

PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, October 25, 2018, 10:00 a.m.
Eighth Floor, Conference Room 851
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Member, Treasury
Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Ed Stames Duane Kent	P-40-16	Contract Amendment No. 2 Master Stormwater Management Plan (MSMP) Program Management Services - Annual Contract Public Works Department/Engineering and Construction Management Division	That Contract No. 6354-16, originally executed June 23, 2017 with CDM Smith, Inc., for Master Stormwater Management Plan (MSMP) Program Management Services - Annual Contract, be amended to: (i) incorporate the attached scope of services identified as Exhibit 'E' and contract fee summary identified as Exhibit 'F'; (ii) add a new lump-sum amount for McCoy's Creek Restoration Modeling in the amount of \$142,007.00; thereby (iii) increasing the maximum indebtedness by \$142,007.00 to a new not-to-exceed maximum of \$332,209.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	05/30/19	
Thomas Goldsbury William Joyce	P-14-17	Contract Amendment No. 3 Professional Design Services for Jacksonville Beach Pier Review and Design Department of Public Works	That Contract No. 3140-33 originally executed July 31, 2017 between the City and RS&H, Inc., for Professional Design Services for Jacksonville Beach Pier Review and Design, be amended by extending the period of service from November 30, 2018 to Project Completion. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	11/30/18	
William Joyce Steven Long	P-13-18	Sub-Committee Report CEI Services for the Mega-Site Entrance Road Department of Public Works	It is the consensus of the committee that of the five (5) companies responding to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) GAI Consultants, Inc. 3) Meskel & Associates Engineering, PLLC 2) VIA Consulting Services, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>GAI Consultants, Inc.</u> , the number one ranked company/firm.		
Mariene Russell Jordan Elsberry	P-51-18	Subcommittee Report State Government Relations Consultant Services Office of the Mayor	It is the consensus of the committee that of the four (4) firms responding to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) Ballard Partners 2) The Florentino Group 3) Gray Robinson We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Ballard Partners</u> the number one ranked company/firm.		

MEETING ADJOURNED:

CC: Council Auditor
Subcommittee Members



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
(904) 255-8786
www.coj.net

ONE CITY. ONE JACKSONVILLE.

November 21, 2017

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John Pappas*
Director

FROM: Tom Fallin, P. E. *Tom Fallin*
Chief, Engineering and Construction Management Division

11/30/17 08:37:21
DocuClock

R. Duane Kent, P.E. *R. Duane Kent*
Public Works Project Manager

SUBJECT: P-40-16 Master Stormwater Management Plan (MSMP) Program Management
Services- Annual Contract Contract # 6354-16 Amendment 1
Consultant Services Account Nos.: JXSF187-03109 \$110,000.00
Internal Services Account No.: PWEN011AD

The Office of Economic Development (OED) has requested the development of a stormwater masterplan that will provide a regional/community based water quality treatment and attenuation based on new redevelopment plans for the Renew Arlington Community Redevelopment Area (CRA) Redevelopment Plan. The Engineering Division has negotiated with the consultant for these services resulting in the attached Scope of Services, Exhibit C and Contract Fee Schedule, Exhibit D. MBE firms to be utilized to meet the 15% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that Contract Number 6354-16, originally executed June 23, 2017 with CDM Smith, Inc. for Master Stormwater Management Plan (MSMP) Program Management Services- Annual Contract, that incorporates the attached Scope of Services, Exhibit C and Fee Schedule, Exhibit D, to add a new lump sum amount for the Arlington OED Stormwater Master Plan in the amount of \$110,000.00; thereby increasing the maximum indebtedness to the City by \$110,000.00 to a new limit of \$190,202.00. All other terms and conditions are as provided in the RFP and the City's standard contract language.

JPP/lw

Attachments: Exhibits C & D
MBE Participation

cc: Lori A. West, Engineering Contract Specialist

ab

**FIRST AMENDMENT TO SERVICES CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
CDM SMITH INC.
FOR
MASTER STORMWATER MANAGEMENT PLAN**

THIS FIRST AMENDMENT to Services Contract for Master Stormwater Management Plan (MSMP) Program Management Services is made and entered into this 19 day of Jan, ²⁰¹⁸~~2017~~, by and between the CITY OF JACKSONVILLE, a municipal corporation existing under the Constitution and the laws of the State of Florida (the "City"), and CDM SMITH INC., a foreign profit corporation with its principal office at 75 State Street #701, Boston, Massachusetts 02109 (the "Contractor").

WHEREAS, on June 23, 2017, the parties made and entered into City of Jacksonville Contract No. 6354-16 (the "Contract"); and

WHEREAS, said Contract has not been amended previously; and

WHEREAS, said Contract should be amended by revising the Scope of Services by adding and incorporating **Exhibit C**, attached hereto and made a part hereof by this reference, by revising the Contract Fee Summary by adding and incorporating **Exhibit D**, attached hereto and made a part hereof by this reference, and by adding a new lump sum amount for the Arlington OED Stormwater Master Plan in the amount of \$110,000.00, as described in **Exhibit C** and as detailed in **Exhibit D**, so as to increase the maximum indebtedness by \$110,000.00 to a new total maximum indebtedness not to exceed \$190,202.00; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below and for other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. The above-stated recitals are accurate, true, and correct and are incorporated herein and made a part hereof by this reference.

