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SUBJECT: JACKSONVILLE JAZZ FESTIVAL VIP CATERING

BID #: ESC-0277-23 **OPEN DATE: 2022-12-21**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2023, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of four (4) one (1) year renewal options with The Chef's Garden of Jacksonville, Inc. for Jacksonville Jazz Festival VIP Catering. Supplier requested a 5% increase price escalation based on Consumer Price Index. Period of service will be from October 1, 2023 through September 30, 2024. The requested total annual expenditure not to exceed $143,955.00. The revised total award expenditure not to exceed $281,055.00.

Funding Sources: 00113.133101.549040.000000. Multiple Activities.00000.0000000, 00113.133105.552060.000000.00000000.00000.0000000, 10302.133101.549006.000000.00000000.00000.0000000, to be executed by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

August 2, 2023

To: Dustin Freeman, Chief
Procurement Division

Thru: Daryl T. Joseph
Director, Parks, Recreation & Community Services

From: Chandler Fussell
Chief, Sports & Entertainment Division

Subject: FY24 Jacksonville Jazz Festival VIP Catering Services ESC-0277-23/POA-70237-23 1st Renewal Request

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The Parks, Recreation and Community Service Department; Sports and Entertainment Division respectfully requests the Procurement Division proceed with awarding the 1st of 4 annual renewal options for Jacksonville Jazz Festival VIP Catering by Chef's Garden ESC-0277-23/POA-70237-23. Period of service for the renewal will be from October 1, 2023 through September 30, 2024.

The supplier has requested a 5% increase on all items due to the increase in Consumer Pricing Index, all other terms are to remain the same as the original award.

Annual expenditures are not expected to exceed $143,955.00 with the award amount not to exceed $281,055.00.

Funding Source: 00113.133101.549040.000000.Multiple Activies.00000.0000000
00113.133105.552060.000000.00000000.00000.0000000
10302.133101.549006.000000.00000000.00000.0000000

JMK

Attachments: Renewal Letter

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Jennifer Malice Kelly, Sports & Entertainment Division

CHEF'S GARDEN
Catering & Events

Tuesday, August 1, 2023

Jennifer Malice-Kelly
City of Jacksonville
Division of Sports & Entertainment
214 N. Hogan Street, Floor 4
Jacksonville, FL 32202

Dear Jennifer,

Please be advised that I, on behalf of Chef's Garden Catering & Events, do hereby express our wish to exercise our renewal option of **Bid ESC-0277-23/POA Number- Jacksonville Jaz Festival VIP Catering.** Under the renewal, I confirm pricing will be kept the same except for a 5% increase in food and labor cost to account for inflation.

Thank You,

Jennifer Earnest
Partner
The Chef's Garden Catering & Events

3732 MENTE STREET • JACKSONVILLE, FLORIDA 32207 • PHONE 904 399-4449 • FAX 904 399-3336 • CHEFSGARDENJACKSONVILLE.COM

JJF VIP Catering

		FY23	FY23 Totals	FY24	FY24 Totals
Main	3000	$ 21.50	$ 64,500.00	$ 22.58	$ 67,725.00
Side	3000	$ 12.00	$ 36,000.00	$ 12.60	$ 37,800.00
Full Meal S	600	$ 18.50	$ 11,100.00	$ 19.43	$ 11,655.00
Dessert	1500	$ 13.00	$ 19,500.00	$ 13.65	$ 20,475.00
Labor	1500	$ 4.00	$ 6,000.00	$ 4.20	$ 6,300.00
			$ 137,100.00		$ 143,955.00

