SINGLE SOURCE AWARD **BID #SS-13632-23**

Subject: "Voter Focus" and "EViD" Licenses, Support, and Maintenance – FY23

Department: Duval County Supervisor of Elections

Description of Purchase:
Request approval to increase the subject Single Source award to VR Systems, Inc. in the amount of $721.50 to pay the final invoice. Total revised not-to-exceed award amount will be $393,592.50. Period of service will remain unchanged with an expiration date of September 30, 2023.

Funding for this award will be encumbered from account 00111.640001.546620.000000.00000000.00000.0000000 and executed by Purchase Order(s).

Single Source Award To: VR Systems, Inc.

Price Justification: See attachment

Total Award: $393,592.50 **Requisition #:** N/A

Attachments: Agency Memo, Supplier Letter / Quote / Invoice, Previous Award

Certification as to Single Source: Jerry Holland, Supervisor of Elections

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: David Klages

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

OFFICE OF THE SUPERVISOR OF ELECTIONS

105 EAST MONROE STEET
JACKSONVILLE, FLORIDA 32202
FAX: (904) 255-3434
EMAIL: JHOLLAND@COJ.NET
JERRY HOLLAND SUPERVISOR OF ELECTIONS
OFFICE: (904) 255-3444 CELL: (904) 318-6877

MEMORDANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Jerry Holland, Supervisor of Elections

RE: POA-652955-23
SS-13632-23

I am attaching supporting documents and full explanation from the Vendor for your review. It is my request that we increase the referenced POA in the amount of $721.50 for a total amount of $393,592.50.

The funding source for this increase is 00111-640001-546620.

Cc: Yadira M. Botero, Finance Officer

Botero, Yadira

From: Patti Pittman <ppittman@vrsystems.com>
Sent: Tuesday, August 8, 2023 1:31 PM
To: Botero, Yadira
Cc: Kendra Ward; Klages, David
Subject: Re: Requesting Review of Invoice 7739
Attachments: Duval County 2022-2023 Renewal Information.pdf; Duval County, FL Inv # 7739.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Afternoon,

I think we figured out what happened. We emailed the information for Budget Year 2022/2023 in March of 2022. It included an estimate for Lot 8, 150 EViDs because the units were ordered but not delivered and the renewal starts one year after delivery (which we did not have at the time). We estimated the delivery date to be 4/1/2023, but they were actually delivered on 3/17/2023. It appears the PO was created using this estimated amount. Therefore the actual renewal cost is off $721.50 from the estimate sent in March of 2022. I have attached the Budget Information sent and the actual invoice so you can see the difference.

If this is too confusing, please let me know and we can discuss it in more detail.

Thanks,
Patti

On Tue, Aug 8, 2023 at 12:51 PM Botero, Yadira <BoteroY@coj.net> wrote:

> Thank you for looking into this matter.
>
> Yadira M. Botero, Finance Officer/HR
>
> Supervisor of Elections Office
>
> 105 E. Monroe Street
>
> Jacksonville, Florida 32202
>
> (904) 255-3441

VR★

March 17, 2022

Renewal Fees Schedule for Budget Year 2022 / 2023

This is not an invoice. This is information provided for budget preparation.

The Honorable Mike Hogan
Duval County Supervisor of Elections
105 E Monroe St
Jacksonville, FL 32202-3215

Qty	Product	Lot	Renewal Date	Renewal End Date	Renewal Amount
	Voter Focus License to Use, Support and Maintenance Renewal Fee		10/01/2022	09/30/2023	$91,329.00
	EViD Voter Focus System Annual License		10/01/2022	09/30/2023	$5,903.00
776	EViD Station Annual License	5	10/01/2022	09/30/2023	$90,792.00
60	EViD Station Annual License	6	10/01/2022	09/30/2023	$7,020.00
149	EViD Station Annual License	7	10/01/2022	09/30/2023	$17,433.00
150	EViD Station Annual License	8	*04/01/2023	09/30/2023	*$8,799.00
776	EViD Hardware Repair Program	5	10/01/2022	09/30/2023	$58,200.00
60	EViD Hardware Repair Program	6	10/01/2022	09/30/2023	$4,500.00
149	EViD Hardware Repair Program	7	10/01/2022	09/30/2023	$11,175.00
	Voter Focus Interface to ICW's Geo Elections Mapping Software		10/01/2022	09/30/2023	$4,565.00
	Voter Focus Interface to BlueCrest's ReliaVote Ballot Software (previously known as Pitney Bowes)		10/01/2022	09/30/2023	$6,392.00
	VR Systems VRTower and ELM System		10/01/2022	09/30/2023	$86,763.00
					$392,871.00*

* The dates and price for Lot 8 are estimates.

If you have questions, please contact Patti Pittman
ppittman@vrsystems.com

Invoice

Invoice Date	Invoice #
2/13/2023	7739

VR Systems, Incorporated

3773 Commonwealth Blvd
Tallahassee, FL 32303
(850)668-2838

P.O. Number

Ship To

Bill To
Duval County Supervisor of Elections ATTN: Mr. Robert Phillips 105 East Monroe St Jacksonville FL 32202

Quantity	Description	Price Each	Amount
150	EViD Station Annual License Fee from March 17, 2023 to September 30, 2023 - Lot 8 (Prorated to line up dates).	63.47	9,520.50

Thank you for your business. Have a wonderful week!

Total	$9,520.50
Payments/Credits	$0.00
Balance Due	$9,520.50

Phone #	Fax #	E-mail
850-668-2838	850-668-3193	ppittman@vrsystems.com

FEIN NUMBER 59-3135736

Due Date	3/17/2023

SINGLE SOURCE AWARD **BID #SS-13632-23**

Subject: "Voter Focus" and "EViD" Licenses, Support, and Maintenance – FY23

Department: Duval County Supervisor of Elections

Description of Purchase:
Recommend approval of a Single Source award to VR Systems, Inc. for the continued use of their "Voter Focus" software licenses along with their website hosting services, software support/maintenance, and support of the electronic voter identification ("EViD") devices for the Duval County Supervisor of Elections.

Recommend approval to retroactively begin the period of service on October 1, 2022. Period of service will be from October 1, 2022 through September 30, 2023. Total not-to-exceed expenditure amount is $392,871.00.

Funding for this award will be encumbered from account 00111.610001.546620.000000.00000000.00000.0000000 and executed by purchase order(s).

Single Source Award To: VR Systems, Inc.

Price Justification: See attachment

Total Award: $392,871.00 **Requisition #:** N/A

Attachments: Agency Memo, Single Source Justification Form, Supplier Letter & Quote

Certification as to Single Source: Robert Phillips, Chief Elections Officer, Duval County Spvr. of Elections

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: David Klages

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 1/5/2023

ACTION OF AWARDING AUTHORITY DATE: 1/5/2023

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FORM GB-113, Revised 12/2007