2. Section 1 of said Contract is amended by revising the Scope of Services by adding and incorporating **Exhibit C**, and as amended shall read as follows:

"1. **Performance of Services.** Contractor shall perform the Services as described in and according to (i) the RFP and the Response, each of which is

incorporated into and made a part of this Contract, and (ii) the Scope of Services, attached hereto as Exhibits A and C and incorporated herein by this reference.”

3. Section 2 of said Contract is amended by revising the Contract Fee Summary by adding and incorporating Exhibit D, and as amended shall read as follows:

“2. **Compensation.** Contractor shall be paid for the Services the fees detailed in the Contract Fee Summary, attached hereto as Exhibits B and C and incorporated herein by this reference.”

4. Section 3 of said Contract is amended by adding a new lump sum amount for the Arlington OED Stormwater Master Plan in the amount of \$110,000.00, as described in Exhibit C and as detailed in Exhibit D so as to increase the maximum indebtedness by \$110,000.00 to a new total maximum indebtedness not to exceed \$190,202.00, and as amended shall read as follows:

“3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, City’s maximum indebtedness for the Services under this Contract for the initial period of service shall be a fixed monetary amount not-to-exceed ONE HUNDRED NINETY THOUSAND TWO HUNDRED TWO AND 00/100 DOLLARS (\$190,202.00).”

5. Add to and incorporate in said Contract Exhibits C and D.

SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Contract shall remain unchanged and shall continue in full force and effect.

[Remainder of page left blank intentionally. Signature page follows immediately.]

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the day and year first above written.

ATTEST:

CITY OF JACKSONVILLE

By James R. McCain, Jr.
James R. McCain, Jr.
Corporation Secretary



By Sam E. Mousa
Lenny Curry
Mayor
Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

WITNESS:

CDM SMITH INC.

By Cheryl Gullotto
Signature

By Patrick R. Victor
Signature

Cheryl Gullotto
Type/Print Name

Patrick R. Victor
Type/Print Name

Office Services Coordinator
Title

Vice President
Title

Encumbrance and funding information for internal City use:

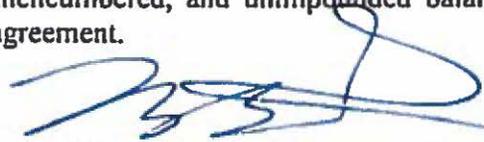
Account.....

Amount..... \$110,000.00

Total Maximum Indebtedness \$190,202.00

This above stated amount is the maximum fixed monetary amount of the foregoing Contract for the first year of the Contract.

In accordance with Section 24.103(e) of the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement.



Director of Finance
City Contract #6354-16, 1st Amendment



Form Approve:



Office of General Counsel

FOR
CITY OF JACKSONVILLE
MASTER STORMWATER MANAGEMENT PLAN
PROGRAM MANAGEMENT SERVICES

August 7, 2017

This Authorization, when executed, shall be incorporated in and become part of the Agreement for Professional Services between the City of Jacksonville (CITY), and CDM Smith Inc. (ENGINEER), dated May 9, 2017 hereafter referred to as the Agreement.

PROJECT BACKGROUND

The CITY conducted a major update to their 1992 Master Stormwater Management Plan (MSMP) in 2011 and updated the tributary stormwater models in 2013. Since that time, the CITY has continued to develop and implement capital improvement projects. The 1992 and 2011 MSMP documents considered combined rainfall and tidal flooding to most accurately define flooding and solutions.

Since the 2013 update, additional information for sea level rise (SLR), tidal surge impacts, and tropical storms (e.g., Mathew) provide an opportunity for coastal infrastructure resiliency planning coordination with the CITY's stormwater program to further prepare the CITY for a wide array of possible future conditions. Under this task authorization, the CITY will incorporate these new data and perform a vulnerability analysis to identify critical infrastructure that may be at risk under different given future SLR scenarios.

The CITY's 2013 MSMP will be updated and evaluated for land use changes, implementation of projects and potential future SLR and precipitation change scenarios to allow for the recommendation of actions to continue to resiliently protect public safety and this infrastructure. For the subbasins with land use changes and project implementation, the CITY will update the existing MSMP as-needed based on magnitude and of implemented major projects and/or development, or for areas that have not been studied in detail in the past. The result will be an updated list of capital improvement projects to improve flood control level of service (LOS) throughout the updated project areas.

Original – The original scope of work included development of a design criteria package and a grant application for the Doeboy Regional Stormwater Facility.

Amendment 1 – Amendment 1 includes preliminary design services related to development of stormwater treatment facilities for the Arlington area. The amendment includes modifying the existing stormwater model to include the proposed facility and to quantify water quality and quantity impacts and preparing a cost estimate.

