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SUBJECT: TILE INSTALLATION FOR FIRE STATIONS

BID #: SC-0320-23 **OPEN DATE: 03/15/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Dixie Contract Carpet, Inc. as the lowest responsive, responsible bidder for Tile Installation for Fire Stations for the Jacksonville Fire and Rescue Department. The period of service is one (1) year from date of award with two (2) one (1) year renewal options. Total estimated annual expenditure not to exceed $250,000.00.

Funding for this award to be encumbered by account: 32124.127001.565050.008823.00000000.00000.0000000 - to be executed by Purchase Order release(s).

Attachments: Recommendation Memo, Tabulation Sheet, Terms and Conditions, Specification

Analyst: O Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED:
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

April 14, 2023

TO: Dustin Freeman, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: SC-0320-23 TILE INSTALLATION FOR FIRE STATIONS

The Jacksonville Fire and Rescue Department is requesting approval to award Dixie Contract Carpeting in the estimated annual amount of $250,000.00 for a period of service of one (1) year from date of award, with two (2) additional, one (1) year, renewal options to be executed by release to a Purchase Order Agreement.

Funding source: 32124.127001.565050.008823.00000000.00000.0000000

If there are any questions, please contact Dan Pearson at (904) 255-3265.

KP/dp

TITLE: TILE INSTALLATION FOR FIRE STATIONS
BID NO: SC-0320-23
OPEN DATE: 03/15/23
ANALYST: Olive Wallace-Cohen
NO. INVITED: (33) No. Received: (3) No Bids: (0)
RECORDED BY: MELISSA PIERCE
ANNOUNCER: MICHELLE SPITLER

				9680 Contract Carpet, Inc.		CarterCorp, llc		Dixie Contract Carpeting	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
ITEM #	DESCRIPTION	Quantity	UOM	$	$	$	$	$	$
1	Install Only-Wall Tile	10,000	SF	$ 8.75	$ 87,500.00	$ 21.78	$ 217,800.00	$ 7.27	$ 72,700.00
2	Install Only-Floor Tile	5,000	SF	$ 6.25	$ 31,250.00	$ 19.37	$ 96,850.00	$ 8.00	$ 40,000.00
3	Upcharge for Tile Pattern Install	7,500	SF	$ 1.00	$ 7,500.00	$ 4.23	$ 31,725.00	$ 1.45	$ 10,875.00
4	Install Only-Tile Base	500	LF	$ 3.75	$ 1,875.00	$ 3.58	$ 1,790.00	$ 11.10	$ 5,550.00
5	Demo & Disposal of Existing Wall Tile	10,000	SF	$ 5.20	$ 52,000.00	$ 6.98	$ 69,800.00	$ 2.65	$ 26,500.00
6	Demo & Disposal of Existing Floor Tile	5,000	SF	$ 3.75	$ 18,750.00	$ 6.98	$ 34,900.00	$ 2.65	$ 13,250.00
7	Demo & Disposal Existing Carpet or LVT Flooring	1000	SF	$ 1.00	$ 1,000.00	$ 5.68	$ 5,680.00	$ 0.50	$ 500.00
8	Supply & Install Durock Backer Board or Approved Equal	10,000	SF	$ 7.55	$ 75,500.00	$ 12.03	$ 120,300.00	$ 2.90	$ 29,000.00
9	Supply & Install Schluter Tile Edging	300	LF	$ 2.45	$ 735.00	$ 11.38	$ 3,414.00	$ 3.90	$ 1,170.00
10	Supply and Install RedGard /Schluter Waterproof Membrane or Approved Equal	10,000	SF	$ 2.88	$ 28,800.00	$ 8.78	$ 87,800.00	$ 3.90	$ 39,000.00
11	Unforeseen Prep for Self-Leveling or Floor Grinding	100	SF	$ 6.50	$ 650.00	$ 39.00	$ 3,900.00	$ 12.45	$ 1,245.00
12	Install Mud Beds in Shower	100	SF	$ 18.20	$ 1,820.00	$ 161.00	$ 16,100.00	$ 22.30	$ 2,230.00
13	Supply & Install 4" Vinyl Cove Base	200	LF	$ 2.00	$ 400.00	$ 14.63	$ 2,926.00	$ 2.25	$ 450.00
14	Supply & Install 6" Vinyl Cove Base	200	LF	$ 3.00	$ 600.00	$ 17.23	$ 3,446.00	$ 2.87	$ 574.00
15	Hourly Rate for any unforeseen Prep	10	HR	$ 40.00	$ 400.00	$ 52.00	$ 520.00	$ 45.00	$ 450.00
16	Moving of Furniture	10	HR	$ 40.00	$ 400.00	$ 130.00	$ 1,300.00	$ 45.00	$ 450.00
17	Provide dumpster for debris disposal as needed	1	EA	$ 625.00	$ 625.00	$ 1,560.00	$ 1,560.00	$ 2,000.00	$ 2,000.00
	GRAND TOTAL				**$ 309,805.00**		**$ 699,811.00**		**$ 245,944.00**
18	**Tile Purchase Mark-up for handling**		%		**15%**		**10%**		**18%**
	Insurance Acknowledgement								
	Delivery				**N/S**		**N/S**		**30 days**
	Conflict of Interest:				✓		✓		✓
	Addendums (1, 2):								**1, 2**

