

8523-01
Amd 1

**AMENDMENT #1 TO
AGREEMENT FOR INFORMATION TECHNOLOGY CONSULTING SERVICES
(ADVANCED DATA SYSTEMS, INC.)
(City Contract 8523-01)**

THIS AMENDMENT (“**Amendment**”) is made and entered on March 1st, 2014 (the “**Effective Date**”), by and between the CITY OF JACKSONVILLE (“**CITY**”) and ADVANCED DATA SYSTEMS, INC. (“**ADS**”).

WITNESSETH:

WHEREAS, on January 16, 2014, the parties entered into an Agreement for Information Technology Consulting Services (the “**Agreement**”) under which (i) certain Services were set forth in Exhibits A and B thereto, and (ii) additional Services could be added by amendment.

WHEREAS, CITY desires to have ADS provide additional Services relating to the conversion of the CITY’s Oracle IPM Systems to a newly installed Hyland OnBase product, as more particularly described in ADS’s Proposal dated October 8, 2013 (the “**IPM System Conversion Proposal**”), a copy of which is attached hereto as Exhibit D.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein, the parties agree as follows:

1. The parties hereby incorporate the IPM System Conversion Proposal into the Agreement as part of the Services to be provided to CITY.
2. CITY will pay ADS for these additional Services in the amounts set forth in the IPM System Conversion Proposal.
3. The maximum indebtedness of CITY for all fees, reimbursable items and other costs for the Services set forth in the IPM System Conversion Proposal shall not exceed the sum of **One Hundred Thirty-One Thousand Two Hundred Two Dollars (\$131,202.00)**. The total maximum indebtedness for all Services under the Agreement is now \$277,629.
4. This Amendment sets forth the entire understanding of the parties with respect to the matters addressed. Except as set forth in this Amendment, the provisions of the Agreement remain in full force and effect.

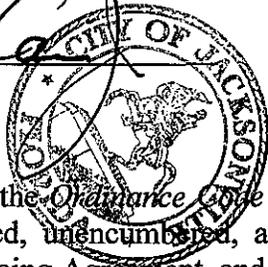
[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereby execute this Amendment the day and year first above written.

ATTEST:

City of Jacksonville

By: James R. McCain
James R. McCain
Corporation Secretary



By: Alvin Brown
Alvin Brown
Mayor

In compliance with the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing Agreement, and provision has been made for the payment of the monies provided therein to be paid from the following account:

By: C. Ronald Belton
Director of Finance
8523-01 Amd # 1

Form Approved:

By: John H. [Signature]
Office of General Counsel

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

WITNESS:

Advanced Data Systems, Inc.

By: J. E. Lotchman
Print Name: J. E. LOTCHMAN

By: Kathy D. Will
Print Name: Kathy D. Will
Title: President

EXHIBIT D
(See Original Agreement for Exhibits A, B and C)

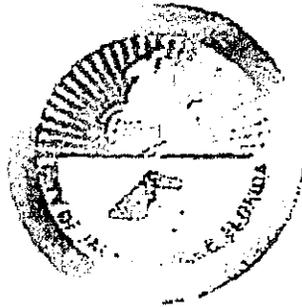
ADS PROPOSAL DATED OCTOBER 8, 2013 FOR ORACLE IPM SYSTEM CONVERSION



Proposal

**Presented to:
City of Jacksonville**

Information Technology Department



October 8, 2013

**Prepared by:
Nancy Ingle, Senior Account Manager
ningle@adv-data.net
Advanced Data Systems of Jacksonville, Inc.
Jacksonville, FL
Phone: 904-721-3134, ext. 102
www.adv-data.net**

Advanced Data Systems of Jacksonville, Inc. (ADSJ) has been requested by the Information Technology Department to provide a high level quotation for Professional Services to convert the existing Oracle IPM system to the newly installed Hyland's OnBase product. The below quotation consists of three areas – Software, Professional Services and Backfile Conversion.

Hyland Software, Inc. has a GSA contract for their software which allows entities such as the City of Jacksonville to purchase their software at a discounted rate. The only restrictions for utilizing the GSA contract is all purchase orders must be issued to Hyland Software utilizing GSA Contract Number GS-35F-4127D. First year maintenance is included with initial purchase. Renewal maintenance will be billed by Advanced Data Systems of Jacksonville, Inc.

SOFTWARE

Part #	Description	Unit Price	Extended Price
AEIPI2	Application Enabler Enterprise	\$40,302.26	\$40,302.26
	Annual Software Maintenance and Support		\$7,657.43
WLIPC1	One Workflow concurrent license		\$1,612.09
	Annual Software Maintenance and Support		\$305.29
	TOTAL SOFTWARE		\$49,878.07

PROFESSIONAL SERVICES

The proposed conversion services will include replicating the existing Oracle IPM applications as closely as possible with OnBase functionality, migration of the document out of Oracle IPM and importation into OnBase, training six power users per Department and modifying your existing Quillix profiles to release to OnBase. ADSJ has developed a migration utility which will be utilized for the migration of the images from IPM to OnBase.

The existing Oracle IPM content management system contains approximately 25 million images spread among the following departments with the majority of these images being part of the JSO and Building Inspection applications.

- Jacksonville Sheriff Office (JSO)
- Building Inspection
- ITD
- General Accounting
- Parks & Recreation
- Environmental Services
- City Council
- Real Estate
- Veteran Services

- **Planning & Development**

These ten Departments have an estimated 24 Oracle IPM applications. All but two of these Departments have a custom front-end developed by the City. Based on information provided by ITD, these custom front-ends were created utilizing the Oracle SDK toolkit and all utilize web services and/or web services with Citrix. ADSJ will utilize OnBase's Application Enabler software (to be acquired by the City) to image enable the City's Line of Business applications and replicate as closely as possible the current front-end processes. Should it be determined that Application Enabler will not satisfy the requirements, a separate quotation will be provided to utilize the OnBase Unity Toolkit to re-create the custom front-ends.