SCOPE OF WORK

The following is a description of the services to be provided under this Task Authorization. The Renew Arlington Community Redevelopment Area (CRA) Redevelopment Plan calls for redevelopment of the

area surrounding Jacksonville University, along Merrill Road, and along University Boulevard. To attract redevelopment to the area, the City of Jacksonville Office of Economic Development (OED) is interested in developing a stormwater masterplan that will provide a regional/community-based water quality treatment and attenuation based on the new redevelopment plans. This approach embraces wholistic collection and treatment of stormwater rather than an individual parcel approach. Amendment 1 includes conceptual design of this stormwater treatment system.

TASK 1 - DOEBOY REGIONAL STORMWATER FACILITY

There are no changes to this task.

TASK 2 - ARLINGTON OED STORMWATER MASTER PLAN

The following tasks outline the work necessary to develop a conceptual stormwater plan for the Renew Arlington CRA which includes a development corridor along Merrill Road, along University Boulevard from Fort Caroline Road to the Arlington Expressway, and along Arlington Road. The eastern portion of the study area drains to Strawberry Creek, and the western portion drain to the St Johns River.

Subtask 2.1 - Data Acquisition and Evaluation

The ENGINEER will collect information available through the City of Jacksonville Master Stormwater Management Plan (MSMP) for the Strawberry Creek tributary, as well as stormwater infrastructure, water quality, and meteorological data for the area within the Arlington CRA. The following data sets will be acquired and reviewed:

- Future land-use data available through the Renew Arlington CRA Redevelopment Plan
- Existing topographic survey data for flood source overbank areas will be supplemented with 2007 Light Detection and Ranging (LIDAR) data collected by the CITY.
- National Pollutant Discharge Elimination System (NPDES) database from the CITY.
- City Low Impact Development (LID) Manual

Subtask 2.2 - Development of Future Land Use

ENGINEER will develop a future land use scenario based on the Renew Arlington CRA Redevelopment Plan using the methodology documented in the CITY MSMP (CDM 2011). Parameters for Directly Connected Impervious Area (DCIA), soil storage, and soil infiltration parameters will be modified accordingly. Future development will consist of commercial mixed-use facilities along major roadways (e.g. University Boulevard, Merrill Road, and Arlington Road) with park/open spaces and drainage features. For analysis, it will be estimated that all parcels designated for retrofit, redevelopment, or catalytic redevelopment in the CRA Redevelopment Plan will experience disturbance to greater than 50 percent of their area and will require stormwater treatment. Parcels designated for renovation are not expected to disturb greater than 50 percent of the parcel area and will not require stormwater treatment. The land use scenario developed under this task will be used for subsequent water quantity and water quality treatment calculations.

Subtask 2.3 - Delineation of Hydrologic Units

ENGINEER will use available topographic information and the City's NPDES infrastructure database to develop up to 4 eight hydrologic units within the CRA Area. For budgeting purposes, the following major hydrologic units are identified:

- University Boulevard to the St Johns River north of Merrill Rd
- University Boulevard to the St Johns River South of Merrill Rd and Arlington Rd
- Merrill Rd between University Boulevard and I-295
- Justina Road between Merrill and Fort Caroline Road

Subtask 2.4 - Evaluation of Water Quality Treatment for University Boulevard North of Merrill Rd

This portion of the CRA drains directly to the St Johns River. The ENGINEER will evaluate the future development area to determine required treatment volumes and retention times for up to two regional wet detention facilities. ENGINEER will identify potential locations for the regional facilities and opportunities to incorporate Low Impact Development (LID) components.

Subtask 2.5 - Evaluation of Water Quality Treatment for University Boulevard South of Merrill Rd

This portion of the CRA drains directly to the St Johns River and the mouth of Little Pottsburg Creek. The ENGINEER will evaluate the future development area to determine required treatment volumes and retention times for up to two regional wet detention facilities. ENGINEER will identify potential locations for the regional facilities and opportunities to incorporate Low Impact Development (LID) components.

Subtask 2.6 - Evaluation of Water Quality Treatment for Merrill Rd

This portion of the CRA along Merrill Road discharges to Strawberry Creek. The ENGINEER will modify the existing Strawberry Creek model to include an analysis of up to two water quality features and associated control structures (e.g. wet detention, grassed swale, etc.). The revised stormwater model will be used to simulate the mean annual/24-hour, 5-year/24-hour, 10-year/24-hour, 25-year/24-hour, and 100-year/24-hour design storms. Summary tables of peak stages and flows will be prepared.

Subtask 2.7 - Evaluation of Water Quality Treatment for Justina Rd

This portion of the CRA along Justina Road discharges to an existing stormwater ditch running north-south between Merrill Road and Fort Caroline Road. This stormwater ditch is a conduit for criminal activity and it is the CRA Redevelopment Plan's desire to convert it to a grassed swale with bicycle paths and additional lighting for security. The ENGINEER will evaluate the treatment capabilities, converting the existing ditch to a grassed swale or covered exfiltration system.

