SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 **OPEN DATE: 4/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017, with a 4-month extension and the option to renew for one (1) additional year

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **90** NUMBER RECEIVED: **22** OTHER: **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to increased Don't Miss a Beat in the amount of $17,944.00, to add the contractors below in the amount of $236,195.00 for the period of January 1, 2017 through September 30, 2017. Total revised estimated annual expenditure in the not to exceed amount of $771,638.00.

Don't Miss a Beat, Inc. – increase by$17,944.00 from $71,396.00 to $88,792.00
Fresh Ministries – award amount $85,530.00
Wayman Community Development Corp. - $75,000.00
Police Athlethic League - $25,665.00
Boys and Girls Club of NE FL - $50,000.00

Funding Remains Unchanged:
Girl Scouts of Gateway Council, Inc. - $79,818.00
Groundworks Jacksonville, Inc. - $90,170.00
Jacksonville Zoo - $115,480.00
Kipp Jacksonville, Inc. - $100,000.00
YMCA of Florida's First Coast - $60,585.00

Funding Source: JCOD019TP-08201 - To be executed by formal contract and contract amendment through the Office of General Counsel. (Various Contract)

Attachments: Recommendation Memo, Tabulation, Scoring Matrix and Previous Awards

BUYER_____ RESPECTFULLY SUBMITTED_____
ANNETTE BURNEY GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

Joyce J. Watson, Assistant Director, Management Services
Jacksonville Children's Commission

SUBJECT: **Recommendations for Amended Award** – ESC-0451-16

DATE: **December 5, 2016**

As a result of additional funding provided by TD 17-049, the Jacksonville Children's Commission would like to request an additional $254,139.00 be allocated to BID ESC-0451-16 as follows:

(i) The scope of services for each of the recommended awards is in included in the RFP and in the narrative response submitted as part of the evaluation. The scope of services for the RFP are attached.

(ii) A per-unit fee summary for each Contractor is attached as **Exhibit B.**

(iii) Other terms and conditions (i.e. duration, service period, etc.) have been included in the responses to the RFP and will be incorporated by reference into the final contract. NOTE: The additional funding for Don't Miss a Beat will be executed via a contract amendment through September 30th, 3017. The funding for Fresh Ministries, Wayman Community Development Corp., The Police Athletic League, and the Boys and Girls Club of Northeast Florida, Inc. will be executed with nine-month contracts from January 1st, 2017 through September 30th, 2017.

(iv) The first amended award has been included as **Exhibit C.**

The funding has been provided by the Jacksonville Journey Oversight Committee and appropriated via the Jacksonville City Council Ordinance 2016-504-E, transferred via TD 17-049 The Jax Journey Schedule AG and TD 17-049 has been attached for reference as **Exhibit D.**

Agency	Requesting	Awarded	Amended Award #1	Change in $$ (FY17)	Amended Award #2	Change in $$ (FY17)
Jacksonville Zoo	$115,480.00	$115,480.00	$115,480.00	$0.00	**$115,480.00**	$0.00
Groundworks Jacksonville	$90,170.00	$90,170.00	$90,170.00	$0.00	**$90,170.00**	$0.00
YMCA of Florida's First Coast	$60,585.00	$60,585.00	$60,585.00	$0.00	**$60,585.00**	$0.00
Girl Scouts of Gateway Council, Inc.	$79,818.00	$79,818.00	$79,818.00	$0.00	**$79,818.00**	$0.00
Kipp Jacksonville	$100,000.00	$96,446.00	$100,000.00	$3,554.00	**$100,000.00**	$0.00
Don't Miss A Beat	$89,340.00		$71,396.00	$71,396.00	**$89,340.00**	**$17,944.00**
Fresh Ministries	$114,040.00				**$85,530.00**	**$85,530.00**
Wayman Community Development Corp.	$100,000.00				**$75,000.00**	**$75,000.00**
Police Athletic League	$34,220.00				**$25,665.00**	**$25,665.00**
Boys and Girls Club of NE FL	$282,294.00				**$50,000.00**	**$50,000.00**
			TOTAL	**$74,950.00**	**$771,588.00**	**$254,139.00**

