SUBJECT: COLLISION, REPAIR, PAINT & DENT REMOVAL SERVICES

BID #: SC-0235-19 **OPEN DATE: 10/17/18**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (12) NUMBER RECEIVED: (9) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidders by group as outlined below. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Total estimated annual expenditure amount is $365,000.00.

Group 1 (Primary) – Star Automotive - $50,000.00
Group 2 (Primary) – North Florida Lincoln - $35,000.00
Group 3 (Primary) – D. J. Auto Body - $90,000.00
Group 4 (Primary) – Coggin Collision - $30,000.00 (Secondary Groups 1 & 2)
Group 4 (Secondary) – Viverette's Paint & Body Shop - $20,000.00
Group 5 (Primary) - Universal Body Company - $35,000.00
Group 5 (Secondary) - Commonwealth Collision - $20,000.00
Group 6 (Primary) - Dent Wizard - $85,000.00

Funding Source – AFFM511-04601 - $225,000.00; AFFM511-04602 - $140,000.00 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INTRA-GOVERNMENTAL SERVICES
FLEET MANAGEMENT DIVISION

Date: November 20, 2018

To: Greg Pease, Chief of Procurement Division

11/21/18 10:43:20
Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: Erik Preacher, Fleet Administrator

Re: <u>SC-0235-19 Collision Repair, Paint, & Dent Removal</u>

The Fleet Management Division is requesting to award bid SC-0235-19 to the following vendors:
Star Automotive as primary vendor Group 1: $50,000
Coggin Collision as Secondary vendor Group 1 and Group 2, and as primary vendor Group 4 - $30,000
North Florida Lincoln as primary vendor Group 2 - $35,000
D.J.'s Auto Body as primary vendor Group 3 – 90,000
Viverette's Paint and Body Shop as Secondary vendor Group 4- $20,000
Universal Body Co. as primary vendor Group 5 – $35,000
Commonwealth Collision as secondary vendor Group 5 - $20,000
Dent Wizard as primary vendor Group 6 - $85,000

Funding will be allocated as follows from Fiscal Year 19 and 20 funds:
AFFM511-04601 $225,000
AFFM511-04602 $140,000

Thank you for your consideration in this matter.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.387.8800 Fax: 904.381.4607 www.coj.net

Title: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES
Bid #: SC-0235-19
Bid Date: 10/17/18
Analyst: Annette Burney
No. Invited (12) No. Received (9) No Bid (0)
Recorded By: Renata Barnett Announcer:

ITEM	DESCRIPTION	EST. QTY	Dent Wizard UNIT PRICE	Dent Wizard EXTENDED TOTAL	DJ's Auto Body UNIT PRICE	DJ's Auto Body EXTENDED TOTAL	Star Automotive UNIT PRICE	Star Automotive EXTENDED TOTAL	North Florida Lincoln UNIT PRICE	North Florida Lincoln EXTENDED TOTAL	Universal Body Co., Inc. UNIT PRICE	Universal Body Co., Inc. EXTENDED TOTAL
GROUP 1: NORTHEAST QUADRANT												
1	Paint Labor (Hourly Rate)	1650	$	$	$	$	$31.00	51150	$	$	$40.00	$66,000.00
2	Mechanical Labor (Hourly Rate)	75	$	$	$	$	$50.00	3750	$	$	$75.00	$5,625.00
3	Body Labor (Hourly Rate)	2800	$	$	$	$	$31.00	86800	$	$	$40.00	$112,000.00
4	Paint & Paint Supplies (Hourly Rate)	2500	$	$	$	$	$25.00	62500	$	$	$27.00	$67,500.00
	TOTAL GROUP 1						**$**	**204,200.00**			**$**	**251,125.00**
GROUP 2: SOUTHEAST QUADRANT												
1	Paint Labor (Hourly Rate)	1650	$	$	$	$	$	$	$31.50	$ 51,975.00	$	$
2	Mechanical Labor (Hourly Rate)	75	$	$	$	$	$	$	$65.00	$ 4,875.00	$	$
3	Body Labor (Hourly Rate)	2800	$	$	$	$	$	$	$31.50	$ 88,200.00	$	$
4	Paint & Paint Supplies (Hourly Rate)	2500	$	$	$	$	$	$	$25.00	$ 62,500.00	$	$
	TOTAL GROUP 2								**$**	**207,550.00**		
GROUP 3: NORTHWEST QUADRANT												
1	Paint Labor (Hourly Rate)	1650		$	$32.00	$52,800.00	$	$	$	$	$	$
2	Mechanical Labor (Hourly Rate)	75		$	$30.00	$2,250.00	$	$	$	$	$	$
3	Body Labor (Hourly Rate)	2800		$	$32.00	$89,600.00	$	$	$	$	$	$
4	Paint & Paint Supplies (Hourly Rate)	2500		$	$18.00	$45,000.00	$	$	$	$	$	$
	TOTAL GROUP 3				**$**	**189,650.00**						

ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
GROUP 4: SOUTHWEST QUADRANT												
1	Paint Labor (Hourly Rate)	1000		$	$	$	$	$	$	$	$	$
2	Mechanical Labor (Hourly Rate)	75		$	$	$	$	$	$	$	$	$
3	Body Labor (Hourly Rate)	1500		$	$	$	$	$	$	$	$	$
4	Paint & Paint Supplies (Hourly Rate)	1500		$	$	$	$	$	$	$	$	$
	TOTAL GROUP 4											
GROUP 5: CITYWIDE HEAVY ON-ROAD EQUIPMENT												
1	Paint Labor (Hourly Rate)	1650		$	$	$	$	$	$	$	$50.00	$82,500.00
2	Mechanical Labor (Hourly Rate)	75		$	$	$	$	$	$	$	$75.00	$5,625.00
3	Body Labor (Hourly Rate)	2800		$	$	$	$	$	$	$	$50.00	$140,000.00
4	Paint & Paint Supplies (Hourly Rate)	2500		$	$	$	$	$	$	$	$28.00	$70,000.00
	TOTAL GROUP 5										**$**	**298,125.00**
GROUP 6: CITYWIDE - MOBILE PAINTLESS DENT REMOVAL												
21	PDR - Per Panel	100	$40.00	$4,000.00	$	$	$	$	$	$	$	$
22	(P & R) Front Cover (Bumper)	30	$285.00	$8,550.00	$	$	$	$	$	$	$	$
23	Bumper Repair per Hour Rate	120	$37.50	$4,500.00	$	$	$	$	$	$	$	$
24	Bumper Repair Removal & Installation	10	$75.00	$750.00	$	$	$	$	$	$	$	$
25	Bumper Repair Full	10	$285.00	$2,850.00	$	$	$	$	$	$	$	$
26	Bumper Repair Partial	20	$145.00	$2,900.00	$	$	$	$	$	$	$	$
27	(P & R) Hood	5	$365.00	$1,825.00	$	$	$	$	$	$	$	$
28	(P & R) Painting & Repairs Rear Cover (Bumper)	30	$285.00	$8,550.00	$	$	$	$	$	$	$	$
29	(P & R) Left or Right Quarter Panel	20	$285.00	$5,700.00	$	$	$	$	$	$	$	$
30	(P & R) Left or Right Rear Door	5	$285.00	$1,425.00	$	$	$	$	$	$	$	$
31	(P & R) Left or Right Door	5	$285.00	$1,425.00	$	$	$	$	$	$	$	$
	TOTAL GROUP 6		**$**	**42,475.00**								
	GRAND TOTAL (GROUPS 1-6) :		**$**	**42,475.00**	**$**	**189,650.00**	**$**	**204,200.00**	**$**	**207,550.00**	**$**	**549,250.00**
	TERMS:		**N/S**		**N/S**		**N/S**		Net 30 Days		Net 30 Days	
	DELIVERY (Business Days):		**2**		**N/S**		**N/S**		**N/S**		**10**	
	CONFLICT OF INTEREST:		**Y**		**Y**		**Y**		**Y**		**Y**	
	ADDENDUM		**Y**		**Y**		**Y**		**N**		**Y**	

ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
Title: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES Bid #: SC-0235-19 Bid Date: 10/17/18 Analyst: Annette Burney No. Invited (12) No. Received ( ) No Bid ( ) Recorded By: Renata Barnett Announcer:			Viverette's Paint & Body Shop, Inc.		Krystal Companies		Commonwealth Collisions LLC		Coggin Collision			
ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
GROUP 1: NORTHEAST QUADRANT												
1	Paint Labor (Hourly Rate)	1650	$	$	$68.00	$ 112,200.00	$	$	$35.00	57750	$	$
2	Mechanical Labor (Hourly Rate)	75	$	$	$85.00	$ 6,375.00	$	$	$70.00	5250	$	$
3	Body Labor (Hourly Rate)	2800	$	$	$68.00	$ 190,400.00	$	$	$35.00	98000	$	$
4	Paint & Paint Supplies (Hourly Rate)	2500	$	$	$25.00	$ 62,500.00	$	$	$25.00	62500	$	$
	TOTAL GROUP 1				**$**	**371,475.00**			**$**	**223,500.00**		
GROUP 2: SOUTHEAST QUADRANT												
1	Paint Labor (Hourly Rate)	1650		$	$	$	$	$	$35.00	$ 57,750.00	$	$
2	Mechanical Labor (Hourly Rate)	75		$	$	$	$	$	$70.00	$ 5,250.00	$	$
3	Body Labor (Hourly Rate)	2800		$	$	$	$	$	$35.00	$ 98,000.00	$	$
4	Paint & Paint Supplies (Hourly Rate)	2500		$	$	$	$	$	$25.00	$ 62,500.00	$	$
	TOTAL GROUP 2								**$**	**223,500.00**	**$**	
GROUP 3: NORTHWEST QUADRANT												
1	Paint Labor (Hourly Rate)	1650	$	$	$	$	$	$	$	$	$	$
2	Mechanical Labor (Hourly Rate)	75	$	$	$	$	$	$	$	$	$	$
3	Body Labor (Hourly Rate)	2800	$	$	$	$	$	$	$	$	$	$
4	Paint & Paint Supplies (Hourly Rate)	2500	$	$	$	$	$	$	$	$	$	$
	TOTAL GROUP 3											

ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
GROUP 4: SOUTHWEST QUADRANT												
1	Paint Labor (Hourly Rate)	1650	$40.00	$66,000.00	$	$	$	$	$35.00	$ 57,750.00	$	$
2	Mechanical Labor (Hourly Rate)	75	$75.00	$5,625.00	$	$	$	$	$70.00	$ 5,250.00	$	$
3	Body Labor (Hourly Rate)	2800	$40.00	$112,000.00	$	$	$	$	$35.00	$ 98,000.00	$	$
4	Paint & Paint Supplies (Hourly Rate)	2500	$26.00	$65,000.00	$	$	$	$	$25.00	$ 62,500.00	$	$
	TOTAL GROUP 4		**$**	**248,625.00**					**$**	**223,500.00**		
GROUP 5: CITYWIDE HEAVY ON-ROAD EQUIPMENT												
1	Paint Labor (Hourly Rate)	1650	$	$	$ 83.00	$ 136,950.00	$85.00	$ 140,250.00	$	$	$	$
2	Mechanical Labor (Hourly Rate)	75	$	$	$ 120.00	$ 9,000.00	$120.00	$ 9,000.00	$	$	$	$
3	Body Labor (Hourly Rate)	2800	$	$	$ 83.00	$ 232,400.00	$85.00	$ 238,000.00	$	$	$	$
4	Paint & Paint Supplies (Hourly Rate)	2500	$	$	$ 35.00	$ 87,500.00	$55.00	$ 137,500.00	$	$	$	$
	TOTAL GROUP 5				**$**	**465,850.00**	**$**	**524,750.00**				
GROUP 6: CITYWIDE - MOBILE PAINTLESS DENT REMOVAL												
21	PDR - Per Panel	100	$	$	$	$	$	$	$	$	$	$
22	(P & R) Front Cover (Bumper)	30	$	$	$	$	$	$	$	$	$	$
23	Bumper Repair per Hour Rate	120	$	$	$	$	$	$	$	$	$	$
24	Bumper Repair Removal & Installation	10	$	$	$	$	$	$	$	$	$	$
25	Bumper Repair Full	10	$	$	$	$	$	$	$	$	$	$
26	Bumper Repair Partial	20	$	$	$	$	$	$	$	$	$	$
27	(P & R) Hood	5	$	$	$	$	$	$	$	$	$	$
28	(P & R) Painting & Repairs Rear Cover (Bumper)	30	$	$	$	$	$	$	$	$	$	$
29	(P & R) Left or Right Quarter Panel	20	$	$	$	$	$	$	$	$	$	$
30	(P & R) Left or Right Rear Door	5	$	$	$	$	$	$	$	$	$	$
31	(P & R) Left or Right Door	5	$	$	$	$	$	$	$	$	$	$
	TOTAL GROUP 6											
	GRAND TOTAL (GROUPS 1-6) :		**$**	**248,625.00**	**$**	**837,325.00**	**$**	**524,750.00**	**$**	**670,500.00**		
	TERMS:		**N/S**		**Net 30 Days**		**Net 30 Days**		**N/S**			
	DELIVERY (Business Days):		**N/S**		**2**		**N/S**		**N/S**			
	CONFLICT OF INTEREST:		**Y**		**Y**		**Y**		**Y**			
	ADDENDUM		**N**		**Y**		**Y**		**N**			

