SUBJECT: Overhead Bay Door and Gate Repairs - Rebid

BID #: SC-0404-19 **OPEN DATE:** 4/3/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of award with four (4) one (1) year renewal options

AGENCY: FIRE/RESCUE

BASIS OF AWARD: All or none, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was approved on April 16, 2019, via Administrative Award, to The Lenape Group, LLC dba Vigneaux Corporation in the amount of $58,000.00.

Recommend approval to amend and increase award with The Lenape Group, LLC dba Vigneaux Corporation, in the amount of $45,000.00 for Jacksonville Fire & Rescue Department (JFRD) to use this Public Works bid. The period of service for JFRD is date of award through April 1, 2020. Total revised expenditure amount not-to-exceed $103,000.00.

Funding for this increase of the award to be encumbered by account FRFO011AS-04603, and to be executed by Purchase Order. Public Buildings Division has given their permission to use this award.

Attachments: Recommendation Memo, Public Works Approvals, Tabulation Sheet, Terms and Conditions, Previous Award

Analyst: _____
Taryn Manser

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Keith Powers, Interim Director/Fire Chief**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

October 10, 2019

TO: Gregory Pease, Chief of Procurement

FROM: Keith Powers, Interim Director/ Fire Chief

RE: **BID SC-0404-19 Overhead Bay Doors & Gate Repairs**

We are requesting permission to piggy back off the current Public Works bid for Overhead Bay Doors and Gates for the period October 2019 through April 1, 2020. The not to exceed amount of the period will be $45,000. Public Works has confirmed by email their permission to use this award. It is imperative to have a purchase order in place to cover needed repairs to secure fire and rescue apparatus. This will allow us to complete the bidding process for a new contract.

Our contract with the same vendor Lenape Group DBA Vigneaux Corporation expired 9/30/2019. We have been working with Bill Joyce to turn over the maintenance and repair work for overhead doors and gates at the fire station locations to Public Works so we did not proceed with a rebid of the services. This budget year the funding remained with Fire & Rescue and it has been decided we will handle the process for fiscal year 2020 and make a smooth transition next budget year.

Funding Allocation Not to Exceed $45,000
Funding Source: FRFO011AS - 4603

If you have any questions, please contact Cindy Davis at 630-0205.

KP/cd

Davis, Cindy

From: Birbal, Roy
Sent: Thursday, October 10, 2019 9:27 AM
To: Davis, Cindy; Smith, David
Cc: Riska, Steven, Daly, Gary; Joyce, William
Subject: RE: Bid SC-040-19 Overhead Bay Door and Gate Repairs

Good morning,

I have no issue with JFRD piggy backing on public buildings overhead door contract

From: Davis, Cindy
Sent: Thursday, October 10, 2019 9:15 AM
To: Smith, David <Selmon:S@coj.net>; Birbal, Roy <[illegible]>
Cc: Riska, Steven <SRiska@coj.net>; Daly, Gary <[illegible]>; Joyce, William <[illegible]>
Subject: Bid SC-040-19 Overhead Bay Door and Gate Repairs

Gentleman

It has been decided Fire & Rescue will continue handling the bay doors this fiscal year. Our bid expired on 9/30/2019 and we did not rebid the services. We are requesting permission to piggy back off Public Buildings current bid for these services for a few months while the bid package is being prepared and awarded. Taryn and Marilyn in Procurement have been involved and understand this is our best option to maintain securing the Fire & Rescue apparatus.

Please respond your approval so we can get the award letter to procurement today. We have a number of doors needing repairs at this time.

We appreciate your help in this situation. Thank you

Cindy Davis
Payroll and Procurement Manager
Jacksonville Fire & Rescue Department
515 Julia Street
904-630-0205 office
904-630-8397 fax
cdavis@coj.net

Davis, Cindy

From: Joyce, William
Sent: Thursday, October 10, 2019 9:23 AM
To: Davis, Cindy; Smith, David; Birbal, Roy
Cc: Riska, Steven; Daly, Gary
Subject: RE: Bid SC-040-19 Overhead Bay Door and Gate Repairs

I have no objections.

From: Davis, Cindy <CDAVIS@coj.net>
Sent: Thursday, October 10, 2019 9:15 AM
To: Smith, David <BelmontS@coj.net>; Birbal, Roy <[illegible]>
Cc: Riska, Steven <SRiska@coj.net>; Daly, Gary <[illegible]>; Joyce, William <[illegible]>
Subject: Bid SC-040-19 Overhead Bay Door and Gate Repairs

Gentleman

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Cindy Davis
Payroll and Procurement Manager
Jacksonville Fire & Rescue Department
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904-630-0205 office
904-630-8397 fax
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BID TABULATION SHEET

TITLE:	OVERHEAD BAY DOOR AND GATE REPAIRS FOR CITY BUILDINGS			VIGNEAUX CORPORATION			
BID NO.	SC-0404-19 (PB)						
OPEN DATE:	APRIL 3, 2019 @ 2:00 PM						
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST						
No. Invited: (6)	No. Received (1) No Bids: (0)						
ITEM	DESCRIPTION	QUANTITY	UNIT				
1	REGULAR SERVICE RATE- MONDAY - FRIDAY (8:00 AM- 5:00 PM)	400	HRS	$ 108.00	$ 43,200.00		$ -
2	OVERTIME SERVICE RATE- HOURLY RATE	100	HRS	$ 148.00	$ 14,800.00		$ -
	EXTENDED GRAND TOTAL			$ 58,000.00		$ -	
	CONFLICT OF INTEREST:			YES			
	TERMS:			2% DISCOUNT 10 DAYS			
	INSURANCE AFFADAVIT:			YES			
	DELIVERY:			NOT STATED			
	ADDENDUMS ACKNOWLEDGED: ( )						

TERMS AND CONDITIONS
OVERHEAD BAY DOOR AND GATE REPAIRS-
REBID

1. SCOPE

The City of Jacksonville's Public Buildings Division is currently accepting bids to secure a contract with a vendor for as needed repairs, supply and installation for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Overhead Bay Door Repairs, Automated Security Gate Repairs** as listed in the bid documents.

2. AWARD

Award will be **ALL or NONE,** whichever is in the best interest of the City of Jacksonville, to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for all or none award. The City reserves the.right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award with four (4) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents. The City reserves the right to terminate the contract at their discretion without restrictions at any time with a 30 day notice.

4. PRE BID CONFERENCE

Not Applicable

5. MINIMUM QUALIFICATIONS FOR SUBMISSION AND STAFF QUALIFICATIONS

The bidder shall have the following minimum qualifications to be considered eligible to submit a bid:

A. Five (5) years' experience in the installation and repair of industrial grade rollup doors and operators for a large organization with multiple locations.

B. Five (5) years' experience in the installation and repair of automated security gates with hi-security band gate operators.

MINIMUM STAFF QUALIFICATIONS

The contractor is responsible for ensuring all personnel have sufficient knowledge and experience to perform the required duties. Contractor personnel who exhibit inadequate experience or incapability in their work assignment shall be replaced and not allowed on the property. Failure on the part of the contractor to furnish such labor shall be sufficient cause for cancellation of the contract.

ADMINISTRATIVE AWARD
BID No.: SC-0404-1~~4~~9

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to the lowest, responsive, responsible bidder The Lenape Group, LLC DBA Vigneaux Corporation. Period of Service will be one (1) year from date of award with four (4) one (1) year renewal options. Total estimated annual award amount not-to-exceed $58,000.00.

This award is to be funded by various accounts dependent on the appropriate account for the building being serviced and processed by individual releases against a master blanket.

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

FOR AGENCY/DEPARTMENT: Public Building Division

REQUISTION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 6 **NUMBER FIRMS BIDDING:** 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

RECOMMEND AWARD TO: The Lenape Group, LLC DBA Vigneaux Corporation

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

PRICE: $58,000.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Marilyn Landis
Analyst

4/11/19
Date

Manager of Purchasing Services

19 APR 2019
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

4/16/19
Date

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  QWS3270X   10/10/2019  11:31 AM
FAML6350 V5.1              **    NW COJ FAMIS PRODUCTION      **     10/10/2019
LINK TO:                       ACCOUNT SUMMARY INQUIRY                  11:31 AM

FISCAL MO/YEAR  : 01 2020                                CURRENCY CODE :
INDEX CODE      : FRFO011AS     ADMINISTRATIVE SERVICES
SUBOBJECT       : 04603         REPAIRS AND MAINTENANCE
PROJECT         :
PROJECT DETAIL  :
GRANT           :
GRANT DETAIL    :
USER CODE       :
-------------------------------------------------------------------------------
S                                 OCT  2019    ANNUAL BALANCE ALL YEARS BALANCE
  ESTIMATED REVENUES                   .00               .00               .00
  REVENUES                             .00               .00               .00
    UNREALIZED REVENUES                .00               .00               .00
  BUDGET                        135,000.00        135,000.00        135,000.00
  EXPENDITURES                         .00               .00               .00
  ENCUMBRANCES                         .00               .00               .00
  PRE-ENCUMBRANCES                     .00               .00               .00
    REMAINING BALANCE           135,000.00        135,000.00        135,000.00
F1-HELP      F2-SELECT                 F4-PRIOR     F5-NEXT
                          F9-LINK      F10-PRIOR-MO F11-NEXT-MO
G014 - RECORD FOUND
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