Index Code: FY17: JCOD019TP - 08201 - $329,089.00

If you need additional information, please let us know. Thank you for your consideration.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance
Colin Murphy, Senior Director of Operations
Debbie Verges, Project Director, Jax Journey
Katoia Wilkins, Jacksonville Children's Commission

SECTION 4

DESCRIPTION OF SERVICE AND DELIVERABLES

I. GENERAL INFORMATION

In December 2007, then Mayor John Peyton saw an outgrowth of 2 years plus of an increase in crime that labeled Jacksonville the "Murder Capital of Florida". The City had had the highest homicide rate for the previous 8 years and 15 of the last 19 years. Violent crime was hurting our most vulnerable, "our children".

Mayor Peyton convened 140 community leaders, concerned citizens, law enforcement and subject matter experts to present a plan of action that not only addressed increased law enforcement but would also address the root causes of crime through prevention-intervention-rehabilitation programs. Five sub-committees were formed to take a comprehensive look at these areas. In 2008, the committees made a number of crime initiative recommendations for programs focused on education, truancy, dropout and literacy; intervention and rehabilitation; neighborhood safety and stability; positive youth development; and law enforcement and deterrence (the "Journey").

As a result of the Journey's efforts, violent crime dropped 31.9% from 2007-2011 and Jacksonville was no longer the murder capital of Florida. This is attributed to a strategic, holistic approach to law enforcement, prevention and intervention efforts led by the JSO, State Attorney's office and the Jacksonville Journey.

Over the last several years, Jacksonville has seen an increase in violent activity. As a result, current Mayor Lenny Curry has brought a renewed commitment to the Jax Journey. The budget Mayor Curry presented to City Council had $3 million in new funding for Journey programs. Programs that were cut were restored to the 2014-15 budget levels.

Jax Journey is investing a total over $5 million to support crime prevention and intervention programs for Jacksonville's youth and other vulnerable populations – creating more promising futures for tomorrow's citizens, and a safer community.

II. FUNDING PURPOSE

The purpose of this solicitation is to provide out-of-school time services for children ages 13-18 years old and still in school.

III. TARGET POPULATION

1. Children who are 13-18 years of age and still in school; and
2. A Duval County resident in one of the following targeted zip codes: 32202, 32205, 32206, 32208, 32209, 32210, 32211, 32218, 32244, 32254.

IV. TOTAL FUNDING AVAILABILITY

The total available funding for this RFP is $350,000.00. Funding will be provided by the City of Jacksonville with funds allocated through the Jax Journey and the Jacksonville Children's Commission.

The Commission intends to make multiple awards based on the scopes of services described in the Responses and the evaluation criteria described in Attachment B.

V. PROGRAM PLAN

The Program plan should be designed around the **WORK-LEARN-PLAY MODEL.** The program should contain at least 2 of the 3 components:

- **Learning** can include but not be limited to: academics, remediation; tutoring enrichment, service learning, and/or leadership development.
- **Play** can include but not be limited to: unstructured play, the arts, sports, and/or hobbies.
- **Work** can include but not be limited to: Hard and soft skills training, jobs, or internships.

NOTE: ***The Jax Journey Oversight Committee recently completed a survey of nearly one-thousand (1000) teenagers in Duval County Public Schools. Contractors are encouraged to become familiar with the results and incorporate the students' input into their program design*** (EXHIBIT G).

VI. STAFFING

Contractors must describe their staffing plan for the program and the qualifications of the staff supervising and administering the program.

- All staff members that supervise children must be at least 18 years of age and pass a Level 2 background screening **prior** to the commencement of the program.
- All staff must participate in FERPA Awareness Training - available online at JaxKids.GoSignMeUp.com.

Awarded Contractors are required to notify the Commission in memorandum form of any changes in top staff or program personnel thirty (30) days prior to the any changes. Failure to do so is grounds for termination at the sole discretion of the Commission.