Subtask 2.8 - Conceptual Design Report

ENGINEER will develop a Conceptual Design Report which will include the following:

- A description of the project and future land use scenario,

- A description of the hydrologic development of the project area including hydrologic units, soils, land use, rainfall data, and boundary conditions, with accompanying figures,
- A description of the hydraulic development including model nodes, stage area relationships, existing and proposed system hydraulics, peak flows and peak stage comparisons as appropriate,
- Table of peak stages and flows for features modeled in SWMM,
- Description of water quality treatment features including conceptual layout of the pond(s) and/or LID features for each basin along with recommendations for conveyance to the facility,
- Preliminary plan and profile views for stormwater wet detention facilities
- Typical roadway cross sections for stormwater infrastructure placement and LID features such as grassed swales, reverse crowns, and exfiltration trenches as appropriate,
- Table of preliminary conveyance sizes,
- An estimate of the water quality benefits of each water quality feature (e.g. wet detention pond, grassed swale, exfiltration system, etc.) in equivalent inches of treatment,
- Phasing recommendations for construction/development sequencing,
- A summary of permitting requirements including a description of possible floodplain storage and/or wetland impacts.

Subtask 2.9 - Pre-Application Meeting

ENGINEER will attend a pre-application meeting with the St Johns River Water Management District (SJRWMD) to determine the Environmental Resource Permit (ERP) permitting strategy for the water quality features developed for the CRA. During the pre-application meeting, ENGINEER will discuss water quality treatment, potential wetland impacts, and impacts to the floodplain. ENGINEER will prepare meeting minutes from the pre-application meeting.

TASK 3 - MEETINGS, PROJECT MANAGEMENT AND QUALITY CONTROL

Activities performed under this task consist of those general functions required to maintain the project on schedule, within budget, and that the quality of the work products defined within this scope is consistent with the ENGINEER's standards and CITY's expectations. Specific activities included are identified below:

Subtask 3.1 - Project Kick-Off and Progress Meetings

The ENGINEER will prepare for and conduct the project meetings as previously outlined in the tasks above. A summary of those meetings is provided below.

Task 2 Up to 3 meetings including Kickoff, Alternatives Review, and Report Review

Subtask 3.2 - Project Quality Control (QC) Technical Review

The ENGINEER maintains an ongoing QC program. Technical Review Committee (TRC) meetings or Technical Specialist Reviews are budgeted for and will be performed to review various submittals. OWNER's representatives are invited to attend and participate at the reviews.

Subtask 3.3 - Project Status Reports

The ENGINEER's project manager will prepare and submit monthly written status reports for an anticipated project life of 24 months to accompany monthly invoices.

BASIS OF ESTIMATE

The following have been used to develop this Scope of Work and the associated budget:

- CITY shall be responsible for all permit or review fees associated with projects.
- CITY shall bear all costs incident to compliance with the requirements of the CITY's Responsibilities.
- CITY shall provide access to NPDES database and all supporting information.
- CITY shall provide survey data for all critical infrastructure evaluated in the resiliency analysis and MSMP model updates as requested by the ENGINEER.

DELIVERABLES

The following deliverables will be provided:

Task	Description of Deliverable	Quantity/Format
Task 2	MSMP Update	
Task 2.1	Meeting notes for all review meetings	Digital format (PDF)
	Conceptual Design Report	Digital format (PDF)

TIME OF COMPLETION/SCHEDULE

The ENGINEER will begin work within five calendar days of receiving Notice to Proceed (NTP) from the CITY. Draft Conceptual Design Report will be provided within 180 work days of NTP. Final reports will be provided within 30 days of receiving client comments.

COMPENSATION AND PAYMENT

The ENGINEER will complete the services in the Tasks listed above in this for a lump sum fee of \$110,000 as shown in Exhibit D. ENGINEER will invoice monthly as a percentage of the lump sum based on the percentage of work completed during the billing period. Lump sum compensation shall be for all labor, sub-consultants, and other direct costs associated with the performance of the work. The new total amended value for this Task Authorization is \$190,202.

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION				
CITY OF JACKSONVILLE, FLORIDA				
MSMP UPDATE				
PART I - GENERAL				
1. Project			Proposal Number	
MSMP: Program Management Services - Aml Arlington CRA Masterplan				
3. Name of Consultant			Date of Proposal	
CDM Smith Inc.			8/7/2017	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly	Estimated		TOTAL
	Rate	Hours		
Officer/Technical Expert	82.00	78	\$ 6,396.00	
Principal / Associate / Project Manager	69.00	120	\$ 8,280.00	
Senior Professional	55.00	104	\$ 5,720.00	
Project Engineer II / GIS Specialist III	45.00	96	\$ 4,320.00	
Project Engineer I / GIS Specialist II	38.00	240	\$ 9,120.00	
Sr. GIS Specialist/Designer	45.00	-	\$ -	
GIS Specialist I / Drafter/Technician	32.00	-	\$ -	
Clerical	23.00	112	\$ 2,576.00	
Field Staff Support Services	31.00	-	\$ -	
TOTAL DIRECT LABOR	49.00	750		\$ 36,412
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	170.2%	x Total Direct Labor	\$	61,973
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)			\$	98,385
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$ 9,839
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation, Per Diem and Equipment				
Presentation Boards				
Reproduction				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 1,776
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 110,000
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)				\$ 110,000
12. PRIOR CONTRACT AMOUNT				\$ 80,202
AMENDED AMOUNT OF CONTRACT				\$ 190,202



