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SINGLE SOURCE AWARD **BID # SS-12201-22**

Subject: Summer Camp 2022 Field Trips

Department: Kids Hope Alliance

Description of Purchase: Recommend approval of single source award to various vendors as outlined in the attached memo and supporting documents for entrance fees to non-profit venues. Period of service is from date of award through July 31, 2022. Total not to exceed expenditure amount is $224,525.00

Funding Source: 10901.181005.582001.000000.00000455.00000.0000000 – To be encumbered by purchase order.

Single Source Award To: Various Vendors

Price Justification: See attachment

Total Award: $224,525.00 **Requisition #:** KHOD-501007-22

Attachments: Department Memo, Single Source Form, and Field Trip Scope of Work

Certification as to Single Source: Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Bryan Matus

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer,
Kids Hope Alliance (KHA)

Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Request for Single Source: Summer Camp 2022 Field Trips

DATE: February 24, 2022

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1) Single source for entrance fees to non-profit field trip venues as outlined in Exhibit 1. This funding will be used to accommodate attendees at KHA funded summer camps across all five (5) Essential Service categories. Expenditures are not to exceed ~~$219~~,525.00.
224,

Upon approval of this request, the purchase order will be executed by City of Jacksonville Procurement department.

The KHA anticipates funding as follows:

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181005	582001	000000	00000455	00000	0000000

Total Funding ~~$219,525.00~~ 224,525.00

If you desire additional information, please contact Tyrica Young at 904-255-4423 or e-mail me at tyricay@coj.net

Cc: Bryan Matus, Buyer
Shari Shuman, Interim Director, Finance, Kids Hope Alliance
Joyce Watson, Director, Administration, Contracts, & Purchasing, Kids Hope Alliance
Tyrica Young, Director, Research & Grants, Kids Hope Alliance

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Kids Hope Alliance

FUNDING SOURCE: 10901 181001 582001 000000 00000455 00000 0000000

BRIEF DESCRIPTION OF GOODS/SERVICES:

Pay field trip entrance fees to non-profit venues for KHA funded summer camps across all five (5) essential service categories.

AMOUNT OF PROJECT (attach quote): $ 7,724.525

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

Kids Hope Alliance will pay field trip entrance fees to non-profit venues for students who attend Summer Camps across all five (5) Essential Service Categories. Such field trips will take place at ten (10) non-profit venues such as Cummer Museum of Arts and Garden, Diamond D Ranch, Hands On Children's Museum, Jacksonville Zoo and Gardens, McKenzie's Camp Deep Pond, Museum of Contemporary Art (MOCA), Museum of Science and History (MOSH), SHIVA Robotics Academy, The Arts Corner Kidz Network, Inc. and The Ritz Theatre and Museum

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

Each field trip vendor provides a unique experience. These experiences include painting, outdoor camping, museum tours, animal exhibits, virtual performances, art exhibits and cultural/historical tours.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

These unique experiences can only be provided at these ten (10) non-profit, field trip venues.

Submitted by: Kenneth Darity (Name) — Chief Programs Officer (Title)

Date: 2/22/22

Requesting Agency's Director's Signature: [signature]

Procurement Division ____

March, 2017

Exhibit 1
Kids Hope Alliance
Summer Enhancements Field Trips 2022: Single Source

Kids Hope Alliance (KHA) is looking to offer "at-hope" students unique field trip experiences to provide students with real-world experiences, access to tools and environments that are not available at school, afterschool, or summer programs, and opportunities to think about a topic or theme from a different perspective.

Below is a list of the field trip venues being requested:

