

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, February 8, 2024, 10:00 a.m.

Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above the formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: ✓ Robert Waremborg, Chairman  
✓ Brennan Merrell, Treasury  
✓ James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Paul Crawford✓ Brian Bergen✓	1	P-50-20	Contract Amendment No. 3 Civil Engineering & Land Planning Services for Cecil Commerce Center/Alliance Florida Office of Economic Development	That Contract No. 70995-21 between the City of Jacksonville and England Thims & Miller for Civil Engineering & Land Planning Services for CCC/Alliance Florida be amended to increase the maximum indebtedness by \$400,000.00 to a new not-to-exceed amount of \$975,000.00; and exercise the first renewal option extending the period of service to March 21, 2025, with one(1) renewal remaining. All other terms and conditions, as previously amended, shall remain the same.		Approved 4-0
Thomas Ossi✓ Ruben Ola	2	P-53-23 PB#6	Rescind Permission to Piggyback State of Florida IT Contract Staff Augmentation Information Technology Division	That the City of Jacksonville is authorized to enter into an agreement utilizing State Contract No. 80101507-23-STC-ITSA for IT Staff Augmentation Services per Purchasing Code 126.309 by incorporating the attached contract identified as Exhibit 'A' with one or more of the Contractors identified in Exhibit 'B'; providing a not-to-exceed maximum indebtedness to the City in the amount of \$1,300,000.00; and providing a period of service from execution of the agreement through September 30, 2027. All other terms and conditions are per the City's standard contract language.		Approved 4-0
		P-53-23 PB#6	Restate Permission to Piggyback State of Florida IT Contract Staff Augmentation Information Technology Division	That the City of Jacksonville is authorized to enter into an agreement utilizing State Contract No. 80101507-23-STC-ITSA for IT Staff Augmentation Services per Purchasing Code 126.309 by incorporating the attached contract identified as Exhibit 'A' with one or more of the Contractors identified in Exhibit 'B'; providing a not-to-exceed maximum indebtedness to the City in the amount of \$1,300,000.00; and to ratify the contract from January 1, 2024 through the date of award, and extend it through September 30, 2027. All other terms and conditions are per the City's standard contract language.		Approved 4-0
Guy Parola✓ Renee Hunter Allan Barrett✓	3	P-58-16 AD#4	Contract Amendment No. 6 Real Estate Consultant Services Downtown Investment Authority (DIA)	That Contract No. 10282 between the City of Jacksonville and CBRE, Inc., utilizing State Contract No. DMS-12-13-007A for Real Estate Consultant Services is amended to incorporate the attached Scope of Services identified as Exhibit 'E'; the maximum indebtedness shall remain a not-to-exceed total maximum amount of \$192,630.00. All other terms and conditions as previously amended shall remain the same.		Approved 5-0

Steve Long ✓ Nikita Reed	4	P-04-19	<b>Contract Amendement No. 4 Professional Design Services for McCoy's Creek Restoration</b> Department of Public Works/Engineering & Construction Management Division	That Contract No. 10654-01, originally executed August 7, 2019, between the City and WSP USA Environment & Infrastructure Solutions, Inc. (WSP USA E&I Inc), for Professional Design Services for McCoy's Creek Restoration, be amended to increase the maximum indebtedness by \$2,000,000.00 to a new not-to-exceed maximum indebtedness of \$10,000,000.00. All other terms and conditions, as previously amended shall remain the same.	Approved 4-0
Steve Long Nikita Reed Daryl Weinstein ✓	5	P-10-23	<b>Subcommittee Report Construction Engineering and Inspection Services for 3 Swimming Pool Projects</b> Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal one was deemed non-responsive, and one was responsive, interested, qualified and available to provide the required services and that company is: 1) The Gibbs Group We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The Gibbs Group</u> , the number one(1) ranked firm.	Approved 4-0
Nikita Reed Tom McKnight ✓	6	P-50-23	<b>Introduce &amp; Review Scope CEI Services for 2<sup>nd</sup> Avenue North &amp; Penman Road Complete Streets</b> Department of Public Works	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief of Procurement and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.	Approved 4-0
Gary Goldsberry ✓ Michael Derbaum	7	P-45-23	<b>Subcommittee Report Engineering Design Services for Hopkins Creek Regional Stormwater Improvements</b> Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the three (3) proposals received in response all were found to be responsive, interested, qualified and available to perform the required services and alphabetically they are: 2) Adkinson Engineering, Inc. 1) Almond Engineering, P.A. 3) Dewberry Engineers, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Almond Engineering, P.A.</u> , the number one(1) ranked firm.	Approved 4-0
Gary Goldsberry Fred Sumter ✓	8	P-43-23	<b>Subcommittee Report Construction Engineering and Inspection Services for City Bridge -Structural Projects below \$4M – Annual Contract</b> Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal one was deemed non-responsive, and one was responsive, interested, qualified and available to provide the required services and that company is: 1) Eisman & Russo, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The Eisman &amp; Russo, Inc.</u> , the number one(1) ranked firm	Approved 4-0
Steve Long John Baxter ✓	9	P-05-23	<b>Fee &amp; Contract Negotiations Engineering Design Services for Cahoon Road Phase 2</b> Department of Public Works/Engineering & Construction Management Division	That the City Of Jacksonville enter into a contract with Eisman & Russo, Inc., for Cahoon Road Phase 2, that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B'; provide a lump-sum for Design Services in the amount of \$662,620.66, with a not-to-exceed maximum indebtedness in the amount of \$662,620.66. The expiration date will be to project completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.	Approved 4-0
Steve Long Guy Parola Jonathan Page ✓	10	P-49-18	<b>Contract Amendment No. 2 Professional Design Services for Park Street Road Diet</b> Department of Public Works/Engineering & Construction Management Division	That Contract No. 6576-27, Originally executed January 21, 2020, between the City of Jacksonville and Prosser, Inc., for Professional Design Services for Park Street Road Diet, is amended to incorporate the attached Scope of Services, identified as Exhibit 'E' and Fee Summary identified as Exhibit 'F'; add a new lump-sum amount for Post Design Services in the amount of \$49,497.70, thereby increasing the maximum indebtedness by \$49,497.70 to a new maximum of \$723,974.03. All other terms and conditions shall remain the same.	Approved 4-0
Meeting Adjourned: _____ 10:16 A.M. _____					

*"The next PSEC meeting is scheduled to be held on Thursday, February 22, 2024."*