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building

214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE

December 7, 2017

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-40-16 Master Stormwater Management Plan (MSMP) Program Management Services - Annual Contract
Department of Public Works

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was adopted:

That Contract No. 6354-16, originally executed June 23, 2017 with CDM Smith, Inc., for Master Stormwater Management Plan (MSMP) Program Management Services - Annual Contract, is amended to: (i) Incorporate the attached Scope of Services identified as Exhibit 'C'; and Contract Fee Schedule identified as Exhibit 'D'; (ii) add a new lump-sum amount for the Arlington OED Stormwater Master Plan in the amount of \$110,000.00, and (iii) increase the maximum indebtedness to the City by \$110,000.00 to a new not-to-exceed maximum indebtedness of \$190,202.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement Policies and procedures and applicable Federal and State laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease
Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Sam E. Mousa
Lenny Curry, Mayor

This 7th day of December 2017

GP: oo

cc: Council Auditor
James McCain OGC
Melba Gray, GAD
Subcommittee Member

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry,
Under Authority of
Executive Order No. 2015-05

170424



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
(904) 255-8786
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 16, 2018

10/18/18 14:35:59
Procurement Division

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P. E.
Director of Operations

Thomas H. Goldsbury, P.E., C.B.O., Chief
Building Inspection Division

SUBJECT: P-14-17 Professional Design Services for Jacksonville Beach Pier Review and Design
Contract 3140-33, RS&H, Inc. Amendment 3
Consultant Services Account No. N/A

Contract #3140-33 between the City and RS&H, Inc. is set to expire on November 30, 2018. Work on the design services is not expected to be complete prior to this date. Consequently, it is necessary to extend the contract expiration. The contract is designated to be under the Equal Business Opportunity Program as encouragement.

Accordingly, this is to recommend that Contract # 3140-33, originally executed July 31, 2017, between the City and RS&H, Inc. for Professional Design Services for Jacksonville Beach Pier Review and Design, be amended by extending the date to project completion, with all other terms and conditions of the Agreement remaining unchanged.

WJJ/lw

Attachments:

cc: Lori A. West, Engineering Contract Specialist

ab

P-14-17

3140-33
Amd 2

**SECOND AMENDMENT TO SERVICES CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
RS&H, INC.
FOR
PROFESSIONAL DESIGN SERVICES FOR
JACKSONVILLE BEACH PIER REVIEW AND DESIGN**

THIS SECOND AMENDMENT to Services Contract is made and entered into this 8 day of June, 2018, by and between the CITY OF JACKSONVILLE, a municipal corporation existing under the Constitution and the laws of the State of Florida (the "City"), and RS&H, INC., a Florida profit corporation with its principal office at 10748 Deerwood Park Boulevard South, Suite 300, Jacksonville, Florida 32256 (the "Consultant").

RECITALS:

WHEREAS, on July 31, 2017, City and Consultant made and entered into City of Jacksonville Contract No. 3140-33 (the "Contract"); and

WHEREAS, said Contract has been amended once previously; and

WHEREAS, said Contract should be amended further by revising the Scope of Services by adding and incorporating a new Scope of Services, attached hereto as **Exhibit A-2** and incorporated herein by this reference, by revising the Contract Fee Summary by adding and incorporating a new Contract Fee Summary, attached hereto as **Exhibit B-2** and incorporated herein by this reference, by adding a lump sum amount of \$249,642.11 for Phase II final design, by adding an amount of \$20,226.20 for permitting and environmental coordination, and by increasing the maximum indebtedness by \$269,868.31 to a new total maximum indebtedness not to exceed \$525,963.24, with all other provisions, terms, and conditions in said Contract remaining unchanged; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below and for other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. The above-stated recitals are accurate, true, and correct and are incorporated herein and made a part hereof by this reference.

2. Section 1 of said Contract is amended by revising the Scope of Services by adding and incorporating **Exhibit A-2** as a new Scope of Services, and as amended shall read as follows:

“1. **Performance of Services.** Consultant shall perform the Services as described in and according to (i) the RFP and the Response, each of which is incorporated into and made a part of this Contract, and (ii) the Scope of Services, attached hereto as **Exhibit A, Exhibit A-1, and Exhibit A-2** and incorporated herein by this reference.”

3. Section 2 of said Contract is amended by revising the Contract Fee Summary by adding and incorporating **Exhibit B-2** as a new Contract Fee Summary, by adding an amount of \$249,642.11 for Phase II final design, and by adding an amount of \$20,226.20 for permitting and environmental coordination, and as amended shall read as follows:

“2. **Compensation.** Consultant shall be paid for the Services the fees detailed in the Contract Fee Summary, attached hereto as **Exhibit B, Exhibit B-1, and B-2** and incorporated herein by this reference.

