SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award amount by $171,259.00 to the following contractors listed below for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE.
Recommend approval to decrease the award amount by $69,393.00 with University of Florida CARES. The revised total contract expenditure not to exceed $6,057,928.00. Period of service will remain the same until February 28, 2022.

Contractor/Agency	Award Amount	Increase in funds Distribution	Revised Award Amount	Contract/POA #
AIDS Healthcare Foundation	$550,010	$18,346	$568,356	POA-70966-21
Community AIDS Network(Community Health)	$640,957	$49,653	$690,610	POA-70974-21
Florida Department of Health - Duval County	$555,090	$89,914	$645,004	POA-70973-21
Jacksonville Area Legal Aid	$225,838	$10,000	$235,838	POA-70969-21
Northeast Florida AIDS Network	$1,297,515	$57,218	$1,354,733	POA-70971-21
River Region Human Services	$122,971	$15,521	$138,492	POA-70972-21
Total Increase		$240,652		

Contractor/Agency	Award Amount	Decrease in funds Distribution	Revised Award Amount	
University of Florida CARES	$709,561	69,393	$640,168	POA-70967-21

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000, to be executed by contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL 32207
(904) 255-3322
www.coj.net

ONE CITY. ONE. JACKSONVILLE.

MEMORANDUM

DATE: December 13, 2021

TO: Greg Pease, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

RE: Request to Amend Contracts Bid # ESC-0301-21

On November 16, 2021 the Ryan White HIV/AIDS Part A Metropolitan Jacksonville Area HIV Health Services Planning Council Executive Committee approved the **addition of $171,259** in carryover funds from Fiscal Year 2020 and the **reallocation of $69,393** of Fiscal Year 2021 funds for grant period ending February 28, 2022. Several contracts have been recommended for increases and one contract will be reduced by the amount of unexpended funds according to contract provision Article IV 4.10 which states "PROVIDER agrees to voluntarily participate in the reallocation of funds authorized under this Agreement if PROVIDER is unable, for any reason, to fully utilize the contracted amount." Based on the addition of carryover funds and the reallocation of unexpended funds approved by the Planning Council, the Social Services Division is requesting that you approve amendments to contracts under Bid # ESC-0301-21 **to increase funds in the amount of $240,652** as follows:

Agency	From	Increase	Total	Contract #
AIDS Healthcare Foundation	$ 550,010	$ 18,346	$ 568,356	POA-70966-21
CAN Community Health	$ 640,957	$ 49,653	$ 690,610	POA-70974-21
Duval County Health Department	$ 555,090	$ 89,914	$ 645,004	POA-70973-21
Jacksonville Area Legal Aid	$ 225,838	$ 10,000	$ 235,838	POA-70969-21
Northeast Florida AIDS Network	$ 1,297,515	$ 57,218	$ 1,354,733	POA-70971-21
River Region Human Services	$ 122,971	$ 15,521	$ 138,492	POA-70972-21
Total Increase		**$ 240,652**		

The Social Services Division is also requesting that you approve amendments to the following contracts **to decrease funding in the amount of $69,393:**

Agency	From	Decrease	Total	Contract #
UF Board of Trustees	$ 709,561	($ 69,393)	$ 640,168	POA-70967-21

The total amount of funding for Bid # ESC-0301-21 is ~~$5,551,381~~ $6,057,928

Copies of the Contract Amendments are attached. The funding account for Bid #ESC-0301-21 is 11406.164011.582001.010219.00000000.00000.0000000

If you have any questions regarding this request, please do not hesitate to contact me at 255-3322 or Sandy Arts, Program Manager, at 255-3342.

Cc: Ruben Ola, Purchasing Analyst
Sandy Arts, Program Manager

Provider	New Contract	Original Contract	Increase
AHF	$ 568,356	$ 550,010	$ 18,346
CAN	$ 690,610	$ 640,957	$ 49,653
DOH	$ 645,004	$ 555,090	$ 89,914
JALA	$ 235,838	$ 225,838	$ 10,000
NFAN	$ 1,354,733	$ 1,297,515	$ 57,218
RR	$ 138,492	$ 122,971	$ 15,521
Total Increase			$ 240,652

Provider	Original Contract	New Contract	Decrease
UF Cares	$ 709,561	$ 640,168	$ 69,393

Amount	Source
$ 69,393	Decrease
$ 69,393	Reallocation
$ 171,259	Carryover
$ 240,652	Total

(12) 11-22-2021

City of Jacksonville, Florida
Request for Budget Transfer Form

Parks, Recreation & Community Services / Social Services
Department or Area Responsible for Contract / Compliance / Oversight

