SUBJECT: Piggyback Manatee County School District Contract No. 21-0053-MR Bid on Park & Playground Equipment – Mary Lena Gibbs Playground

BID #: PSC-0340-22 **OPEN DATE: 07/22/2020**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – TERM OF AGREEMENT SHALL BE FROM SEPTEMBER 1, 2020 THROUGH AUGUST 31, 2023, WITH ONE (1) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: Piggyback Manatee County School District Contract No. 21-0053-MR Bid on Park & Playground Equipment – Mary Lena Gibbs Playground

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award by $79,700.97 for Piggyback Manatee County School District Contract No. 21-0053-MR Bid on Park & Playground Equipment with PLAYMORE WEST, INC. for additional synthetic playground turf at Mary Lena Gibbs Playground. The revised total award expenditure not-to-exceed $179,676.20.

Funding Source: 32110.167101.565050.006151.00000000.00000.0000000 $75,000.00
32124.167101.565050.000962.00000000.00000.0000000 $4,700.97
To be executed by formal contract amendment (City Contract# 637549-22) through the Office of General Counsel and process by purchase order.

ATTACHMENTS: Recommendation Memo; Vendor Quote; Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
RUBEN OLA
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director of Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 11, 2022

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Jill Enz, Chief
Natural and Marine Resources Division

RE: PSC-0340-22 Piggyback Manatee County School District Contract No. 21-0053-MR, for Mary Lena Gibs Playground- Award Increase- Amendment 1/City Contract # 637549-22

The Parks, Recreation and Community Services Department respectfully request to increase PSC-0340-22 with Playmore West, Inc for $79,700.97 for additional synthetic playground turf.

The funding source will be as follows:
32110.167101.565050.006151.00000000.00000.0000000-$75,000.00
32124.167101.565050.000962.00000000.00000.0000000-$4,700.97

The new total not-to exceed maximum indebtedness will be $179,676.20

The funds will be encumbered by individual purchase order under PO-637549-22

Your assistance in concurring with this recommendation for the respective award would be appreciated
If you have questions or need additional information regarding this request, please contact Amy Honey at 255-7909.

JE/ah

Attachment: PSC-0340-22

Parks, Recreation & Community Services
Job Scope / Specifications

	Admin Award Request		Informal Quote Request ITQ
	Agreement Amendment Request		New Low Bid Request ITB
	CIP Construction Services		Request for Proposal RFP
	Contract Purchase Agreement	X	Piggyback Request
	Direct Material Purchase		Single Source
	Emergency Request		Federal Funded [i.e. CDBG]
	Close a PO/BO	X	Change Order on PO listed

POA: PO637549-22 [PRNM-500749-22]

Date: 3/10/22
Recommended Vendor: Playmore, Inc.
Address:
City/State/Zip:
Quote Attached: X |Yes| |No|

Mary Lena Gibbs Inhancement CIP account

POETA	Project#	Task#	Expenditure Type	Expenditure Organization	Contract#	Funding Source	
	006151	1	565050	PRSC	32110-381910	Parks - Capital Improvements	
1Cloud Funding	Fund	Center	Account	Project	Activity	Interfund	Future
$75,000.00	32110	167101	565050	006151	00000000	00000	0000000

Countywide Account

POETA	Project#	Task#	Expenditure Type	Expenditure Organization	Contract#	Funding Source	
	000962	14	565051	PRSC	32111-384020	Parks & Rec Capital Projects	
1Cloud Funding	Fund	Center	Account	Project	Activity	Interfund	Future
4,700.97	32111	167101	565051	000962	00000000	00000	0000000

Description of Item / Or Invoice #	QTY	UNIT	UNIT $	AMOUNT
Project is located at **Mary Lena - Community Center** (4012 University Blvd North, 32277)			$ -	$ -
Contractor to provide material / labor / equipment / transportation / taxes to: Supply and installation of synthetic turf at playground				
Synthetic Turf: 3,065 sf of synthetic playground turf to include all necessary prep Excavate area required sub grade - all cut material to be staged on site install compacted stone sub base. Shall include play pad and aggregate base (9" CFH)	1	Job	$79,700.97	$ 79,700.97