(i) For Review and Design during the Phase I Study, as described in **Exhibit A and Exhibit A-1**, the lump sum amount of TWO HUNDRED TWENTY-FOUR THOUSAND SIX HUNDRED SIXTY-THREE AND 58/100 DOLLARS (\$224,663.58), as detailed in **Exhibit B** and in **Exhibit B-1**.

(ii) For reimbursable expenses (travel, reproduction, courier, etc.), as described in **Exhibit A**, an amount not to exceed ONE HUNDRED ELEVEN AND 35/100 DOLLARS (\$111.35), as detailed in **Exhibit B**.

(iii) For barge and crew stand-by contingency time, as described in **Exhibit A**, an amount not to exceed THIRTY-ONE THOUSAND THREE HUNDRED TWENTY AND 00/100 DOLLARS (\$31,320.00), as detailed in **Exhibit B**.

(iv) For Phase II final design, as described in **Exhibit A-2**, a lump sum amount not to exceed TWO HUNDRED FORTY-NINE THOUSAND SIX HUNDRED FORTY-TWO AND 11/100 DOLLARS (\$249,642.11), as detailed in **Exhibit B-2**.

(v) For permitting and environmental coordination, as described in **Exhibit A-2**, an amount not to exceed TWENTY THOUSAND TWO HUNDRED TWENTY-SIX AND 20/100 DOLLARS (\$20,226.20), as detailed in **Exhibit B-2**.”

4. Section 3 of said Contract is amended by increasing the maximum indebtedness by \$269,868.31 to a new total maximum indebtedness not to exceed \$525,963.24, and as amended shall read as follows:

“3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, City’s maximum indebtedness for the Services under this Contract for the initial annual period of service shall be a fixed monetary amount not-to-exceed FIVE HUNDRED TWENTY-FIVE THOUSAND NINE HUNDRED SIXTY-THREE AND 24/100 DOLLARS (\$525,963.24).”

5. Attach to and incorporate in said Contract Exhibit A-2 and Exhibit B-2.

SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Contract, as previously amended, shall remain unchanged and shall continue in full force and effect.

[Remainder of page left blank intentionally. Signature page follows immediately.]

IN WITNESS WHEREOF, the parties have executed this Second Amendment as of the day and year first above written.

ATTEST:

By James R. McCain, Jr.
James R. McCain, Jr.
Corporation Secretary



CITY OF JACKSONVILLE

By Lenny Curry
Lenny Curry
Mayor

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:

RS&H, INC. Executive Order No. 2015-05

WITNESS:

By Steven T. Starnes
Signature

STEVEN T. STARNES
Type/Print Name

BM / SENIOR BRIDGE ENGINEER
Title

By Kimberly A. Holland
Signature

Kimberly A. Holland
Type/Print Name

Vice President
Title

Form Approve:

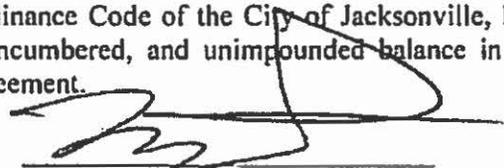
James R. McCain, Jr.
Office of General Counsel

Encumbrance and funding information for internal City use:

Account.....
Amount.....\$269,868.31

TOTAL MAXIMUM INDEBTEDNESS \$525,963.24

In accordance with Section 24.103(e), of the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement.



Director of Finance
City Contract #3140-33, 2nd Amendment



SCOPE OF SERVICES

RFP #P-14-17: Professional Design Services for Jacksonville Beach Review, Design – Phase II: Design Department of Public Works CITY OF JACKSONVILLE, FLORIDA

I. SCOPE OF PROJECT

1. The Jacksonville Beach Pier (Pier) was recently damaged by two major hurricanes, Hurricane Matthew and Hurricane Irma. The damage has rendered sections of the Pier unsafe for public use.

The objective of this project is for RS&H Inc. (RS&H), herein called the "Consultant", to provide final contract drawings necessary to partially repair and partially replace portions of the Pier. Sections of the existing Pier are suitable to remain; additional sections of the existing Pier are damaged, but can be repaired such that they can remain part of the structure; and portions of the structure were damaged or destroyed such that these portions will have to be completely removed and replaced.

The design will be based on current building code, the City's desired design features, and the design storm return period criteria specified by the City of Jacksonville, herein called the "Client", based on historical data, predictive analysis, and engineering recommendations presented by the Consultant.

2. Data to substantiate the design storm criteria for storm return period will be finalized in the initial stage of the Design Phase and will include the following:
 - a) Consultant coordination with the City to provide assistance in understanding acceptable structural performance and assist the City in selecting the design storm that meets the budget, performance and risk goals for the project.
 - b) Consultant development of final design criteria, in close coordination with the City, for the repair and reconstruction of the Pier.
 - c) Consultant recommendations regarding individual limits of repair sections and replacement sections based upon field observations and the final design criteria.

3. Scope of Work will include:

A. Coastal Investigation and Analysis (to be performed by Intera Incorporated)

Intera Incorporated (INTERA) will provide design forces and criteria necessary for the analysis and design of the foundations and pier, based on a storm return period to be accepted by the City.

