SUBJECT: PRE-QUALIFICATION FOR HEAVY DEBRIS REMOVAL AND LAWN MAINT. - JSEB SET-ASIDE

BID #: JSC-0009-20 **OPEN DATE:** 2019-07-31

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: JSEB SET-ASIDE- SERVICE CONTRACT

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: PREQUALIFICATION- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

NUMBER OF BIDS INVITED: (24) **NUMBER RECEIVED:** (10) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was approved on 08/16/19 to prequalify the following ten (10) firms: A Real Unique Enterprise, LLC; Amazing Property Preservation, Inc; Do It Right Handyman Services, LLC; Environmental Remediation Services, Corp (ERS Corp); McNeal's Enterprise; M.Y. Contractors, Inc; Total Lawn Solutions, LLC; A Sanctuary House of North Florida, Inc; Arwood Site Services, and; J & D Maintenance and Services of North Florida, LLC

Recommend approval to rescind pre-qualification to J& D Maintenance and Services of North Florida, LLC, due to vendor no longer qualifies as JSEB vendor, therefore reducing the number of pre-qualified vendors to nine (9). No additional changes are required.

Attachments: Recommendation Memo, Email from JSEB, Rescission Email to Vendor, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

October 10, 2019

M E M O R A N D U M

10/10/19 15:02:49
Procurement Division

TO: Gregory Pease, Division Chief
Procurement Division

FROM: Michael Chao, Division Chief
Municipal Code Compliance Division

RE: Rescind Award to HDR Vendor

Municipal Code Compliance Department requests to rescind the Heavy Debris Removal JSC-0009-20 award from J&D Maintenance Services of North Florida, LLC due to the fact that the contractor no longer qualifies as a JSEB vendor. This will reduce the number of pre-qualified vendors from 10 to 9. No additional changes are needed.

Funding Source: ERCC1L2CP-03410

MC/kd

Laidler, Marilyn

From: Bocchieri, Teresa
Sent: Thursday, October 10, 2019 12:10 PM
To: De Han, Kristin
Cc: Nettles, Rose; Laidler, Marilyn
Subject: RFQ -HDR and Lawn Maintenance JSEB contractors

Good Morning Kristin,

We are requesting a **rescind of award** needs to be created for J& D Maintenance on this award, since they are no longer a JSEB company.
The Procurement and JSEB Divisions have determined J&D Maintenance no longer qualifies for this program and no contracts have been issued for this program to date.

Award issued on August 15th, 2019:

12.	JCS-0009-20	PRE-QUALIFICATION FOR HEAVY DEBRIS REMOVAL AND LAWN MAINT.-JSEB SET-ASIDE	MUNICIPAL CODE	*REFER TO AWARD RECOMMENDATIONS*	PRE-QUALIFICATION

If you need help drafting this rescind of award, Marilyn Laidler has offered her assistance.

Thank you.
Teresa Otto Bocchieri, MBA, PMP
JSEB Professional Business Compliance Officer
Procurement Division
214 N. Hogan St, 8th Floor
Jacksonville, FL 32202
(904) 255-8833
totto@coj.net

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Friday, October 11, 2019 8:49 AM
To: Office@JandDMaintenance.com
Cc: Laidler, Marilyn; Nettles, Rose; Pease, Gregory
Subject: JSC-0009-20 Rescind Letter- Pre-qualification for Heavy Debris Removal and Lawn Maint.- JSEB Set- Aside
Attachments: COJ Procurement.pdf

Hello,
Attached is the rescind letter for project referenced this email will serve a notification of receipt.

Thank you

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

*** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ***

Laidler, Marilyn

From:	Office <office@janddmaintenance.com>
Sent:	Friday, October 11, 2019 8:51 AM
To:	Laidler, Marilyn
Subject:	Read: JSC-0009-20 Rescind Letter- Pre-qualification for Heavy Debris Removal and Lawn Maint.- JSEB Set- Aside
Attachments:	Read: JSC-0009-20 Rescind Letter- Pre-qualification for Heavy Debris Removal and Lawn Maint.- JSEB Set- Aside

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

NOTIFICATION OF RECOMMENDED BID RESCISSION

October 11, 2019

J & D Maintenance and Services of North Florida LLC
P O Box 37389
Jacksonville, FL 32236

BID# JSC-0009-20 **DATE OPENED: 2019-07-31**

TITLE: PRE-QUALIFICATION FOR HEAVY DEBRIS REMOVAL AND LAWN MAINT. - JSEB SET-ASIDE

REASON FOR RECOMMENDED RESCISSION:

Recommend approval to rescind prequalified award to J & D Maintenance and Services of North Florida LLC, due to vendor no longer qualifies as JSEB vendor.

IF YOU WISH TO PROTEST THE RECOMMENDED RECISSION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, **10/17/19** AT 1:00 PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Lewis

SUBJECT: PRE-QUALIFICATION FOR HEAVY DEBRIS REMOVAL AND LAWN MAINT. - JSEB SET-ASIDE

BID #: JSC ~~JCB~~-0009-20 **OPEN DATE:** 2019-07-31

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: JSEB SET-ASIDE- SERVICE CONTRACT

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: PREQUALIFICATION- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

NUMBER OF BIDS INVITED: (24) **NUMBER RECEIVED:** (10) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to pre-qualify the following ten (10) firms that have successfully met all the requirements in accordance with the bid specifications: A Real Unique Enterprise, LLC; Amazing Property Preservation, Inc; Do It Right Handyman Services, LLC; Environmental Remediation Services, Corp (ERS Corp); McNeal's Enterprise; M.Y. Contractors, Inc; Total Lawn Solutions, LLC; A Sanctuary House of North Florida, Inc; Arwood Site Services, and; J & D Maintenance and Services of North Florida, LLC. Period of Service will be from October 1, 2019 through September 30, 2020, with three (3) one (1) year renewal options. Each project is to be solicited from the prequalified vendors and executed by individual purchase orders.

This award is to be funded by account: ERCC011CP-03410 to be processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, JSEB Letter, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/15/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/16/19

MR

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02