EMPLOYEE SERVICES DEPARTMENT

Jacksonville
Where Florida Begins.

July 11, 2018

MEMORANDUM

TO: Gregory W. Pease, Chief of Procurement Division

FROM: Leah Hayes, Chief of Talent Management Leah Hayes

RE: **Contract Renewal; Drug and Alcohol Screening**
P-33-16 Contract #8024-05
Solantic d/b/a CareSpot

Employee Services currently has a contract, 8024-05 with (3) renewal options for Drug and Alcohol Screening with Solantic d/b/a CareSpot.

Accordingly, we recommend the following action:

The City exercises its second (2) option to renew contract #8042-04A with Solantic d/b/a CareSpot, for providing Drug and Alcohol Screening. The period of service will begin September 1, 2018 and expires August 31, 2019, with two (2) renewal options remaining. All terms and conditions are stated in the attached Scope of Services and remain as negotiated in the contract.

Request approval to increase the contract under the negotiated fees, terms and conditions by $80,000.00. This is to ensure there is adequate funding to cover drug and alcohol screenings through the end of the contract. This will revise the maximum indebtedness from $80,000.00 to a not-to-exceed amount of $160,000.00.

Attachments:
Contract Extension Memo
Vendor Renewal Letter
Quotation of Rates

117 W. Duval Street, Suite 100 | Jacksonville, FL 32202 | Phone: 904.630.1287 | FAX: 904.630.1431 | www.coj.net

CareSpot
Express Healthcare

July 09, 2018

City of Jacksonville
117 W. Duval Street, Suite 100
Jacksonville, Florida 32202

Leah Hayes
Manager of Personnel Services

Subject: Contract Extension

Dear Mrs. Hayes:

CareSpot agrees to extend the Solantic of Jacksonville, LLC. (d/b/a CareSpot Express Healthcare) and the City of Jacksonville Occupational Health and Medical Services Program contract for 1 year (September 1, 2018 – September 1, 2019) for the same terms and conditions with an increase of 4% of the current contract agreement P-33-16.

Sincerely,

David M. Armentrout
Regional Sales Manager & Occupational Health Services
CareSpot®

Exhibit B

SUBSTANCE ABUSE TESTING SERVICES
QUOTATION OF RATES & FEES OR CHARGES (Attach to Form L)

	SERVICE		RATE/FEE/ CHARGE
1.	Urine specimen collection for 7 Panel Drug Screen (Cannabinoids, Cocaine, Opiates, 6-Acetylmorphine, Phencyclidine, Amphetamines, Methylenedioxymethamphetamine) a. Initial Test b. Confirmation test by GC/MS c. Additional lab fees (e.g. retest of specimen, quantitive)		a. $25.00 b. No Charge c. $300.00
2.	Urine specimen collection for 5 Panel Drug Screen (Amphetamines, Cocaine, Cannabinoids, Opiates, Phencyclidine, Barbiturates, Benzodiazepines, Methaqulaone, Methadone, Propoxyphene). a. Initial Test b. Confirmation test by GC/MS c. Additional lab fees (e.g. retest of specimen, quantitive)		a. $25.00 b. No Charge c.$300.00
3.	Medical Review Officer (MRO) services to interpret all Controlled Substances Screens		Included
4.	Alcohol Screen: a. Blood Specimen b. Evidential Breath Test (EBT) c. Confirmation EBT		a. 25.00 b. 25.00 c. 25.00
5.	After hours collection – Days/Times/Ranges Seven Days a week	**Time Frame (to and from hours)** 9:01 pm-7:29am	**On-site Service Cost + Normal Cost of Service** $250.00 + cost of Services
6.	On-site hiring events that occur during the week and during normal business hours.	7:30 am-8:30pm	$150.00 + cost of Service

For years one and two of the agreement, our rates are fixed. There is a 4% increase for year three. The rate remains for year four, and there is a 4% increase in year 5.

- Year 1 & 2 = $25.00
- Year 3 & 4 = $26.00
- Year 5 = $27.00