INTERA's complete Scope of Services and Fee Proposal is included as "Attachment A" and is summarized below:

- Develop wave forces on existing pile bents 10-21 based on 25-, 35-, and 50-year conditions.
- Develop wave forces for all replacement bents.
- Provide estimates for local scour at each bent.
- Respond to and incorporate Coastal Engineering Peer Review.

B. Geotechnical Investigations (to be performed by American Vibracore Services)

American Vibracore Services (AVS) will provide recommendations for pile driving procedures during test pile and production pile installation based on soil data obtained during Phase I.

AVS's Scope of Services and Fee Proposal is included as "Attachment B" and is summarized below:

- Perform pile capacity curves and design criteria for three (3) pile shapes/geometries and four (4) loading conditions.
- Develop allowable pile compressive capacities and lateral capacities, including pile embedment depth.

C. Final Structural Evaluation and Design

RS&H will use the results from the Coastal Analysis and the Geotechnical Investigation to analyze the existing structure that remains and design the new replacement portions of the structure to provide suitable structural performance when subjected to the forces from the design storm event.

The software FB-MultiPier will be used to analyze and design the foundations with respect to design loadings and soil conditions.

The structural evaluation and assumptions are summarized below. We anticipate that:

- The low chord elevation of for the majority of superstructure for all replacement bents will exceed the wave crest elevation of the selected return period. Any sections that do not exceed the wave crest elevation of the selected return period will be designed to withstand the minimal wave forces.
- The reconstructed sections of the Pier will be designed to withstand the forces from the selected return period.
- Sections of the existing Pier that are suitable to remain will be strengthened to withstand the forces from the selected return period.
- We will provide schematic repair details to address minor damage that exists in multiple areas throughout the pier.
- We will design all structural elements (piles, concrete pile caps, girders, timber decks and rails) in accordance with all applicable building codes, including ADA requirements.
- The Pier will be constructed using an adjacent temporary trestle. No heavy equipment will be allowed on Pier during construction.

Additional tasks to be performed include:

- Electrical and lighting design and plans.
- Plumbing design and plans, including fish washout station and fire services standpipe.
- Quantity take-off and engineer's cost estimate.

D. Independent Peer Review (to be performed by Kisinger Campo & Associates, Corp.)

KCA will perform an independent peer review of RS&H's design, by reviewing design calculations and plans. Plans and calculations will be provided to KCA at the 90% stage. KCA will verify assumptions, general accuracy of design and plan details, and provide RS&H with review comments to be discussed and incorporated as agreed upon. KCA's complete Scope of Services and Fee Proposal is included as "Attachment C"

- E. Permitting (to be performed by Environmental Resource Solutions, Inc.)**
ERS will provide assistance in securing the appropriate environmental permits. ERS's complete Scope of Services and Fee Proposal is included as "Attachment D".
- F. Deliverables**
- Letter-style Coastal/Hydraulic Report
 - Letter-style Geotechnical Report
 - Structural design calculations
 - 90% Plans Submittal
 - Final Plans
 - Technical Specifications
4. Items not included in the Scope of Work are excluded. The following items are Specifically Excluded from the Scope of Work:
- Obtaining any and all construction permits.
 - Work related to the attached concession building.
 - City of Jacksonville 10-set review.
 - Coastal Engineering / Analysis Peer Review – City will contract with a qualified firm under different Contract.
5. Additional Services can be provided, if necessary, by negotiated supplemental agreements.
6. Assumptions and information to be provided by the City as it becomes available:
- a) The City will provide as-built plans for 2018 deck replacement project.
 - b) The City will select a design criteria for the design of the Pier reconstruction/replacement.

II. TIME SCHEDULE

1. Finalize Design Storm Criteria: duration 8-9 weeks from Notice to Proceed (NTP).
 - a) Coastal modeling and results to RS&H: 2-3 weeks from NTP
 - b) Structural modeling of existing bents 10-21: 3-4 weeks after Item 1a.
 - c) Develop Design Criteria with the City: 2 weeks after Item 1b.
2. Develop 90% Plans: duration 16-18 weeks from completion of Item 1.
 - a) Coastal modeling and results to RS&H: 4 weeks after completion of Item 1.
 - b) Structural modeling and analysis, design structural elements, develop plan details: beginning concurrently with item 2a – 16 weeks.
 - c) Geotechnical recommendations: working concurrently with Items 2a and 2b.
 - d) Plumbing and electrical / lighting design: working concurrently with Item 2b.
 - e) Submit 90% Plans to the City and Peer Review. Approximately 16-18 weeks after beginning Item 2.
3. City and Pier Review of 90% Submittal: duration 4-6 weeks from completion of Item 2.
 - a) City to review Plans and provide comment to RS&H.
 - b) KCA to perform Peer Review and provide comments to RS&H.
 - c) Meet with City to discuss status and review comments.