Note: *Contractor will be responsible for all site clean-up and removal of all debris everyday while installation/work is being completed Contractor will not be allowed to store any materials/supplies or equipment on site during this project completion. Contractor is responsible for all broken walkways, irrigation, water or electrical lines that they may damage during the installation of the project. Any spoil piles shall not be left on site. Project completion shall be verified by the project manager prior to payment. All projects and work shall be compliant with local building codes and with the Americans with Disabilities Act compliance regulations This project shall be completed within 30 days after receiving the official PO notification from the City of Jacksonville All projects will be reviewed by COJ Project Manager(s) to ensure adherence to scope. All measurements shall be field verified by the Contractor before bidding on the project.*

Contact: Ronique Gibson upon receipt of purchase order: 904 255-7923				
Total Amount of Order				**$ 79,700.97**
Ship to: N/A				

Requested By: Ronique Gibson
Requested For: Jill Enz
Approved:
Date: 3/30/22
Daryl T. Joseph, Director

PLAYMORE

Recreational Products & Services

10271 Deer Run Farms Road, Suite 1
Fort Myers, FL 33966
(239) 791-2400 (239) 791-2401 fax
(888) 886-3757 toll free
www.playmoreonline.com

QUOTATION

10/05/22

Job Number: 17020

Revision:

Client: City of Jacksonville
117 West Duval St.
Jacksonville FL 32202

Job: Mary Lena Gibbs Turf
6974 Wilson Blvd.
Jacksonville FL 32210

Contact: Jill Enz **Phone:** 904-255-7941 **Fax:** **Email:** jenz@coj.net

Sales Rep: James Peacock **Terms:** 50% Equipment Deposit/Net 30

Item	Description	Quantity	Cost	Subtotal
1 Installation				
Surfacing	3,065 SF of PG Turf with Play Pad & Aggregate Base (9' CFH)	3065	$26.85	82,295 25
Discount	School District of Manatee County 21-0053-MR	-1	$4,114.76	-4114.76
Discount	Courtesy Discount	-1	$8,229.52	-8229.52
Site Prep	Dirt Work	1	$9,750.00	9,750.00
		Subtotal:		**$79,700.97**
		Grand Totals:		**$79,700.97**

Notes: Site prep by others.

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QUOTATION

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Job Number: 17020
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Client: City of Jacksonville
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Jacksonville FL 32202

Job: Mary Lena Gibbs Turf
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Jacksonville FL 32210

General Terms:
Acceptance by a signature, purchase order, or contract based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal, including the following:

- Prices are valid for 30 days, unless otherwise noted. After 30 days, prices are subject to change without notice.
- Sales Tax will be charged unless a valid Sales Tax Exemption Certificate is presented with order.
- Specify all colors and options in writing. Any discrepancies that arise due to oral selections will be the responsibility of the customer.
- If the customer is installing equipment, all equipment is to be installed per manufacturer's instructions and applicable guidelines.
- Installation, site work, permits, engineering, etc. are not included unless noted.

Building Permits:
Building permits are the responsibility of the owner. If a building permit is required for your project, the following options are available.

- Add 5% (minimum $2,500) to the quotation/contract price. Playmore Recreational Products and Services will cover the costs of all the building permit fees and expeditor fees.
- Playmore Recreational Products and Services can assist the customer in obtaining their own permit. Customer is responsible for all fees directly to the permitting agency and/or the expediting company.

NOTE – All zoning, planning, health, environmental, architectural, etc. permits, reviews, and approvals are the responsibility of others as well as any required site plans or other supporting documents. If signed and sealed engineered drawings are needed for the installation of equipment, this will be included on the proposal. If it is omitted and later discovered necessary, the cost will be the responsibility of the customer.