Countywide
Council District(s)

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

2020-2021
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): _____

CIP (yes or no): No

Justification for Waiver

Justification for / Description of Transfer:

Appropriate additional grant funds from the US Department of Health and Human Services for the Ryan White HIV/AIDS Program Part A. This appropriation is a partial award received as carryover funds remaining from Grant Year 2020-2021 The grant provides HIV-related health and support services to persons living with HIV/AIDS and residing in the Jacksonville Transitional Grant Area comprising of Duval, Clay, Nassau and St. Johns Counties. These funds will be used to meet health and support services and will expire at the end of the current grant period, February 28, 2022. Grant is authorized in Ord 2020-0504-E, B1a Schedule. Prior TD 21-119 & TD 21-200

Net Amount Appropriated and/or Transferred: $171,259.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CM's District: _____

Requesting Council Member: _____ CM's District: _____

Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE ☒ TRANSFER DIRECTIVE

TD / BT Number: TD22-049

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division	11/10/21	11/11/21		
Budget Division	11-9-21	11-17-21		

Date of Action By Mayor: NOV 2 2 2021

Approved: _____

Division Chief: Johnnetta Moore

Date Initiated: 11/4/21

Prepared By: Sandy Arts

Phone Number: 255-3342

Initiated / Requested By (if other than Department): _____

APPROVED BY: MAYOR'S BUDGET REVIEW COMMITTEE

DATE NOV 2 2 2021

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
			Total:	$171,259.00							
					Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Community Services Grants	Ryan White HIV/AIDS Program Part A	Department of Health and Human Services	$171,259.00	11406	164011	331690	010219	00000000	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Accounting Codes						
			Total:	$171,259.00							
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Community Services Grants	Ryan White HIV/AIDS Program Part A	Subsidies & Contributions To Private Org	$171,259.00	11406	164011	582001	010219	00000000	00000	0000000

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H89OO039
Federal Award Date 10/18/2021

Recipient Information

1. Recipient Name
CITY OF JACKSONVILLE
1809 Art Museum Dr
Jacksonville, FL 32207-2507

2. Congressional District of Recipient
05

3. Payment System Identifier (ID)
1596000344B4

4. Employer Identification Number (EIN)
596000344

5. Data Universal Numbering System (DUNS)
004076998

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator
Sandy Arts
Program Manager
sarts@coj.net
(904)255-3342

8. Authorized Official
Alvin Brown
Mayor
abgrants@coj.net
(904)630-1776

Federal Agency Information

9. Awarding Agency Contact Information
Marie E Mehaffey
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
MMehaffey@hrsa gov
(301) 945-3934

10. Program Official Contact Information
Kristin Athey
HIV/AIDS Bureau (HAB)
kathey@hrsa.gov
(301) 443-7703

Federal Award Information

11. Award Number
6 H89HA00039-27-02

12. Unique Federal Award Identification Number (FAIN)
H89OO039

13. Statutory Authority
42 U.S.C. § 300ff-11-20; 300ff-121

14. Federal Award Project Title
HIV EMERGENCY RELIEF PROJECT GRANTS

15. Assistance Listing Number
93.914

16. Assistance Listing Program Title
HIV Emergency Relief Project Grants

17. Award Action Type
Administrative

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 03/01/2021 - End Date 02/28/2022	
20. Total Amount of Federal Funds Obligated by this Action	$171,259.00
20a. Direct Cost Amount	
20b Indirect Cost Amount	
21 Authorized Carryover	$0.00
22 Offset	$0.00
23 Total Amount of Federal Funds Obligated this budget period	$6,057,928.00
24. Total Approved Cost Sharing or Matching, where applicable	$0.00
25. Total Federal and Non-Federal Approved this Budget Period	$6,057,928.00
26. Project Period Start Date 03/01/2021 - End Date 02/28/2022	
27 Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$6,057,928.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Karen Mayo on 10/18/2021

30. Remarks

Prior Approval Request Tracking Number PA-00099478. Prior Approval Request Type: Carryover

City of Jacksonville, Florida

ONE CITY. ONE JACKSONVILLE.

Daryl Joseph, Director

Parks, Recreation and Community Services Department
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL 32207
(904) 255-3322
www.coj.net

MEMORANDUM

DATE: November 2, 2021

TO: Brian Hughes, Chair
Mayor's Budget Review Committee

THRU: Daryl Joseph, Director
Parks, Recreation, and Community Services Department

FROM: Johnnetta Moore, Chief
Social Services Division

RE: Request to Appropriate Ryan White Part A Program Grant Funds

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The Social Services Division respectfully requests that the Mayor's Budget Review Committee approve the appropriation of FY 2021 Department of Health and Human Services Carryover funds in the amount of $171,259. This appropriation increases the full award of funds for grant year March 1, 2021 to February 28, 2022, to $6,057,928. Grant funds will provide HIV-related health and support services to persons living with HIV and residing in the Jacksonville Transitional Grant Area (TGA). Funds will be expended during grant year. No city matching funds are required. Grant funds in the amount of $6,000,000 are authorized in Ordinance 2020-504E.