4. **Develop Final Signed and Sealed Plan:** duration 6 weeks after completion of Item 3.
 - a) **Address / incorporate review comments:** duration 6 weeks after completion of Item 3.
 - b) **Submit Final Signed and Sealed Plans and design documentation.**
5. **Permitting and Environmental Assessment:** duration 24 weeks, working concurrently with Items 2 – 4.
6. **Total Project Duration:** approximately 9 months from NTP

III. FEE

Coastal, Geotechnical, and Structural Engineer and Structural Peer Review will be performed for a Lump Sum Fee of \$249,642.11. Permitting and Environmental coordination will be performed for a Limiting Amount Fee of \$20,226.20. The Total Fee for this Contract is \$269,868.31.

Design fee does not cover any permit application fees. Permit application fees to be paid for directly by the City.

IV. NOTICE TO PROCEED

No work on this project shall be performed until a contract has been executed and a NTP is issued which specifically authorizes such work, signified by a signed agreement with the Client.

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA **EXHIBIT B-2**

PART I - GENERAL				
1. Project Jacksonville Beach Pier Review, Design - Phase II			2. Contract Number P-14-17	
3. Name of Consultant RS&H Inc.			4. Date of Proposal 5-2-18	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Project Manager	\$ 62.60	136	\$ 8,513.60	
Principal	\$ 91.40	0	\$ 0.00	
Chief Engineer / Architect	\$ 86.22	112	\$ 9,656.64	
Senior Engineer	\$ 65.69	128	\$ 8,408.32	
Project Engineer / Architect	\$ 53.95	162	\$ 8,739.90	
Engineer (Registered)	\$ 42.84	240	\$ 10,281.60	
Designer / Tech (non-registered)	\$ 32.31	302	\$ 9,757.62	
Field Inspector / CBI	\$ 33.29	0	\$ 0.00	
Clerical	\$ 24.48	24	\$ 587.52	
TOTAL DIRECT LABOR	\$50.68	1104		\$ 55,945.20
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate			190.1 % x Total Direct Labor	\$ 106,351.83
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 162,297.03
8. PROFIT: Labor Related Costs (Item 7			x 10%	\$ 16,229.70
PART III - OTHER COSTS				
9. Miscellaneous Direct				
Transportation & Shipping			\$ 76.85	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 9.29	
Courier			\$ 30.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 116.14
10. SUBCONTRACTS (Lump Sum)				
INTERA Inc.			\$ 33,145.67	
American Vibracore Services, Inc.			\$ 6,504.60	
Kisinger Campo and Associates, Corp.			\$ 31,348.97	
SUB-CONTRACT SUB-TOTAL				\$ 70,999.24
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 249,642.11
11. REIMBURSABLE COSTS (Limiting Amount)				
Enviromental Resource Solutions, Inc.			\$ 20,226.20	
SUB-TOTAL REIMBURSABLES				\$ 20,226.20
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ 269,868.31



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

May 10, 2018

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

170469

Dear Mayor Curry:

Ref: P-14-17 Professional Design Services for Jacksonville Beach Pier-Review/Design
(Amendment No. 2)
Department of Public Works

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above referenced contract.

The following motion/recommendation was adopted:

That Contract No. 3140-33 between the City of Jacksonville and RS&H, Inc., for Professional Design Services for Jacksonville Beach Pier Review/Design is amended to: (i) Incorporate the attached scope of services identified as Exhibit 'A-2' and contract fee schedule identified as Exhibit 'B-2'; (ii) Include an amount for Phase II final design of \$249,642.11 and (iii) Include an amount of \$20,226.20 for permitting and environmental coordination; thereby (iii) increasing the maximum indebtedness by \$269,868.31 to a new not-to-exceed total maximum of \$525,963.24. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease
For Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry
Lenny Curry, Mayor

This 10th day of May, 2018

GP:ab

cc: Council Auditor
Jeff Case, OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 19, 2018

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Steven D. Long, Jr., P.E.
Chief, Right-of-Way and Stormwater Maintenance

SUBJECT: P-13-18 CEI Services for the Mega Site Entrance Road

The subcommittee received five (5) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP. A request was submitted to and approved by the Professional Services Evaluation Committee to allow grading of the two proposals.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

1. G-A-I Consultants, Inc.
3. Meskel & Associates Engineering, PLLC
2. VIA Consulting Services, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist



City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St., Suite 400
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

10/19/18 09:14:12
Procurement Division

October 19, 2018

TO: Greg Pease, Chairman
Professional Services Evaluation Committee (PSEC)

FROM: Jordan Elsbury, Director Intergovernmental Affairs
Marlene Russell, Director Organizational Effectiveness

RE: P-51-18 – State Government Relations Consultant- Subcommittee Report

The subcommittee received four (4) proposals for the **State Government Relations Consultant** and found all four (4) to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP). The proposals were evaluated using the selection criteria outlined in the Purchasing Code and augmented by the RFP (see attached matrix and proposed rate forms from the proposers.) As stated in the RFP, the City of Jacksonville will award two contracts, one for The Florida House of Representatives and the other for The Florida Senate.

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualifications of these firms to perform the required services:

1. Ballard Partners
2. The Fiorentino Group
3. Gray Robinson

Please advise us when this item is placed on your agenda so we may be present. After a full committee review we request these rankings be forwarded to the Mayor's Office for final review and confirmation.

Attachment(s) Scoring Matrix
Cost Sheets