VII. DELIVERABLES:

Contractors are expected to **propose** and **report** key deliverables monthly and at the conclusion of the project.

All Contractors are expected to maintain designated data to accommodate the external analytic provider:

- Number of participants receiving training/services related to the program.
- Number of participants receiving a code of conduct violation in school.
- Number of participants remaining free from arrests.
- School attendance for participants.
- Progress in school.

VIII. EVALUATION REQUIREMENT

Contractors must propose an evaluation plan that has both quantitative and qualitative measures as well as the performance measures that Contractors will use to evaluate the effectiveness of the program.

IX. DATA COLLECTION REQUIREMENTS

A Valid student ID (as provided by Duval County Public Schools) and accurate student demographic data will be mandatory and are essential data components for the evaluation of this program. *The Contractor will identify participants that do not have a DCPS student ID and coordinate with the Commission to obtain an authorized temporary identification number for the program period. Participants who are enrolled or have been enrolled in a DCPS school are not eligible for a temporary identification number.*

Final payment to the Contractor will be contingent on a data audit for accuracy.

X. SCHOOL RECORDS RELEASE STATEMENT

Contractors will be required to get the following consent from parents, preferably on the program registration form:

"I give my consent for my son's/daughter's/ward/'s school records to be accessed by the selected community based organization and the Jacksonville Children's Commission through the Duval County Schools Student Information Management System (SIMS) for the purpose of gathering data for analysis of program effectiveness. The data accumulated will be de-identified and/or aggregated and third parties will not be able to identify any individual child."

XI. CONNECTING CHILDREN TO AFFORDABLE HEALTH COVERAGE

All Commission-funded programs must contain language on their enrollment applications that identifies the health coverage status of students that enroll in the program. The form attached as Exhibit C – Cover Jax Insurance Form - may either be included directly on the Contractor's enrollment form or as a separate attachment to the application on a form provided by the Commission that the Contractor can then duplicate and send home with each application.

Participants that self-identify as needing health insurance coverage and give consent for the Commission or it's Florida KidCare enrollment partner to contact them are REQUIRED to forward the family's contact information and proof of consent to be contacted to the Commission or its designated Florida KidCare Enrollment partner within three business days in a manner designated by the Commission.

XII. SYSTEM OF CARE CORE VALUES

The Commission is committed to System of Care values and core principles. A system of care is an organizational framework that involves collaboration across agencies, families, and youth for the purpose of improving access and expanding the array of community-based, culturally and linguistically competent services and supports for children and youth with emotional, mental, or behavioral challenges and their families. The values and core principles of Systems of Care indicate that programs serving children, youth and families will be family-driven, youth-guided and culturally and linguistically competent. Programs that are *family-driven* recognize that families have a primary role in the care of their children. *Youth-guided* programs create safe environments that give young people a voice in the care of their own treatment and *cultural and linguistic competence* is defined as the capacity of an organization to provide services that are respectful and responsive to cultural differences such as race, ethnicity, sex, religion, age, language proficiency, etc. Strong proposals will be able demonstrate how they intend to implement System of Care core values and principles into their service delivery.

XIII. INCIDENT REPORTING

In providing the Services under the Contract, the Contractor, including its officers, employees, agents and subcontractors, shall exercise that degree of skill and care required by customarily accepted good practices and procedures for the performance of the same or similar Services. The Contractor must comply with the Commission's Incident Reporting requirements. All incidents must be reported on the form which is attached as **Exhibit A.** In addition, Contractor shall notify the Commission if sufficient staff, facilities and equipment necessary to deliver the Services for the Program cannot be maintained. Failure to notify the Commission of any such deficiencies, or to adequately maintain sufficient staff, facilities and equipment necessary to provide the Services after a reasonable period given by the Commission to cure (in no event longer than five (5) business days) shall be a material breach of the Contract and grounds for termination, upon twenty-four (24) hours' prior written notice. The facility sites for the Program referenced above will be reviewed (via an on-site visit) by the Commission a minimum of one time during the term of the Contract.