TERMS AND CONDITIONS

TILE INSTALLATIONS FOR FIRE STATIONS

1. **SCOPE**

The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Tile Installations for Fire Stations** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s). Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The term of this agreement shall be for One (1) Year, from date of award with Two (2) additional, One year renewal options.

4. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

5. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

6. **DELIVERY**

Delivery will be to any fire station or JFRD facility located within Duval County upon determination of project. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

7. **ESCALATION/DE-ESCALATION**

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

8. **PRICES**

All unit prices shall include freight, delivery, set-up, tear-down, and all labor charges to the delivery location when needed.

9. **PICK UP AND RETURNS**

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

10. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

11. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202. **All original invoices shall be submitted through the City of Jacksonville's 1Cloud Supplier Portal or can be e-mailed directly to 1CloudInvoice@coj.net** or jfrdprocurement@coj.net.

12. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

TILE INSTALLATIONS FOR FIRE STATIONS

Scope of Work

Background: The City of Jacksonville Fire and Rescue Department (JFRD) is seeking to have tile and related materials installed at various Fire Stations. Fire Station are staffed by firefighters who work 24-hour shifts. All materials should be able to withstand heavy daily commercial use and demonstrate good durability characteristics and low maintenance. The design should maximize functionality of the space and have pleasing aesthetics that blend with the existing decor. The proposal shall include all items listed in the scope details.

This will be a unit price bid for an annual contract for tile installation and other miscellaneous services to be performed at various Fire Stations or JFRD facility located within Duval County.

Qualifications: Contractor will have not less than five (5) consecutive years of experience in installation of commercial tile installation applications and will provided evidence upon request.

Scope of Work: The work included in this contract consists of furnishing all labor, materials, equipment, and other incidentals necessary to complete the detailed specifications for the individual project. Shop drawings will be required as requested for each location.

Tile color and design to be specified by JFRD and in some instances, tile may be supplied by JFRD.

Tile selections may also be purchased through the contractor and the contractor will provide a percentage mark-up on the bid proposal form for handling of materials.

Contractor will be responsible for delivery of tile orders unless tile is provided by JFRD.

Samples shall be provided upon request.

Contractor is responsible for including all adhesives, grouts and caulk necessary to complete a finished installation and to be applied in accordance with the tile manufacturer's instructions and include in bid price.

The City reserves the right to add related services deemed necessary.

Scope Details:

Bathrooms and Showers: Furnish and install Porcelain Tiles on floors and/or walls in specified areas. Scope to include, but is not limited to:

- Demo and disposal of existing tile
- Include Schluter curb systems and shower entrances
- Includes RedGard/Schluter waterproofing membrane on floors and all shower walls
- Includes new Durock where wall tile is being replaced
- Mud beds and shower pans
- Caulking of wet areas

Locker Room/ living areas: Furnish and install Porcelain Tile in locker room floor/living areas. Scope to include, but is not limited to:

- Demo and disposal of existing tile
- RedGard/Schluter waterproofing membrane
- Use of cut Floor Tile as base with Schluter top
- Includes Schluter detail at top of the wall tile

General:

1. Contractor shall be responsible for any dust control methods required to protect the building, its occupants, furnishings and equipment during the construction period.
2. Contractor responsible for any damage caused by construction.
3. Contractor shall provide not less than 48 hours' notice to Owner of activities that will affect Owner's operations.
4. Contractor will meet with JFRD assigned Project Manager prior to starting project.
5. Contractor may be responsible for moving any furniture or equipment to begin the project.
6. Contractor shall supply dumpster for debris disposal as requested.

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