Economic News Release

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, July 2023
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Jun. 2023	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jul. 2022	Jun. 2023	Jul. 2023	Jul. 2022-Jul. 2023	Jun. 2023-Jul. 2023	Apr. 2023-May 2023	May 2023-Jun. 2023	Jun. 2023-Jul. 2023
All items	100.000	296.276	305.109	305.691	3.2	0.2	0.1	0.2	0.2
Food	13.400	308.532	322.556	323.523	4.9	0.3	0.2	0.1	0.2
Food at home	8.582	292.972	302.335	303.455	3.6	0.4	0.1	0.0	0.3
Cereals and bakery products	1.166	332.968	355.074	356.377	7.0	0.4	0.0	0.1	0.0
Meats, poultry, fish, and eggs	1.770	318.141	315.561	317.445	-0.2	0.6	-1.2	-0.4	0.5
Dairy and related products	0.787	265.638	268.338	269.143	1.3	0.3	-1.1	-0.3	0.5
Fruits and vegetables	1.478	341.839	350.724	351.646	2.9	0.3	1.3	0.8	0.4
Nonalcoholic beverages and beverage materials	1.039	204.944	216.146	216.056	5.4	0.0	0.7	-0.1	0.0
Other food at home	2.344	257.295	269.995	271.276	5.4	0.5	0.4	-0.2	0.2
Food away from home(1)	4.818	331.342	354.245	354.862	7.1	0.2	0.5	0.4	0.2
Energy	6.951	325.407	283.854	284.828	-12.5	0.3	-3.6	0.6	0.1
Energy commodities	3.667	405.676	321.491	323.358	-20.3	0.6	-5.6	0.8	0.3
Fuel oil(1)	0.112	495.910	353.673	364.304	-26.5	3.0	-7.7	-0.4	3.0
Motor fuel	3.497	399.682	317.170	318.891	-20.2	0.5	-5.6	0.9	0.2
Gasoline (all types)	3.415	396.952	316.258	318.071	-19.9	0.6	-5.6	1.0	0.2
Energy services	3.283	262.731	259.564	259.766	-1.1	0.1	-1.4	0.4	-0.1
Electricity	2.574	262.347	271.369	270.268	3.0	-0.4	-1.0	0.9	-0.7
Utility (piped) gas service	0.709	258.666	219.272	223.290	-13.7	1.8	-2.6	-1.7	2.0
All items less food and energy	79.649	295.646	308.910	309.402	4.7	0.2	0.4	0.2	0.2
Commodities less food and energy commodities	21.321	166.746	168.588	168.014	0.8	-0.3	0.6	-0.1	-0.3
Apparel	2.526	125.188	130.510	129.172	3.2	-1.0	0.3	0.3	0.0
New vehicles	4.270	173.618	179.577	179.696	3.5	0.1	-0.1	0.0	-0.1
Used cars and trucks	2.776	213.683	202.007	201.624	-5.6	-0.2	4.4	-0.5	-1.3
Medical care commodities(1)	1.460	390.077	404.109	406.169	4.1	0.5	0.6	0.2	0.5
Alcoholic beverages	0.836	274.344	285.633	285.580	4.1	0.0	0.5	0.0	0.1
Tobacco and smoking products(1)	0.496	1,349.636	1,424.290	1,431.302	6.1	0.5	0.6	0.1	0.5
Services less energy services	58.328	375.060	396.646	398.002	6.1	0.3	0.4	0.3	0.4
Shelter	34.728	354.935	380.594	382.226	7.7	0.4	0.6	0.4	0.4
Rent of primary residence	7.569	370.448	398.593	400.210	8.0	0.4	0.5	0.5	0.4
Owners' equivalent rent of residences(2)	25.540	363.311	389.223	391.131	7.7	0.5	0.5	0.4	0.5
Medical care services	6.377	601.056	593.503	591.832	-1.5	-0.3	-0.1	0.0	-0.4
Physicians' services(1)	1.792	411.846	412.812	413.437	0.4	0.2	-0.5	0.7	0.2
Hospital services(1)(3)	1.925	377.415	390.793	389.061	3.1	-0.4	1.0	0.4	-0.4
Transportation services	5.917	363.389	395.238	396.199	9.0	0.2	0.8	0.1	0.3

Footnotes

(1) Not seasonally adjusted.

(2) Indexes on a December 1982=100 base.

(3) Indexes on a December 1996=100 base.

Expenditure category	Relative importance Jun. 2023	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jul. 2022	Jun. 2023	Jul. 2023	Jul. 2022-Jul. 2023	Jun. 2023-Jul. 2023	Apr. 2023-May 2023	May 2023-Jun. 2023	Jun. 2023-Jul. 2023
Motor vehicle maintenance and repair(1)	1.121	343.678	383.196	387.159	12.7	1.0	0.6	1.3	1.0
Motor vehicle insurance	2.657	609.585	705.717	717.799	17.8	1.7	2.0	1.7	2.0
Airline fares	0.593	311.205	279.224	253.345	-18.6	-9.3	-3.0	-8.1	-8.1

Footnotes

(1) Not seasonally adjusted.

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Last Modified Date: August 10, 2023

U.S. BUREAU OF LABOR STATISTICS Division of Consumer Prices and Price Indexes Suite 3130 2 Massachusetts Avenue NE
Washington, DC 20212-0001

Telephone:1-202-691-7000_ www.bls.gov/CPI Contact CPI

SUBJECT: JACKSONVILLE JAZZ FESTIVAL VIP CATERING

BID #: ESC-0277-23 **OPEN DATE: 2022-12-21**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2023, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidder THE CHEF'S GARDEN OF JACKSONVILLE, INC. in the amount of $137,100.00 for JACKSONVILLE JAZZ FESTIVAL VIP CATERING. Period of service will be from date of award through September 30, 2023, with four (4) one (1) year renewal options. Below are the bidders with the following scoring points ranking:

Chef's Garden of Jacksonville, Inc.	80.60 points
The Food Doctor	79.00 points
Fuze on Catering	61.78 points

Funding Sources: 00113.133101.549040.000000. Multiple Activities.00000.0000000, 00113.133105.552060.000000.00000000.00000.0000000, 10302.133101.549006.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Scoring Matrix, Terms and Conditions, Specifications

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, ACTING CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 2/9/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 2/9/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02