XIV. PAYMENTS FOR SERVICES OF CONTRACTOR

The Commission will compensate Contractor for the Services as follows:

A. FEES

The Commission will pay Contractor for the Services in accordance with the unit cost for the Services included in Contractor's Response on **Form 1.**

B. PROVISION FOR UNUSED FUNDS

Contractor agrees that any funds provided by the Commission for the Services which are residual funds remaining unspent or unencumbered by any existing obligation at the conclusion of the Contract, shall be returned to the Commission in the form of a negotiable instrument not later than thirty (30) days after the end of the Term.

D. PAYMENTS

Payments under the Contract will be made by the Commission to Contractor based on the submission of a monthly invoice in the form provided by the Commission and contingent on receipt and approval of all required reports. The Commission may require any other information from Contractor that the Commission deems necessary to verify its obligation to pay under the Contract. Commission will make payments via Automated Clearing House (ACH method of payment and Contractor will timely complete and submit to Commission such forms as are necessary to establish such payment method.

E. RECONCILIATION OF PAYMENTS

Contractor shall expend funds paid under the Contract solely and exclusively for the Services and shall not expend or otherwise use any of such funds for any other purpose. In the event the Contractor receives and/or expends any portion of the funds paid under the Contract in a manner inconsistent with the terms of the Contract (which shall include any funds reimbursed to Contractor by the Commission in error) or any applicable and governing federal, state or local law, rule regulation or policy, then Contractor shall immediately, upon receipt of notice by the Commission, refund and return all such funds to the Commission without demand or further notice. Contractor shall also reimburse the Commission for all costs, expenses and fees, including

attorneys' fees and court costs, incurred or expended by the Commission in connection with any collection efforts to recover any funds due the Commission under the Contract. The Commission may immediately terminate the Contract if funds are improperly spent, and such termination may be provided orally with a written notice to follow.

XX. VOICE AND IMAGE RELEASE REPORTING

The Contractor shall ensure that a Voice and Image Release form, a copy of which has been provided to Contractor, is completed prior to publishing or copyrighting any activities involving children participating in the Program.

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EXHIBIT B

ESC-0451-16

FORM 1 - SCHEDULE OF PROPOSED PRICES/RATES

Company Name_____

SCHEDULE OF PROPOSED PRICES/RATES

*For proposals that are seeking payment on program completion only, the dosage would equal one (1)

*A writeable copy of this form in MS Word format may be requested via written request to the contact person in Section 1.12.

Budget Item	Project Costs	Description/Explanation
1. Salaries and Wages	$ 57,500	see budget narrative
2. Fringe Benefits	$ 16,100	@.28
Sub-Total Personnel (a) =	$ 77,440	
3. Travel/Mileage	$ 18,500	youth outings
4. Rent/ Utilities	$ 9,600	see budget narrative
5. Equipment/Furniture	$ 0	
6. Office Supplies	$ 3,000	
7. Printing	$ 2,500	
8. Consultants	$ 0	
9. Other (specify)	$	
10. Other (specify)	$	
Sub-Total Services Supplies (b) =	$ 33,600	
11. Sub-Contractors	$	
12. Other (Specify)	$ 3,000	
13. Other (specify)	$	
Sub-Total Other Costs (c) =	$ 3,000	
Grand Total Costs (d) = *(a) + (b)+(c)*	$ 114,040	
(d) divided by Number of proposed participants served	$ 950	(120 youth)
(e) divided by dosage* (i.e #of days, #of sessions)	$ 95	**PROPOSED UNIT COST**

Shelly Marino

Handwritten Signature of Authorized Officer of Firm

4/27/16

Date

Shelly Marino, Chief of Staff

Print Individuals' Name and Title

(904) 355-0000

Contact Phone Number

FORM 1 - SCHEDULE OF PROPOSED PRICES/RATES

Company Name: Wayman Community Development Corporation

SCHEDULE OF PROPOSED PRICES/RATES

*For proposals that are seeking payment on program completion only, the dosage would equal one (1)

*A writeable copy of this form in MS Word format may be requested via written request to the contact person in Section 1.12.

