administrator
Jacksonville Small and Emerging Businesses (JSEB) & Contract Compliance Office

RE: **Personal Protective Equipment for Firefighting**

The Jacksonville Small and Emerging Business & Contract Compliance (JSEB) Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

Encouragement

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

If you need additional information I may be reached at (904) 255-8167.

Tracie Davis
Compliance Officer, JSEB Professional Services
Small and Emerging Business Office
214 N. Hogan Street, Ste 800
Jacksonville, FL 32202
E: tracied@coj.net
P: (904) 255-8167
F: (904) 255-8842

Please note that under Florida's very broad public records law, communications to and from city officials are subject to public disclosure.

Pearson, Daniel

From: Davis, Tracie
Sent: Thursday, September 15, 2016 12:13 PM
To: Pearson, Daniel
Cc: Davis, Tracie
Subject: Personal Protective Equipment for Firefighting