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source (s) of supply for the services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these services and to obtain pricing commitments for **Collision Repair, Paint and Dent Removal Services** as listed in the bid documents.

2. AWARD

Award will be BY GROUP to the lowest responsive, responsible bidder in each group. Bidders must bid on all items in a group to be considered for award of that group. Award will be made to a primary and secondary vendor for all quadrants except group VI. All awards are subject to the availability of funds.

To be considered eligible for award, of Groups One (1) thru Five (5) the vendor must have a shop currently providing the services described in the specifications for their group as defined herein.

3. TERM OF AGREEMENT

The term of this agreement is one year from date of award, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

7. PRICES

All unit prices shall include freight, delivery and handling charges to the delivery locations as outlined in the bid documents.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline

any price increase request.

9. DELIVERY

Delivery will be made to 2581 Commonwealth Avenue, Jacksonville, Florida 32254.

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include the purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: Visit Jacksonville and the Beaches, 208 N Laura Street, Ste. 102, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **A copy of the insurance certificate must be submitted within ten (10) days of award notice.** Bid number should be listed on the insurance certificate.

QWS3270X 11/26/2018 3:26 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/26/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 3:26 PM

FISCAL MO/YEAR : 02 2019 CURRENCY CODE :
INDEX CODE : AFFM511 FLEET MGMT - OPERATIONS
SUBOBJECT : 04601 SUBLET ACCIDENTS-MOTOR POOL ONLY
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	NOV 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	426,330.24	426,330.24
EXPENDITURES	36,022.48	38,649.18	38,649.18
ENCUMBRANCES	-114,188.03	150,443.31	150,443.31
PRE-ENCUMBRANCES	7,042.16	7,042.16	7,042.16
REMAINING BALANCE	71,123.39	230,195.59	230,195.59

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 11/26/2018 3:27 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/26/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 3:26 PM

FISCAL MO/YEAR : 02 2019 CURRENCY CODE :
INDEX CODE : AFFM511 FLEET MGMT - OPERATIONS
SUBOBJECT : 04602 SUBLET REPAIRS-MOTOR POOL ONLY
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	NOV 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	-928.27	3,430,974.08	3,430,974.08
EXPENDITURES	250,375.05	325,808.12	325,808.12
ENCUMBRANCES	-45,795.99	1,771,945.21	1,771,945.21
PRE-ENCUMBRANCES	-156,530.21	52,065.93	52,065.93
REMAINING BALANCE	-48,977.12	1,281,154.82	1,281,154.82

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND