City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE

MEMORANDUM

DATE: **July 9, 2018**

TO: **Gregory Pease**
Director of Procurement
Intra-Governmental Services Department

THRU: **John P. Pappas, P.E., Director**
Department of Public Works

FROM: **Steven D. Long, Jr., P.E., Chief**
Right of Way and Stormwater Maintenance Division

RE: **BID #P-28-15; Countywide Program Management Services for Resurfacing and New Sidewalk Construction.**
Amendment #3, Contract #7420-12

Contract #7420-12 between the City of Jacksonville and Eisman and Russo, Inc., for Countywide Program Management Services for Resurfacing and New Sidewalk Construction, has been amended to exercise the first of two (2) 2-year renewal options that extended the period of services from October 1, 2017 through September 30, 2019 with one (1) renewal option remaining. The first renewal is for a two (2) year period and is funded for the first year within the FY 2018 budget. We respectfully request that contract #7420-12 be amended to add the second year of funding in the first renewal by incorporating the attached Contract fee Summary Form (Exhibit H), by increasing the maximum indebtedness for the contract by $1,194,785.50 to a new maximum of $4,480,728.12, with all other terms and conditions of the Agreement remaining unchanged. Funding to be provided within the FY 2019 budget.

Work will be performed under purchase orders issued, and funding should be encumbered from account PWCP322RD549-06505-PW0070-01 (Resurfacing) and PWCP327VP519-06505-PW0785-01 (New Sidewalk), or accounts generated by the fiscal year budget administration beginning October 1, 2018.

Please contact Steve Long or Joel Troupe with any questions. Thank you for your assistance.

SL/jt

cc: Joel Troupe/Contract Construction Manager

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ONE CITY. ONE JACKSONVILLE

Countywide Program Management
For Resurfacing and New Sidewalk Construction

L – 12915

June 29, 2018

Mr. Steve Long, P.E.
Chief
Right of Way and Stormwater Maintenance Division
City of Jacksonville
609 St. Johns Bluff Road North
Jacksonville, FL 32225

Re: Engineering Services for Countywide Program Management
For Resurfacing and Sidewalk Construction
City Contract # 7420-12; Fee Proposal 2018-2019

Dear Mr. Long:

EISMAN & RUSSO is pleased to submit the attached proposal to provide Program Management Services under City Contract #7420-12, for the next contract period. We propose to maintain the same scope of services defined in Exhibit "A" of the original contract for both resurfacing and new sidewalk construction.

Attached for your consideration is the proposed Contract Fee Summary (Exhibit H) to provide Program Management Services for the period from October 1, 2018 through September 30, 2019. This document summarizes our cost and manpower requirements necessary to provide services for one (1) year. This manpower is based on providing Engineering Services for any street resurfacing, and new sidewalk construction projects requested by the City's Right of Way and Stormwater Maintenance Division for the Countywide Program Management Services for Resurfacing and New Sidewalk Construction. .

If the foregoing meets with your approval, we would appreciate your initiating the contract renewal process through the City's Professional Services Evaluation Committee.

Please feel free to contact me with any questions.

Sincerely,
EISMAN & RUSSO Consulting Engineers

Antonio J. Mahfoud, P.E.
President

Attachment

AJM/jld
File code: 102.07

"EXHIBIT H"

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Countywide Program Mgmt., Resurfacing & New Sidewalk	3. Contract Number REF # P-28-15
2. Name of Consultant Eisman & Russo, Inc.	4. Proposal Date 06/29/18

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	$49.68	200.0	$9,936.00	
Engineer - Registered	$43.00	80.0	$3,440.00	
Engineer - Non-Registered	$25.00	200.0	$5,000.00	
Document Control Manager	$31.00	1,980.0	$61,380.00	
Utility Coordinator			$0.00	
CADD Operator	$25.00	800.0	$20,000.00	
Supervisor			$0.00	
Senior Inspector	$26.00	4,000.0	$104,000.00	
Inspector	$22.00	4,000.0	$88,000.00	
Asphalt Plant Inspector		0.0	$0.00	
Clerical	$13.00	60.0	$780.00	
TOTAL DIRECT LABOR		11,320	Hours	$292,536.00
6. Overhead (Combined Fringe Benefit & Administrative) **Overhead Rate** 150 % x Total Direct Labor				$438,804.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$731,340.00
8. PROFIT: Labor Related Costs (Item 7)		x	10%	$73,134.00

PART III - OTHER COSTS

9. Miscellaneous Direct Costs			
Transportation	$	42,135.00	
Phone/Communication	$	3,000.00	
Computer Equipment	$	60,000.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			$105,135.00
10. SUBCONTRACTS (Limiting Amount)			
Inspection/GIS (CSI/Geogrametrics) JSEB	$	143,715.00	
Inspection (RDBG) JSEB	$	141,461.50	
SUB-CONTRACT SUB-TOTAL			$285,176.50
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			**$1,194,785.50**
11. REIMBURSABLE COSTS (Limiting Amount)	$	0.00	
SUB-TOTAL REIMBURSABLES			$0.00

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$1,194,785.50**
PREVIOUS CONTRACT AMOUNT	**$3,285,942.62**

Exhibit 'H'

"EXHIBIT H"

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Countywide Program Mgmt., New Sidewalk Only	3. Contract Number REF # P-28-15
2. Name of Consultant Eisman & Russo, Inc.	4. Proposal Date 06/29/18