- Cummer Museum of Art and Gardens
  - Learn new skills, techniques, and styles, and spend time in the Museum galleries and gardens to inspire students to create artwork.
- Diamond D Ranch
  - Provide in person tours of a working ranch which includes milking cows, wagon tour/petting zoo, animal orientation, and a nature trail
- Hands On Children's Museum
  - Provide twenty-five (25) interactive/hands on exhibits to allow students to explore careers such as tv/radio, fire and emergency rescue station, retail (Winn-Dixie), and "STUFFEE," soft removable internal organs to allow students to learn about the body systems, nutrition, good personal hygiene, rest, and exercise.
- Jacksonville Zoo and Gardens
  - Opportunity for students to get outside of the classroom and enjoy hands-on learning experiences designed to encourage an interest in animal welfare and conservation and an appreciation for nature
- McKenzie's Camp Deep Pond
  - Provide outdoor activities that promote confidence, character development, and teamwork in the lives of underserved young people
  - Activities include kayaking, learning to ride bicycles, riding a motorboat, shooting bows and arrows, and discovering more about Florida wildlife
- Museum of Contemporary Art (MOCA)
  - Provide in-person tours for students to explore the world of contemporary art which includes the following themes, lines and shapes, materials and textures, STEAM, new styles, and contemporary art & ideas and also visit the studio workshops to create artwork inspired by their visit
- Museum of Science and History (MOSH)
  - Opportunity for students to explore interactive, engaging, and educational experiences related to science (physical science, applied science, planetarium, and natural science) and history (Flags over Florida and Timucuan Pottery Workshop)
- SHIVA Robotic Academy
  - Opportunity for students to learn about Science, Technology, Engineering, and Mathematics through various hands-on activities
- The Arts Corner Kidz Network, Inc.
  - Opportunity for students to experience artistic expression by creating abstract art, murals, blacklight or detailed DaVinci inspired pieces while enjoying the freedom of creativity
- The Ritz Theatre and Museum
  - Provide in person tours for students to learn about the past, present, and future contributions and stories of African American arts and culture in Jacksonville
  -

All field trips must occur between June 1, 2022 – July 31, 2022.

Exhibit 1
Kids Hope Alliance
Summer Enhancements Field Trips 2022: Single Source

UNIQUE FIELD TRIP EXPERIENCES FOR "AT-HOPE" STUDENTS					
Item #	**Description**	**# of Students**	**Unit**	**Unit Price**	**Extended Price**
1	Cummer Museum of Art and Gardens	1,000	EA	$5.00	$5,000.00
2	Diamond D Ranch	1,000	EA	$15.00	$15,000.00
3	Hands On Children's Museum	1,000	EA	$4.50	$4,500.00
4	Jacksonville Zoo and Gardens	2,000	EA	$17.95/student $22.95/adult	$40,900.00
5	McKenzie's Camp Deep Pond	1,500	EA	$50.00	$75,000.00
6	Museum of Contemporary Art (MOCA)	1,000	EA	$5.00	5,000.00 $5,00.00 *
7	Museum of Science and History (MOSH)	2,000	EA	$10.00	$20,000.00
8	SHIVA Robotics Academy	1,000	EA	$30.00	$30,000.00
9	The Arts Corner Kidz Network, Inc.	1,500	EA	$15/art only $20/art & fitness	$26,250.00
10	The Ritz Theatre and Museum	500	EA	$5/student (less than 25 students) $3/student (25+ students) $8/ adult (less than 25 adults) $7/adult (25+ adults)	$2,875.00
				TOTAL:	~~$219,525.00~~ *

$224.525

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name: Cummer Museum of Art & Gardens

Primary Contact Name: Dulcie Hause

Email Address: schooltours@cummermuseum.org Contact Phone: 904-899-6004

Scope of work/Services Provided:

The Cummer Museum of Art & Gardens offers self-guided visits that allow students to explore the beauty of original works of art and the historic gardens at their own pace. Art Connections, the Museum's interactive gallery, has recently reopened following a COVID-friendly refresh to minimize touchpoints and provide a more socially distant space, while providing opportunities for close-looking and artful thinking. Visitors can practice these skills throughout the galleries and gardens and use to make deeper, more meaningful connections to the artworks.
These skills and practices are also echoed in our scavenger hunts that are available for self-guided visits, which can be used to help navigate your groups through the Museum. To find out more information and be included in our communication about our summer offerings, scan the QR code below.

Costs for Services:

Per Student: $5

Per Group of_____Students:_____

Per Adult: $5

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name:
Diamond D Ranch INC.