Standard Services Include:

- Shipping Notification/Receiving Instructions
- Pre-Installation On-Site Meeting
- Public Utility Check (Sunshine State One Call)
- Accept Delivery and Unload Equipment
- Moving New Equipment at Job Site
- Layout of Equipment
- Installation of Equipment per Manufacturer's Instructions
- Trash Clean Up (Leave on site.)
- Post-Installation Walk Through
- Maintenance Explanation

Customer Responsibilities (unless otherwise noted in the applicable quotation/contract):

- Trash Disposal – Dumpsters or Off-Site Disposal.
- Accept Delivery and Unload Equipment if site is not ready.
  - $1,000.00 Charge will apply if Customer wants Installers to Unload.
- Provide Area for Storage and Staging.
- Secure Site and Equipment.

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117 West Duval St.
Jacksonville FL 32202

Job: Mary Lena Gibbs Turf
6974 Wilson Blvd
Jacksonville FL 32210

Some Optional Responsibilities (Must be clearly outlined in the applicable quotation/contract):

- Removal of Existing Equipment.
- Site Preparation, Grading, Drainage Systems, etc
- Private Utility Locates
- Engineered Drawings for Purchased Equipment
- Other Permits or Engineered Drawings (i.e. zoning permits, environmental permits, site surveys, etc.)

***Any other responsibilities must be clearly outlined in the applicable quotation/contract.**

General Notes (All apply unless changes noted in quotation, purchase order, or contract)

Warranties. All equipment, surfacing, and installation is warranted by Playmore for a period of one year from substantial completion date. After one year, any additional manufacturer's warranties will remain in effect. Manufacturer's warranty claims to be processed by manufacturer. Playmore assumes no responsibility for these additional warranties

Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as to sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage, such as providing plywood over sod for access. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rocks, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer contracts for something contrary to the guidelines, they are accepting all responsibility for any liability and future litigation that may arise.

Acceptance Signature X_____ Date:_____ P.O.# _____

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QUOTATION

10/05/22

Job Number: 17020
Revision:

Client: City of Jacksonville
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Jacksonville FL 32202

Job: Mary Lena Gibbs Turf
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Jacksonville FL 32210

This quote is provided by a **Licensed and Insured Company**, a protection for you, our customer. Playmore Recreational Products and Services holds a Certified Building Contractor's license.

CBC1252224

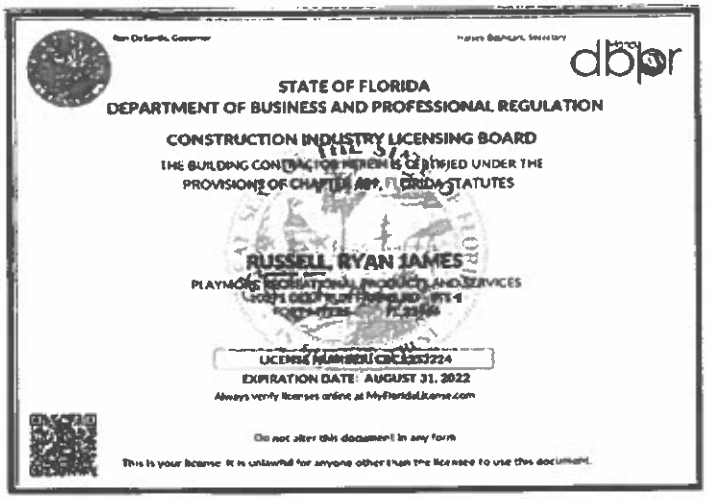
Did you know it's actually against the law for a playground company to accept a contract for installation of playground equipment unless they are licensed? It's true.

Many of our competitors are not licensed contractors, and by law are only allowed to supply materials and equipment. However, they accept contracts for installation services, and then hire third-party licensed contractors. This is unlicensed contracting.

Florida Statute 489.105.(6) is very clear on the matter:

"The attempted sale of contracting services and the negotiation or bid for a contract on these services also constitutes contracting. If the services offered require licensure or agent qualification, the offering, negotiation for a bid, or attempted sale of these services requires the corresponding licensure."