If additional information is required, please do not hesitate to contact me at jmoore@coj.net or 255-3322.

Thank you for your assistance.

Attachments: Transfer Directive
Ordinance 2020-504-E
Notice of Award

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H8900039
Federal Award Date 10/18/2021

Recipient Information

1. Recipient Name
CITY OF JACKSONVILLE
1809 Art Museum Dr
Jacksonville, FL 32207-2507

2. Congressional District of Recipient
05

3. Payment System Identifier (ID)
1596000344B4

4. Employer Identification Number (EIN)
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5. Data Universal Numbering System (DUNS)
004076998

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator
Sandy Arts
Program Manager
sarts@coj.net
(904)255-3342

8. Authorized Official
Alvin Brown
Mayor
abgrants@coj.net
(904)630-1776

Federal Agency Information

9. Awarding Agency Contact Information
Marie E Mehaffey
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
MMehaffey@hrsa.gov
(301) 945-3934

10. Program Official Contact Information
Kristin Athey
HIV/AIDS Bureau (HAB)
kathey@hrsa.gov
(301) 443-7703

Federal Award Information

11. Award Number
6 H89HA00039-27-02

12. Unique Federal Award Identification Number (FAIN)
H8900039

13. Statutory Authority
42 U.S.C. § 300ff-11-20; 300ff-121

14. Federal Award Project Title
HIV EMERGENCY RELIEF PROJECT GRANTS

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16. Assistance Listing Program Title
HIV Emergency Relief Project Grants

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Administrative

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19. Budget Period Start Date 03/01/2021 - End Date 02/28/2022	
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20b. Indirect Cost Amount	
21 Authorized Carryover	$0.00
22 Offset	$0.00
23 Total Amount of Federal Funds Obligated this budget period	$6,057,928.00
24. Total Approved Cost Sharing or Matching, where applicable	$0.00
25. Total Federal and Non-Federal Approved this Budget Period	$6,057,928.00
26. Project Period Start Date 03/01/2021 - End Date 02/28/2022	
27 Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$6,057,928.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Karen Mayo on 10/18/2021

30. Remarks

Prior Approval Request Tracking Number PA-00099478. Prior Approval Request Type: Carryover

HRSA
Health Resources & Services Administration

HIV/AIDS Bureau (HAB)

Notice of Award
Award Number: 6 H89HA00039-27-02
Federal Award Date 10/18/2021

31. APPROVED BUDGET: (Excludes Direct Assistance)

[X] Grant Funds Only

[ ] Total project costs including grant funds and all other financial participation

a.	Salaries and Wages.	$0.00
b.	Fringe Benefits	$0.00
c.	Total Personnel Costs	$0.00
d.	Consultant Costs	$0.00
e.	Equipment	$0.00
f.	Supplies	$0.00
g.	Travel	$0.00
h.	Construction/Alteration and Renovation	$0.00
i	Other	$0.00
j.	Consortium/Contractual Costs	$0.00
k.	Trainee Related Expenses.	$0.00
l.	Trainee Stipends.	$0.00
m.	Trainee Tuition and Fees	$0.00
n.	Trainee Travel	$0.00
o.	TOTAL DIRECT COSTS	$6,057,928.00
p.	INDIRECT COSTS (Rate: % of S&W/TADC)	$0.00
q.	TOTAL APPROVED BUDGET	$6,057,928.00
	i. Less Non-Federal Share	$0.00
	ii. Federal Share:	$6,057,928.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a.	Authorized Financial Assistance This Period	$6,057,928.00
b.	Less Unobligated Balance from Prior Budget Periods	
	i. Additional Authority	$0.00
	ii. Offset	$0.00
c.	Unawarded Balance of Current Year's Funds	$0.00
d.	Less Cumulative Prior Award(s) This Budget Period	$5,886,669.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	$171,259.00

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
Not applicable	

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a. Amount of Direct Assistance	$0.00
b. Less Unawarded Balance of Current Year's Funds	$0.00
c. Less Cumulative Prior Award(s) This Budget Period	$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	$0.00