Primary Contact Name:
Erica or Jewel

Email Address: info@diamonddranchinc.com
Contact Phone: 904-289-9331

Scope of work/Services Provided:

Milking Cow-Named Maggie Moo
Wagon Tour/Petting Zoo-learn about pasture to plate, feed the cattle, bison, and the animals at the petting zoo,
Animal Orientation- up close encounter with some of our ranch animals. Learning the History of how a horse helped shaped america.
Nature Trail-Learn about "Farm to Table", learning about how important these natural resources are.
Other fun activities
Pony Rides
Bounce Houses
Dixie Cartwheel

Costs for Services:

Per Student: ____$15_____

Per Group of __30___ Students: ___2 teachers get in free (only after 30 paying students_____

Per Adult: _____15_____

KHA

Field Trip Enhancement Scope of Work

Summer 2022

Vendor Name: Hands On Children's Museum

8580 Beach Blvd., Jacksonville, FL 32216

Primary Contact Name: Pamela Locke

Email Address: hocm2000@bellsouth.net Contact Phone: 904-642-2688

Scope of work/Services Provided:

The Hands On Children's Museum offers 25 hands-on real-life exhibits, where children and adults can interact and learn in a fun educational environment.

Exhibits include: Little Veterinarians, Spinghetti Boat, Little Winn Dixie, Train Station and train tables, TV and Radio Station, Emergency Services- a 12'firetruck , an ambulance and police car, Kid's Bank, Basketball Wheelchair, Puppet Stage, 50's Café, You're the Star Stage, Space Center, Ball Pit and Climbing Tubes, Magnetic Light Tables, First Adventures Toddler Room and more.

Available Monday-Friday 9:30-5:00

2 hour time limit

Eating lunch add an extra ½ hour to your time. You are welcome to bring a bag lunch and use our lunch room or order pizza and have it delivered. We have drinks available from .75 to $1.00.

Call to schedule a field trip (904) 642-2688.

Costs for Services:

Per Student: $4.50 per student Students: Minimum of 10 children, Maximum of 60 children

Per Adult: For every 10 children one adult is free, Extra adults are $4.50 each

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name: Jacksonville Zoo & Garden

Primary Contact Name: Emily Blum

Email Address: education@jacksonvillezoo.org **(Preferred Contact Method)**
Contact Phone: 904-757-4463 ext. 158

Scope of work/Services Provided:

The Jacksonville Zoo and Gardens offers educational, engaging, and interactive learning experiences for students of all ages! Come to the Zoo for a self-guided field trip , or add an education program or guided tour to maximize the experience for your students while you are here. From biology and ecosystems to history and geography, there are a variety of ways our team can incorporate learning into your Zoo visit.

This rate is available for groups of 15 or more paid guests during the summer months and on weekends. One adult chaperone per 10 children is required.

- $17.95 Children (ages 3-12)
- $22.95 Adults (ages 13+)

Ticket Upgrades:

- Education Programs, Animal Encounters, & Guided Tours:
  - $3.00 per person
  - Click here to explore our school program options.
- Total Experience Admission Upgrade:
  - $10.00 per person (Includes 4D Theater, Unlimited Train, Unlimited Carousel Rides, and Limited Animal Feedings)

Linked is our field trip request form, at the bottom of our field trip information website page. When you are ready to schedule, please fill it out in its entirety. Your reservation cannot be processed without completed information. We ask that before scheduling, your dates are confirmed and approved by your organization and any transportation departments that you might be using.

Per Student: **Admission- 17.95,**
School Program or Guided Tour Add on- additional $3.00 per person
Total Experience Upgrade- additional $10.00 per person

Per Adult: **Admission- 22.95,**
School Program or Guided Tour Upgrade- additional $3.00 per person
Total Experience Upgrade- additional $10.00 per person

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name: Boys & Girls Clubs of Northeast Florida McKenzie's Camp Deep Pond

Primary Contact Name: Tom Stinson

Email Address: thomass@BGCNF.org Contact Phone: 904 566-3016

Scope of work/Services Provided:

McKenzie's Camp Deep Pond is The Boys & Girls Clubs of Northeast Florida's day camp.

By providing outdoor adventure, teamwork activities and character-development opportunities, we
help young people reach their full potential while having a great time at camp.

Since 2018, hundreds of young people have enjoyed our 63-acre property and clear, 12-acre lake.

Camp activities include:
swimming, kayaking, fishing, biking, nature and ecology education, archery, field games, campfires, team challenges and character development activities.

One day camp programs are available to community organizations, as well as private events.

