City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

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MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement**

DATE: **September 11, 2020**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 2, § 126.204 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified contractor for Design Build Services for LaSalle Street Drainage Improvements for Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Qualifications ("RFQ"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFQ **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFQ **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: Encouragement Plan

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

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TO: **Competitive Sealed Proposals Evaluation Committee (CSPEC)**

ATTN: **Gregory W. Pease**
Chief of Procurement

THRU: **John P. Pappas, P. E.**
Director

FROM: **William J. Joyce, P. E.**
Director of Operations

Robin Smith, P. E., Division Chief
Engineering and Construction Management

DATE: **September 8, 2020**

RE: **Certification letter for Procurement of RFQ LaSalle Street Drainage Improvements**

Public Works is requesting the use of the Competitive Sealed Proposal Evaluation Committee (CSPEC) process for the procurement of Design Build Services for the LaSalle Street Drainage Improvements Project. The following Information is furnished in accordance with chapter 126.204 of the City Ordinance Code.

1. Owner's ability to obtain proposals from the selected design-build team utilizing and modifying as necessary the Preliminary plans developed by the City before negotiating the final project cost.
2. Owner's ability to resolve construction conflicts and changes in an expeditious manner.
3. Owner's ability to obtain proposals from the selected design-build team for cost saving measures before negotiating the final project cost.
4. Time and costs savings based on Design-Build Contractor's experience gained on previous large drainage projects.

The Design-Build method will be advantageous over the traditional Design-Bid delivery method, considering the success of current and previously constructed Design-Build drainage improvement

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

August 18, 2020

To: Greg Pease, Division Chief
Procurement Division

From: Aileen Cruz, Business Analyst
Jacksonville Small and Emerging Business (JSEB) Office

RE: **DB Services La Salle Drainage Improvements**
2nd Review - Federal Funds

The Jacksonville Small and Emerging Business & Contract Compliance (JSEB) Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

- ☒ Encouragement
- ☐ Participation
- ☐ Set-Aside %

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

If you need additional information I may be reached at (904) 255-8833.

cc: Marilyn Laidler
Rose Nettles

214 North Hogan Street, Suite 800 □ Jacksonville, FL 32202 □ 904-255-8840 □ Fax 904-255-8842 □ www.jseb.coj.net

Laidler, Marilyn

From:	Verdejo Magras, Wanda
Sent:	Thursday, May 28, 2020 6:33 PM
To:	Hahn, David; Laidler, Marilyn
Cc:	Pappas, John; Duckworth, Twane; Joyce, William; Smith, Robin; Reed, Nikita; West, Lori; Brackin, Ann; Bryan, Angela
Subject:	RM REVIEWED AND APPROVED INS. REQ. FOR ONAS - LaSalle Street Drainage Improvements
Attachments:	RM REVIEWED & APPROVED INS. REQ FOR ONAS - Reservoir Lane Underdrain Improvements .doc; RM REVIEWED & APPROVED INS. REQ FOR ONAS - Reservoir Lane Underdrain Improvements .pdf

Greetings,

Thank you for allowing Risk Management an opportunity to review your request.

No changes are required to the **Indemnification** & **Insurance Requirements** and this will conclude Risk Management's review of **ONAS - LaSalle Street Drainage Improvements** Bid unless further notified.

NOTE: the approval is contingent that there are no drastic changes to the scope of the project as mention in the email below by Mr. David Hahn.

Any further questions please feel free to contact me.

Note: All emails need to be sent to Wverdejo@coj.net & RiskReview@coj.net

Cordially,

Wanda Verdejo
Project Manager for
Risk Management Division
City of Jacksonville
117 West Duval Street, Suite 335
Jacksonville, FL 32202-3381
Phone : **904-255-5316**
Email : *wverdejo@coj.net*

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From: Hahn, David
Sent: Thursday, May 28, 2020 9:13 AM
To: Laidler, Marilyn; RiskReview
Cc: Pappas, John; Duckworth, Twane; Joyce, William; Smith, Robin; Reed, Nikita; West, Lori; Brackin, Ann; Bryan, Angela
Subject: Design/Build RFQ for LaSalle Street Drainage Improvements

Procurement & Risk Management:
Attached for your review and comment is the Draft RFQ for the subject project along with the required Request for Risk Management Services form. At this time, we are still in the process of finalizing the scope of services and we are sampling the groundwater at the pump station site to determine the level of contamination from a nearby closed dry cleaning business.

Please call me if you have any questions.

David D. Hahn, P. E.
Engineer Manager
City of Jacksonville | Engineering Design Section
214 N. Hogan Street, 10th Floor
Jacksonville, Florida 32202
(904) 255-8793
www.coj.net

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Please note that under Florida's very broad public records law, communications to and from City of Jacksonville officials are subject to public disclosure.