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	$49.68	20.0	$993.60	
Engineer - Registered	$43.00	8.0	$344.00	
Engineer - Non-Registered	$25.00	20.0	$500.00	
Document Control Manager	$31.00	200.0	$6,200.00	
Utility Coordinator		0.0	$0.00	
CADD Operator	$25.00	80.0	$2,000.00	
Supervisor		0.0	$0.00	
Senior Inspector	$26.00	800.0	$20,800.00	
Inspector	$22.00	1,000.0	$22,000.00	
Asphalt Plant Inspector		0.0	$0.00	
Clerical	$13.00	6.0	$78.00	
TOTAL DIRECT LABOR		2,134	Hours	$52,915.60
6. Overhead (Combined Fringe Benefit & Administrative) **Overhead Rate** 150 % x Total Direct Labor				$79,373.40
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$132,289.00
8. PROFIT: Labor Related Costs (Item 7)		x	10%	$13,228.90

PART III - OTHER COSTS

9. Miscellaneous Direct Costs			
Transportation	$	4,200.00	
Phone/Communication	$	300.00	
Computer Equipment	$	0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			$4,500.00
10. SUBCONTRACTS (Limiting Amount)			
Inspection/GIS (CSI/Geogrametrics) JSEB	$	0.00	
Inspection (RDBG) JSEB	$	0.00	
SUB-CONTRACT SUB-TOTAL			$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			**$150,017.90**
11. REIMBURSABLE COSTS (Limiting Amount)	$	0.00	
SUB-TOTAL REIMBURSABLES			$0.00

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$150,017.90**

Exhibit 'H'

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL	
1. Project Countywide Program Mgmt , Resurfacing & New Sidewalk	3. Contract Number REF # P-28-15
2. Name of Consultant CSI Geo, Inc.	4. Proposal Date 06/29/18

PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	$49.68		$0.00	
Engineer - Registered	$43.00		$0.00	
Engineer - Non-Registered	$25.00		$0.00	
Document Control Manager	$31.00		$0.00	
CADD Operator	$25.00		$0.00	
Supervisor				
Senior Inspector	$26.00		$0.00	
Inspector	$22.00		$0.00	
Asphalt Plant Inspector	$20.50	1,000.0	$20,500.00	
Clerical	$13.00		$0.00	
TOTAL DIRECT LABOR		1,000 Hours		$20,500.00
6. Overhead (Combined Fringe Benefit & Administrative) **Overhead Rate** 150 % x Total Direct Labor				$30,750.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$51,250.00
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$5,125.00

PART III - OTHER COSTS		
9. Miscellaneous Direct Costs		
Transportation	$ 0.00	
Phone/Communication	$ 0.00	
Lap Top Computers		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$0.00
10. SUBCONTRACTS		
Geograrmetric	$ 87,340.00	
SUB-CONTRACT SUB-TOTAL		$87,340.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		**$143,715.00**
11. REIMBURSABLE COSTS (Limiting Amount)		
	$	
SUB-TOTAL REIMBURSABLES		$0.00

PART IV - SUMMARY	
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$143,715.00**

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL	
1. Project Countywide Program Mgmt., Resurfacing & New Sidewalk	3. Contract Number REF # P-28-15
2. Name of Consultant RDBG	4. Proposal Date 06/29/18

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	$49.68		$0.00	
Engineer - Registered	$43.00		$0.00	
Engineer - Non-Registered	$25.00		$0.00	
Document Control Manager	$31.00		$0.00	
Utility Coordinator			$0.00	
CADD Operator	$25.00		$0.00	
Supervisor			$0.00	
Senior Inspector	$26.00		$0.00	
Inspector	$22.00	2,189.0	$48,158.00	
Asphalt Plant Inspector			$0.00	
Clerical	$13.00		$0.00	
TOTAL DIRECT LABOR		2,189 Hours		$48,158.00
6. Overhead (Combined Fringe Benefit & Administrative) **Overhead Rate** 150 % x Total Direct Labor				$72,237.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$120,395.00
8. PROFIT: Labor Related Costs (Item ' x 10%				$12,039.50

PART III - OTHER COSTS

9. Miscellaneous Direct Costs		
Transportation	$ 8,427.00	
Phone/Communication	$ 600.00	
Lap Top Computers		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$9,027.00
10. SUBCONTRACTS	$	
SUB-CONTRACT SUB-TOTAL		$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		**$141,461.50**
11. REIMBURSABLE COSTS (Limiting Amount)	$	
SUB-TOTAL REIMBURSABLES		$0.00

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$141,461.50**

GIS System

Geogrametric - October 2017 - September 2018

Special Projects	(4 projects; 200 hours total)	21,000.00
Hosting	($1,200 per month)	14,400.00
Maintenance and Support	($2,000 per month)	24,000.00
Upgrade System		20,000.00
Management Fee - 10%		7,940.00
Total		87,340.00

Better Jacksonville Plan
Eisman & Russo, Inc
Program Manager for Resurfacing Project

Expenses		E&R	CSI	RDBG	Total
Vehicle		$42 135 00	$0.00	$8,427.00	$50,562 00
	1325 miles per month				
	$0.530 per mile (2017 IRS rate)				
	12 months				
	6 Vehicles	5	0	1	6.0
Computer Upgrade	(See Attached) *	$60,000.00			$60,000.00
Phone		$3,000.00	$0.00	$600.00	$3,600.00
	$50 per month				
	12 months				
	6 phones	5	0	1	6
		$105,135 00	$0.00	$9,027.00	$114,162 00

* Note: We have purchased the hardware and software for the Upgrade. E&R will be invoicing monthly for these items over the next year (1/12 per month) and it is anticipated that $60,000 will carry into the next fiscal year.