Budget Item	Project Costs	Description/Explanation
1. Salaries & Wages	$ 53,760.00	See attached budget narrative.
2. Fringe Benefits	$ 6,112.64	See attached budget narrative.
Sub-Total Personnel (a) =	$ 59,872.64	See attached budget narrative.
3. Travel/Mileage	$ 500.00	See attached budget narrative.
4. Rent/Utilities	$ 4,000.00	See attached budget narrative.
5. Equipment/Furniture	$ -	See attached budget narrative.
6. Office Supplies	$ 3,000.00	See attached budget narrative.
7. Printing	$ 3,000.00	See attached budget narrative.
8. Consultants	$ 5,000.00	See attached budget narrative.
9. Other (specify)	$ 6,000.00	See attached budget narrative.
10. Other (specify)	$ 5,000.00	See attached budget narrative.
Sub-Total Services Supplies (b) =	$ 26,500.00	See attached budget narrative.
11. Sub-Contractors	$ -	See attached budget narrative.
12. Other (specify)	$ 3,000.00	See attached budget narrative.
13. Other (specify)	$ 10,627.36	See attached budget narrative.
Sub-Total Other Costs (c) =	$ 13,627.36	See attached budget narrative.
Grand Total Costs (d) = (a)+(b)+('c)	$ 100,000.00	
(d) divided by Number of proposed participants served	$ 1,250.00	
(e) divided by dosage* (i.e. # of days, # of sessions)	$ 3.00	PROPOSED UNIT COST

T'Lana P. Russell

Handwritten Signature of Authorized Officer of Firm

4/27/16

Date

T'Lana P. Russell, Executive Director

Print Individual's Name and Title

(904) 693-1503

Contact Phone Number

FORM 1 - SCHEDULE OF PROPOSED PRICES/RATES

Company Name Police Athletic League of Jacksonville, Inc.

SCHEDULE OF PROPOSED PRICES/RATES

*For proposals that are seeking payment on program completion only, the dosage would equal one (1)

*A writeable copy of this form in MS Word format may be requested via written request to the contact person in Section 1.12.

Budget Item	Project Costs	Description/Explanation
1. Salaries and Wages	$17,500	Program coordinator (.5FTE)
2. Fringe Benefits	$ 1,878	Associated benefits
Sub-Total Personnel (a) =	**$19,378**	
3. Travel/Mileage	$ 400	Travel to college tours and regional meetings
4. Rent/ Utilities	$	
5. Equipment/Furniture	$ 585	Technological equipment for program use
6. Office Supplies	$ 100	General office and cleaning supplies
7. Printing	$ 78	Portion of Copier lease and paper products
8. Consultants	$	
9. Other (specify) Program materials	$ 2,059	Program materials, skill building and project supplies, shirts and participant supplies
10. Other (specify)	$	
Sub-Total Services Supplies (b) =	$ 3,222	
11. Sub-Contractors	$	
12. Other (Specify)) Intern Opportunities	$ 5,120	Incentives for intern opportunities building job skills
13. Other (specify) Tours and Out of town leadership meetings	$ 6,500	Registration fees and food for offsite tours and meetings. Includes housing for overnight conference
Sub-Total Other Costs (c) =	$11,620	
Grand Total Costs (d) = *(a) + (b)+(c)*	**$34,220**	
(d) divided by Number of proposed participants served	**$ 1,711**	
(e) divided by dosage* (i.e. #of days, #of sessions)	**$ 29./session**	PROPOSED UNIT COST

Lt. Lakesha Burton
Handwritten Signature of Authorized Officer of Firm

4/27/2016
Date

Lt. Lakesha Burton, Executive Director
Print Individuals' Name and Title

904-854-6555 ext. 311
Contact Phone Number

FORM 1 - SCHEDULE OF PROPOSED PRICES/RATES

Company Name Boys & Girls Clubs of Northeast Florida

SCHEDULE OF PROPOSED PRICES/RATES

*For proposals that are seeking payment on program completion only, the dosage would equal one (1)

*A writeable copy of this form in MS Word format may be requested via written request to the contact person in Section 1.12.

