City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

FROM: Mary DiPerna, Division Chief, Compensation and Benefits
Carolina Teran-Oceguera, Manager, Compensation and Benefits

SUBJECT: P41-17 Employee Benefits Consultant
Amendment #3

DATE: September 17, 2020

This is to recommend that the City approve the third amendment to the contract with Gallagher for Benefits Consulting. The contract shall be for a one-year period effective January 1, 2021 through December 31, 2021; rates will remain the same and the total indebtedness for CY 2021 shall not exceed $160,000; the maximum indebtedness shall not exceed $689,000.

All other terms and conditions shall remain the same as proposed. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

Thanks.

Attachment: Letter of Renewal 2021

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Ms. Mary DiPema, MAcc, CEBS
Chief of Compensation and Benefits
City of Jacksonville
117 West Duval Street, Suite 150
Jacksonville, Florida 32202

Re: Renewal of City of Jacksonville Benefit Consulting Contract
January 1, 2021 to December 31, 2021

Dear Mary,

Gallagher Benefit Services, Inc. is pleased to offer for renewal our Employee Benefit Consulting contract with the City of Jacksonville as proposed through RFP P-41-17.

All of the terms and conditions of the contract will remain the same as presented in our intitial RFP proposal. The financial arrangements for this year's renewal are as follows:

An annual professional fee paid to Gallagher Benefit Services, Inc. in the amount of $120,000 paid in 12 equal monthly payments of $10,000.

In addition, the following fees for the production of a Request for Proposal (RFP) or a Request for Information (RFI) are as follows:

Medical, Wellness:	$25,000 per RFP/RFI
Dental, Life & AD&D and Disability	$15,000 per RFP/RFI
Vision, COBRA:	$10,000 per RFP/RFI
FSA	$7,500 per RFP/RFI
Retirement plans, Defined Benefit plan Contribution plan 401(a) and Deferred Compensaitcn Per plan, 457 plans	Not to exceed $75,000 per RFP/RFI

The payments received in one calendar year by Gallagher Benefit Service, Inc. for professional services provided to the City of Jacksonville will not exceed $160,000. The annual maximum guarantee excludes charges for retirement RFPs/RFIs, actuatrial fees and charges and legal fees above the 10 hours per year and special programs and projects not outlined in our Scope of Services.

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Payment for these additional services will be billed from the inception of the project or RFP/RFI process. Services will include the development and production of RFP/RFI, meetings with prospective proposers, development and distribution of RFP/RFI addendum(s), responses to prospective proposers' questions, complete summary of each RFP/RFI, recommendations if requested, finalist interviews, fee and contract negotiations with finalist and plan implementation assistance.

We are pleased to provide our professional consulting services to the City of Jacksonville and look forward to continuing our valued relationship.

Best regards,

Ann Edenfield, Area Vice President
Health and Welfare Consulting
Gallagher Benefit Services, Inc.

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