35. FORMER GRANT NUMBER
BRH890039

36. OBJECT CLASS
41.15

37. BHCMIS#

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:
a. The program authorizing statue and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
20 - 3779208	93.914	21H89HA00039	$171,259.00	$0.00	FRML	21H89HA00039

Saulo, Marcia

From: Basilio, Bella
Sent: Friday, November 12, 2021 7:59 AM
To: Boston, Philip
Cc: Saulo, Marcia; Regueiro, Jose; Curtis, Teresa
Subject: FW: TD22-049
Attachments: EQD.pdf

Approved

Thank you,

Bella M. Basilio
Manager of Accounting Services-Grants
Finance – General Accounting
117 W. Duval St, Suite 375
Jacksonville, FL 32202
bbasilio@coj.net
(904)255-5244
Fax (904)255-5282

-----Original Message-----
From: Boston, Philip <PBoston@coj.net>
Sent: Wednesday, November 10, 2021 10:06 AM
To: Basilio, Bella <BBASILIO@coj.net>
Cc: Saulo, Marcia <MSaulo@coj.net>; Regueiro, Jose <JRegueiro@coj.net>; Curtis, Teresa <TCurtis@coj.net>
Subject: TD22-049

-----Original Message-----
From: P0000@coj.net <P0000@coj.net>
Sent: Wednesday, November 10, 2021 10:01 AM
To: Boston, Philip <PBoston@coj.net>
Subject: EQD

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Device.

Attachment File Type: pdf, Multi-Page

Multifunction Device Location: St James 3rd Floor
Device Name: P0070

For more information on Xerox products and solutions, please visit http://www.xerox.com

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the contract award to the following contractors, Aids Healthcare Foundation, Community Aids Network, Community Rehabilitation Center, Florida Department of Health-Duval County, Gateway Community Services, Jacksonville Area Legal Aid, Lutheran Social Services, Northeast Florida AIDS Network, River Region Human Services, and University of Florida CARES in the amount of $4,537,015.00, which includes administrative cost of $12,776.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total contract expenditure not to exceed $5,886,669.00. Period of service will remain the same from March 1, 2021 through February 28, 2022.

Contractor/Agency	Initial Award (3/26/21)	Increase in funds Distribution	Revised Award Amount
1. AIDS Healthcare Foundation	$112,726	$437,284	$550,010
2. Community AIDS Network	$136,701	$504,256	$640,957
3. Community Rehabilitation Center	$0.00	$40,000	$40,000
4. Florida Department of Health - Duval County	$61,351	$493,739	$555,090
5. Gateway Community Services	$23,622	$144,183	$167,805
6. Jacksonville Area Legal Aid	$35,433	$190,405	$225,838
7. Lutheran Social Services	$128,755	$941,620	$1,070,375
8. Northeast Florida AIDS Network	$219,523	$1,077,992	$1,297,515
9. River Region Human Services	$11,811	$111,160	$122,971
10. University of Florida CARES	$125,961	$583,600	$709,561

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000, to be executed by contract through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/10/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY

DATE 6/11/21

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to retroact the period of service from March 1, 2021 to date of award.

Recommend approval of award to all ten (10) highest scoring responsive, responsible bidders Community Aids Network, Aid Healthcare Foundation, University of Florida CARES, Lutheran Social Services, Jacksonville Area Legal Aid, Gateway Community Services, Northeast Florida AIDS Network, River Region Human Services, Florida Department of Health-Duval County and Community Rehabilitation Center in the amount of $1,349,654.00, which includes administrative cost of $493,771.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. Based on the allocation percentages approved by the Metropolitan Jacksonville Area HIV Health Services Planning Council, the initial distribution of funds is $1,349,654.00, it is anticipated that the full award will amount to an estimated six (6) million dollars. Upon receipt of the full award, all agencies would be funded and receive additional funding. Period of service will be from date of award through February 28, 2022.

Below are the bidders with the following scoring ranking and recommend award amount.

Community AIDS Network	97.66	$136,701.00
AIDS Healthcare Foundation	94.68	$112,726.00
University of Florida CARES	93.00	$125,961.00
Lutheran Social Services	92.66	$128,755.00
Jacksonville Area Legal Aid	92.33	$ 35,433.00
Gateway Community Services	91.67	$ 23,622.00
Northeast Florida AIDS Network	91.00	$219,523.00
River Region Human Services	89.33	$ 11,811.00
Florida Department of Health - Duval County	76.66	$ 61,351.00
Community Rehabilitation Center	73.33	$ 0.00

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000, to be executed by contract through the Office of General Counsel.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Scoring Matrix, Terms and Conditions, Description of Services

Analyst: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/25/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY

DATE 3/26/21

APPROVED ✓ _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02