Budget Item	Project Costs	Description/Explanation
1. Salaries and Wages	$ 30,000 104,328 21,060	1 Teen Program Director - FT 12 YDS – 18 hrs/wk x 46 wks x $10.50/hr. Junior Staffers – 5 per Club x 12 hrs/wk x 9 wks x $9/hr.
2. Fringe Benefits	$ 19,166	FICA, Unemployment, Health Insurance
Sub-Total Personnel (a) =	**$ 174,554**	
3. Travel/Mileage	$	
4. Rent/ Utilities	$	
5. Equipment/Furniture	$	
6. Program Supplies	$ 8,000	Curriculum, supplies, games, activities,
7. Printing and Marketing	$ 1,500	To advertise new hours and programs to the community
8. Consultants	$	
9. Other (specify)Quarterly Field Trips and Activities	$ 32,000	Transportation, supplies, incentives, awards for college field trips, guest speakers and programs, teen dances, basketball games, volleyball games,
10. Other (specify) Teen T-Shirts	$ 1,840	
Sub-Total Services Supplies (b) =	**$ 43,340**	
11. Sub-Contractors – Security Police Officers	$ 64,400	10 hrs/wk x $35/hr x 46 wks.
12. Other (Specify)	$	
13. Other (specify)	$	
Sub-Total Other Costs (c) =	**$ 64,400**	
Grand Total Costs (d) = *(a) + (b)+(c)*	**$282,294**	
(d) divided by Number of proposed participants served	**$ 1,227.37**	
(e) divided by dosage* (i.e. #of days, #of sessions)	**$ 4.45**	**PROPOSED UNIT COST**

Paul Martinez

Handwritten Signature of Authorized Officer of Firm

4/20/17

Date

Paul Martinez President

Print Individuals' Name and Title

(904) 396-4435

Contact Phone Number

EXHIBIT C

SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 **OPEN DATE: 4/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017, with a 4-month extension and the option to renew for one (1) additional year

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 90 NUMBER RECEIVED: 22 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to add Don't Miss a Beat, Inc. in the amount of $71,396.00 through September 30, 2017; and increase the amount to Kipp Jacksonville, Inc. by $3,604.00 to $100,000.00. Total revised estimated annual expenditure for the initial period ending May 30, 2017 in the not to exceed amount of $517,499.00.

Don't Miss a Beat, Inc. - $71,396.00
Kipp Jacksonville, Inc. - increased by $3,604.00, from $96,396.00 to $100,000.00

Funding Remains Unchanged:
Girl Scouts of Gateway Council, Inc. - $79,818.00
Groundworks Jacksonville, Inc. - $90,170.00
Jacksonville Zoo - $115,480.00
YMCA of Florida's First Coast - $60,585.00

Funding Source: JCOD019TP-08201 - To be executed by formal contract and contract amendment through the Office of General Counsel. (Various Contract)

Attachments: Recommendation Memo, Tabulation, Scoring Matrix and Previous Award

BUYER ANNETTE BURNEY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/20/16

OTHER

ACTION OF AWARDING AUTHORITY DATE 10/20/16

MR APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 **OPEN DATE: 4/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017, with a 4-month extension and the option to renew for one (1) additional year

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 90 NUMBER RECEIVED: 22 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the five (5) contractors listed below to provide out-of-school time teen programming for the period of June 1, 2016 through May 30, 2017 in the not to exceed expenditure amount of $442,499.00:

Girl Scouts of Gateway Council, Inc. - $79,818.00
Groundworks Jacksonville, Inc. - $90,170.00
Jacksonville Zoo - $115,480.00
Kipp Jacksonville, Inc. - $96,446.00
YMCA of Florida's First Coast - $60,585.00

The remaining 13 respondents listed in the attached memo and outlined in Attachment 1 will not be awarded due to lack of funding or low score.

Funding Source: JCOD019TP-08201 - To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

BUYER _____
ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____
For GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 5-26-16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 5/26/16

MR APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____
Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05