City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
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ONE CITY. ONE JACKSONVILLE.

July 27, 2017

TO: Gregory W. Pease, Chairperson
Professional Services Evaluation Committee

THRU John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Tom Fallin, PE
Chief, Engineering and Construction Management Division

RE: **REQUEST FOR PERMISSION TO REVIEW PROPOSAL**
P-55-17 CEI Services for Riverplace Blvd. Roadway and Streetscape Improvements

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The Department of Public Works received only two (2) proposals for the RFP solicitation for the Referenced RFP. **Per Section 126.302(f) of the Procurement Code if:**

"PSEC receives responses from less than three proposers, it shall re-solicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by re-soliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the re-solicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by re-soliciting."

The Department of Public Works does not have sufficient staff to provide CEI services for this project. Additionally, the Design Phase is nearing completion and expected to out for bid within the next 30 days. Since the Public Works does not have adequate in-house inspection staff to inspect large projects, the City has, in the recent past been hiring a Consultant to provide the necessary Construction Engineering and Inspection services. The RFP for these services was advertised for over 4 weeks and was downloaded by 24 Architectural/Engineering firms. We feel that 4 weeks afforded ample time for consulting firms to become aware of the RFP and prepare/submit responses. Additionally, we believe that we have received proposals from 2 qualified firms

Considering the foregoing information, staff requests permission to review and grade the proposals received.

JPP/ddh

xc: David D. Hahn, P. E., Manager, Paving & Drainage Design Section
Lori West, Contract Specialist, Engineering Division