We encourage you to use licensed contractors on all you upcoming installation projects. Ask for a copy of the license from the company you are contracting with. Make sure they are listed by name on the license, not a third-party contractor.


STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD
THE BUILDING CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES
RUSSELL, RYAN JAMES
PLAYMORE RECREATIONAL PRODUCTS AND SERVICES
LICENSE NUMBER CBC1252224
EXPIRATION DATE: AUGUST 31, 2022
Always verify licenses online at MyFloridaLicense.com
Do not alter this document in any form
This is your license. It is unlawful for anyone other than the licensee to use this document.

Requisition PRNM-500141-23

Requisitioning BU	PRNM: Natural and Marine Resources	**Requisition Amount**	79,700.97 USD
Entered By	Amy Honey	**Justification**	
Status	Approved	**Funds Status**	Reserved
Description	Amd 1-PSC-0340-22 Piggyback Manatee County- Mary Lean Gibbs Playground- City Contract #637549-22		
Emergency Requisition	No		

Attachments

Title	File Name or URL	Description
Manatee Schools 21-0053-MR_Con	Manatee Schools 21-0053-MR_Contract.pdf-August 2023.pdf	Piggyback Docs
PSC-0340-22 Mary Lena Gibbs_PI	Piggyback Mary Lena Gibbs Amd 1-Award Increase- co.pdf	Memo/Quote

Lines

Line	Item	Description	Category Name	Quantity	UOM	Price	Amount (USD)	Status	Funds Status
1		Amd 1-PSC-0340-22 Piggyback Manatee County- Mary Lean Gibbs Playground- City Contract #637549-22	578.94 Turf, Artificial, Indoor and Outdoor			USD	79,700.97	Approved	Reserved

Requester	Jill Enz	**Supplier**	Kompan, Inc.
Urgent	No	**Supplier Site**	Order/Remit
Requested Delivery Date	12/28/22	**Supplier Contact**	Stacy Moseley
Deliver-to Location	Ed Ball 4th Floor Charge	**Contact Phone**	(800)4269788
Deliver-to Address	214 North Hogan Street, 4th Floor, Jacksonville, FL 32202, Duval, United States	**Charge Account**	32110.167101.565050.006151.00000000.00000.0000000
Note to Buyer	Amd 1-PSC-0340-22 Piggyback Manatee County- Mary Lean Gibbs Playground- City Contract #637549-22		

I CERTIFY THAT FUNDS FOR THIS PURCHASE WERE AUTHORIZED AND PROVIDED FOR IN THE CURRENT BUDGET.

SUBJECT: Piggyback Manatee County School District Contract No. 21-0053-MR Bid on Park & Playground Equipment – Mary Lena Gibbs Playground

BID #: PSC-0340-22

OPEN DATE: 07/22/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – TERM OF AGREEMENT SHALL BE FROM SEPTEMBER 1, 2020 THROUGH AUGUST 31, 2023, WITH ONE (1) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: Piggyback Manatee County School District Contract No. 21-0053-MR Bid on Park & Playground Equipment – Mary Lena Gibbs Playground

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to Piggyback Manatee County School District Contract No. 21-0053-MR Bid on Park & Playground Equipment with PLAYMORE WEST, INC. for the playground equipment at Mary Lena Gibbs Playground. This is a one-time purchase. The total requested expenditure not-to-exceed $99,975.23.

Funding Source: 32111.167101.565050.010259.00000000.00000.0000000
32111.167101.565051.000962.00000000.00000.0000000
To be executed by formal contract through the Office of General Counsel and processed by purchase order.

ATTACHMENTS: Recommendation Memo; Risk Approval; Vendor Quote; Contract

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director of Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 2/17/2022

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 2/17/2022

APPROVED ✓ DISAPPROVED _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

OTHER _____

SIGNATURE OF AUTHENTICATION _____