ADSJ is estimating the conversion process to take approximately 6 months. Prior to the conversion beginning, ADSJ's Project Manager will modify the original Statement of Work created in March, 2012 to reflect ADSJ assuming responsibility for the conversion. ADSJ will require the City to provide an IT Project Manager to assist with coordination of meetings with individual Departments and/or users as required.

Conversion of existing Oracle IPM to Hyland OnBase to include:

- Creation of Master Statement of Work for above Departments
- Upgrade existing OnBase production and test environments to the latest version
- Migration of all images, approximately 24.5 million, to temporary location
- Validation of Application structure with each Department
- Creation of 24 Document Groups/Applications in OnBase production system
- Create a maximum of 350 Document Types and 100 Keywords per Document Group
- Modification of existing Quillix Profiles to release to OnBase
- Import all migrated images into appropriate OnBase structure
- One half-day training class per Department not to exceed 6 power users per class
- Image migration validation – a comparison will be run to validate that each document was moved from IPM to OnBase. If any discrepancies exist a report will be created which will provide a list of documents/images not migrated and the reason the document could not be moved forward, i.e. corrupt image, missing pages, etc.
- Final Sign-off

This below services are being provided as a Fixed Price Project under the State of Florida Information and Technology Services contract number # 973-561-010-1.

TOTAL IMPLEMENTATION SERVICES - CONVERTED DEPARTMENTS \$ 124,122.00

COJ ITD has requested ADSJ to conduct the necessary business analysis discovery meetings to add Procurement to the existing OnBase solution. ADSJ will perform these meetings with Procurement. At the conclusion of these meetings a detailed Scope of Work outlining the requirements to implement an

OnBase solution will be created and delivered to Procurement. Once this work has been performed a Quotation will be provided for implementation.

TOTAL BUSINESS ANALYSIS SERVICES **\$ 7,080.00**

TOTAL PROFESSIONAL SERVICES **\$ 131,202.00**

PROJECT TOTALS

SOFTWARE	\$ 49,878.07
PROFESSIONAL SERVICES	\$131,202.00
BACKFILE	\$ N/A
GRAND TOTAL	\$181,080.07

Assumptions:

Project Assumptions

1. *Installation Services to install client-side software is dependent on the City's ability to push software to desktop workstations.*
2. *Application Enabler will be used for document retrieval only.*
3. *Existing departments will utilize the OnBase Web client.*
4. *Departments with no customization will be converted first.*
5. *Each Document Group will be built in the test environment. A sampling of the images associated with that Document Group will be imported for validation. Immediately following the conversion of each Department an end-user representative of that Department will meet with ADSJ for review. Following the review the Document Group will be ported over to production and all images for that Document Group will be ingested into OnBase.*
6. *The end-user Department has ten business days to validate the images.*

General Assumptions

7. *Any identified software bugs will be resolved via the vendor's standard technical support process; any delays in resolution of these bugs may impact this Statement of Work.*
8. *This project is quoted as an uninterrupted stream of activity. Deliverables defined within the Scope of Work are actual deliverables tied to this Statement of Work. If more deliverables are required, the change order process will be initiated.*
9. *Activities conducted as part of this engagement will consist of both onsite and offsite activities.*
10. *Any documentation provided will use ADSJ's standard layout and approach. Any other documentation required may alter the estimate*
11. *The City of Jacksonville's server environments are stable, free from virus, worm, or malicious code, and have no negative performance characteristics.*
12. *The ITD's staff and ADSJ resources will be available to provide support as needed.*

6206 Atlantic Blvd., Suite 3
Jacksonville, FL 32211



**Advanced
Data Systems**

July 12, 2013

City of Jacksonville
Purchasing Department
214 N. Hogan Street
Jacksonville, FL 32202

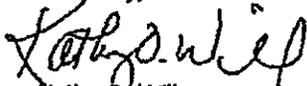
To Whom It May Concern:

Advanced Data Systems (ADS) has supported the Oracle IPM Software (formerly known as Optika and Acorde) and the Quillix Capture Software along with the associated document scanners for the City of Jacksonville (City) for the past 14 years. Last year, under our software maintenance and support contract, we worked with Hyland Software to offer the City an unprecedented \$0 software license swap for your Acorde licenses for comparable Hyland OnBase software licenses. Without this swap to OnBase the City would have been stuck on the current version of Oracle IPM with maintenance increases of 10% - 20% per year for Extended Support or required to convert to the new Oracle 11g product, which we estimated would have cost the City hundreds of thousands of dollars.

The City's OnBase system (65 concurrent users) and associated Quillix Capture Software and document scanners are in use across multiple Departments at the City and are tightly integrated. ADS is the only reseller in Florida that is certified to sell, install, support and provide professional services (including workflow and integration services) on both the OnBase and Quillix Capture software. Our certifications on these products are required to ensure a successful implementation at the City. In addition, the City has their maintenance and support agreement with ADS for the current system (OnBase and Quillix Capture). ADS, Hyland Software and Prevalent Software (developer of Quillix Software) cannot be responsible for providing maintenance and support for your system in connection with errors or problems that result in whole or in part from any alteration, revision, change, enhancement or modification of any nature of the OnBase or Quillix Software that was undertaken by anyone other than ADS, Hyland or Prevalent Software.

Please let me know if you have any questions or need further information.

Sincerely,



Kathy G. Will
President
Advanced Data Systems
850-385-2101