Costs for Services:

Per Student: $50.00

Per Group of _____ Students: 200 Student Max

Per Adult: No Charge for chaperones or staff

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name: Museum of Contemporary Art (MOCA) Jacksonville

Primary Contact Name: Kiersten Barnes, Weaver Educator of Family and Children's Programs

Email Address: k.barnes@unf.edu Contact Phone: 904-620-4204

Scope of work/Services Provided:

Summer Museum Tours / Self-Guided or Guided with Museum Educator

Self-Guided Tour
- Group visits the galleries at their own pace to see artwork
- Arrival time must be scheduled in advance
- Groups of up to 25 students max. at one time
- Recommended length of visit: 60-90 minutes
- Fee: $5 per students

Guided Tour with Museum Educator
- Group visits the galleries to view and discuss works of art with a Museum Educator
- Advanced registration required at least 2 weeks in advance
- Groups of up to 25 students max.
- Tour length: 60 minutes
- Fee: $5 per students

Costs for Services:

Per Student: $5 per student

Per Group of _____ Students: _____

Per Adult: 1 chaperone free for every 10 students (groups of 25 can have 3 free chaperones)

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name: Museum of Science & History (MOSH)

Primary Contact Name: Alec Warren

Email Address: AWarren@themosh.org Contact Phone: (904) 396-6674 Ext. 256

Scope of work/Services Provided:

MOSH provides field trip opportunities for summer groups along with an educational STEAM-based program of their choice. Program options include live-demonstration and hands-on science programs in MOSH's JEA Science Theater, or space-science programs in the Bryan-Gooding Planetarium. Before and after your program, your group is welcome to explore the Museum's many educational exhibits, including our summer traveling showcase, *Dinosaur Explorer*.

Costs for Services:

Per Student: $10/student for admission + education program; $5/student for admission only

Per Adult: Staff are free of charge; parent chaperones are same as student rate

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name: SHIVA Robotics Academy

Primary Contact Name: Kalai Sankar

Email Address:kalaisankar@shivarobotics.com Contact Phone: 9047047046

Scope of work/Services Provided:

Students will have hands-on experience building and programming functional LEGO Robotic Models. Students will see a demonstration of a wide range of humanoids, animatronic models, 3D printed models and service robots. Students in pre-school through high school, work with robotic kits of different complexity levels. Students use the programming devices, to do drag and drop block-based programming to control the motors and sensors.
The field trip will be interspersed with lots of fun robot simulation activities!

Costs for Services: $ 30/student

Per Student: _____$30/student_____

Per Group of __25___ Students: _____$750_____

Per Adult: _____$10__

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name: The Arts Corner KIDZ Network Inc.

Primary Contact Name: Ms. V. Andrea Davis

Email Address: adavis.theartscorner@yahoo.com Contact Phone: (904) 521-1870

Scope of work/Services Provided:

The Arts Corner KIDZ Network Inc. provides individualized creative experiences for student artists of all ages. We offer kits to each student with pre-drawn canvas boards so that they focus on learning to use tools and painting techniques while seeing demos that lead them to change and embellish a product that they have created. We will provide instructional services onsite of participants, and at other locations as well as deliver all necessary equipment, materials, and supplies (kits) needed.

The services will stimulate interest and motivation in students thru the visual arts to use their creative abilities. We strengthen perception, observation, and critical thinking skills in each participant. Students not only enhance their learning, but take home tangible evidence that they are proud of in the process.

Costs for Services: Vary based on services offered

Per Student: **$15** (Art only)

Per Group of 70+ Students at 1 location/sitting : **$12** (Art only)

Per Adult: participating: $15 Chaperones: no charge

or

Per Student: **$20** (Art and Fitness)

NOTE: Both (Art & Fitness) reduced their fees to offer a lower combined rate for all groups

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

KHA
Field Trip Enhancement Scope of Work
Summer 2022

Vendor Name: **Ritz Theatre and Museum__**

Primary Contact Name: **Stacy Aubrey**

Email Address: **saubrey@asmjax.com** Contact Phone: **_904-630-6191**

Scope of work/Services Provided:

Tours of the Ritz Museum and Gallery.

Costs for Services:

Per Student: **$5 per student**

Per Group of **25 or more** Students: **_$3 per student**

Per Adult: __$8 per adult, Groups of 25 or more $7 per adult